



# Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho  
Board of Directors Meeting  
June 21, 2004  
Canyon County Courthouse  
Boise, Idaho**

**\*\*\*MINUTES\*\*\***

**ATTENDEES:**

A.J. Balukoff, Independent School District of Boise City  
Matt Beebe, Commissioner, Canyon County  
David Bieter, Mayor, City of Boise  
Keith Bird, Councilman, City of Meridian  
Elaine Clegg, Councilwoman, City of Boise  
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**  
Susan Eastlake, Commissioner, Ada County Highway District  
Kelli Fairless, ValleyRide  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
John Franden, Commissioner, Ada County Highway District  
Phil Kushlan, Capital City Development Corporation  
Todd Lakey, Commissioner, Canyon County  
Jeff Lang, Councilman, City of Kuna  
Ralph Little, Commissioner, Canyon Highway District #4  
Pamela Lowe, Idaho Transportation Department  
Mike McGown, Idaho Department of Environmental Quality, Ex-  
Officio  
Nancy Merrill, Mayor, City of Eagle  
Bryce Millar, Commissioner, Nampa Highway District #1  
Nathan Mitchell, Mayor, City of Star  
Judy Peavey-Derr, Commissioner, Ada County, **Chair**  
Hal Simmons for Vernon Bisterfeldt, Councilman, City of Boise  
Matt Stoll for Clair Bowman, Executive Director, Community  
Planning Association, Ex-Officio  
Martin Thorne, Councilman, City of Nampa  
Fred Tilman, Commissioner, Ada County  
Tom Turco for Kathy Holley, Central District Health, Ex-Officio  
Shawn Wardle, Councilman, for Tammy de Weerd, Mayor, City of  
Meridian, **Vice-Chair**  
Dave Wynkoop, Commissioner, Ada County Highway District  
Rick Yzaguirre, Commissioner, Ada County

**MEMBERS ABSENT:** Alan Brock, Commissioner, Golden Gate/Notus-Parma Highway Districts  
Mark Dunham, Boise State University  
Ted Ellis, Mayor, Garden City  
Gordon Law, City of Caldwell  
Frank McKeever, Mayor, City of Middleton  
Garret Nancolas, Mayor, City of Caldwell  
Patrick Rice, Greater Boise Auditorium District  
Robert Vasquez, Commissioner, Canyon County  
Mike Vuittonet, Joint School District #2

**OTHERS:** Nancy Brecks, Community Planning Association  
James Grunke, Boise Metro Area Economic Development Council  
Leonard Herr, Idaho Department of Environmental Quality  
Joe Kolman, Idaho Statesman  
Kathleen Marie Lacey, City of Boise  
Katey Levihn, Ada County Highway District  
Patricia Nilsson, Community Planning Association  
June Ramsdell, Idaho Department of Environmental Quality  
Joe Rowley, Idaho Press Tribune  
Terri Schorzman, Community Planning Association  
J. Schweitzer, Ada County Highway District  
Sue Sullivan, Idaho Transportation Department, District 3  
Cindy Thiel, Community Planning Association  
Toni Tisdale, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

## **CALL TO ORDER**

Chair Judy Peavey-Derr called the meeting to order at 1:35 p.m.

## **SPECIAL ITEM**

Chair Judy Peavey-Derr welcomed Mike McGown to his first COMPASS meeting in his new position as Administrator of the Boise Regional Office of the Department of Environmental Quality. Chair Peavey-Derr and the Board thanked out-going Canyon County Commissioner Todd Lahey for his dedicated service as a COMPASS Board member.

## **CONSENT AGENDA**

- A. Approve May 17, 2004, COMPASS Board Meeting Minutes**
- B. Receive Approved April 28, 2004, Executive Committee Meeting Minutes**
- C. Receive Approved April 16, 2004, Finance Committee Meeting Minutes**
- D. Reconfirm Members of Standing Committees**
- E. Approve Title VI Plan**

**Elaine Clegg moved and John Franden seconded approval of Consent Agenda Items A, B, C and E as presented. Motion passed unanimously.**

After discussion, **Elaine Clegg moved and Susan Eastlake seconded approving Consent Agenda Item D. Reconfirming Members of Standing Committees with a correction to the Regional Technical Advisory Committee ValleyRide representation job title to “Program Development Manager;” the addition of a ValleyRide member to the Transportation Model Advisory Committee; directing staff to bring back to the Board the final decision on the private engineering applicants for membership on the Transportation Model Advisory Committee; and consideration of adding a citizen member to the Transportation Model Advisory Committee. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Adopt Proposed COMPASS Values and Mission Statement**

Penelope Schwiebert reviewed the draft of three values and two draft mission statements the Board developed at a workshop in February.

After discussion, **Nancy Merrill moved and Tom Dale seconded approval of the three values as presented: Integrity: Firm commitment to a code of ethics and conduct, which includes honesty, accountability, and fairness, in all of COMPASS’ processes and products. Achievement: Accomplish goals through innovation, competence, and sound planning. Teamwork: Understand roles and engage people to maximize their contribution toward a common goal. (Teamwork consists of collaboration, cooperation, consensus, compromise, and working together).**

#### **Discussion**

**John Franden moved and Susan Eastlake seconded a substitute motion to adopt the three values with the word “code” in the definition of Integrity replaced with the word “standard.” Motion passed unanimously.**

After discussion, **John Franden moved and Dave Bieter seconded approval of the COMPASS Mission Statement to read, “The mission of COMPASS is to develop transportation plans and priorities and assess related impacts in order for members to access State and Federal Transportation funds.”**

#### **Discussion**

**Elaine Clegg moved and Nancy Merrill seconded a substitute motion to approve the COMPASS Mission Statement to read, “The mission of COMPASS is to develop transportation plans and priorities and assess related impacts in order for members to access State and Federal Transportation funds and respond to regional needs for information and expertise.” Motion passed unanimously.**

### **B. Review Idaho Transportation Department Projects in District 3**

Sue Sullivan, Idaho Transportation Department, District 3 Planner, reviewed the Draft 2005-2009 Statewide Transportation Improvement Program. The draft plan will go to public for comment in June/July.

After discussion, Elaine Clegg asked for unanimous consent to direct staff to prepare a letter from the COMPASS Board to Chairman Chuck Winder, Chair of the Idaho Transportation Board clarifying status of pedestrian/bicycle/ADA consideration in bridge rehabilitation projects.

## Discussion

After further discussion, Elaine Clegg withdrew her request for unanimous consent.

**Elaine Clegg moved and Susan Eastlake seconded to direct staff to submit a letter over the COMPASS Board Chair's signature to Idaho Transportation Board Chairman Chuck Winder, clarifying pedestrian safety issues, bicycle safety issues and Americans with Disability Act safety issue on bridge rehabilitation projects. Motion passed with two nay votes.**

### **C. Review Draft Project List for Final FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs**

Patricia Nilsson reviewed the draft project lists and public involvement schedule for the Final FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs. She stated that, under the Northern Ada County list proposed Project No. 78 – SH-55, the intersection of McMillan Road is listed in error and would be deleted from the list; and the total cost of Project No. 32 – I-84, Blacks Creek Rest Area east of Boise has increased from \$12,167,000 to \$14,078,000.

After discussion, **John Franden moved and Tom Dale seconded approval of the Draft Project List for Final FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs with the deletion of Project No. 78 – SH 55, Intersection of McMillan Road and the increase to the total project cost of Project No. 32 I-84, Blacks Creek Rest Area east of Boise from \$12,167,000 to \$14,078,000 as noted by staff in the Northern Ada County list. Motion passed unanimously.**

### **D. Establish FY2005 Special Member Dues Structure**

Susan Eastlake, Chair of the COMPASS Finance Committee, reported the Finance Committee recommends the Special Member dues structure as presented. The recommended rate is calculated as 1% of the total general member dues. This results in an amount of \$5,600 per Special Member for FY2005. She noted Special Members would be offered the choice to opt out as Special Members and become Ex Officio members, which are non-dues paying and without voting privileges.

After discussion, **Nancy Merrill moved and Bob Flowers seconded to approve the FY2005 Special Member Dues Structure as presented and directed staff to move forward and establish a service policy for Ex Officio members. Motion passed unanimously.**

### **E. Adopt Resolution 06-2004: Delegating Authority to the Regional Technical Advisory Committee to Approve Functional Classification Maps**

After discussion, **Elaine Clegg moved and Dave Wynkoop seconded to continue with the current policy of the Board approving the Functional Classification maps. Motion passed unanimously.**

### **F. Adopt Resolution 04-2004: Providing a Statement of Intent for a Countywide Transportation and Land Use Implementation Process for Ada County**

After discussion, **John Franden moved and Nancy Merrill seconded adoption of Resolution 04-2004: Providing a Statement of Intent for a Countywide Transportation and Land Use Implementation Process for Ada County as presented. Motion passed unanimously.**

**G. Adopt Resolution 05-2004: Providing a Canyon County Statement of Support for a Countywide Transportation and Land Use Implementation Process for Ada County**

After discussion, **Tom Dale moved and Ralph Little seconded adoption of Resolution 05-2004: Providing a Canyon County Statement of Support for a Countywide Transportation and Land Use Implementation Process for Ada County as presented. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEMS**

**A. Status Report: Executive Director Search Committee**

At Chair Peavey-Derr's request, Matt Stoll reviewed the time line for the Executive Director search.

**B. Status Report: Communities in Motion Update**

Charles Trainor provided a status report on the progress of the *Communities in Motion* plan.

**ADJOURMENT**

**Dave Wynkoop moved and Ralph Little seconded to adjourn the meeting at 3:30 p.m. Motion passed unanimously.**

**Dated this 19th day of July 2004.**

**APPROVED:**

By: \_\_\_\_\_  
**Judy Peavey-Derr, Chair  
Community Planning Association**

**ATTEST:**

By: \_\_\_\_\_  
**Clair M. Bowman, Executive Director  
Community Planning Association**

T:\900supsvs\board\2004agendasminutes\minutes06212004.doc