



**JOINT COMPASS EXECUTIVE COMMITTEE
AND
VALLEY REGIONAL TRANSIT MANAGEMENT COMMITTEE
MEETING
JANUARY 15, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****

I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. SPECIAL ITEM

- A. *Discuss Possible Merger of COMPASS and Valley Regional Transit and Develop Next Steps*
Matt Stoll and Kelli Fairless will provide an overview of the merger of COMPASS and Valley Regional Transit and seek direction on the next steps.

IV. CONSENT AGENDA

- Page 2 * A. *Approve December 18, 2007, Executive Committee Meeting Minutes*
A copy of the draft December 18, 2007, Executive Committee meeting minutes is attached.

V. ACTION ITEMS

- Page 5 * A. *Establish February 25, 2008, COMPASS Board Meeting*
Staff proposed agenda items for the regularly scheduled February 2008 Board meeting are attached.

VI. INFORMATION/DISCUSSION ITEMS

- A. *Status Report – Membership*
Staff will provide an update regarding association membership.
- B. *Status Report – State Legislative Issues*
Staff or consultant will provide a Status Report on State legislative issues.

VII. OTHER

VIII. ADJOURNMENT

**Enclosures Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING
 DECEMBER 18, 2007
 COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Phil Bandy, Mayor-Elect, for Nancy Merrill, Mayor, City of Eagle
 Matt Beebe, Commissioner, Canyon County
 Tom Dale, Mayor, City of Nampa, **Chair**
 Tammy de Weerd, Mayor, City of Meridian
 John Franden, Commissioner, Ada County Highway District,
Chair-Elect
 Frank McKeever, Mayor, City of Middleton
 Matt Stoll, Executive Director, Community Planning Association,
 Ex officio
 Fred Tilman, Commissioner, Ada County

ABSENT MEMBERS: Dave Bieter, Mayor, City of Boise, **Secretary/Treasurer**
 Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**

OTHERS PRESENT: Nancy Brecks, Community Planning Association
 Ken Burgess, Veritas Advisors
 Kelli Fairless, Valley Regional Transit
 Terri Schorzman, Community Planning Association

CALL TO ORDER:

Chair Dale called the meeting to order at 2:10 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve November 20, 2007, Executive Committee Meeting Minutes

Frank McKeever moved and Matt Beebe seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish January 28, 2008, COMPASS Board Meeting

Matt Stoll reviewed staff proposed Agenda Items 1-20 for the January 28, 2008, and requested the latitude to make changes as necessary.

After discussion, *John Franden moved and Tammy de Weerd seconded approval of the January 28, 2008, COMPASS Board meeting Agenda Items 1-20 as presented. Motion passed unanimously.*

B. Approve Development of Joint Application with the Idaho Transportation Department for Congestion Reduction Demonstration Initiative

Matt Stoll discussed the Idaho Transportation Department's request to develop a joint Congestion Reduction Demonstration Initiative application with COMPASS.

After discussion, *John Franden moved and Tammy de Weerd seconded approval of the request from the Idaho Transportation Department and directed Matt Stoll to develop a letter in support of the application under his signature. Motion passed unanimously.*

C. Approve Joint Meeting with Valley Regional Transit Management Committee at the next Executive Committee Meeting

Matt Stoll requested approval of a joint meeting with Valley Regional Transit Management Committee at the next Executive Committee meeting in January 2008.

Tammy de Weerd moved and Frank McKeever seconded approval of a joint meeting with Valley Regional Transit Management Committee and the Executive Committee in January 2008.

Discussion:

Matt stated the purpose of the joint meeting is to discuss the potential merger of COMPASS and Valley Regional Transit and what the next steps are. This would be the first formal meeting of these boards to discuss the effort.

Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report – Membership

Matt Stoll discussed COMPASS memberships of the Notus-Parma and Golden Gate Highway Districts. Matt, Commissioner Beebe and Commissioner Scroggins will be meeting with Golden Gate on January 3, 2008 and with Notus-Parma on January 8, 2008.

B. Status Report – State Legislative Issues

Ken Burgess provided an update on the State legislative issues. Matt Stoll noted the two top priority positions that COMPASS is focusing on are the local option tax authority legislation and GARVEE funding.

ADJOURNMENT:

Frank McKeever moved and Fred Tilman seconded adjournment at 3:30 p.m. Motion passed unanimously.

Dated this 15th day of January 2008.

APPROVED:

*BY: _____
Tom Dale, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM V-A

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	15	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	John Cunningham will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
<i>CURRENT AGENDA ITEMS</i>									
11.	Approve Priorities for FY2009-2013 Transportation Improvement Programs	Yes	Staff will seek approval of recommended priorities for all federal funding (except enhancements) for inclusion in the FY2009-2013 Transportation Improvement Program.	Consent Agenda	N/A	Toni Tisdale	February	January	685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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12.	Approve Amendment Process for Long Range Transportation Plans (LRTPs)	No	Staff will review proposed process for amending LRTPs.	Action	10	Charles Trainor	February	January	661
13.	Approve Changes to the Transportation Improvement Program Policy	No	A member agency has requested some changes to the Transportation Improvement Program Amendment Policy in order to streamline the process.	Action	10	Toni Tisdale	February	January	685
14.	Approve Resolution Amending the FY2008 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs	No	Staff seeks approval of a Resolution to amend the FY2008 Transportation Improvement Programs.	Action	10	Toni Tisdale	February	January	685
15.	Review Proposal to Combine the Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs	No	Staff will provide a proposal to combine the two local Transportation Improvement Programs into one regional Transportation Improvement Program.	Information / Discussion	10	Toni Tisdale	February	October	685
16.	Status Report- 2010 Ortho Photography Project	No	Staff will present an overview on the value of ortho photography and the status of a two county project in 2010.	Information / Discussion	15	Ross Dodge	February	N/A	861
17.	Review <i>Communities in Motion</i> Implementation Handbook	Yes	Staff will review an implementation plan regarding transit ready development.	Information / Discussion	15	Carl Miller	February	N/A	764
18.	Review State Street Transit Oriented Development (TOD) designs and Policy Guidelines	No	City of Boise staff will present materials on State Street corridor concepts and TOD guidelines.	Information / Discussion	15	Kathleen Lacey	February	N/A	N/A
UPCOMING AGENDA ITEMS									
19.	Approve Priorities for the Surface Transportation Program – Enhancement Projects	Yes	Staff will present the recommended priorities for enhancement projects for Ada and Canyon Counties.	Action or Consent	N/A	Toni Tisdale	March	February	685
20.	Approve Population Estimates	Yes	Staff will present the 2008 population estimates for approval.	Action or Consent	15	Carl Miller	March	February	620
21.	Approve Combining the Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs	No	Staff requests approval to combine the two local Transportation Improvement Programs into one regional Transportation Improvement Program.	Action or Consent	N/A	Toni Tisdale	March	November	685

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22.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	March	N/A	
23.	Review findings and recommendations of High Volume Intersection Study	No	Consultant and COMPASS staff will present intersection layouts and other recommendations from study.	Information/ Discussion	20	Don Matson	March	February	694
24.	Review Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Information/ Discussion	20	Toni Tisdale Charles Trainor	March	December - January	685
25.	Information About the Travel Oasis Program	No	Staff will present information about a new program recently adopted by the Idaho Transportation Board called a "Travel Oasis," similar to a rest area.	Exec. Dir. Report	N/A	Toni Tisdale	March	January	705
26.	Approve recommendations of High Volume Intersection Study	No	Staff will seek endorsement of study recommendations to be referred to municipalities, ITD, and highway districts.	Action	15	Don Matson	April	February	694
27.	Approve Proposed FY2009 General and Special Membership Dues	Yes	Staff will present proposed FY2009 General and Special Membership Dues for approval.	Action	5	Matt Stoll	April	N/A	
28.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Toni Tisdale Charles Trainor	April	February	685
29.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study	Information/ Discussion	15	MaryAnn Waldinger	April	N/A	687
30.	Review Traffic Impact Study Proposal	No	Staff will present recommendations regarding improvements to traffic impact study procedures	Information/ Discussion	15	Charles Trainor	April	March	705
31.	<i>COMPASS Board Retreat</i>	<i>No</i>	<i>COMPASS Board Retreat Location to be determined</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>May</i>	<i>N/A</i>	<i>N/A</i>
32.	Approve Release of Draft FY2009-2013 Transportation Improvement Programs and Associated Air Quality Demonstration for Public Comment	Yes	Staff will present the Draft FY2009-2013 Transportation Improvement Programs for release to the public.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	June	May	685
33.	Accept Growth Drivers Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	July	June	647

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34.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	July	June	647
35.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion</i> .	Information/ Discussion	20	Charles Trainor	July	June	692
36.	Approve Final FY2009-2013 Transportation Improvement Programs and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Programs for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685
37.	Approve results or recommend appeal of 2010 Census Local Update of Census Addresses (LUCA)	No	Staff will present and request direction on appeal of 2010 Census Local Update of Census Addresses (LUCA) address changes.	Action or Consent	15	Carl Miller	August	July	774
38.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	September	August	620
39.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	September	August	856
40.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding		Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
41.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
42.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant will facilitate a Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	John Cunningham	TBD	N/A	N/A
43.	Discuss Next Steps Following May 2007 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
44.	Discuss Coordination of Regional Air Quality Efforts	No	Staff will discuss coordination of various air quality efforts occurring in the region.	Information/ Discussion	20	TBD	TBD		?

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45.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	John Cunningham	TBD	TBD	655
46.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	John Cunningham	TBD	TBD	655
47.	Review findings and recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
48.	Approve recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
49.	Review findings and recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
50.	Approve recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
51.	Review and approve recommendations for amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit	Action	10	Don Matson	TBD	TBD	(655)
52.	Review and approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	(655)
53.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service	Information/ Discussion	20	Charles Trainor	TBD	TBD	757

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