

EXECUTIVE COMMITTEE MEETING  
MARCH 16, 2010 2:00-3:30 PM  
COMPASS CONFERENCE ROOM

**\*\* AGENDA \*\***



**I. Agenda Additions/Changes**

**II. Open Discussion/Announcements**

**III. Consent Agenda**

Page 2 \* **A. Approve February 16, 2010, Executive Committee Meeting Minutes**

*A copy of the draft February 16, 2010, Executive Committee meeting minutes is attached.*

**IV. Action Items**

**A. Executive Session – Idaho Code 67-2345 (c)**

*Committee members will meet in Executive Session pursuant to Idaho Code 67-2345 (c). Any action will be taken in open session following the Executive Session.*

**B. Provide Direction on Next Steps Regarding Office Space**

*Staff will seek direction from Executive Committee members on next steps to acquire permanent office space.*

Page 5 \* **C. Establish April 19, 2010, COMPASS Board Agenda**

*Staff proposed agenda items for the regularly scheduled April 19, 2010, Board meeting are attached.*

**D. Establish May 2010 Board Retreat Topic**

*Staff will review possible topics for consideration for the 2010 Board Retreat.*

Page 10 \* **E. Consider Board Position on Bicycle Legislation**

*Staff will review proposed bicycle legislation for consideration for Board position.*

**V. Information/Discussion Items**

**A. Discuss Possible COMPASS Blog**

*Staff will discuss the merits of a COMPASS Blog under the Executive Director's name.*

**VI. Other**

**VII. Adjournment**

\*Enclosures

Agenda is subject to change.

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**EXECUTIVE COMMITTEE MEETING  
FEBRUARY 16, 2010  
COMPASS CONFERENCE ROOM**



**\*\*MINUTES\*\***

**ATTENDEES:** Phil Bandy, Mayor, City of Eagle, via telephone  
Dave Bieter, Mayor, City of Boise, **Chair**  
Keith Bird, Councilman, for Tammy de Weerd,  
Mayor, City of Meridian  
Tom Dale, Mayor, City of Nampa  
Carol McKee, Commissioner, Ada County Highway  
District, **Vice Chair**  
Bryce Millar, Commissioner, Nampa Highway  
District #1, **Secretary/Treasurer**  
Garret Nancolas, Mayor, City of Caldwell,  
**Immediate Past Chair**  
Matt Stoll, Executive Director, Community  
Planning Association, Ex officio  
Vicki Thurber, Mayor, City of Middleton

**MEMBERS ABSENT:** David Ferdinand, Commissioner, Canyon County,  
**Chair Elect**  
Fred Tilman, Commissioner, Ada County

**OTHERS PRESENT:** Sally Goodell, Ada County Highway District  
Amy Luft, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association  
Jessica Wilson, Community Planning Association

**CALL TO ORDER:**

Chair Bieter called the meeting to order at 2:05 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll announced that clarifying language was put into the Treasure Valley High Capacity Alternatives Analysis Appropriations request, requesting 100% federal match. However, if a Federal rescission of the planning funds does not occur as is currently being projected, we will have \$243,000 to leverage toward that.

## **CONSENT AGENDA**

### **A. Approve January 19, 2010, Executive Committee Meeting Minutes**

**Tom Dale moved and Carol McKee seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Establish March 16, 2010, COMPASS Board Agenda**

Matt Stoll presented staff proposed Agenda Items 1-22 for the March 16, 2010, Board meeting, and requested the latitude to amend the agenda as appropriate.

**Tom Dale moved and Carol McKee seconded approval of Agenda Items 1-22 for the March 16, 2010, COMPASS Board meeting as presented with the latitude for Matt to amend the agenda as appropriate. Motion passed unanimously.**

### **B. Executive Session – Idaho Code 67-2345 (c)**

**Keith Bird moved and Carol McKee seconded to move into Executive Session pursuant to Idaho Code 67-2345 (c) for the purpose of discussing possible property sites at 2:21 p.m.**

**Matt Stoll called role. The following Executive Committee members were present and voted in the affirmative to move into Executive Session: Phil Bandy, Dave Bieter, Keith Bird, Tom Dale, Carol McKee, Bryce Millar, Garret Nancolas and Vicki Thurber. There were no nay votes.**

Off the record at 2:22 pm

**Tom Dale moved and Carol McKee seconded to convene back into regular session at 3:05 pm. No decisions were made in Executive Session. Discussion took place pertaining to Idaho Code 67-2345 (c), acquisition of real estate not owned by a public agency. Motion passed unanimously.**

Matt discussed a Letter of Intent for a building site that is a public/public partnership owned by the Meridian Development Corporation being considered as one of the possible locations for the COMPASS office.

**After discussion, Matt recapped the Committee's direction to him to sign the Letter of Intent to begin discussions. To get a better idea about the negotiations that can be had, and what the cost of the project would be going into this type of arrangement. Begin working with Valley Regional Transit to identify what their needs are and what they can bring to the table monetarily. And work with Valley Regional Transit, Colliers and the Meridian Development Corporation to develop a package to present to the Executive Committee.**

**After discussion, the Committee agreed to eliminate the last two privately-owned properties on the list for consideration.**

**C. Approve Board Member Travel Request**

Matt Stoll presented a travel request for Elaine Clegg to attend the March 18-19, 2010, Association of Metropolitan Planning Organization's Board of Directors Meeting as a COMPASS Board representative.

**After discussion, Tom Dale moved and Keith Bird seconded approval of the travel request as presented. Motion passed unanimously.**

**OTHER**

**A. Status Report – Staff Changes**

Matt Stoll announced that a COMPASS staff member has submitted his resignation and will be joining ACHD. Based on the projected future budget shortfalls, the position will not be filled.

**ADJOURNMENT**

**Garret Nancolas moved and Keith Bird seconded adjournment. Motion passed unanimously.**

**Dated this 16th day of March 2010.**

**Approved:**

**By: \_\_\_\_\_  
Dave Bieter, Chair  
Community Planning Association**

**Attest:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association**

**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM IV-C**

<b>Item #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item #</i>	<i>Title/Description</i>	<i>Mandatory</i> <sup>1</sup>	<i>Policy Implications/Requirements</i>	<i>Agenda Type</i> <sup>2</sup>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
11.	Status Report – Mobility Management	No	Liisa Itkonen will provide updates on work under mobility management.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	671 672
12.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
13.	Status Report – Reauthorization /Appropriations	No	Ken Burgess will provide a report on the status of Reauthorization/Appropriations.	Special Item	N/A	N/A	As Appropriate	NA	685
14.	Status Report – Stimulus Funds	No	Toni Tisdale will provide a report on the status of Stimulus funds.	Special Item	N/A	N/A	As Appropriate	N/A	685
<b>CURRENT AGENDA ITEMS</b>									
15.	Review of COMPASS' Federal Highway Administration Certification	No	Scott Frey from the Federal Highway Administration will review the certification process.	Special Item	20	Scott Frey	April	N/A	N/A
16.	Approve Revision 2 of the FY2010 Unified Planning Work Program and Budget	Yes	Staff will seek approval of Revision 2 of the FY2010 Unified Planning Work Program and Budget.	Action	10	Matt Stoll	April	N/A	991
17.	Approve FY2011 General and Special Membership Dues Estimates	Yes	Staff will seek approval of FY2011 General and Special membership dues estimates.	Action	10	Matt Stoll	April	N/A	601
18.	Approve Resolution XX-2010 Amending the FY2009-2013 and FY2010-2014 Transportation Improvement Programs	Yes	Staff requests approval to amend the Transportation Improvement Program.	Action or Consent	5	Toni Tisdale	April	March	685
19.	Approve Resolution XX-2010 Amending the Federal Functional Classification Map	Yes	Nampa Highway District requested an amendment to the Federal Functional Classification Map.	Action	10	Charles Trainor	April	March	661

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20.	Review Public Comment Process for <i>Communities in Motion</i>	Yes	Staff will present the public comment materials and events.	Information/ Discussion	20	Charles Trainor	April	April	661
21.	Review recommendations of Idaho 44 Access Management Plan	No	Staff and consultant will present recommendation from Idaho 44 Access Management Plan	Information/ Discussion	15	Don Matson	April	CPC March	610
22.	Review the Year of Expenditure Requirement for the Transportation Improvement Program	No	Staff will provide information on a new federal requirement in showing costs in the Transportation Improvement Program.	Information / Discussion	15	Toni Tisdale	April	March	685
23.	Review Sustainable Communities Grant Opportunity	No	Staff will provide information on the Sustainable Communities Grant administered by HUD in partnership with DOT and EPA.	Information / Discussion	15	Carl Miller	April	March	670
<b>UPCOMING AGENDA ITEMS</b>									
24.	COMPASS Board Retreat	No	COMPASS Board Retreat.	Special Item	All day	COMPASS Board	May	N/A	N/A
25.	Approve Idaho 44 Access Management Plan	No	Staff will seek acceptance Access Management Plan	Consent Agenda	N/A	Don Matson	June	CPC April	610
26.	Approve 2010 Population Estimates	Yes	Staff will seek approval of the 2010 Population Estimates.	Action	15	Carl Miller	June	DAC April	620
27.	Approve Release of Draft FY2011-2015 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the Draft FY2011-2015 Transportation Improvement Program for public involvement.	Action	15	Toni Tisdale	June	May	685
28.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the May 13, 2010 meeting.	Information/ Discussion	10	Finance Chair	June	N/A	601

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29.	Review 2010 Performance Monitoring Report	No	Staff will present of the 2010 Performance Monitoring Report.	Information/ Discussion	15	Carl Miller	June	RTAC May	620
30.	Accept 2010 Performance Monitoring Report	No	Staff will seek acceptance of the 2010 Performance Monitoring Report.	Consent Agenda	15	Carl Miller	July	RTAC April	620
31.	Consider Public Comments and Responses regarding Update to <i>Communities in Motion</i>	Yes	Staff will present public comments and responses re update to CIM.	Information/ Discussion	30	Charles Trainor	July	June	661
32.	Review FY2011 UPWP-Draft	Yes	Staff will present the FY2011 UPWP-Draft for Board consideration of adoption in August.	Information/ Discussion	10	Matt Stoll	July	July	601
33.	Review findings and recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	July	CPC June	611
34.	Accept Recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will seek acceptance of Environmental Assessment, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	August	CPC June	611
35.	Approve the Final FY2011-2015 Transportation Improvement Program	Yes	Staff requests final approval of the FY2011-2015 Transportation Improvement Program.	Action	15	Toni Tisdale	August	July	685
36.	Adopt Update to <i>Communities in Motion</i>	Yes	Staff requests adoption of the update to CIM via resolution.	Action	30	Charles Trainor	August	July	661
37.	Adopt Resolution Approving the FY2011 UPWP-Final	Yes	Staff will present and request adoption of the FY2011 UPWP-Final.	Action	15	Matt Stoll	August	N/A	601
38.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the August 12, 2010 meeting.	Information/ Discussion	10	Finance Chair	August	N/A	601

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39.	Review findings and recommendations of Idaho 44 Environmental Impact Statement (EIS)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	August	CPC July	610
40.	Accept Recommendations from Idaho 44 Environmental Impact Statement (EIS)	No	Staff will seek acceptance of EIS, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	September	CPC July	610
41.	Review Regional Transportation Financial Data Report	No	Staff will present the revenue and expenditure report.	Information/ Discussion	15	Liisa Itkonen	September	August	692
42.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the November 18, 2010 meeting.	Information/ Discussion	10	Finance Chair	December	N/A	601
43.	Approve Acquisition of Real Property for a Permanent Office Location for COMPASS	Yes	Seek will seek approval of acquisition of real property for a permanent office location for COMPASS.	Action	20	Matt Stoll	TBD	N/A	N/A
44.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
45.	Integration of Blueprint for Good Growth Work into COMPASS planning	No	COMPASS staff will discuss how comprehensive plan and cumulative development evaluations can be integrated into planning, programming and development reviews.	Potential Workshop		Charles Trainor	TBD	TBD	761
46.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
47.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays.	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

**Bicycles/motor vehicle infractions, penalty, S1351**

<http://www.legislature.idaho.gov/legislation/2010/S1351.htm>

**MOTOR VEHICLES - PEDESTRIANS - BICYCLES.** Adds to existing law relating to motor vehicles, pedestrians and bicycles to establish the Idaho Safe Routes to School Fund, to provide for infractions and a civil penalty and to provide for expenditures from the fund.

**Statement of Purpose**

This legislation adds a \$75.00 civil penalty to all infractions involving bicycles (including motor vehicle interactions with bicycles). The civil penalties collected from these infractions are directed into a newly created Safe Routes to School Fund to be used by the Idaho Department of Transportation (ITD) to enhance their Safe Routes to School Program, making children safer when travelling to or from their school.

**Fiscal note**

Funds available for school commuting safety upgrades in the ITD Safe Routes to School Program should increase as a result of this legislation. The exact amount of this increase is not known.

**Bicyclists' duties near vehicles, adequate brakes, S1349**

<http://www.legislature.idaho.gov/legislation/2010/S1349.htm>

**BICYCLES - RIGHTS-OF-WAY - BRAKES** - Adds to and amends existing law relating to bicycles and to require operating brakes on bicycles.

**Statement of Purpose**

This legislation clarifies Idaho Code 49702 by specifying that bicyclists and humanpowered vehicles cannot suddenly enter a road in a manner that causes an immediate hazard. In addition, a new section (49725) requires that all bicycles operating on Idaho roadways have a working brake.

**Fiscal note**

Additional citations could result in a small positive fiscal impact to local governments.

**Drivers passing bicycles, driver and bicyclist duties, S1348**

<http://www.legislature.idaho.gov/legislation/2010/S1348.htm>

**RULES OF THE ROAD - BICYCLES** - Amends existing law relating to rules of the road to provide provisions relating to a driver passing a bicycle or other human-powered vehicle or pedestrian to allow the bicycle or other human-powered vehicle or pedestrian at least three foot separation between the vehicle and the bicycle or other human-powered vehicle or pedestrian and to provide that a pedestrian or the operator of a bicycle or other human-powered vehicle shall turn off or step off the roadway to allow following vehicles to pass.

**Statement of Purpose**

Road safety is critical for all road users. Most motorists when passing nonmotorized road users will move over to provide a safe distance. To allow law enforcement to protect nonmotorized road users, this legislation requires (when possible and safe) that motor vehicles provide a three foot distance when passing a pedestrian, bicyclist, or other humanpowered vehicle (such as a wheelchair) in the same lane. To adequately reflect conditions on the road, an exemption is provided when passing can be done safely and road conditions do not allow a motorist to provide the proscribed three feet to the nonmotorized road user. The obligation for due care when operating a motor vehicle on Idaho roads (Idaho Code 69615) is fully maintained. To avoid nonmotorized users obstructing our roads, the legislation requires pedestrians, bicyclists, or other humanpowered vehicles to move to the side of the road to allow motorists to pass when obstructing the passage of three or more motor vehicles. This is the same requirement for motor vehicles obstructing the passage of three or more motor vehicles in Idaho code section 49639.

**Fiscal note**

Citations to motorists and nonmotorized road users could result in a small positive fiscal impact to local governments.

**Harassment by vehicle drivers unlawful, [S1350](http://www.legislature.idaho.gov/legislation/2010/S1350.htm)**  
<http://www.legislature.idaho.gov/legislation/2010/S1350.htm>

**PEDESTRIANS - BICYCLISTS - HARASSMENT PROHIBITED** - Adds to existing law relating to rules of the road to provide that no driver of a motor vehicle or passenger of a motor vehicle shall threaten, sound a horn, shout or otherwise direct sound toward any pedestrian or person operating a bicycle or human-powered vehicle upon a roadway or throw an object at or in the direction of any such person, or engage in conduct that creates a risk of death or serious physical injury to such person, to provide for a misdemeanor, and to provide for a civil penalty.

**Statement of Purpose**

Harassment of nonmotorized road users is an underreported safety hazard on Idaho roads. This legislation creates a misdemeanor for maliciously harassing or intimidating a pedestrian, bicyclist, or other humanpowered vehicle. Harassment specifically includes threatening, frightening (such as shouting or honking a horn), throwing objects, or engaging in conduct that creates a risk of death or serious physical injury. A civil penalty of \$75.00 is added to any other sanction. This civil penalty will be deposited into the Safe Routes to School Fund to be used by the Idaho Transportation Department to make routes to school safer for students.

**Fiscal note**

The added civil penalty will enhance the Safe Routes to School grant program administered by the Idaho Transportation Department.