

EXECUTIVE COMMITTEE MEETING

February 20, 2007 2:00 pm - 3:30 pm

COMPASS Conference Room

****AGENDA****

I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. *Approve January 16, 2007, Executive Committee Meeting Minutes*
A copy of the draft January 16, 2007, Executive Committee meeting minutes is attached.

IV. ACTION ITEMS

Page 5 * A. *Establish March 19, 2007, COMPASS Board Meeting Agenda*
Staff proposed agenda items for the regularly scheduled March 2007 meeting are attached.

B. *Confirm Board Officer Participation on Boise Chamber's Washington, D.C. Leadership Visit*
The Boise Metro Chamber has scheduled its Washington, D.C. Leadership Visit from May 16th through May 18th. Staff will seek confirmation of the Chair-Elect's representation on the delegation per past practice.

V. INFORMATION/DISCUSSION ITEMS

- A. *Review Regional Collaboration Workshop*
Mayor Dale, Mayor de Weerd, and Matt Stoll will review the Regional Collaboration workshop held on February 1st and February 2nd and possible next steps.
- B. *Consider Possible Salt Lake City Transit System Scanning Tour*
Kelli Fairless and Matt Stoll recommend a scanning tour of the Salt Lake City transit system. Staff will seek guidance on preferred timeframes for the tour.
- C. *Status Report – Legislative Activities*
Staff will discuss recent activities relevant to legislative agenda.

VI. OTHER

VII. ADJOURNMENT

**Enclosures*

Times are approximate. Agenda is subject to change.



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**EXECUTIVE COMMITTEE MEETING MINUTES
JANUARY 16, 2007
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Matt Beebe, Commissioner, Canyon County
 Dave Bieter, Mayor, City of Boise
 Keith Bird, Councilman, for Tammy de Weerd, Mayor, City of Meridian, **Chair**
 Tom Dale, Mayor, City of Nampa, **Chair-Elect**
 John Franden, Commissioner, Ada County Highway District, **Vice-Chair**
 Frank McKeever, Mayor, City of Middleton
 Matt Stoll, Executive Director, Community Planning Association, Ex officio

MEMBERS ABSENT: Nancy Merrill, Mayor, City of Eagle
 Garret Nancolas, Mayor, City of Caldwell, **Secretary-Treasurer**
 Fred Tilman, Commissioner, Ada County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
 Ken Burgess, Veritas Advisors
 Terri Schorzman, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair-elect Tom Dale called the meeting to order at 2:10 p.m.

AGENDA ADDITIONS/CHANGES

Matt Stoll stated Mayor Merrill requested that Item V-B, Notification of City of Eagle's Transportation Needs Study be postponed until she can be present. Matt requested to change the item to a discussion of topics for the May 2007 Board Retreat.

Matt Beebe moved and Keith Bird seconded to amend the agenda as proposed. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENT

Matt Stoll announced the American Council of Engineering Companies of Idaho awarded Kittelson & Associates 1st place for **Communities in Motion** in the category of "Studies, Research, and Consulting Engineering Services" for engineering excellence. **Communities in Motion** also received a Grand Award in recognition of the innovative techniques and high future value of the project. The project will be profiled at the ISPE Annual Banquet in Boise on March 23, 2007.

CONSENT AGENDA

A. Approve December 19, 2006, Executive Committee Meeting Minutes

Matt Stoll noted the date on the signature page was wrong and that staff had made the correction.

Frank McKeever moved and Matt Beebe seconded approval of the Consent Agenda with noted change. Motion passed unanimously.

ACTION ITEMS

A. Establish February 26, 2007, COMPASS Board Meeting Agenda

Matt Stoll reviewed staff proposed Agenda Items 1-15 for the regularly scheduled February 2007 meeting.

Matt was directed to invite Idaho Transportation Board Chairman Darrell Manning to the February 2007 Board meeting.

After discussion, **John Franden moved and Keith Bird seconded approval of February 26, 2006, COMPASS Board meeting agenda items 1-15 as presented. Motion passed unanimously.**

B. Approve Board Member Travel Request

Matt Stoll presented travel requests for Tom Dale, Tammy de Weerd and himself for January 31 – February 2, 2007, to Calgary, Canada to attend a Lincoln Institute of Land Policy professional development course entitled **Regional Collaboration: Learning to Think and Act Like a Region.**

After discussion, **John Franden moved and Matt Beebe seconded approval of travel requests for Tammy de Weerd, Tom Dale and Matt Stoll as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report –Legislative Activities

Matt Stoll and Ken Burgess provided an update on recent activities relevant to the COMPASS legislative agenda.

B. Discuss Possible Topics for May 2007 COMPASS Board Retreat

After discussion, it was agreed to discuss financing options for the transportation system at the May 2007 COMPASS Board Retreat.

ADJOURNMENT

John Franden moved and Frank McKeever seconded adjournment at 3:05 p.m. Motion passed unanimously.

Dated this 20th day of February 2007.

APPROVED:

BY: _____
Tom Dale, Chair
Community Planning Association

ATTEST:

BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	John Cunningham will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	601

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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<i>CURRENT AGENDA ITEMS</i>									
12.	Approve 2007 Population Estimates	Yes	Staff will seek Board approval of 2007 population estimates. These estimates are used to calculate member dues for FY 2008.	Action	15	Charles Trainor	March	N/A	620
13.	Approve Funding Levels for the Project Prioritization Process	Yes	Staff will present the recommendation of the Regional Technical Advisory Committee regarding categories and levels of funding for federal funds. <i>(This action assumes previous Board approval of the policy for split funding.)</i>	Action	15	Toni Tisdale	March	February	685
14.	Status Report – Connecting Idaho/GARVEE Program	No	A status report on the Connecting Idaho/GARVEE program will be provided.	Information/ Discussion	15	Dave Butzier	March	N/A	685
15.	Status Report – Growth Issues	No	Staff will review different approaches and issues to developing regional growth forecasts.	Information/ Discussion	30	Charles Trainor	March	N/A	620
16.	Status Report - Land Use Modeling Software	No	Staff will review the technology to improve how the region develops the next round of growth allocation.	Information/ Discussion	20	Carl Miller	March		647 (07)
17.	Status Report – Legislative Issues	No	Staff or consultant will update Board on state and federal legislative priorities.	Information/ Discussion	15	Matt Stoll	March	N/A	760
18.	2006 Annual Congestion Management Report	No	Staff will notify the Board about the availability of the Annual Congestion Management Report.	Ex. Dir. Report	N/A	MaryAnn Waldinger	March	N/A	842
<i>UPCOMING AGENDA ITEMS</i>									
19.	Approve Proposed FY2008 General and Special Membership Dues		Staff will review proposed FY2007 memberships dues based on the April 1, 2007 population estimates approved by the Board at the March meeting.	Action	10	Matt Stoll	April	N/A	990

20.	Update on Functional Classification/Street Typologies Study	No	Staff/consultant will report on progress and findings.	Information/ Discussion	20	Charles Trainor	April	February	757
21.	Review Preliminary FY 2008-2012 Transportation Improvement Programs	No	Staff will present the preliminary Transportation Improvement Programs for FY 2008-2012. Approval for release will be sought in June 2007.	Information/ Discussion	20	Toni Tisdale	April	April	685
22.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant will facilitate a Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	John Cunningham/ Bob Post (unconfirmed)	April	N/A	N/A
23.	COMPASS Board Retreat	No	COMPASS Board Retreat at BanBury Golf Course. 12:00-5:00 p.m.	Special Item	N/A	N/A	May	N/A	
24.	Adopt FY2007 Strategic Plan	No	Staff will present the proposed FY2007 Strategic Plan for Board adoption.	Action	10	Matt Stoll	June	N/A	
25.	Review Growth Drivers Report	No	Staff will present the draft report for acceptance by the Board.	Information/ Discussion	20	Charles Trainor	June	N/A	647
26.	Review Growth Projection Options	No	Staff will review options to develop future regional growth. This information will be part of the regional transportation plan update in 2010. Board approval of the options will be sought in June 2007.	Information/ Discussion	30	Charles Trainor	June	April	647
27.	Approve Releasing the Preliminary FY 2008-2012 Transportation Improvement Programs for Public Involvement	Yes	Staff will request the Board's approval to open the public comment period for the FY 2008-2012 Transportation Improvement Programs.	Action	15	Toni Tisdale	June	May	685

28.	Status Report – Connecting Idaho/GARVEE Program	No	A status report on the Connecting Idaho/GARVEE program will be provided.	Information/ Discussion	15	Dave Butzier	June	N/A	685
29.	Discuss Coordination of Regional Air Quality Efforts	No	Staff will discuss coordination of various air quality efforts occurring in the region.	Information/ Discussion	20	TBD	June		?
30.	Review Amendments to <i>Communities in Motion</i>	Yes	Staff will review proposed amendments needed for full compliance with the federal rules on transportation plans.	Information/ Discussion	20	Charles Trainor	June	May	661
31.	Approve Amendments to <i>Communities in Motion</i>	Yes	Staff will seek approval of amendments needed for full compliance with the federal rules on transportation plans.	Action	20	Charles Trainor	July	June	661
32.	Approve Growth Projection Options	No	Staff will seek Board approval of the options.	Action	20	Charles Trainor	July	May	647
33.	Accept Growth Drivers Report	No	Staff will seek Board acceptance of the report.	Action	10	Charles Trainor	July	N/A	647
34.	Review Financial Report on Transportation	No	Staff will review transportation financing report compiled from information provided by regional agencies.	Information	30	Charles Trainor	July	June	692
35.	Review Draft FY2008 Unified Planning Work Program and Budget	Yes	Staff will review the proposed work program and budget to guide staff efforts during FY2008.	Information	15	Matt Stoll	July	June	601
36.	Approve FY 2008-2012 Transportation Improvement Programs	Yes	Staff will request final approval of the FY 2008-2012 Transportation Improvement Programs.	Action	20	Toni Tisdale	August	July	685
37.	Adopt Resolution ## Approving FY2008 Unified Planning Work Program and Budget	Yes	Staff will request Board approval of work program and budget to guide staff efforts during FY2008.	Action	10	Matt Stoll	August	June	601
38.	Review Report on Functional Classification/Street Typologies Study	No	Staff/consultant will present report on functional classification/street typologies.	Information/ Discussion	30	Charles Trainor	August	March	757

39.	Review Draft Monitoring Report	No	Review draft of Monitoring Report	Information/ Discussion	30	Charles Trainor	August	July	620
40.	Review Growth Allocation Model Options	No	Staff will present model for use in future growth allocation process.	Information/ Discussion	30	Charles Trainor	August	July	647
41.	Overview of the Transportation Studies Coordination Project	No	Staff will provide an overview of the Transportation Studies Coordination project.	Information/ Discussion	20	Toni Tisdale	August	July	856
42.	Accept Report on Functional Classification/Street Typologies Study	No	Staff/consultant will present report on functional classification/street typologies.	Action	20	TBD	September	August	757
43.	Approve Monitoring Report	No	Approve Monitoring Report	Action	15	Charles Trainor	September	August	620
44.	Present Changes to the FY 2008-2012 Transportation Improvement Program Through the Mirroring Process	No	Staff will provide changes to the final state programs that occurred through the mirroring process.	Ex. Dir. Report	N/A	Toni Tisdale	September	August	685
45.	Adopt Resolution ## Approving Revision 1 of FY2008 Unified Planning Work Program and Budget	Yes	Staff will request Board approval of work program and budget revision resulting from revenue and expense adjustments.	Action	15	Matt Stoll	December	November	601
46.	Workshop and Luncheon with Guest Speaker, Robert Grow	No	Robert Grow is the founding chair of Emeritus of Envision Utah, a private/public quality growth partnership in Utah.	Special Item	60	Terri Schorzman	TBD	N/A	
47.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
48.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655

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