



**EXECUTIVE COMMITTEE MEETING
FEBRUARY 16, 2010 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

**** AGENDA ****

I. Agenda Additions/Changes

II. Open Discussion/Announcements

III. Consent Agenda

Page 2 * **A. Approve January 19, 2010, Executive Committee Meeting Minutes**

A copy of the draft January 19, 2010, Executive Committee meeting minutes is attached.

IV. Action Items

Page 6 * **A. Establish March 16, 2010, COMPASS Board Agenda**

Staff proposed agenda items for the regularly scheduled March 16, 2010, Board meeting are attached.

B. Recommend Permanent Office Location to COMPASS Board

Matt Stoll will review and seek committee direction on five identified sites for a permanent office space. A similar recommendation will be sought from the Finance Committee at their meeting on Thursday, February 18th.

C. Approve Board Member Travel Request

Matt Stoll will seek committee approval for Councilmember Clegg's travel to Washington, DC for a meeting of the Association of Metropolitan Planning Organization's Board meeting in March 2010. Expenses will be proportionately shared with the City of Boise due to attendance of another meeting on City business.

V. Other

A. Status Report – Staff Changes

Matt Stoll will update committee on recent staffing changes.

B. Discuss Proposal for May 2010 COMPASS Board Retreat

Matt Stoll will review a proposal for the May 2010 retreat focusing on efforts and options in implementing the Communities in Motion regional transportation plan.

VI. Adjournment

***Enclosures**

Agenda is subject to change.

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**EXECUTIVE COMMITTEE MEETING
JANUARY 19, 2010
COMPASS CONFERENCE ROOM**

****MINUTES****

- ATTENDEES:** Phil Bandy, Mayor, City of Eagle
Elaine Clegg, Councilwoman, for Dave Bieter,
Mayor, City of Boise, **Chair Elect**
Tom Dale, Mayor, City of Nampa
Tammy de Weerd, Mayor, City of Meridian
Carol McKee, Commissioner, Ada County Highway
District, **Secretary/Treasurer**
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Matt Stoll, Executive Director, Community
Planning Association, Ex officio
Fred Tilman, Commissioner, Ada County
- MEMBERS ABSENT:** David Ferdinand, Commissioner, Canyon County,
Vice-Chair
Vicki Thurber, Mayor, City of Middleton
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Kelli Fairless, Valley Regional Transit
Sally Goodell, Ada County Highway District
Ryan Head, Community Planning Association
Amy Luft, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Nancolas called the meeting to order at 2:05 p.m.

AGENDA ADDITIONS/CHANGES

Carol McKee moved and Tom Dale seconded approval of the Agenda as represented. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll noted that, as part of the COMPASS 2010 Education Series, there is a public workshop tonight, January 19th, at the Boise City library at Cole and Ustick, and tomorrow, January 20th, at Nampa City Hall with Jim Charlier of Charlier Associates who will be speaking on The Pedestrian Opportunity: Solving the Challenges and Reaping the Benefits of Walkable Places.



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CONSENT AGENDA

A. Approve December 15, 2010, Executive Committee Meeting Minutes

Tom Dale moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Executive Session – Idaho Code 67-2345 (c) and (f)

Carol McKee moved and Tammy de Weerd seconded to move into Executive Session pursuant to Idaho Code 67-2345 (c) and (f) at 2:11 p.m.

Matt called role. The following Executive Committee members were present and voted in the affirmative to move into Executive Session: Phil Bandy, Elaine Clegg, Tom Dale, Tammy de Weerd, Carol McKee, and Garret Nancolas. There were no nay votes.

Off the record at 2:12 pm

Tom Dale moved and Carol McKee seconded to convene back into regular session at 2:17 pm. Committee members determined discussion was not need. No decisions were made in Executive Session. Motion passed unanimously.

The Executive Committee discussed in regular session a recommendation to amend the Joint Powers Agreement to clarify the agency's ability to purchase and own real estate via resolution.

B. Establish February 22, 2010, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-21 for the February 22, 2010, Board meeting, and requested the latitude to add a possible Air Quality presentation by EPA, and, if it is ready, an overview of COMPASS' Certification Review by the Federal Highway Administration to the February 2010 agenda.

Tom Dale moved and Fred Tilman seconded approval of Agenda Items 1-21 for the February 22, 2010, COMPASS Board meeting, and the latitude for Matt to amend the agenda as requested. Motion passed unanimously.

C. Recommend Board Approval of ARRA Step-in Projects

Toni Tisdale reviewed recommended ARRA Step-in Projects.

After discussion, **Elaine Clegg moved and Carol McKee seconded approval of the ARRA Step-in projects with the following changes: Under TMA Projects, move No. 7, Traffic Signal Timing Potential Project Corridors into the No. 4 position and adjust the project list accordingly. Motion passed unanimously.**

D. Recommend Board Approval of Jobs Bill Project Priorities

Toni Tisdale reviewed the process and draft scoring matrix used by the Regional Technical Advisory Committee subcommittee to develop project recommendations for the FY2011 Jobs Bill.

After discussion, **Elaine Clegg moved and Tom Dale seconded approval of the recommended FY2011 Jobs Bill priority projects with the following changes: Under Sidewalks/TMA move priority No. 7, Ada County Sidewalk Repair into the No. 5 position and adjust the project list accordingly. And under Nampa Urbanized Area Project Recommendation, approve Option B – Partially fund the projects that will be ready within the 90-day deadline: Nampa Bus Fleet would be funded at \$470,000 for purchase of one bus, and the Nampa Downtown Traffic Signal project would be funded at \$390,000, as presented with the understanding that any additional funding be directed to the Nampa signal project. Motion passed unanimously**

E. Authorize Op-Ed Piece for Release to Newspapers

Matt Stoll requested authorization to publish an Op-Ed piece on a high capacity transit corridor in the Treasure Valley.

After discussion, **Fred Tilman moved and Phil Bandy seconded approval to publish the Op-Ed piece under the signature of the COMPASS Board Chair on behalf of the Executive Committee. Motion passed unanimously.**

F. Recommend Board Policy Regarding Audience Response System

Amy Luft presented a recommended policy regarding compensation when member agencies and others request the use of the COMPASS Audience Response System.

After discussion, **Tom Dale moved and Fred Tilman seconded approval of recommended Board policy regarding the Audience Response System as presented by staff. Motion passed with one nay vote.**

ADJOURNMENT

Carol McKee moved and Tammy de Weerd seconded adjournment at 3:35 pm. Motion passed unanimously.

Dated this 16th day of February 2010.

Approved:

By: _____
Dave Bieter, Chair
Community Planning Association

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
11.	Status Report – Mobility Management	No	Liisa Itkonen will provide updates on work under mobility management.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	671 672
12.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
13.	Status Report – Reauthorization /Appropriations	No	Ken Burgess will provide a report on the status of Reauthorization/Appropriations.	Special Item	N/A	N/A	As Appropriate	NA	685
14.	Status Report – Stimulus Funds	No	Toni Tisdale will provide a report on the status of Stimulus funds.	Special Item	N/A	N/A	As Appropriate	N/A	685
CURRENT AGENDA ITEMS									
15.	Introduce Brian Ness, Idaho Transportation Department Director	No	Chair Dave Bieter will introduce ITD Director Brian Ness.	Special Item	20	Chair	March	N/A	N/A
16.	Status Report – Proposed Ozone Standards	No	US EPA Region 10 staff will review the proposal and rationale to change the ozone health based standard.	Special Item	20	EPA Staff	March	N/A	N/A
17.	Review of COMPASS' Federal Highway Administration Certification	No	Scott Frey from the Federal Highway Administration will review the certification process.	Special Item	20	Scott Frey	March	N/A	N/A
18.	Adopt Resolution XX-2010 Amending the FY2009-2013 and FY2010-2014 Regional Transportation Improvement Program	Yes	Staff will request adoption of a resolution to amend the Transportation Improvement Programs.	Action	10	Toni Tisdale	March	February/ March	685
19.	Approve <i>Communities in Motion</i> Forecast	Yes	Staff will review the 2035 and Preservation demographics forecast (population, households, and jobs).	Action	20	Carl Miller	March	DAC February	647

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
20.	Discuss Possible Permanent Office Location	No	Staff will review the recommendations from the Executive and Finance Committees regarding a location for permanent office space.	Information/ Discussion	15	Matt Stoll	March	N/A	N/A
21.	Review the Studies Coordination Website	No	Staff will review the studies coordination website.	Information/ Discussion	10	Toni Tisdale	March	January	701
22.	Review 2010 Census Report	No	Staff will review the 2010 Census Report.	Information/ Discussion	15	Carl Miller	March	DAC February	620
UPCOMING AGENDA ITEMS									
23.	Approve Revised FY10 UPWP	Yes	Staff will seek approval of revised FY10 UPWP.	Action	10	Matt Stoll	April	N/A	
24.	Review Public Comment Process for <i>Communities in Motion</i>	Yes	Staff will present the public comment materials and events.	Information/ Discussion	20	Charles Trainor	April	April	661
25.	Review recommendations of Idaho 44 Access Management Plan	No	Staff and consultant will present recommendation from Idaho 44 Access Management Plan	Information/Discussion	15	Don Matson	April	CPC March	610
26.	Review the Year of Expenditure Requirement for the Transportation Improvement Program	No	Staff will provide information on a new federal requirement in showing costs in the Transportation Improvement Program.	Information / Discussion	15	Toni Tisdale	April	March	685
27.	COMPASS Board Retreat	No	COMPASS Board Retreat.	Special Item	All day	COMPASS Board	May	N/A	N/A
28.	Approve Idaho 44 Access Management Plan	No	Staff will seek acceptance Access Management Plan	Consent Agenda	N/A	Don Matson	June	CPC April	610

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
29.	Approve 2010 Population Estimates	Yes	Staff will seek approval of the 2010 Population Estimates.	Action	15	Carl Miller	June	DAC April	620
30.	Approve Release of Draft FY2011-2015 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the Draft FY2011-2015 Transportation Improvement Program for public involvement.	Action	15	Toni Tisdale	June	May	685
31.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the May 13, 2010 meeting.	Information/ Discussion	10	Finance Chair	June	N/A	601
32.	Review 2010 Performance Monitoring Report	No	Staff will present of the 2010 Performance Monitoring Report.	Information/ Discussion	15	Carl Miller	June	RTAC May	620
33.	Review findings and recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	June	CPC May	611
34.	Accept 2010 Performance Monitoring Report	No	Staff will seek acceptance of the 2010 Performance Monitoring Report.	Consent Agenda	15	Carl Miller	July	RTAC April	620
35.	Accept Recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will seek acceptance of Environmental Assessment, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	July	CPC May	611
36.	Consider Public Comments and Responses regarding Update to <i>Communities in Motion</i>	Yes	Staff will present public comments and responses re update to CIM.	Information/ Discussion	30	Charles Trainor	July	June	661
37.	Review FY2011 UPWP-Draft	Yes	Staff will present the FY2011 UPWP-Draft for Board consideration of adoption in August.	Information/ Discussion	10	Matt Stoll	July	July	601
38.	Review findings and recommendations of Idaho 44 Environmental Impact Statement (EIS)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	July	CPC June	610

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
39.	Accept Recommendations from Idaho 44 Environmental Impact Statement (EIS)	No	Staff will seek acceptance of EIS, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	August	CPC June	610
40.	Approve the Final FY2011-2015 Transportation Improvement Program	Yes	Staff requests final approval of the FY2011-2015 Transportation Improvement Program.	Action	15	Toni Tisdale	August	July	685
41.	Adopt Update to <i>Communities in Motion</i>	Yes	Staff requests adoption of the update to CIM via resolution.	Action	30	Charles Trainor	August	July	661
42.	Adopt Resolution Approving the FY2011 UPWP-Final	Yes	Staff will present and request adoption of the FY2011 UPWP-Final.	Action	15	Matt Stoll	August	N/A	601
43.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the August 12, 2010 meeting.	Information/ Discussion	10	Finance Chair	August	N/A	601
44.	Review Regional Transportation Financial Data Report	No	Staff will present the revenue and expenditure report.	Information/ Discussion	15	Liisa Itkonen	September	August	692
45.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the November 18, 2010 meeting.	Information/ Discussion	10	Finance Chair	December	N/A	601
46.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
47.	Integration of Blueprint for Good Growth Work into COMPASS planning	No	COMPASS staff will discuss how comprehensive plan and cumulative development evaluations can be integrated into planning, programming and development reviews.	Potential Workshop		Charles Trainor	TBD	TBD	761

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
48.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
49.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays.	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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