



# COMPASS

COMMUNITY PLANNING ASSOCIATION

of Southwest Idaho

**COMMUNITY PLANNING ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
February 9, 2005 – 1:30 pm  
800 S. Industry Way, Suite 100, Meridian, Idaho**

**\*\*AGENDA\*\***

- \* **A. Approve January 5, 2005, Executive Committee Meeting Minutes and January 21, 2005, Special Executive Committee Meeting Minutes**  
*Copies of the draft minutes are attached.*
- \* **B. Establish February 28, 2005, COMPASS Board Meeting Agenda**  
*Staff's proposed agenda items for the regularly scheduled February meeting are attached.*
- \* **C. Update on Triennial Review Process**  
*Staff will review the upcoming Triennial Review process, which is required under federal regulations for Transportation Management Areas.*
- D. Review Proposed FY2006 Annual Appropriations Project List**  
*Staff will review requested project list for FY2006 Annual Appropriations and proposed next steps.*
- E. Review FY2005 Federal and State Legislative Issues**  
*Staff will review issues and proposed next steps associated with Board position statements for 2005 Idaho Legislative Session.*
- F. Other**

**\* Enclosure**

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**Community Planning Association of Southwest Idaho  
Executive Committee Meeting  
January 5, 2005  
COMPASS Conference Room**

**\*\*\*Minutes\*\*\***

**ATTENDEES:**

Stan Bastian, Councilman, for Nancy Merrill, Mayor, City of Eagle  
Keith Bird, Councilman, for Tammy de Weerd, Mayor, City of Meridian,  
**Vice-Chair**  
Elaine Clegg, Councilwoman, for David Bieter, Mayor, City of Boise  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
John Franden, Commissioner, Ada County Highway District  
Gordon Law, for Garret Nancolas, Mayor, City of Caldwell  
Judy Peavey-Derr, Commissioner, Ada County, **Chair**  
Paul Raymond for Tom Dale, Mayor, City of Nampa,  
**Secretary/Treasurer**  
Matt Stoll, Executive Director, Community Planning Association, Ex  
Officio

**MEMBERS ABSENT:**

Matt Beebe, Commissioner, Canyon County

**OTHERS:**

Rebecca Arnold, Commissioner, Ada County Highway District  
Dave Bivens, Commissioner, Ada County Highway District  
Nancy Brecks, Community Planning Association  
Kelli Fairless, Valley Regional Transit  
Kathleen Marie Lacey, City of Boise  
Katey Levihn, Ada County Highway District  
Charles Trainor, Community Planning Association  
Terri Schorzman, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

Chair Peavey-Derr called the meeting to order at 3:30 p.m.

**A. Approve October 27, 2004 and December 2, 2004, Executive Committee Meeting Minutes**

**Bob Flowers moved and John Franden seconded approval of the October 27, 2004 and December 2, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.**

**B. Establish January 24, 2005, COMPASS Board Meeting Agenda**

Matt Stoll reviewed staff recommended items 1-21.

After discussion, **John Franden moved and Keith Bird seconded approval of Agenda Items 1-21 as presented. Motion passed unanimously.**

**C. Review Staff Analysis of the Regional Transportation Task Force Report**

Matt Stoll reviewed staff analysis of the Regional Transportation Task Force Report.

After discussion, **Elaine Clegg moved and John Franden seconded approval for staff to follow through with recommendations with additional wording to the end of staff recommendations 3 and 5, "...in keeping with priorities and policies." And add wording to recommendation 4 to read, "...collaboration with land use and other transportation agencies." Motion passed unanimously.**

**D. Review Possible Board Positions for 2005 Idaho Legislative Session**

Councilman Bastian stated he would participate in the discussion, but was recusing himself from voting on this item.

Matt Stoll reviewed five Issue Papers on possible board positions for the 2005 Idaho Legislative Session.

After discussion, **Chair Peavey-Derr asked for any objections to postponing action on this item to allow Executive Committee members to go back to their respective agencies to discuss the issue papers with staff. A special meeting of the Executive Committee will be scheduled to develop recommendations to take to the Board on January 24, 2005. Hearing no objection, Chair Peavey-Derr so ordered.**

**E. Review Staff Proposal for Public Participation in COMPASS Planning Processes**

Terri Schorzman reviewed the staff proposal for public participation in the COMPASS planning processes in the form of a standing committee of the COMPASS Board that would meet four to six times year. This group will sit on other COMPASS standing committees as ex officio members. A solicitation/application process with set criteria will be followed to select qualified individuals. The COMPASS Board will have the final approval of applicants. Matt Stoll said this item would be brought to the Board for discussion and action in February.

After discussion, **Bob Flowers moved and Elaine Clegg seconded approval of the staff proposal for forming a public participation committee to participate in the COMPASS planning processes. Staff was directed to provide an outline of the criteria that will be used to select members of the Public Participation Committee. Motion passed unanimously.**

**F. Review Proposed Strategic Plan Process, Timeline and Objectives**

Terri Schorzman reviewed the proposed Strategic Plan process, timeline and objectives, which will marry the Board and staff mission/values statements to be in line with the Unified Planning Work Program and Budget and the planning process.

**Bob Flowers moved and Keith Bird seconded approval of the proposed strategic plan process, timeline and objectives as presented. Motion passed unanimously.**

**G. Review Proposal for Establishing a Standing Geographic Information System Advisory Committee**

Charles Trainor reviewed a proposal for supporting a regional Geographic Advisory Committee that reports to the COMPASS Board.

**Elaine Clegg moved and John Franden seconded approval of the proposal to establish a regional Geographic Information System Advisory Committee. Motion passed unanimously.**

**Adjournment**

**Bob Flowers moved and John Franden seconded adjourning at 5:10 p.m. Motion passed unanimously.**

**Dated this 9th Day of February 2005.**

**APPROVED:**

**By: \_\_\_\_\_  
Bob Flowers, Chair  
Community Planning Association**

**ATTEST:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association**



**Community Planning Association of Southwest Idaho  
Special Executive Committee Meeting  
January 21, 2005  
COMPASS Conference Room**

**\*\*\*Minutes\*\*\***

**ATTENDEES:**

Matt Beebe, Commissioner, Canyon County  
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
John Franden, Commissioner, Ada County Highway District  
Kathleen Lacey and Steve Purvis for David Bieter, Mayor, City of Boise  
Nancy Merrill, Mayor, City of Eagle  
Judy Peavey-Derr, Commissioner, Ada County, **Chair**  
Paul Raymond for Tom Dale, Mayor, City of Nampa,  
**Secretary/Treasurer**  
Matt Stoll, Executive Director, Community Planning Association, Ex  
Officio

**MEMBERS ABSENT:**

Garret Nancolas, Mayor, City of Caldwell

**OTHERS:**

Nancy Brecks, Community Planning Association  
Katey Levihn, Ada County Highway District  
Nicole Prehoda, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

Chair Judy Peavey-Derr called the meeting to order at 12:05 p.m.

**A. Executive Session – Personnel Matter [Idaho Code 67-2345(b)]**

**Bob Flowers moved and Nancy Merrill seconded to adjourn into Executive Session at 12:06 p.m.  
Motion unanimously passed.**

Adjourned back into regular session at 12:42 p.m.

**Tammy de Weerd moved and Nancy Merrill seconded to reduce Matt Stoll's probation period from 18 months to 12 months and at the six-month evaluation (March 28, 2005) consider any request for an increase in vacation and/or salary. The Executive Committee will compose a letter to acknowledge the great progress that has been done up to this point, which will be placed in Matt's personnel file. Motion passed unanimously.**

**B. Establish Position Statements for Upcoming Legislation**

**Nancy Merrill moved and Bob Flowers seconded approving Steve Purvis as the Boise City alternate for this agenda item. Motion passed unanimously.**

Matt Stoll reviewed the five pieces of upcoming legislation for the Executive Committee's consideration.

After discussion, Chair Peavey-Derr asked for any objections to the following as the Executive Committee's recommended positions to the Board's position on the five pieces of legislation. Hearing none, Chair Peavey-Derr so order:

- 1. Public Infrastructure Improvements Districts – No position**
- 2. GARVEE Bonding - Generally supports, with fiscally responsible cap on the amount that can be borrowed.**
- 3. Regional Air Quality Act – Generally supports with recommendation #2 – “COMPASS opposes the concept of the Regional Air Quality Act. State action is not appropriate for the formation of regional air quality councils. The structure and scope of a region's efforts to collectively and proactively address air quality management issues should left to the local governments with the area.”**
- 4. Public Transportation Policy - Generally supports.**
- 5. 10% Ethanol Content Requirement for Idaho Gasoline – No position.**

**C. Consider the Request of the City of Notus for General Membership Status**

Matt Stoll presented the City of Notus' request for general membership status on the COMPASS Board.

**Bob Flowers moved and Matt Beebe seconded approval of the request from the City of Notus for general membership status on the COMPASS Board subject to Board confirmation at the January 24, 2005, Board meeting. Motion passed unanimously.**

**D. Consider a Letter of Support for Boise Airport Air Traffic Control Tower Funding**

Matt Stoll presented the Boise Airport request for COMPASS Board support of funding for the Boise Airport air traffic control tower.

**Tammy de Weerd moved and Paul Raymond seconded to approve the Boise Airport request for COMPASS support of funding for the air traffic tower. Motion passed unanimously.**

**Adjournment**

**John Franden moved and Bob Flowers seconded to adjourn the meeting at 2:15 p.m.**

**Dated this 9th Day of February 2005.**

**APPROVED:**

**By:** \_\_\_\_\_  
**Bob Flowers, Chair**  
**Community Planning Association**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**

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**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM B**

<b>ID #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	801
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	801
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	801
4.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	801
5.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral Status Report.	Information/Discussion	10	TBD	As Appropriate	N/A	801
6.	Status Report – Corridor Studies	No	Patricia Nilsson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
7.	Status Report – Current Air Quality Issues	No	Jay Witt will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Linda Ritter will provide a monthly report of current transportation issues.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	801
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
<b>CURRENT AGENDA ITEMS</b>									
10.	Approve Changing April 25, 2005, Board Meeting to April 18, 2005	Yes	Staff recommends changing the date of the April 2005 Board meeting to avoid a scheduling conflict with the Boise Metro Chamber of Commerce's Leadership Conference.	Consent Agenda	N/A	N/A	February	N/A	801
11.	Review List of Local Government's Transportation Priority Projects	Yes	Staff will review the list of projects proposed by local governments for possible inclusion in the FY2006-2010 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs.	Action	10	Patricia Nilsson	February	January	685

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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12.	Adopt Resolutions 08-2005 and 09-2005 Amending the FY2005-2009 Nampa Urbanized Area and Northern Ada County Transportation Improvement Programs – Valley Regional Transit	Yes	Amend the FY2005-2009 Nampa Urbanized Area and Northern Ada County Transportation Improvement Programs to reflect Valley Regional Transit use of 5307 funds for operating costs and preventive maintenance, the use of 5309 funds for preventive maintenance, and the transfer of 5309 funds from Canyon County to Northern Ada County.	Action	10	Patricia Nilsson	February	January	685
13.	Consider Establishing Public Participation and Regional Geographic Information System Standing Committees	No	Staff will propose the establishment of two new standing committees to address regional and transportation planning challenges.	Action	10	Charles Trainor	February	N/A	860
14.	Status Report - Treasure Valley Regional Transportation Management Center Feasibility Study	No	The Treasure Valley transportation management and emergency dispatch agencies are currently studying the feasibility of developing a Regional Transportation Management Center where traffic/transit operations and emergency dispatch could be performed. The study began in October 2004 and has held one stakeholder meeting. There is a very high level of interest among several of the agencies responsible for these activities. This presentation will provide a status of the project and the results from the first meeting. A 1-day workshop with interested agencies is currently being planned to develop a common vision and concept for the new center.	Information/ Discussion	30	Fred Kitchener	February	N/A	705
15.	Review Proposed Actions for Urban and Transportation Management Area Balancing Committees	No	Staff will review proposed funding actions for the Urban and Transportation Management Area Balancing Committees.	Information/ Discussion	10	Patricia Nilsson	February	February	601

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16.	Review Proposed Projects for Congestion Mitigation/Air Quality Grant Funding by the Idaho Transportation Department	No	The Idaho Transportation Department has opened up Congestion Mitigation/Air Quality project funding for FY2008. Staff will list those grant applications submitted by project sponsors for review.	Information/Discussion	10	Patricia Nilsson	February	January	685
17.	Update on Triennial Review Process	No	Staff will provide the Board with an update on the Triennial Review process and scheduled review dates.	Information	10	Toni Tisdale	February	February	605
18.	Overview of the <i>Downtown Boise Mobility Study</i>	No	The draft report for the <i>Downtown Boise Mobility Study</i> will be ready for review. Final adoption by sponsoring agencies is expected occur from February through April.	Information/Discussion	15	Kelli Fairless	February	January	725
19.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/Discussion	10	Matt Stoll	February	N/A	705
20.	Receive Draft Congestion Management System Plan and Draft 2004 Treasure Valley Congestion Management System Annual Report	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas. Staff will seek Board approval at the March 2005 meeting.	Ex. Dir. Report	N/A	N/A	February	January/February	642
<b>UPCOMING AGENDA</b>									
21.	Establish Priorities for Transportation Enhancement Projects	Yes	COMPASS' top priority project in each county receives additional points in the Idaho Transportation Departments' Transportation Enhancement Committee ratings for funding recommendations.	Action	15	Patricia Nilsson	March		685

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22.	Approve April 1, 2005, Population Estimates	Yes		Action	10	Charles Trainor	March		626
23.	Adopt the Treasure Valley Congestion Management System Plan	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas.	Action	20	Jay Witt	March	February	642
24.	Adopt the 2004 Treasure Valley Congestion Management System Annual Report	Yes	As part of the Treasure Valley Congestion Management System Plan, an annual progress report is produced. The report will aid member agencies in congestion mitigation project development.	Action	10	Jay Witt	March	February	642
25.	Update to the Studies Coordination Efforts	No	COMPASS staff has started the Studies Coordination project. Staff would like to inform the Board of progress made to date.	Information/ Discussion	10	Toni Tisdale	March	January and February	656
26.	Update from COMPASS Strategic Plan Goal Leaders	No		Information/ Discussion	20	Goal Leaders	March	N/A	601
27.	Update on Triennial Review Process	Yes	Update the progress made on the Triennial Review process.	Ex. Dir Report		Toni Tisdale	March	February	605
28.	Review Regional Technical Advisory Committee Bylaws Update	Yes	The COMPASS Board has revised membership on the Regional Technical Advisory Committee to include citizen participation. The Bylaws have been amended to reflect this change.	Information		Toni Tisdale	March	February	820
29.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	March		705

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30.	Introduce Triennial Review Group	No		Special Item	5	Matt Stoll	April		605
31.	Approve COMPASS Strategic Plan	No	Goal leaders will present the final COMPASS Strategic Plan for approval.	Action	10	Goal Leaders	April		601
32.	Approve Regional Technical Advisory Committee Bylaws Update	Yes	The COMPASS Board has revised membership on the Regional Technical Advisory Committee to include citizen participation. The Bylaws have been amended to reflect this change.	Action	10	Toni Tisdale	April	March	820
33.	Establish Board Policy on Using Surface Transportation Program – Urban Funds	No		Action		Matt Stoll	April/ May		601
34.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	April		705
35.	Update on the Triennial Review Process	Yes	The review will be complete by this point. This update will recap the review and preliminary findings.	Information/ Discussion	15	Toni Tisdale	May	April	605
36.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	May		705
37.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	June		705
38.	Review Draft FY2006 Unified Planning Work Program and Budget	Yes		Information/ Discussion	20	Matt Stoll	July	June	601
39.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	July		705
40.	Approve Resolution Adopting the FY2006 Unified Planning Work Program and Budget	Yes		Action	10	Matt Stoll	August	N/A	601

<b>ID #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
41.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	August		705
42.	Update on the Triennial Review Process	Yes	The final report on the Triennial Review process is expected by late July. This will recap final findings.	Information/ Discussion	10	Toni Tisdale	September	August	605
43.	Establish an Updated COMPASS Board Policy for Transportation Related Air Quality Efforts	No	This item was deferred from the May 17, 2004, Board meeting.	Action	30	Matt Stoll	TBD		
44.	Adopt Revised Memorandum of Understanding Governing the Urban Balancing Committee	No	The addition of two new Metropolitan Planning Organizations in Idaho and a Transportation Management Area designation for the Boise Urbanized Area necessitates this revision.	Action	10	Matt Stoll	TBD		
45.	Update on the Rail Corridor Feasibility Study	No	Kelli Fairless will provide an update on the Rail Corridor Feasibility Study.	Information/ Discussion	5	Kelli Fairless	TBD		
46.	Presentation on Historical Expenditures of Surface Transportation Program – Enhancement Funds over Five Years Across the State	No		Ex. Dir. Report	N/A	N/A	TBD		
47.	Review Annual Monitoring Report Concept	No		Information/ Discussion	TBD	TBD	TBD		

**MEMORANDUM**

**TO:** COMPASS Executive Committee

**FROM:** Toni Tisdale, Principal Planner

**DATE:** February 1, 2005

**RE:** Update on the Triennial Review Process

**Action Requested:**

None. Information only.

**Background:**

In the past, COMPASS has provided a self-certification to the Federal Highway Administration and the Federal Transit Administration assuring compliance with federal regulations in our operating processes. Once a metropolitan planning organization reaches Transportation Management Area status, a new process is put into play by the federal agencies. COMPASS was designated a Transportation Management Area in 2002.

A Transportation Management Area must go through a strenuous and comprehensive review by a team of reviewers from the Federal Highway Administration and the Federal Transit Administration. The review is referred to either a "Certification Review" or a "Triennial Review," as the agency must undergo this type of review every three years. The review begins with a letter of request, followed by a team visit that generally last three days, and includes a public hearing.

**Status:**

The Federal Highway Administration has made the first step in initiating the Triennial Review process. COMPASS staff received a telephone call regarding the upcoming review. The representative from the Federal Highway Administration forwarded a sample of the initial phase of the review, a list of requests of documentation. The specific letter will follow shortly. Staff has worked with the team leader to determine dates for the site visit. The team is invited to attend the April 18, 2005 Board meeting, as this is a pivotal decision point in *Communities in Motion*. The site review begins the next day and will wrap up on April 21, 2005. The public hearing normally takes place the evening of the first day of review; however, since numerous cities hold council meetings on Tuesdays, we suggested the public hearing be held on Wednesday evening. The proposed schedule is attached.

Preliminary findings will be shared in the wrap-up session on April 21, 2005. The team expects to provide the final report in mid-July.

The team stresses that this is not intended to be an intimidating process, but rather a way we can learn about areas in our processes that could function better.

Attachment: Preliminary Schedule

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**PRELIMINARY AGENDA**

**COMPASS AREA CERTIFICATION REVIEW**

**April 19 - 21, 2005**

<b>Tuesday 4/19/05</b>	<b>Topic</b>	<b>Lead</b>	<b>Target Participants</b>
<b>Location: COMPASS</b>	<b><u>Joint Opening Session</u></b>		
9:00 a.m.	<b>Introductions</b>		
9:15 a.m.	<b>Purpose of Review, Format &amp; Schedule</b>		
9:30 a.m.	<b>COMPASS Regional Overview</b> Overview of Region and Current Issues		
10:00 a.m.	<b>COMPASS Vision and Goals</b>		
10:30 a.m.	<b>Break</b>		
10:45 a.m.	<b>MPO Structure, Planning Boundaries and Agreements</b>		
12:00 noon	<b>Lunch</b>		
1:00 p.m.	<b>Air Quality/Conformity Responsibilities, Cooperation, Coordination</b>		
2:00 p.m.			
2:30 p.m.	<b>Break</b>		
2:45 p.m.	<b>Unified Planning Work Program</b>		
3:15 p.m.	<b>Planning Factors</b>		
	<b>Public Involvement</b>		
3:30 p.m.	<b>Break</b>		
3:45 p.m.	<b>Environmental Justice</b>		
4:15 p.m.	<b>Self-Certifications</b>		
4:30 p.m.	<b>Adjourn Afternoon Session</b>		

<b>Wednesday 4/20/05</b>	<b>Topic</b>	<b>Lead</b>	<b>Target Participants</b>
<b>Location: COMPASS</b>  9:00 a.m. <b>Congestion Management System (CMS)</b> 9:45 a.m. <b>Metropolitan Transportation Plan (MTP)</b> 10:15 a.m. <b>Transportation Improvement Program (TIP)</b>  10:30 a.m. <b>Break</b> 10:45 a.m. <b>Financial Planning/Fiscal Constraint</b> 11:00 a.m. <b>Discretionary Funded Projects</b> 11:15 a.m. <b>Intelligent Transportation Systems (ITS)</b>  12:00 noon <b>Lunch</b> 1:00 p.m. <b>Transit Issues</b> 2:00 p.m. <b>USDOT Team Work Session</b> <b>Prepare Draft Findings</b>  4:30 p.m. <b>Adjourn Afternoon Session</b>			
<b>Location: ????</b>  <b>6:00-8:00 p.m.</b>	<b>Public Meeting</b> <b>USDOT Introduction/Purpose</b> <ul style="list-style-type: none"> <li>• <b>Public comments</b> (How is the transportation planning process working? What needs improvement?)</li> </ul>		
<b>Thursday 4/21/05</b>	<b>Topic</b>	<b>Lead</b>	<b>Target Participants</b>
<b>Location: COMPASS</b>  9:00 a.m. <b>Comments and Initial Findings</b>  11:00 a.m. <b>Adjourn</b>	<u><b>Closeout Session</b></u>		