

**EXECUTIVE COMMITTEE MEETING  
MARCH 17, 2009 2:00-3:30 PM  
COMPASS CONFERENCE ROOM**

**\*\*AGENDA\*\***



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

- Page 2 \* A. *Approve February 17, 2009, Executive Committee Meeting Minutes*  
*A copy of the draft February 17, 2009, Executive Committee meeting minutes is attached.*

IV. ACTION ITEMS

- Page 5 \* A. *Establish April 20, 2009, COMPASS Board Agenda*  
*Staff proposed agenda items for the regularly scheduled April 20, 2008, Board meeting are attached.*

V. INFORMATION/DISCUSSION ITEMS

- A. *Consider Regional Organization Consolidation Evaluation*  
*Mayor John Evans will discuss the pros and cons of consolidating COMPASS, VRT and Sage Community Resources.*
- B. *Discuss Implementation of Communities in Motion*  
*Mayor Bieter will discuss the implementation of Communities in Motion.*
- C. *Review Transportation Improvement Program (TIP) Project Prioritization Process*  
*Toni Tisdale will review proposed revisions to the TIP project prioritization process*
- D. *Status Report – 2010 Regional Ortho Project*  
*Ross Dodge will provide a status report on the 2010 Regional Ortho project.*

VI. OTHER

VII. ADJOURNMENT

*\*Enclosures Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING  
FEBRUARY 17, 2009  
COMPASS CONFERENCE ROOM**

**\*\*MINUTES\*\***



**ATTENDEES:** Phil Bandy, Mayor, City of Eagle, for Nate Mitchell, Mayor, City of Star  
 Dave Bieter, Mayor, City of Boise, **Chair Elect** (via phone)  
 Tom Dale, Mayor, City of Nampa  
 Tammy de Weerd, Mayor, City of Meridian  
 Carol McKee, Commissioner, Ada County Highway District, **Secretary/Treasurer**  
 Garret Nancolas, Mayor, City of Caldwell, **Chair**  
 Matt Stoll, Executive Director, Community Planning Association, Ex officio  
 Vicki Thurber, Mayor, City of Middleton  
 Fred Tilman, Commissioner, Ada County

**MEMBERS ABSENT:** David Ferdinand, Commissioner, Canyon County, **Vice-Chair**

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
 Ken Burgess, Veritas Advisors  
 Kelli Fairless, Valley Regional Transit  
 Amy Luft, Community Planning Association  
 Leslie Toombs, Ada County Highway District  
 Charles Trainor, Community Planning Association  
 Jeanne Urlezaga, Community Planning Association  
 MaryAnn Waldinger, Community Planning Association

**CALL TO ORDER:**

Chair Nancolas called the meeting to order at 2:07 p.m.

**AGENDA ADDITIONS/CHANGES**

Matt Stoll stated Mayor Bieter requested that Agenda Item V. A – Discuss Implementation of **Communities in Motion**, be moved to the March 17, 2009, Executive Committee meeting so that he can be physically present during the discussion.

**Charlie Rountree moved and Carol McKee seconded approval of the Agenda as amended. Motion passed unanimously.**

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll reminded the Committee about the February 19, 2009, COMPASS Legislative Reception.

Garret Nancolas and Carol McKee recapped a meeting they attended with Matt Stoll and Ken Burgess on Friday, February 13, 2009, with Governor Otter regarding transportation issues and support for the Governor's transportation legislation.

*CONSENT AGENDA*

*A. Approve January 20, 2009, Executive Committee Meeting Minutes*

*Tom Dale moved and Phil Bandy seconded approval of the Consent Agenda as presented. Motion passed unanimously.*

*ACTION ITEMS*

*A. Establish March 16, 2009, COMPASS Board Agenda*

Matt Stoll presented staff proposed Agenda Items 1-17 for the March 16, 2009, COMPASS Board meeting.

After discussion, *Fred Tilman moved and Carol McKee seconded approval of the March 16, 2009, Agenda Items 1-17, as presented. Motion passed unanimously.*

*INFORMATION/DISCUSSION ITEMS*

*B. Status Report – COMPASS' Travel Demand Model.*

MaryAnn Waldinger stated COMPASS has an opportunity in March 2009 to participate in a research and model development Request for Proposals with the Strategic Highway Research Program. Two contracts will be awarded, one to an area under 750,000 in population and one to an area over 750,000. This is an opportunity to take COMPASS' travel demand model and put in place the capability to do more with operational type testing, i.e., ITS intersection improvements, ramp metering and policy level testing.

Matt stated if COMPASS is selected, a revision to the FY2009 Unified Planning Work Program and Budget will be submitted for Board approval for staff time. Matt added this will dovetail nicely with improving the COMPASS travel demand model and with COMPASS having been selected for FTA's technical assistance program for the pre-alternatives analysis.

*C. Status Report- Federal Stimulus Projects*

Toni Tisdale provided a status report on federal stimulus projects.

Charlie Rountree stated there is a question whether or not the Ten Mile underpass and landscaping project will be funded with GARVEE funds. Charlie asked if they are not, can they be funded with the enhancement monies. Toni will check if funds can be co-mingled and get back to Charlie.

*D. Status Report – COMPASS/VRT Merger Analysis*

Matt Stoll provided a status report on the COMPASS/VRT merger analysis strategy. Matt said he and Kelli will present the analysis to the Executive Committee at its March 17, 2009, meeting, and will seek approval from the COMPASS and VRT Boards at the May 2009 COMPASS/VRT Board Retreat.

After discussion, it was agreed to hold the COMPASS/VRT Board Retreat on May 18, 2009, at Meridian City Hall from 12:00 pm to 5:00 pm.

*E. Executive Session – Personnel matter [Idaho Code 67-2345 (a) and (b)]*

*Tom Dale moved and Carol McKee seconded moving into Executive Session at 2:50 pm, pursuant to Idaho Code 67-2345 (a) and (b).*

*Matt Stoll called roll. The following Executive Committee members were present and voted in the affirmative to move into Executive Session: Phil Bandy, David Bieter, Tom Dale, Carol McKee, Garret Nancolas, Charlie Rountree, Vicki Thurber and Fred Tilman. There were no nay votes.*

Off record at 2:51 p.m.

*Tom Dale moved and Charlie Rountree seconded moving back into regular session at 3:50 p.m. Motion passed unanimously.*

*During Executive Session, the members reviewed current legislative services provided by Veritas Advisors and discussed options in light of the current economic downturn. No decisions were made during Executive Session.*

*ADJOURNMENT*

*The meeting was recessed at 3:51 pm.*

*Dated this 17th day of March 2009.*

*APPROVED:*

*BY: \_\_\_\_\_  
Garret Nancolas, Chair  
Community Planning Association*

*ATTEST:*

*BY: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association*

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**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM IV-A**

<i>Item #</i>	<i>Title/Description</i>	<i>Mandatory<sup>1</sup></i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type<sup>2</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Charles Trainor will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661
12.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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<b><i>CURRENT AGENDA ITEMS</i></b>									
13.	Approve 2035 Population Forecasts for Communities in Motion Update	Yes	Staff will seek Board approval of the population forecasts.	Action	15	Carl Miller	April	Jan (DAC)	647
14.	Approve COMPASS/VRT MOU Update	Yes	Staff will seek Board approval of an update to the Memorandum of Understanding between COMPASS and VRT.	Action	10	Matt Stoll	April	N/A	991
15.	Approve Resolution XX-2009 Amending the FY2009-2013 Regional Transportation Improvement Program	Yes	Staff will request approval of a TIP Amendment to add a new project(s) for Stimulus funding.	Action	10	Toni Tisdale	April	March	685
16.	Review existing and committed development analysis approaches under Blueprint for Good Growth	No	Staff will review evaluation approaches to consider travel impacts.	Information/ Discussion	20	COMPASS Staff/ACHD Staff	April	March	761
17.	Present <b><i>Communities in Motion</i></b> public participation process	No	Staff will review the proposed public participation plan for the update to CIM.	Information/ Discussion	15	Charles Trainor/Amy Luft	April	March	661
18.	Review Prioritization Process for Regional Transportation Improvement Program	No	The Regional Technical Advisory Committee recommends major revisions to the prioritization process.	Information/ Discussion	15	Toni Tisdale	April	March	685
19.	Review Community Preference Report and <b><i>Communities in Motion</i></b> Implementation Guidebook	No	Staff will seek Board acceptance of the Community Preference Report and the CIM guidebook.	Information/ Discussion	15	Carl Miller	April	March	661
<b><i>UPCOMING AGENDA ITEMS</i></b>									
20.	COMPASS Board Retreat	No	COMPASS Board Retreat Meridian City Hall	Special Item	Noon to 5:00	N/A	May	N/A	N/A
21.	Approve Prioritization Process for Transportation Improvement Program	No	The Regional Technical Advisory Committee recommends major revisions to the prioritization process.	Action	10	Toni Tisdale	June	March	685
22.	Review the FY2010-2014 Regional Transportation Improvement Program for Public Involvement	Yes	Staff requests review of the draft project list for the FY2010-2014 TIP for public involvement.	Information / Discussion	15	Toni Tisdale	June	May	685
23.	Review the Draft FY2010-2014 Transportation Improvement Program Project List		Staff will present the project list for the FY2010-2014 TIP.	Information/ Discussion	15	Toni Tisdale	June	April	685

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24.	Review Assumptions under <b><i>Communities in Motion</i></b> on inflation Factors and Future Funding	Yes	Staff will present financial assumptions regarding inflation factors and future revenue affecting financial capacity under <b><i>Communities in Motion</i></b> .	Information/ Discussion	15	Charles Trainor	June	April	661
25.	Review <b><i>Communities in Motion</i></b> environmental review process	No	Staff will present summary of environmental GIS information and mitigation strategies	Information/ Discussion	20	Liisa Itkonen/ Ross Dodge	June	TBD	661
26.	Update on Mobility Management Strategies	No	Staff will present update of mobility management projects.	Information/ Discussion	15	Liisa Itkonen	July	TBD	671
27.	Approve the Draft FY2010-2014 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the Draft FY2010-2014 Transportation Improvement Program for public review and input.	Action	10	Toni Tisdale	July	June	685
28.	Review draft FY2010 UPWP	No	Staff will review FY2010 UPWP-Draft	Information/ Discussion	10	Matt Stoll	July	May	601
29.	Adopt Resolution XX-2009 Approving the FY2010-2014 Transportation Improvement Program and Air Quality Conformity	Yes	Staff requests adoption of Resolution XX-2009 approving the FY2010-2014 TIP and air quality conformity.	Action	10	Toni Tisdale	August	July	685
30.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
31.	Adopt Resolution Approving the FY2010 UPWP – Final	Yes	Staff requests adoption of Resolution xx-2009 approving FY2010 UPWP - Final	Action	15	Matt Stoll	August	May	601
32.	Accept 2009 Annual Performance Monitoring Report	No	Staff will present and request acceptance of the Communities in Motion Performance Monitoring Report.	Action	20	Carl Miller	September	August	620
33.	Approve Mirroring Changes to the FY2010-2014 Transportation Improvement Program	Yes	Staff requests approval of the mirroring changes to the FY2010-2014 TIP.	Action or Consent	10	Toni Tisdale	October	September	685
34.	Review Regional Transportation Funding report	No	Staff will present analysis of regional transportation funding information.	Information/ discussion	15	Liisa Itkonen	October	N/A	692
35.	Approve Recommended Transportation System for Inclusion into <b><i>Communities in Motion</i></b>		Staff will present and seek approval of the proposed transportation system for CIM	Action	30	Charles Trainor	November	October	661

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36.	Discuss Possible COMPASS/VRT Merger Analysis	No	Staff will present an analysis of a possible COMPASS/VRT merger.	Information/ Discussion	30	Matt Stoll/ Kelli Fairless	TBD	N/A	N/A
37.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
38.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
39.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
40.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
41.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
42.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
43.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
44.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685
45.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	TBD	N/A	836
46.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655

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47.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/Discussion	15	Don Matson	TBD	TBD	611
48.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/Discussion	15	Don Matson	TBD	TBD	610
49.	Review Recommendations of SH 44 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for SH 44	Information/Discussion	15	Don Matson	TBD	TBD	611
50.	Review Priority Corridor recommendations from the Treasure Valley High Capacity Transit Study	No	Staff/consultant will present alignment and modal options within the Priority Corridor between Ada and Canyon Counties	Information/Discussion	20	Charles Trainor	TBD	TBD	631
51.	Approve recommendations of SH 44 Access Management Plan	No	Staff will present Access Management Plan for SH 44, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
52.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/Discussion	15	Charles Trainor	TBD	TBD	701

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