

**EXECUTIVE COMMITTEE MEETING
FEBRUARY 19, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. *Approve January 15, 2008, Executive Committee Meeting Minutes
A copy of the draft January 15, 2008, Executive Committee meeting minutes is attached.*

IV. ACTION ITEMS

Page 5 * A. *Establish March 17, 2008, COMPASS Board Meeting
Staff proposed agenda items for the regularly scheduled March 2008 Board meeting are attached.*

V. INFORMATION/DISCUSSION ITEMS

- A. *Status Report – State Legislative Issues
Staff or consultant will report on State legislative issues.*
- B. *Status Report – COMPASS/VRT Subcommittee
Subcommittee members will report on progress to date.*
- C. *Status Report - Educational Series
Staff will review 2008 educational series.*
- D. *Discuss COMPASS Board Retreats
The Chair will discuss proposed agenda for May 2008 Board retreat and possible establishment of a Board retreat in September 2008.*
- E. *Status Report – Chamber 2008 D.C. Leadership Visit
The Boise Metro Chamber of Commerce has scheduled their annual leadership visit to Washington, D.C. from May 19 – 21, 2008. Traditionally, the Chair-elect represents COMPASS on this trip.*

VI. OTHER

VII. ADJOURNMENT

**Enclosures Agenda is subject to change.*

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**JOINT COMPASS EXECUTIVE COMMITTEE AND VALLEY REGIONAL
TRANSIT MANAGEMENT COMMITTEE MEETING
JANUARY 15, 2008
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES:

Matt Beebe, Commissioner, Canyon County
 Dave Bieter, Mayor, City of Boise
 Tom Dale, Mayor, City of Nampa
 Tammy de Weerd, Mayor, City of Meridian
 Dave Ferdinand, Commissioner, Canyon County
 John Franden, Commissioner, Ada County Highway District,
 Ralph Gant, Association of Canyon County Highway Districts
 Rob Hopper, Councilman, City of Caldwell
 Nate Mitchell, Mayor, City of Star
 Garret Nancolas, Mayor, City of Caldwell
 Charlie Rountree, Councilman, City of Meridian
 Matt Stoll, Executive Director, Community Planning
 Association, Ex officio
 Vicki Thurber, Mayor, City of Middleton
 Fred Tilman, Commissioner, Ada County
 Rick Yzaguirre, Commissioner, Ada County

OTHERS PRESENT:

Nancy Brecks, Community Planning Association
 Ken Burgess, Veritas Advisors
 Yvette Butuk, City of Meridian
 Kelli Fairless, Valley Regional Transit
 Keith Holmes, Community Planning Association
 Heather Mink, Boise City
 Ken Pidjean, Citizen
 Terri Schorzman, Community Planning Association
 Rick Thompson, Valley Regional Transit
 Charles Trainor, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Tom Dale called the meeting to order at 2:00 p.m.

AGENDA CHANGES/ADDITIONS:

None

OPEN DISCUSSION/ANNOUNCEMENTS:

None

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SPECIAL ITEM

A. Discuss Possible Merger of COMPASS and Valley Regional Transit and Develop Next Steps

Matt Stoll and Kelli Fairless provided overviews of advantages and disadvantages of the possible merger of COMPASS and Valley Regional Transit and what the next steps could be.

After discussion, *Garret Nancolas moved and Dave Bieter seconded that the Chairs of COMPASS and Valley Regional Transit appoint two members from each Board to represent the Boards on an Exploratory Committee, which will develop a recommendation for review by the COMPASS Executive Committee and the Valley Regional Transit Management Committee before going to the full COMPASS and Valley Regional Transit Boards. Motion passed unanimously.*

After discussion, *Tom Dale recommended that he and Rob Hopper, outgoing Chairs of COMPASS and Valley Regional Transit, sit on the committee and that Nate Mitchell and Charlie Rountree be the other two members. Recommendation passed by unanimous consent.*

CONSENT AGENDA

A. Approve December 18, 2007, COMPASS Executive Committee Meeting Minutes

Garret Nancolas moved and Fred Tilman seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish February 25, 2008, COMPASS Board Meeting

Matt Stoll reviewed staff proposed Agenda Items 1-18 for the February 25, 2008, Board meeting. He stated Agenda Item 11 will be changed to an Action Item and Agenda Item 14 will be changed to a Consent Agenda Item.

After discussion, *Garret Nancolas moved and Fred Tilman seconded approval of the February 25, 2008, COMPASS Board meeting Agenda Items 1-18 as presented. Motion passed unanimously.*

INFORMATION/DISCUSSION ITEMS

A. Status Report – Membership

Matt Stoll said Golden Gate Highway District and Notus/Parma Highway District are still considering their membership status with COMPASS.

B. Status Report – State Legislative Issues

Ken Burgess reviewed the agenda for the Thursday, January 31, 2008, Legislative Reception to be co-hosted by COMPASS and Valley Regional Transit.

Ken provided an update on federal and state legislation issues.

ADJOURNMENT:

John Franden moved and Fred Tilman seconded adjournment at 3:20 p.m. Motion passed unanimously.

Dated this 19th day of February 2008.

APPROVED:

*BY: _____
John Franden, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	15	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	John Cunningham will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
<i>CURRENT AGENDA ITEMS</i>									
12.	Approve Combining the Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs	No	Staff requests approval to combine the two local Transportation Improvement Programs into one regional Transportation Improvement Program.	Consent	10	Toni Tisdale	March	November	685
13.	Approve Additional Priorities for the Surface Transportation Program (Enhancement, Transit, Bridge, Rural)	Yes	Staff will present the recommended priorities for enhancement projects for Ada and Canyon Counties.	Action	10	Toni Tisdale	March	February	685
14.	Approve Population Estimates	Yes	Staff will present the 2008 population estimates for approval.	Action	15	Carl Miller	March	February	620
15.	Adopt Resolution Amending the Transportation Improvement Programs	Yes	Staff will present information regarding changes to the Transportation Improvement Program requiring an Amendment.	Action or Consent	10	Toni Tisdale	March	February	685
16.	Status Report – Ada County Highway District Fairview Project	No	Ada County Highway District staff will present an update on the Fairview Project.	Information/ Discussion	10	Kendall Kemmer	March	February	N/A
17.	Review findings and recommendations of High Volume Intersection Study	No	Consultant and COMPASS staff will present intersection layouts and other recommendations from study.	Information/ Discussion	20	Don Matson	March	February	694
18.	Review Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Information/ Discussion	20	Toni Tisdale Charles Trainor	March	December - January	685
19.	Status Report - Education Series.	No	Staff will present a status report on 2008 Education Series.	Information/ Discussion	5	Terri Schorzman	March	N/A	653
20.	Status Report - Travel Oasis Program	No	Staff will provide information about a new program recently adopted by the Idaho Transportation Board called a "Travel Oasis," similar to a rest area.	Ex.. Dir. Report	N/A	Toni Tisdale	March	January	705
<i>UPCOMING AGENDA ITEMS</i>									
21.	Approve recommendations of High Volume Intersection Study	No	Staff will seek endorsement of study recommendations to be referred to municipalities, ITD, and highway districts.	Action	15	Don Matson	April	February	694

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22.	Approve Proposed FY2009 General and Special Membership Dues	Yes	Staff will present proposed FY2009 General and Special Membership Dues for approval.	Action	5	Matt Stoll	April	N/A	
23.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Toni Tisdale Charles Trainor	April	February	685
24.	Adopt Resolution Amending the Transportation Improvement Programs	Yes	Staff will present information regarding changes to the Transportation Improvement Program requiring an Amendment.	Action or Consent	10	Toni Tisdale	April	March	685
25.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study.	Information/ Discussion	15	MaryAnn Waldinger	April	N/A	687
26.	Review Traffic Impact Study Proposal	No	Staff will present recommendations regarding improvements to traffic impact study procedures.	Information/ Discussion	15	Charles Trainor	April	March	705
27.	COMPASS Board Retreat	No	COMPASS Board Retreat Location to be determined.	Special Item	Noon to 5:00	N/A	May	N/A	N/A
28.	Status Report – Local Update of Census Addresses (LUCA)	No	Staff will provide a monthly report on the status of the Local Update of Census Addresses (LUCA) program to increase accuracy of the 2010 Census.	Ex. Dir. Report	N/A	N/A	June	April	774
29.	Approve Release of Draft FY2009-2013 Transportation Improvement Programs and Associated Air Quality Demonstration for Public Comment	Yes	Staff will present the Draft FY2009-2013 Transportation Improvement Programs for release to the public.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	June	May	685
30.	Accept Growth Drivers Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	July	June	647
31.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	June	N/A	836
32.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	July	June	647
33.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under Communities in Motion .	Information/ Discussion	20	Charles Trainor	July	June	692

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory</i> ¹	<i>Policy Implications/Requirements</i>	<i>Agenda Type</i> ²	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
34.	Approve Final FY2009-2013 Transportation Improvement Programs and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Programs for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685
35.	COMPASS Board Retreat	No	COMPASS Board Retreat Location to be determined	Special Item	Noon to 5:00	N/A	September	N/A	N/A
36.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620
37.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856
38.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
39.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
40.	Approve Supplement to Communities in Motion on inflation Factors and Future Funding		Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for Communities in Motion .	Action	15	Charles Trainor	TDB	TDB	661
41.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
42.	Discuss Next Steps Following May 2007 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
43.	Approve recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
44.	Approve recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610

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45.	Review and approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
46.	Review and approve recommendations for amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Action	10	Don Matson	TBD	TBD	655
47.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
48.	Review findings and recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
49.	Review findings and recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
50.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757

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