

**EXECUTIVE COMMITTEE MEETING
APRIL 15, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****

I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. **Approve March 18, 2008, Executive Committee Meeting Minutes**
A copy of the draft March 18, 2008, Executive Committee meeting minutes is attached.

IV. ACTION ITEMS

Page 5 * A. **Establish May 19, 2008, COMPASS Board Agenda**
Staff proposes a Board retreat for the May 19, 2008, COMPASS Board meeting.

V. INFORMATION/DISCUSSION ITEMS

A. **Review 2008 State Legislative Session**
Matt Stoll and Ken Burgess will review the 2008 legislative session and discuss next steps.

VI. OTHER

VII. ADJOURNMENT

***Enclosures Agenda is subject to change.**

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800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org



**EXECUTIVE COMMITTEE MEETING
MARCH 18, 2008
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Tom Dale, Mayor, City of Nampa
David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
John Franden, Commissioner, Ada County Highway District,
Chair
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**
Charlie Rountree, Councilman, for Tammy de Weerd, Mayor,
City of Meridian
Matt Stoll, Executive Director, Community Planning
Association, Ex officio
Vicki Thurber, Mayor, City of Middleton
Fred Tilman, Commissioner, Ada County

MEMBERS ABSENT: Dave Bieter, Mayor, City of Boise, **Vice Chair**
Nate Mitchell, Mayor, City of Star

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Leonard Herr, Department of Environmental Quality
Terri Schorzman, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair John Franden called the meeting to order at 2:05 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve February 19, 2008, Executive Committee Meeting Minutes

Fred Tilman moved and Charlie Rountree seconded approval of the February 19, 2008, Executive Committee meeting minutes as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish April 21, 2008, COMPASS Board Meeting

Matt Stoll reviewed staff recommended Agenda Items 1-17 for the April 21, 2008, COMPASS Board meeting and requested to add as Information/Discussion Items: Item 18 - Review ***Communities in Motion*** Implementation Handbook, which was delayed from the February 2008 Board meeting; and Item 19 – Review Revised Project Prioritization Process, which was delayed from the March 2008 Board meeting.

After discussion, ***Tom Dale moved and Fred Tilman seconded approval of the April 21, 2008, COMPASS Board meeting Agenda Items 1-19 as presented. Motion passed unanimously.***

INFORMATION/DISCUSSION ITEMS

A. Status Report – Air Quality

Leonard Herr, Department of Environmental Quality, presented information regarding the U.S. EPA's recent lowering of the ozone standard and the Treasure Valley's likely classification.

After discussion, ***Fred Tilman moved and Charlie Rountree seconded that Matt Stoll send a letter, on behalf of the COMPASS Board, to Idaho Transportation Department Director Pamela Lowe and the Idaho Transportation Board requesting the reinstatement of Congestion Mitigation Air Quality funding in preparation for the likely non-attainment ozone designation, to help avoid funding problems in future years. Motion passed unanimously.***

Garret Nancolas moved and Charlie Rountree seconded to add an Air Quality Status Report by Leonard Herr to the April 21, 2008, COMPASS Board meeting Agenda as an Information/Discussion Item at the front of the agenda. Motion passed unanimously.

B. Status Report – Organizational Documents

Matt Stoll stated it is an appropriate time to have legal counsel review the Joint Powers Agreement and Bylaws to bring them up to date, and requested direction to do so. He added that the intent is that after legal counsel's review, a request will be made to member agencies to have their legal departments' review the documents as well.

Chair Franden asked for any objection in engaging legal counsel to review the Joint Powers Agreement and Bylaws. Hearing none, Chair Franden so ordered.

C. Status Report – State Legislative Issues

Matt Stoll requested direction to draft a letter, to be sent out statewide, under Mayor Nancolas' signature as a representative from a small county, stating COMPASS' position on the local option sales tax legislation and the constitutional amendment requirement.

Chair Franden asked for any objections. Hearing none, Chair Franden so ordered.

ADJOURNMENT:

Charlie Rountree moved and Fred Tilman seconded adjournment at 3:30 p.m. Motion passed unanimously.

Dated this 15th day of April 2008.

APPROVED:

*BY: _____
John Franden, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	15	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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<i>CURRENT AGENDA ITEMS</i>									
12.	<i>COMPASS Board Retreat</i>	<i>No</i>	<i>COMPASS Board Retreat Hampton Inn & Suites at the Idaho Center, 5750 Franklin Rd. Nampa, Idaho</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>May</i>	<i>N/A</i>	<i>N/A</i>
<i>UPCOMING AGENDA ITEMS</i>									
13.	Approve Release of Draft FY2009-2013 Transportation Improvement Programs and Associated Air Quality Demonstration for Public Comment	Yes	Staff will present the Draft FY2009-2013 Transportation Improvement Programs for release to the public.	Action or Consent	20	Toni Tisdale Mary Ann Waldinger	June	May	685
14.	Authorize a Letter of Support for the Preferred Multimodal Site in Downtown Boise	No	Staff will review the recommended site and seek authorization to submit a letter of support.	Action or Consent	10	Charles Trainor	June	May	631
15.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study.	Information/ Discussion	10	MaryAnn Waldinger	June	N/A	687
16.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	June	N/A	836
17.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	June	N/A	701
18.	Review Canyon County consolidated digital Census Boundaries and Annexation (BAS) submittal		Staff will present a case for COMPASS to submit a consolidated BAS for Canyon members	Information/ Discussion	20	Ross Dodge	June	N/A	701
19.	Status Report – Local Update of Census Addresses (LUCA)	No	Staff will provide a report on the status of the Local Update of Census Addresses (LUCA) program to increase accuracy of the 2010 Census.	Ex. Dir. Report	N/A	N/A	June	April	774
20.	Approve Canyon County Consolidated Digital Census Boundaries and Annexation (BAS) submittal		Staff will present a case for COMPASS to submit a consolidated BAS for Canyon members.	Action	15	Ross Dodge	July	N/A	701
21.	Review FY2009 Unified Planning Work Program and Budget (UPWP) – Draft version	Yes	Staff will present the FY2009 UPWP-Draft for COMPASS Board information and discussion.	Information/ Discussion	10	Matt Stoll	July	May	601

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22.	Adopt Resolution Approving FY2009 Unified Planning Work Program and Budget (UPWP) – Final version	Yes	Staff will present resolution to adopt the FY2009 UPWP-Final.	Action	5	Matt Stoll	August	N/A	601
23.	Approve Final FY2009-2013 Transportation Improvement Programs and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Programs for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685
24.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
25.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion</i> .	Information/ Discussion	20	Charles Trainor	August	July	692
26.	COMPASS Board Retreat	No	<i>COMPASS Board Retreat Location to be determined</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>September</i>	<i>N/A</i>	<i>N/A</i>
27.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620
28.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	October	August	647
29.	Approve Mirroring Changes to the FY2009-2013 Transportation Improvement Program	Yes	Staff will present the final changes to the Transportation Improvement Program necessary to mirror the Statewide program.	Action or Consent	15	Toni Tisdale	October	September	685
30.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856
31.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	November	October	764
32.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
33.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A

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34.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding		Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
35.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
36.	Discuss Next Steps Following May 2007 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
37.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
38.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
39.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
40.	Approve Recommendations for amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Consent Agenda	N/A	Don Matson	June	May	655
41.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Toni Tisdale Charles Trainor	TBD	TBD	685
42.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
43.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
44.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610

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45.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757
46.	Review Recommendations of US 20/26 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for US 20/26	Information Discussion	15	Don Matson	July	N/A	611
47.	Approve recommendations of US 20/26 Access Management Plan	No	Staff will present Access Management Plan for US 20/26, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	August	N/A	611

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