



**DEMOGRAPHIC ADVISORY COMMITTEE**  
**February 24, 2011, 9:00 a.m. to 11:00 a.m.**  
**Community Planning Association of**  
**Southwest Idaho**  
**Meridian, ID**

**\*\*MINUTES\*\***

- ATTENDEES:** Nichoel Baird Spencer, City of Eagle  
 Brian Billingsley, City of Caldwell  
 Brent Danielson, Ada County Development Services  
 Chris Danley, Ada County Development Community, **Vice Chair**  
 Christy Little, Ada County Highway District  
 Jeff Lowe, Ada County Highway District, **Chair**  
 David Luft for Stephen Coe, Idaho Department of Environmental Quality  
 Brian McClure for Caleb Hood, City of Meridian  
 Carl Miller, COMPASS  
 Deborah Nelson, Public Participation Committee  
 Brad Snow, Idaho Power Company  
 Jennifer Tomlinson, City of Boise
- MEMBERS ABSENT:** Jon Cecil, Capital City Development Corporation  
 Chris Collins, City of Notus  
 Norm Holm, City of Nampa  
 Wendy Howell, City of Middleton  
 Dan Hunter, Canyon County Development Services  
 Samia Islam, Boise State University  
 Jana Jones, Chamber of Commerce-Ada County  
 Tracy Kasper, Chamber of Commerce-Canyon County  
 Kathy Knapp, Association of Canyon County Highway Districts  
 Nathan Mitchell, Mayor, City of Star  
 Maranda O Bray, City of Kuna  
 Eric Shannon, Nampa Highway District No.1  
 Jenah Thornborrow, City of Garden City  
 Ted Venegas, Valley Regional Transit
- OTHERS PRESENT:** Nathan Dale, COMPASS  
 Amy Luft, COMPASS  
 Deanna Smith, Idaho Smart Growth  
 Charles Trainor, COMPASS  
 John Van Dyke, Idaho Department of Labor  
 Jessica Wilson, COMPASS

800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

**CALL TO ORDER:**

Carl Miller called the meeting to order at 9:05 a.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Amy Luft offered hard copies of *Communities in Motion*. The plan is also available on the COMPASS website.

**CONSENT AGENDA**

**A. Approve October 28, 2010 Meeting Minutes**

**Brent Danielson moved and Jeff Lowe seconded approval of the October 28, 2010 meeting minutes. The motion passed unanimously.**

**ACTION ITEMS**

**A. Elect 2011 Demographic Advisory Committee (DAC) Chair and Vice Chair**

**Nichoel Baird Spencer nominated Jeff Lowe to serve as DAC's Chair. There being no other nominations, the nominations were closed. By unanimous consent, Jeff Lowe was elected to serve as DAC's Chair for 2011.**

**Chris Danley volunteered to serve as DAC's Vice Chair. There being no other nominations, the nominations were closed. By unanimous consent, Chris Danley was elected to serve as DAC's Vice Chair for 2011.**

**B. Approve 2011 Population Estimates**

Carl Miller stated that the Census Bureau has completed the 2010 Census which provides an enumeration of the population. The 2010 Census population figures provide the base on which to estimate inter-decennial population estimates. State-level data has been published for all states and local data will be available before April 1, 2011. The 2011 population estimates are due to the COMPASS Board of Directors in April 2011. Typically population estimates are requested by the DAC, however, due to the timing of the Census data release, Carl is asking approval of the methodology.

**Deborah Nelson moved and Brent Danielson seconded to approve the 2011 Population Estimates Methodology. Carl Miller will send the final number to Jennifer Tomlinson before COMPASS Board approval. There being no further discussion, the motion was unanimously approved.**

**INFORMATION/DISCUSSION ITEMS**

**A. Discuss Reality Check**

Charles Trainor informed the Committee of the proposed process, Reality Check, for updating *Communities in Motion* (CIM).

## **B. Discuss 2040 Population and Employment Forecast Methods**

Carl Miller said that a new forecast for the upcoming regional transportation plan is a critical first step in anticipating land use and transportation demands. An updated population and employment forecast for the 2014 update to CIM will need to be completed this fall.

John Van Dyke explained the data collection and econometric forecasting process used by the Idaho Department of Labor.

## **C. Review Complete Streets Projects**

Deanna Smith said that the City of Nampa is currently completing their first Bicycle and Pedestrian Master Plan which analyzes existing infrastructure and transportation behaviors, and makes detailed recommendations for improvement to the entire transportation network. Idaho Smart Growth and COMPASS will be providing technical assistance to the City of Nampa. These technical tools will be used by COMPASS for analysis and as a potential member service.

## **D. Discuss Preliminary Plat Updating**

Nathan Dale informed the Committee that the Development Monitoring Report (DMR) should be completed by March 2011. The building permit data, current as of December 31, 2010, is available in Excel and Shapefile formats located on the COMPASS website.

## **E. Review Regional Future Land Use Map**

Carl Miller said that a future land use layer is maintained by COMPASS GIS staff through the assistance of member agencies. To increase usefulness, COMPASS is looking to validate the existing layer and is looking for recommendations as to file maintenance, structure, and interpretation. The schema provided to the Committee highlights the information needed by COMPASS to compile the land use layer.

After discussion, Carl Miller said that COMPASS will interpret the local land use plans and transmit the future land use map to the Demographic Advisory Committee for review and acceptance.

## **F. Discuss Boundary and Annexation Survey**

Eric Adolfson said that COMPASS is doing the Boundary and Annexation Survey for Ada and Canyon counties. The member agencies will need to inform COMPASS of the most current annexations with a record number in order to update the Census Bureau information.

## **OTHER**

**Next DAC meeting: Thursday, May 11, 2011, at 9:00 a.m., at COMPASS.**

## **ADJOURNMENT**

There being no further discussion, the meeting was adjourned at 11:10 a.m.

T:\FY11\800 System Maintenance\820 Committee Support\DAC\Minutes\022411Minutes.docx