

**BOARD OF DIRECTORS' MEETING**  
**OCTOBER 15, 2007**  
**NAMPA CIVIC CENTER**  
**NAMPA, IDAHO**



**\*\*MINUTES\*\***

**ATTENDEES:**

Rebecca Arnold, Commissioner, Ada County Highway District  
 A.J. Balukoff, Trustee, Independent School District of Boise City  
 Matt Beebe, Commissioner, Canyon County  
 Keith Bird, Councilman, City of Meridian  
 Alan Brock, Commissioner, Golden Gate/Notus-Parma Highway District  
 Elaine Clegg, Councilwoman, City of Boise  
 Tom Dale, Mayor, City of Nampa, **Chair**  
 Michael DuBois for Pete Wagner, Idaho Department of Environmental Quality  
 David Ferdinand, Commissioner, Canyon County  
 John Franden, Commissioner, Ada County Highway District, **Chair-Elect**  
 Karen Gallagher for Vernon Bisterfeldt, Councilman, City of Boise  
 Dean Gunderson for Rick Yzaguirre, Commissioner, Ada County  
 Scott Gurnsey, Idaho Transportation Department  
 Carol McKee, Commissioner, Ada County Highway District  
 Nancy Merrill, Mayor, City of Eagle  
 Frank McKeever, Mayor, City of Middleton  
 Bryce Millar, Commissioner, Nampa Highway District #1  
 Patricia Nilsson, for Dave Bieter, Mayor, City of Boise, **Secretary/Treasurer**  
 Charlie Rountree, Councilman, for Tammy de Weerd, Mayor, City of Meridian  
 Steven Rule, Commissioner, Canyon County  
 Jerome Scroggins, Commissioner, Canyon Highway District #4  
 Matt Stoll, Executive Director, Community Planning Association, Ex officio

**MEMBERS ABSENT:**

Jim Blacker, Councilman, City of Caldwell  
 Scott Dowdy, Mayor, City of Kuna  
 Russell Duke, Central District Health, Ex officio  
 John Evans, Mayor, City of Garden City  
 Kelli Fairless, Valley Regional Transit  
 Phil Kushlan, Capital City Development Corporation  
 Anne Horn, Mayor, City of Notus  
 James Maguire, Boise State University  
 Jeff Malmen, Governor's Office, Ex officio  
 Nathan Mitchell, Mayor, City of Star  
 Garret Nancolas, Mayor, City of Caldwell, **Vice-Chair**  
 Patrick Rice, Greater Boise Auditorium District, Ex officio  
 Martin Thorne, Councilman, City of Nampa  
 Fred Tilman, Commissioner, Ada County  
 Mike Vuittonet, Trustee, Joint School District #2  
 Margaret Watson, Mayor, City of Parma  
 Paul Woods, Commissioner, Ada County

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**OTHERS:** Nancy Brecks, Community Planning Association  
Matt Ellsworth, City of Meridian  
Ryan Head, Community Planning Association  
Don Matson, Community Planning Association  
Carl Miller, Community Planning Association  
Terri Schorzman, Community Planning Association  
Toni Tisdale, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association  
Mary Ann Waldinger, Community Planning Association

**CALL TO ORDER:**

**Chair Dale called the meeting to order at 1:45 p.m.**

**AGENDA ADDITIONS/CHANGES**

Matt Stoll requested Board approval of Michael DuBois as a non-elected Board alternate for the Department of Environmental Quality.

**Chair Dale asked for any objection to adding the request to the Consent Agenda as Item G. Hearing no objection, Chair Dale so ordered.**

Matt noted that under Consent Agenda Item F. John Taylor last name is incorrect, it is Traylor.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll stated that COMPASS and Valley Regional Transit will be hosting a Legislative Reception on January 31, 2008, from 5:00-7:00 p.m. at Plaza 121 in Boise. Board members will be asked to escort their representatives to the reception.

Matt announced at the 2007 Association of Metropolitan Planning Organization Annual Conference in Little Rock, AR, held in September, COMPASS was awarded the national award for Outstanding Achievement in Metropolitan Transportation Planning for **Communities in Motion: Regional Long-Range Transportation Plan 2030**.

Elaine Clegg asked for clarification of what the impact would be on local governments of using the Sales Tax Anticipated Revenue mechanism for the widening of Eagle Road as requested by the City of Meridian, under Consent Agenda Item D.

Matt stated at this time the analysis of the impact of the particular project has not been done. The agenda item is requesting confirmation of the Executive Committee's direction for staff to look at the project with the stipulation that it is not going to impact any existing transportation revenue in the Treasure Valley, that construction of the project will be solely borne by the sales tax, and that staff will bring back to the Board in November 2007 a proposal to amend the **Communities in Motion** long-range transportation plan and transportation improvement program to include the project.

Elaine requested specifics on the Eagle Road widening at the November 19, 2007 Board meeting. Matt stated staff would provide the analysis to the Board as soon as it is available. Matt noted the Idaho Transportation Department will not consider the project if it is not included in the long-range transportation plan and the transportation improvement program. There is no guarantee that even if the Board approves amending the long-range plan and transportation improvement programs to include the project that the project will go through.

**CONSENT AGENDA**

- A. Approve August 20, 2007, Board Meeting Minutes**
- B. Receive Approved August 21, 2007, Executive Committee Meeting Minutes**
- C. Receive Approved July 17, 2007, Executive Committee Meeting Minutes**
- D. Confirm Approval of Membership Services Request from City of Meridian to Consider Amendment of Communities in Motion and FY2008-2012 Transportation Improvement Program**
- E. Approve Changes to the FY2008-2012 Transportation Improvement Programs through the Mirroring Process**
- F. Confirm John Traylor and Dean Gunderson as the Non-Elected Board Alternates for Ada County**
- G. Confirm Michael DuBois as a Non-Elected Board Alternate for the Department of Environmental Quality**

*Elaine Clegg moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.*

**ACTION ITEMS**

- A. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]**

*David Ferdinand moved and Matt Beebe seconded to move into Executive Session at 1:58 p.m.*

*Matt Stoll called roll. The following members were present and voted in the affirmative. Rebecca Arnold, A.J. Balukoff, Matt Beebe, Patricia Nilsson for Dave Bieter, Karen Gallagher for Vernon Bisterfeldt, Alan Brock, Elaine Clegg, Tom Dale, Charlie Rountree for Tammy de Weerd, David Ferdinand, John Franden, Scott Gurnsey, Carol McKee, Frank McKeever, Nancy Merrill, Bryce Millar, Steve Rule, Jerome Scroggins, Michael Du Bois for Pete Wagner, and Dean Gunderson for Rick Yzaguirre. There were no nay votes.*

*John Franden moved and Jerome Scroggins seconded to move back into regular session at 2:05 p.m. No action was taken in Executive Session. The members discussed personnel matters. Motion passed unanimously.*

*Nancy Merrill moved and Carol McKee seconded to increase Matt Stoll's salary by 3% and to continue the 2% contribution to the 401(K) deferred comp plan. The effective date of the increase is October 1, 2007. The Board expressed their appreciation of Matt's performance as the Executive Director. Motion passed unanimously.*

- B. Review Proposal for COMPASS to Facilitate Transportation Project Coordination**

Charles Trainor discussed the Executive Committee's direction for COMPASS to facilitate transportation project coordination of local and state transportation projects. He said the immediate causes for this discussion are the GARVEE projects along I-84 planned to start in the immediate future. However, there is reason to believe that the concept has merit beyond the GARVEE projects. Charles presented preliminary scopes of work and costs for two basic approaches to the coordination.

In Version 1, COMPASS would collect construction information, coordinate with public information staff at local agencies, package it for public consumption and submit to agencies for their distribution. COMPASS would also contact elected officials/board members with "early warnings" about impending problems. The cost to COMPASS would be 1 full time employee and overhead.

If COMPASS were expected to develop and distribute a major communications campaign, staff recommends Version 2.

In Version 2, a "one-stop shop" would be developed for information. A contracting company may perform the full service – funded by state and local agencies – or may be COMPASS with additional staff and funding from member agencies. An outreach process is being developed as part of the GARVEE projects under Connecting Idaho Partners. In addition, the Idaho Transportation Department has a web site that could be expanded to include local projects. This element is being explored by ITD staff.

After discussion, ***Nancy Merrill moved and Carol McKee seconded to continue the discussion at the November 19, 2007 meeting and directed staff to bring more detailed options of how to go forward with this effort. Motion passed unanimously.***

#### ***INFORMATION/DISCUSSION ITEMS***

##### ***A. Review Project Prioritization and Associated Results***

Mary Ann Waldinger reviewed the ***Communities in Motion*** project prioritization and associated results and requested Board input regarding the need for refinement to the prioritized corridors.

Elaine requested that staff and the Regional Technical Advisory Committee review the list as presented and evaluate if it will provide the regional mobility that the public is seeking, and if not, determine what is missing and what would need to be added.

Matt added that with the anticipated pursuit of local option taxing authority legislation in the upcoming session, staff should be directed to work with the Regional Technical Advisory Committee to refine the work done in ***Communities in Motion*** to develop some sort of prioritization process looking at a regional vision.

##### ***B. Status Report - Finance Committee***

A.J. Balukoff recapped the October 11, 2007, Pre-2007 Audit Finance Committee meeting with COMPASS' auditor George Wadsworth. The audit will begin in November and be completed in December 2007 and will include an audit of all travel and credit card expenses as was done in 2006.

#### ***ADJOURNMENT***

***The meeting adjourned at 2:55 p.m.***

##### ***C. Workshop – CIM Performance Monitoring Report***

Staff facilitated a Board Workshop on the ***Communities in Motion*** Performance Monitoring Report.

*Dated this 19th day of November 2007.*

**APPROVED:**

**BY:** \_\_\_\_\_  
*Tom Dale, Chair  
Community Planning Association*

**ATTEST:**

**BY:** \_\_\_\_\_  
*Matthew J. Stoll, Executive Director  
Community Planning Association*

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