

**EXECUTIVE COMMITTEE MEETING  
MARCH 18, 2008 2:00-3:30 PM  
COMPASS CONFERENCE ROOM**

**\*\*AGENDA\*\***

**I. AGENDA ADDITIONS/CHANGES**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**III. CONSENT AGENDA**

Page 2 \* A. *Approve February 19, 2008, Executive Committee Meeting Minutes  
A copy of the draft February 19, 2008, Executive Committee meeting minutes is attached.*

**IV. ACTION ITEMS**

Page 5 \* A. *Establish April 21, 2008, COMPASS Board Meeting  
Staff proposed agenda items for the regularly scheduled April 2008 Board meeting are attached.*

**V. INFORMATION/DISCUSSION ITEMS**

A. *Status Report – Air Quality  
A DEQ representative will present information regarding U.S. EPA's recent lowering of the ozone standard and the Treasure Valley's likely classification.*

B. *Status Report – Organizational Documents  
Staff will discuss recommendations to update organizational documents.*

C. *Status Report – State Legislative Issues  
Staff or consultant will report on State legislative issues.*

**VI. OTHER**

**VII. ADJOURNMENT**

**\*Enclosures** *Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING  
 FEBRUARY 19, 2008  
 COMPASS CONFERENCE ROOM**

**\*\*MINUTES\*\***

**ATTENDEES:** Tom Dale, Mayor, City of Nampa  
 John Franden, Commissioner, Ada County Highway District,  
**Chair**  
 Nate Mitchell, Mayor, City of Star  
 Garret Nancolas, Mayor, City of Caldwell, **Chair Elect** (via  
 conference call)  
 Charlie Rountree, Councilman, for Tammy de Weerd, Mayor,  
 City of Meridian  
 Matt Stoll, Executive Director, Community Planning  
 Association, Ex officio  
 Fred Tilman, Commissioner, Ada County

**MEMBERS ABSENT:** Dave Bieter, Mayor, City of Boise, **Vice Chair**  
 David Ferdinand, Commissioner, Canyon County,  
**Secretary/Treasurer**  
 Vicki Thurber, Mayor, City of Middleton

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
 Ken Burgess, Veritas Advisors  
 Roy Eiguren, Eiguren Public Law and Policy  
 Terri Schorzman, Community Planning Association  
 Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER:**

Chair John Franden called the meeting to order at 2:05 p.m.

**AGENDA CHANGES/ADDITIONS:**

**Chair Franden asked for any objections to moving Information/Discussion Item V-A after the Consent Agenda. Hearing none, Chair Franden so ordered.**

**OPEN DISCUSSION/ANNOUNCEMENTS:**

None.

**CONSENT AGENDA**

**A. Approve January 15, 2008, Executive Committee Meeting Minutes**

**Fred Tilman moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report – State Legislative Issues**

Roy Eiguren provided an update on the proposed local option tax legislation. He said the House leadership is going to require a constitutional amendment before a hearing on the legislation will occur. He outlined the side bars of the amendment: 1) A cap on the amount of the sales tax that could be imposed not to exceed 8% of goods and services that would ordinarily be taxed under the existing sales tax law; 2) The vote to be conducted on only 2 election dates, the May and November election dates in any given year; and 3) A 66 2/3 vote requirement placed upon the county or city that would be imposing the tax.

Roy added the House leadership feels that a government coalition is behind the legislation and does not feel industry or business is supportive of it. Also, a clear definition of what “regional” means is needed.

After discussion, ***the Executive Committee members expressed their objections to a constitutional amendment. It was agreed that the next step is for Roy and Ken Burgess to continue discussions with the House leadership and legislators.***

Ken Burgess provided an update on the four federal appropriations requests COMPASS submitted totaling \$4 million.

Matt Stoll stated a letter was submitted in support of a joint application for a congestion reduction initiative that the U.S. Department of Transportation called for. Also, a joint application with the Idaho Transportation Department was submitted for a congestion management program looking at expanding dynamic messaging systems and internet services.

## **ACTION ITEMS**

### **A. Establish March 17, 2008, COMPASS Board Meeting**

Matt reviewed staff recommended Agenda Items 1-20 and 22 for the March 27, 2008, COMPASS Board meeting.

After discussion, ***Tom Dale moved and Fred Tilman seconded approval of Agenda Items 1-20 and 22 as presented. Motion passed unanimously.***

## **INFORMATION/DISCUSSION ITEMS**

### **B. Status Report – COMPASS/VRT Subcommittee**

Subcommittee members recapped their February 13, 2008 meeting. They directed Matt Stoll and Kelli Fairless to explore the impact of a merger from two extremes: the status quo and just moving forward and merging. The Subcommittee will meet again after Matt and Kelli have developed a white paper comparing the pros and cons.

The Subcommittee also agreed that it is not necessary to hire an outside consultant at this time.

**C. Status Report – Educational Series**

Terri Schorzman presented the 2008 Education series, which is part of the implementation strategies for *Communities in Motion*.

**D. Discuss COMPASS Board Retreats**

Chair Franden discussed the agenda for the May 19, 2008 COMPASS Board retreat, which will be to review the COMPASS/VRT Subcommittee recommendations on the potential merger of the agencies. If the Board reaches a consensus at the May Retreat, a September 2008 Board Retreat will be scheduled to continue discussion of the process.

**E. Status Report – Chamber 2008 D.C. Leadership Visit**

After discussion, *it was unanimously agreed that as per policy, the current Chair-Elect, Garret Nancolas, will be asked to represent COMPASS at the Boise Chamber's annual Washington D.C. Leadership visit scheduled for May 19 – 21, 2008.*

**ADJOURNMENT:**

*Charlie Rountree moved and Fred Tilman seconded adjournment at 3:30 p.m. Motion passed unanimously.*

*Dated this 18th day of March 2008.*

**APPROVED:**

BY: \_\_\_\_\_  
*John Franden, Chair  
Community Planning Association*

**ATTEST:**

BY: \_\_\_\_\_  
*Matthew J. Stoll, Executive Director  
Community Planning Association*

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**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM IV-A**

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory<sup>1</sup></i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type<sup>2</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	15	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
<b><i>CURRENT AGENDA ITEMS</i></b>									
12.	Approve Proposed FY2009 General and Special Membership Dues	Yes	Staff will present proposed FY2009 General and Special Membership Dues for approval.	Action	15	Matt Stoll	April	N/A	601

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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13.	Receive High Volume Intersection Study and accept project recommendations	No	Staff will seek Board's acceptance of study recommendations to be referred to municipalities, ITD, and highway districts.	Action	15	Don Matson	April	February	694
14.	Adopt Resolution Amending the Transportation Improvement Programs	Yes	Staff will present information regarding changes to the Transportation Improvement Program requiring an Amendment (transit 5316 and 5317 funds).	Action or Consent	10	Toni Tisdale	April	March	685
15.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study.	Information/ Discussion	15	MaryAnn Waldinger	April	N/A	687
16.	Review Downtown Multi-Modal Center and Circulator Concepts	No	Staff will present concepts for a multi-modal center and circulator under the Treasure Valley High Capacity Transit Study	Information/ Discussion	15	Charles Trainor	April	N/A	631
17.	Review Traffic Impact Study Recommendations	No	Staff will present recommendations regarding improvements to traffic impact study procedures.	Information/ Discussion	20	Charles Trainor	April	March	705
<b>UPCOMING AGENDA ITEMS</b>									
18.	<i>COMPASS Board Retreat</i>	<i>No</i>	<i>COMPASS Board Retreat Location to be determined.</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>May</i>	<i>N/A</i>	<i>N/A</i>
19.	Review <i>Communities in Motion</i> Implementation Guidebook	No	Staff will present the <i>Communities in Motion</i> Implementation Guidebook and report status of public outreach	Action	15	Carl Miller	June	October	764
20.	Status Report – Local Update of Census Addresses (LUCA)	No	Staff will provide a monthly report on the status of the Local Update of Census Addresses (LUCA) program to increase accuracy of the 2010 Census.	Ex. Dir. Report	N/A	N/A	June	April	774
21.	Approve Release of Draft FY2009-2013 Transportation Improvement Programs and Associated Air Quality Demonstration for Public Comment	Yes	Staff will present the Draft FY2009-2013 Transportation Improvement Programs for release to the public.	Action or Consent	20	Toni Tisdale Mary Ann Waldinger	June	May	685
22.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	June	N/A	836

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23.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	June	N/A	701
24.	Review FY2009 Unified Planning Work Program and Budget (UPWP) – Draft version	Yes	Staff will present the FY2009 UPWP-Draft for COMPASS Board information and discussion	Information/ Discussion	***	Matt Stoll	July	May	601
25.	Adopt resolution for FY2009 Unified Planning Work Program and Budget (UPWP) – Final version	Yes	Staff will present resolution to adopt the FY2009 UPWP-Final	Action	5	Matt Stoll	August	N/A	601
26.	Approve Final FY2009-2013 Transportation Improvement Programs and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Programs for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685
27.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
28.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion</i> .	Information/ Discussion	20	Charles Trainor	August	July	692
29.	COMPASS Board Retreat	No	<b>COMPASS Board Retreat Location to be determined</b>	<b>Special Item</b>	<b>Noon to 5:00</b>	<b>N/A</b>	<b>September</b>	<b>N/A</b>	<b>N/A</b>
30.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620
31.	Approve Mirroring Changes to the FY2009-2013 Transportation Improvement Program	Yes	Staff will present the final changes to the Transportation Improvement Program necessary to mirror the Statewide program.	Action or Consent	15	Toni Tisdale	October	September	685
32.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856
33.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
34.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A

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35.	Approve Supplement to <b><i>Communities in Motion</i></b> on inflation Factors and Future Funding		Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <b><i>Communities in Motion</i></b> .	Action	15	Charles Trainor	TDB	TDB	661
36.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
37.	Discuss Next Steps Following May 2007 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
38.	Approve recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
39.	Approve recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
40.	Review and approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
41.	Review and approve recommendations for amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Action	10	Don Matson	TBD	TBD	655
42.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Toni Tisdale Charles Trainor	TBD	TBD	685
43.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
44.	Review findings and recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
45.	Review findings and recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
46.	Accept Growth Drivers Report	No	Staff will seek Board acceptance of	Action	20	Carl Miller	TBD	TBD	647

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			the report.						
47.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757

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