



COMPASS

COMMUNITY PLANNING ASSOCIATION

of Southwest Idaho

**COMMUNITY PLANNING ASSOCIATION
EXECUTIVE COMMITTEE MEETING
March 2, 2005 – 3:30 pm
800 S. Industry Way, Suite 100, Meridian, Idaho**

****AGENDA****

- * **A. February 9, 2005, Executive Committee Meeting Minutes**
A copy of the draft minutes is attached.

- * **B. Establish March 21, 2005, COMPASS Board Meeting Agenda**
Staff's proposed agenda items for the regularly scheduled March meeting are attached.

- C. Update on FY2005 Consolidated Planning Grant Revenue Assumptions**
Staff will review information recently received from the Idaho Transportation Department regarding FY2005 Consolidated Planning Grant revenue projections.

- D. Review 2005 Federal and State Legislative Issues**
Staff will review the status of 2005 federal and state legislative issues.

- E. Other**

Adjourn to Communities in Motion Steering Committee Meeting

*** Enclosure**

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**Community Planning Association of Southwest Idaho
Executive Committee Meeting
February 9, 2005
COMPASS Conference Room**

*****Minutes*****

- ATTENDEES:** David Bieter, Mayor, City of Boise
 Tammy de Weerd, Mayor, City of Meridian, **Chair-Elect**
 John Franden, Commissioner, Ada County Highway District, **Secretary-Treasurer**
 Nancy Merrill, Mayor, City of Eagle
 Garret Nancolas, Mayor, City of Caldwell
 Judy Peavey-Derr, Commissioner, Ada County
 Matt Stoll, Executive Director, Community Planning Association, Ex Officio
- MEMBERS ABSENT:** Matt Beebe, Commissioner, Canyon County
 Tom Dale, Mayor, City of Nampa, **Vice-Chair**
 Bob Flowers, Mayor, City of Parma, **Chair**
- OTHERS:** Nancy Brecks, Community Planning Association
 Katey Levihn, Ada County Highway District
 Nicole Prehoda, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair-Elect Tammy de Weerd called the meeting to order at 1:40 p.m.

- A. Approve January 5, 2005, Executive Committee Meeting Minutes and January 21, 2005, Special Executive Committee Meeting Minutes**

Nancy Merrill moved and Garret Nancolas seconded approval of the January 5, 2005, and January 21, 2005, meeting minutes as presented. Motion passed unanimously.

B. Establish February 28, 2005, COMPASS Board Meeting Agenda

Matt Stoll reviewed proposed Agenda Items 1-20.

After discussion, **Garret Nancolas moved and Judy Peavey-Derr seconded approval of Agenda Items 1-20 as presented. Motion passed unanimously.**

C. Update on Triennial Review Process

Toni Tisdale gave a brief overview of what is required in the Certification (or Triennial Review) process.

D. Review Proposed FY2006 Annual Appropriations Project List

Toni Tisdale presented the proposed Annual Appropriations project list.

After discussion, **Dave Bieter moved and Nancy Merrill seconded to remove numbering from the project list and move the projects to the top of the list that were requested last year with a notation this is a second year request. Board Chair Bob Flower will sign a letter to accompany the list and name the Executive Committee members. Motion passed unanimously.**

E. Review FY2005 Federal and State Legislative Issues

Matt Stoll recapped the status of the Treasure Valley Regional Air Quality Council Act. After discussion, Matt was directed to send a copy of the draft legislation to Executive Committee members for their review. The Executive Committee and staff will determine the appropriate next steps at a later date.

F. Other

Matt Stoll said he had received a request from the Governor's office to participate in a coalition meeting supporting GARVEE bonding. The Executive Committee directed Matt to support as appropriate the Board's position on GARVEE bonding as established at the January 24, 2005, meeting.

Matt asked for clarification of what should be covered in the press releases issued by staff after each Board meeting. It was agreed that staff should provide a recap of the Board actions and provide a link to the minutes for each meeting.

Matt reminded the Executive Committee of the March 10, 2005, COMPASS Strategic Planning process meeting scheduled at the Idaho Shakespeare Festival. Staff will send a location map for the venue.

Adjournment

**Judy Peavey-Derr moved and Garret Nancolas seconded to adjourn the meeting at 3:00 p.m.
Motion passed unanimously.**

Dated this 2nd Day of March 2005.

APPROVED:

**By: _____
Bob Flowers, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM B

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	801
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	801
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board’s mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	801
4.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	801
5.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral Status Report.	Information/ Discussion	10	TBD	As Appropriate	N/A	801
6.	Status Report – Corridor Studies	No	Patricia Nilsson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
7.	Status Report – Current Air Quality Issues	No	Jay Witt will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Linda Ritter will provide a monthly report of current transportation issues.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	801
9.	Status Report – <i>Communities in Motion</i>	No	A status report will be provided at those meetings where no information or action item is needed.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	661
10.	Status Report – Standing Committees’ Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
CURRENT AGENDA ITEMS									
11.	Establish Priorities for Transportation Enhancement Projects	Yes	COMPASS’ top priority project in each county receives additional points in the Idaho Transportation Departments’ Transportation Enhancement Committee ratings for funding recommendations.	Action	15	Patricia Nilsson	March		685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director’s Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
12.	Approve April 1, 2005, Population Estimates	Yes	The approved population estimates by city, county, and highway district jurisdiction are used to calculate 2006 dues. The estimates are also used to track assumptions used in the long-range regional transportation plan.	Action	10	Charles Trainor	March		626
13.	Adopt the Treasure Valley Congestion Management System Plan	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas.	Action	20	Jay Witt	March	February	642
14.	Adopt the 2004 Treasure Valley Congestion Management System Annual Report	Yes	As part of the Treasure Valley Congestion Management System Plan, an annual progress report is produced. The report will aid member agencies in congestion mitigation project development.	Action	10	Jay Witt	March	February	642
15.	Endorse the Preferred Growth Scenario for use in <i>Communities in Motion</i> and <i>Blueprint for Good Growth</i>	Yes	The growth scenario is needed to develop the transportation plan for <i>Communities in Motion</i> and to develop other analyses for <i>Blueprint for Good Growth</i> in Ada County. This endorsement is preliminary and will be subject to final approval in April 2005 after public comments are sought.	Action	20	Charles Trainor	March	March	661
16.	Adopt Downtown Boise Mobility Study	No	Board adoption of the Downtown Boise Mobility Study will be sought. Upon adoption, the Study will be incorporated into development process of the regional long range transportation plan.	Action	15	Kelli Fairless	March	February	725
17.	Update on Transportation Studies Coordination Project	No	Staff will review progress to date on the Transportation Studies Coordination project.	Information/ Discussion	10	Toni Tisdale	March	January and February	656

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
18.	Update from COMPASS Strategic Plan Goal Leaders	No	The Goal Leaders will review the March 10, 2005 strategic planning meeting and subsequent progress.	Information/Discussion	20	Goal Leaders	March	N/A	601
19.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/Discussion	10	Matt Stoll	March		705
20.	Update on Triennial Review Process	Yes	Update the progress made on the Triennial Review process.	Ex. Dir Report		Toni Tisdale	March	February	605
UPCOMING AGENDA									
21.	Introduce Triennial Review Group	No		Special Item	5	Matt Stoll	April		605
22.	Approve the preferred growth scenario and goals for use in developing the transportation plan under <i>Communities in Motion</i> and for use in <i>Blueprint for Good Growth</i> .	Yes	The growth scenario is needed to develop the transportation plan for <i>Communities in Motion</i> and to develop other analyses for <i>Blueprint for Good Growth</i> within Ada County.	Action	20	Charles Trainor	April	March	661
23.	Approve COMPASS Strategic Plan	No	Goal leaders will present the final COMPASS Strategic Plan for approval.	Action	10	Goal Leaders	April		601
24.	Approve Regional Technical Advisory Committee Bylaws Update	Yes	The COMPASS Board has revised membership on the Regional Technical Advisory Committee to include citizen participation. The Bylaws have been amended to reflect this change.	Action	10	Toni Tisdale	April	March	820
25.	Establish Board Policy on Using Surface Transportation Program – Urban Funds	No		Action		Matt Stoll	April/May		601
26.	Update on Valley Regional Transit's Regional Public Transportation Plan	No	Kelli Fairless will review Valley Regional Transit's regional public transportation plan.	Information/Discussion	20	Kelli Fairless	April		
27.	Review the Development Monitoring Report for 2004.	No	Staff will present information on where development occurred during 2004.	Information/Discussion	15	Staff	April	N/A	620

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28.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	April		705
29.	Update on the Triennial Review Process	Yes	The review will be complete by this point. This update will recap the review and preliminary findings.	Information/ Discussion	15	Toni Tisdale	May	April	605
30.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	May		705
31.	Review Bylaws and Membership for the Regional Geographic Information System Committee	Yes	Staff will present the proposed membership and bylaws for this new committee.	Information/ Discussion	10	Charles Trainor	June	N/A	820
32.	Approve Bylaws and Membership for the Regional Geographic Information System Committee	Yes	Staff will present the proposed membership and bylaws for this new committee.	Action	10	Charles Trainor	July	N/A	820
33.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	June		705
34.	Review Draft FY2006 Unified Planning Work Program and Budget	Yes		Information/ Discussion	20	Matt Stoll	July	June	601
35.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	July		705
36.	Approve Resolution Adopting the FY2006 Unified Planning Work Program and Budget	Yes		Action	10	Matt Stoll	August	N/A	601
37.	Review draft transportation plan under <i>Communities in Motion</i>	Yes	Staff/consultants will present key recommendations under the draft plan. This plan will go out for public comments in September and October	Information/ Discussion	30	Charles Trainor	August	July	661
38.	Review 2005 Federal and State Legislative Issues	No	Staff will review status of federal and state legislative issues and priorities.	Information/ Discussion	10	Matt Stoll	August		705

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39.	Update on the Triennial Review Process	Yes	The final report on the Triennial Review process is expected by late July. This will recap final findings.	Information/ Discussion	10	Toni Tisdale	September	August	605
40.	Review public comments on draft transportation plan under <i>Communities in Motion</i>	Yes	Staff will present comments received during the comment period along with recommended actions.	November	30	Charles Trainor	November	October	661
41.	Review draft transportation plan under <i>Communities in Motion</i>	Yes	The plan will be presented for review. Adoption will be sought in the following month.	Action	30	Charles Trainor	December	November	661
42.	Approve transportation plan under <i>Communities in Motion</i>	Yes	The plan will be presented for final adoption. This adoption is contingent upon a finding of conformity with the State Implementation Plan.	Action	60	Charles Trainor	January	December	661
43.	Establish an Updated COMPASS Board Policy for Transportation Related Air Quality Efforts	No	This item was deferred from the May 17, 2004, Board meeting.	Action	30	Matt Stoll	TBD		
44.	Adopt Revised Memorandum of Understanding Governing the Urban Balancing Committee	No	The addition of two new Metropolitan Planning Organizations in Idaho and a Transportation Management Area designation for the Boise Urbanized Area necessitates this revision.	Action	10	Matt Stoll	TBD		
45.	Update on the Rail Corridor Feasibility Study	No	Kelli Fairless will provide an update on the Rail Corridor Feasibility Study.	Information/ Discussion	5	Kelli Fairless	TBD		
46.	Review Annual Monitoring Report Concept	No		Information/ Discussion	TBD	TBD	TBD		
47.	Receive Final B20 Biodiesel Emissions Study Report	No	COMPASS received a Congestion Mitigation/Air Quality grant to study the changes in tailpipe emissions associated with switching a school bus fleet to a 20% Biodiesel fuel mixture.	Ex. Dir. Report	NA	NA	TBD	TBD	644

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48	Update on the Development of a Mode Choice Model	No	COMPASS received funds from VRT to develop a travel demand modeling tool capable of estimating regional changes in travel associated with changes in transit services.	Information/ Discussion	5	Jay Witt	TBD	TBD	638