



# Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho  
Board of Directors Meeting  
September 27, 2004  
Ada County Courthouse  
Boise, Idaho**

**\*\*\* MINUTES\*\*\***

**ATTENDEES:**

A.J. Balukoff, Independent School District of Boise City  
Matt Beebe, Commissioner, Canyon County  
David Bieter, Mayor, City of Boise  
Keith Bird, Councilman, City of Meridian  
Vernon Bisterfeldt, Councilman, City of Boise  
Dave Bivens, Commissioner, for Susan Eastlake, Commissioner,  
Ada County Highway District  
Elaine Clegg, Councilwoman, City of Boise  
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**  
Ted Ellis, Mayor, Garden City  
Kelli Fairless, ValleyRide  
David Ferdinand, Commissioner, Canyon County  
John Franden, Commissioner, Ada County Highway District  
Jeff Lang, Councilman, City of Kuna  
Mike McGown, Idaho Department of Environmental Quality, Ex-  
Officio  
Frank McKeever, Mayor, City of Middleton  
Nancy Merrill, Mayor, City of Eagle  
Bryce Millar, Commissioner, Nampa Highway District #1  
Judy Peavey-Derr, Commissioner, Ada County, **Chair**  
Paul Raymond for Tom Dale, Mayor, City of Nampa,  
**Secretary/Treasurer**  
Patrick Rice, Greater Boise Auditorium District  
Eric Shannon for Charlie Rountree, Idaho Transportation  
Department  
Matt Stoll, Executive Director, Community Planning Association,  
Ex-Officio  
Fred Tilman, Commissioner, Ada County  
Tom Turco for Kathy Holley, Central District Health, Ex-Officio

Mike Vuittonet, Joint School District #2  
Dave Wynkoop, Commissioner, Ada County Highway District  
Rick Yzaguirre, Commissioner, Ada County

**MEMBERS ABSENT:** Alan Brock, Commissioner, Golden Gate/Notus-Parma Highway Districts  
Mark Dunham, Boise State University  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
Phil Kushlan, Capital City Development Corporation  
Gordon Law, City of Caldwell  
Ralph Little, Commissioner, Canyon Highway District #4  
Nathan Mitchell, Mayor, City of Star  
Garret Nancolas, Mayor, City of Caldwell  
Martin Thorne, Councilman, City of Nampa  
Robert Vasquez, Commissioner, Canyon County

**OTHERS:** Nancy Brecks, Community Planning Association  
Randy Kyrias, ValleyRide  
Katey Levihn, Ada County Highway District  
Patricia Nilsson, Community Planning Association  
Linda Ritter, Community Planning Association  
Terri Schorzman, Community Planning Association  
Hal Simmons, City of Boise  
Cindy Thiel, Community Planning Association  
Toni Tisdale, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association  
Jay Witt, Community Planning Association

## **CALL TO ORDER**

Chair Judy Peavey-Derr called the meeting to order at 1:40 p.m.

## **AGENDA ADDITIONS/CHANGES**

**Paul Raymond moved and Nancy Merrill seconded to add an item to the agenda as IV F - Amend the FY2004-2008 Boise Urbanized Area Transportation Improvement Program. Motion passed unanimously.**

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Judy Peavey-Derr welcomed Eric Shannon to his first COMPASS meeting in his new role as Idaho Transportation Department District Engineer – District 3.

## **CONSENT AGENDA**

- A. Approve August 16, 2004, COMPASS Board Meeting Minutes**
- B. Receive Approved July 20, July 28, August 2, and August 23, 2004, Executive Committee Meeting Minutes**
- C. Receive Approved June 21, 2004, Finance Committee Minutes**
- D. Amend the COMPASS Bylaws to Name the Finance Committee as a Standing Committee of the Board and Adopt the Finance Committee Bylaws**

Tammy de Weerd moved and Dave Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## **ACTION ITEMS**

### **A. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]**

Vern Bisterfeldt moved and Dave Bivens seconded to adjourn into Executive Session at 1:43 p.m.

Chair Judy Peavey-Derr called roll. The following members were present and voted in the affirmative to adjourn into Executive Session: A.J. Balukoff, Matt Beebe, Dave Bieter, Keith Bird, Vern Bisterfeldt, Elaine Clegg, Paul Raymond for Tom Dale, Tammy de Weerd, Dave Bivens for Susan Eastlake, Randy Kyrias for Kelli Fairless, David Ferdinand, John Franden, Jeff Lang, Frank McKeever, Nancy Merrill, Bryce Millar, Judy Peavey-Derr, Pat Rice, Eric Shannon for Charlie Rountree, Fred Tilman, Mike Vuitonet, Dave Wynkoop and Rick Yzaguirre. There were no nay votes.

Adjourned back into regular session at 1:50 p.m.

Tammy de Weerd moved and Fred Tilman seconded to approve the Executive Committee's recommendation regarding Clair Bowman's retirement. Motion passed unanimously.

### **B. Confirm Appointment of Executive Director**

Tammy de Weerd moved and Vern Bisterfeldt seconded to confirm the appointment of Matt Stoll as Executive Director of COMPASS. Motion passed unanimously

### **C. Endorse Preliminary Plan Amendments and Associated Consultant Reports for *Destination 2030 Limited Plan Update***

Toni Tisdale requested endorsement of the draft chapters and the consultant's reports, as well as direction on the suggestions for policy changes for *Destination 2030 Limited Plan Update*.

After discussion, Elaine Clegg moved to accept the preliminary plan amendments and associated consultant reports for *Destination 2030 Limited Plan Update* and COMPASS staff is directed to come back to the Board next month with appropriate language that incorporates the suggested changes for Policies 4 and 10 in Chapter 4 and Policy 3 in Chapter 7. Motion fails due to lack of second.

After discussion, Judy Peavey-Derr asked for any objection to directing staff to bring back to the Board at the October 18, 2004, meeting more definitive language for Policies 4 and 10 in Chapter 4 and Policy 3 in Chapter 7 to go out for public comment in October and November. Hearing no objections, Chair Peavey-Derr so ordered.

After discussion, Elaine Clegg moved and Mike Vuitonet seconded Board endorsement of the preliminary plan amendments and associated consultant reports for *Destination 2030 Limited Plan Update* as presented, to be put out for public comment. In addition, COMPASS staff is directed to bring language back for the policies at the October 18, 2004, meeting.

## Discussion

Tammy de Weerd stated she was not ready to address the policy changes and suggested delaying moving forward on them.

Nancy Merrill stated she would be more comfortable if the Board were to “direct” staff to send the Preliminary Plan Amendments and associated consultant reports for *Destination 2030 Limited Plan Update* out for public comment. She does not want the Board to “endorse” a preliminary plan they have not had a chance to fully review.

After further discussion, **Elaine Clegg moved and Mike Vuitonet seconded to amend the motion to read, the Board directs staff to send out for public comment the Preliminary Plan Amendments and associated consultant reports for *Destination 2030 Limited Plan Update* as presented. In addition, COMPASS staff is directed to bring language back for the policies at the October 18, 2004, meeting. Motion passed unanimously.**

### D. Confirm *Communities in Motion* Steering Committee

Charles Trainor provided an update on the status of the *Communities in Motion* Steering Committee.

After discussion, **Nancy Merrill moved and Fred Tilman seconded to confirm the Executive Committee as the *Communities in Motion* Steering Committee. Motion passed unanimously.**

Charles distributed a schedule for a November 15, 2004, News Conference/Kick-off and Scenario Workshops on November 16 and 17, 2004 for *Communities in Motion*.

### E. Confirm Executive Committee Adoption of Resolution 10-2004 Approving Revision 4 of the FY2004 Unified Planning Work Program and Budget

Matt Stoll stated the Finance Committee reviewed and accepted Revision 4; modifications 1-5, with the understanding that an additional modification, adding dollars to the Middleton Road Extension Alternatives, could occur during the End of Year Sweep process. The Executive Committee adopted Resolution 10-2004 approving Revision 4; modifications 1-6, of the FY2004 Unified Planning Work Program and Budget subject to the full Board’s confirmation. Matt stated his goal is to not use Surface Transportation Program – Urban funds in the future to maintain COMPASS’ operations, but to use the funds for short term projects having specific start points and end points.

**Dave Wynkoop moved and Elaine Clegg seconded to confirm the Executive Committee’s action in the adoption of Resolution 10-2004 approving Revision 4 of the FY2004 Unified Planning Work Program and Budget. Motion passed unanimously.**

### F. Amend the FY2004-2008 Boise Urbanized Area Transportation Improvement Program

Patricia Nilsson stated the first amendment is requested by the Idaho Transportation Department to include a project on I-84 between the Wye and Meridian Road to re-stripe the pavement to add a fourth lane (Key No. H352).

**Dave Wynkoop moved and Tammy de Weerd seconded approval to amend the FY2004-2008 Boise Urbanized Area Transportation Improvement Program to include the Idaho Transportation Department project (Key No. H352) to re-stripe the pavement to add a fourth lane between the Wye and Meridian Road. Motion passed unanimously.**

Patricia Nilsson stated the second amendment is requested by ValleyRide to reflect programming of \$200,000 of Surface Transportation Program-Transportation Management Area funding for a ValleyRide bus stop project and the transfer of \$200,000 of Federal Transit Authority 5307 funding from the bus stop project to transit operations.

**Nancy Merrill moved and Dave Bivens seconded to amend the FY2004-2008 Boise Urbanized Area Transportation Improvement Program to include \$200,000 of Surface Transportation Program-Transportation Management Area funding for a ValleyRide bus stop project and the transfer of \$200,000 of Federal Transit Authority 5307 funding from the bus stop project to transit operations. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Discussion of Planned Community Review Policy**

Charles Trainor provided an overview of the history of planned community review process. He stated the Ada County ordinance requires a determination if planned communities are consistent with the current Long Range Transportation Plan. Currently, COMPASS does not have a formal process under which planned communities would be evaluated as to their consistency with the Long Range Transportation Plan.

Matt Stoll stated the Regional Technical Advisory Committee would be the appropriate place to develop a policy since all of the agencies are at that table. Matt suggested that the Regional Technical Advisory Committee or a subcommittee of that committee meet two to three times to develop a proposed policy to be brought back to the Board in November or December for consideration and adoption. He said it is imperative to develop a policy to guide staff on how to deal with any further developments.

### **B. On-site Visitation to the Sacramento Area Council of Governments**

Charles Trainor reviewed the idea of a COMPASS Board contingency going to Sacramento and meeting with the Sacramento Area Council of Governments to see first-hand how the area addresses issues similar to those faced in the Treasure Valley.

Pat Rice recommended that Karin Sanders, Executive Director of the Downtown Boise Association be invited to go as well.

Matt Stoll said after the COMPASS Board goes and visits another area, the Board may consider participating in the Federal Highway Administration and Idaho Transportation Department's peer review/exchange program. They will fly in other area's metropolitan planning organization representatives to attend COMPASS Board meetings to review our process and provide feedback and recommendations.

**Chair Peavey-Derr asked for any objection to directing staff to assemble a plan as to when a group would go and what the specific agenda would be. Staff is to come back to the Board for approval of the agenda. Hearing no objections, Chair Peavey-Derr so ordered.**

**C. Status Report – Finance Committee**

A.J. Balukoff, Finance Committee Vice-Chair, stated that the Finance Committee has completed the tasks that were initially requested of them and now feel that monthly meetings are no longer necessary. At its September meeting, the Committee agreed to put an action item on the November 4, 2004, agenda to change the monthly meetings to quarterly meetings. Members will continue receiving the monthly Variance Reports for review. The next meeting is scheduled for November 4, 2004 at COMPASS from 2:30 p.m.

**OTHER**

Bryce Millar discussed the need to initiate construction of Highway 20/26 widening to 5 lanes to relieve congestion on I-84.

**ADJOURNMENT**

**Fred Tilman moved and Dave Ferdinand seconded to adjourn at 3:46 p.m. Motion passed unanimously.**

**Dated this 18th day of October 2004.**

**APPROVED:**

**By: \_\_\_\_\_  
Judy Peavey-Derr, Chair  
Community Planning Association**

**ATTEST:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association**

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