

EXECUTIVE COMMITTEE MEETING  
MAY 18, 2010 2:00-3:30 PM  
COMPASS CONFERENCE ROOM

**\*\* AGENDA \*\***



**I. Agenda Additions/Changes**

**II. Open Discussion/Announcements**

**III. Consent Agenda**

Page 2 **\* A. Approve April 20, 2010, Executive Committee Meeting Minutes, and May 4, 2010, Special Executive Committee Meeting Minutes**

*A copy of the draft April 20 and May 4, 2010, Executive Committee meeting minutes are attached.*

**IV. Action Items**

Page 7 **\* A. Establish June 21, 2010 and July 19, 2010, COMPASS Board Meeting Agendas**

*Staff proposed agendas items for the regularly scheduled June 21 and July 19, 2010, Board meetings are attached.*

**B. Provide Staff Direction on Possible Air Quality Education Outreach Effort**

*Staff will seek committee direction to research possible air quality education program and potential revenue streams.*

Page 13 **\* C. Authorize Correspondence Requesting Idaho Congressional Delegation Support of "Livable Communities Act"**

*Staff will seek committee authorization to send a letter to the Idaho Congressional delegation requesting their support of federal legislation.*

**V. Information/Discussion Items**

**A. Status Report – Governor's Task Force on Modernizing Transportation Funding in Idaho**

*Ken Burgess will review task force activities and discuss issues relevant to local governments.*

**B. Discuss Distribution Mode of COMPASS Board Packets**

*Staff will review potential financial savings of converting Board packet distribution from a hard copy format to an electronic format.*

**VI. Other**

**VII. Adjournment**

**\*Enclosures**

**Agenda is subject to change.**

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**EXECUTIVE COMMITTEE MEETING  
APRIL 20, 2010  
COMPASS CONFERENCE ROOM**



**\*\*MINUTES\*\***

**ATTENDEES:** Dave Bieter, Mayor, City of Boise, **Chair (via telephone)**  
Tom Dale, Mayor, City of Nampa  
Tammy de Weerd, Mayor, City of Meridian  
David Ferdinand, Commissioner, Canyon County, **Chair Elect**  
Carol McKee, Commissioner, Ada County Highway District, **Vice Chair**  
Bryce Millar, Commissioner, Nampa Highway District #1, **Secretary/Treasurer**  
Nathan Mitchell, Mayor, City of Star  
Garret Nancolas, Mayor, City of Caldwell, **Immediate Past Chair**  
Matt Stoll, Executive Director, Community Planning Association, Ex officio  
Vicki Thurber, Mayor, City of Middleton  
Fred Tilman, Commissioner, Ada County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Sally Goodell, Ada County Highway District  
Kellie Fairless, Valley Regional Transit  
Toni Tisdale, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER:**

Chair Elect Ferdinand called the meeting to order at 2:10 p.m.

**AGENDA ADDITIONS/CHANGES**

Matt Stoll requested to move Information/Discussion Item V-C, Status Report – COMPASS Administrative Facilities under Action Items as Item IV-D. Matt received the Exclusive Right Agreement from the Meridian Development Corporation after the packet was emailed to the Executive Committee.

**Tom Dale moved and Fred Tilman seconded approval to amend the agenda as requested by Matt Stoll. Motion passed unanimously.**

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

## CONSENT AGENDA

### A. Approve March 16, 2010, Executive Committee Meeting Minutes

Carol McKee moved and Fred Tilman seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## ACTION ITEMS

### A. Establish May 17, 2010, COMPASS Board Retreat Agenda

Matt Stoll reviewed the proposed May 17, 2010, COMPASS Board Retreat Agenda.

After discussion, **Fred Tilman moved and Carol McKee seconded approval of the May 17, 2010, COMPASS Board Retreat Agenda as outlined by Matt Stoll. Motion passed unanimously.**

### B. Approve Board Member Travel for Chamber 2010 D.C. Leadership Visit

Matt Stoll requested approval for Chair Elect David Ferdinand to represent the COMPASS Board at the September 6-8, 2010, Boise Metro Chamber 2010 D.C. leadership visit.

After discussion, **Nate Mitchell moved and Fred Tilman seconded approval for Chair Elect David Ferdinand to attend the Chamber 2010 D.C. leadership visit. Motion passed unanimously.**

### C. Approve Rescheduling June 15, 2010, Executive Committee Meeting to June 22, 2010

Matt Stoll requested moving the June 15, 2010, Executive Committee meeting to June 22, 2010.

After discussion, **Tammy de Weerd moved and Nate Mitchell seconded to cancel the June 2010 Executive Committee meeting. Motion passed unanimously.**

### D. Status Report – COMPASS Administrative Facilities

Matt Stoll presented the early entry agreement from Meridian Development Corporation. Matt was authorized to sign the agreement at the March 2010 Executive Committee meeting.

After discussion, **Carol McKee moved and Fred Tilman seconded to move forward with signing the agreement and start negotiations with the Meridian Development Corporation. Motion passed with two nay votes by Garret Nancolas and Bryce Millar. Tammy de Weerd abstained.**

## INFORMATION/DISCUSSION ITEMS

### A. Discuss Transportation Improvement Program Amendment

Toni Tisdale discussed necessary amendments to the FY2009-2013 and FY2010-2014 TIP and options to ensure timely obligation of available funds.

After discussion, it was agreed to hold a Special Executive Committee meeting on May 4, 2010 at 3:30 pm via conference call.

**B. Status Report – Organizational Changes**

Matt Stoll announced that Charles Trainor requested to step down as Director of Planning and into a Principal Planner position to allow him to focus on the technical aspects of transportation planning.

**C. Discuss Possible COMPASS Blog**

Amy Luft discussed the merits of creating a COMPASS Blog under the Executive Director's name. No objections were heard.

**ADJOURNMENT**

**Nate Mitchell moved and Fred Tilman seconded adjournment at 3:10 pm. Motion passed unanimously.**

**Dated this 18th day of May 2010.**

**Approved:**

**By: \_\_\_\_\_  
Dave Bieter, Chair  
Community Planning Association**

**Attest:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association**

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**SPECIAL EXECUTIVE COMMITTEE MEETING  
MAY 4, 2010  
COMPASS CONFERENCE ROOM**



**\*\*MINUTES\*\***

**ATTENDEES:** Dave Bieter, Mayor, City of Boise, **Chair (via telephone)**  
Tom Dale, Mayor, City of Nampa (**via telephone**)  
Tammy de Weerd, Mayor, City of Meridian (**via telephone**)  
Carol McKee, Commissioner, Ada County Highway District, **Vice Chair (via telephone)**  
Bryce Millar, Commissioner, Nampa Highway District #1, **Secretary/Treasurer (via telephone)**  
Nathan Mitchell, Mayor, City of Star (**via telephone**)  
Garret Nancolas, Mayor, City of Caldwell, **Immediate Past Chair (via telephone)**  
Matt Stoll, Executive Director, Community Planning Association, Ex officio  
Vicki Thurber, Mayor, City of Middleton (**via telephone**)  
Fred Tilman, Commissioner, Ada County (**via telephone**)

**MEMBERS ABSENT:** David Ferdinand, Commissioner, Canyon County, **Chair Elect**

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Toni Tisdale, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER:**

Executive Director Matt Stoll called the meeting to order at 3:32 pm.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

## **ACTION ITEMS**

### **A. Adopt Resolution 11-2010 Amending the FY2010-2014 Transportation Improvement Program**

Toni Tisdale presented Resolution 11-2010 amending the FY2010-2014 Transportation Improvement Program to include the proposed amendments:

- Key Number 12046 – Karcher Road and Middleton Road Intersection, Nampa, to advance \$213,000 in design work from FY2012 to FY2010.
- Key Number 10560 – Rideshare, ACHD's Rideshare Program, Ada County – FY2011- to advance project totaling \$220,000 from FY2011 to FY2010.
- Key Number NEW – COMPASS Operations – FY2011 – add new project totaling \$306,000 to supplement the planning and operations of COMPASS in FY2010.

Toni noted that when the meeting packet was sent out, there was a fourth project listed that ACHD requested be removed: Key Number RC0152 (09637)-Franklin Road, Black Cat Road to Ten Mile Road – Reduce scope to only the intersection of Franklin and Black Cat Roads, change funding source from local (regionally significant) to STP-TMA, and advance \$500,000 in design work from PD to FY2010. Toni said that the \$500,000 left on the table will be reprogrammed at the TMA Balancing meeting on Thursday, May 6, 2010.

After discussion, **Fred Tilman moved and Tammy de Weerd seconded adoption of Resolution 11-2010 amending the FY2010-2014 Transportation Improvement Program as presented.**

**Matt Stoll called roll. The following Executive Committee members were present and voted in the affirmative to adopt Resolution 11-2010 amending the FY2010-2014 Transportation Improvement Program as presented: Dave Bieter, Tom Dale, Tammy de Weerd, Carol McKee, Bryce Millar, Nate Mitchell, Garret Nancolas, Vicki Thurber and Fred Tilman. There were no nay votes.**

Matt said that the amendment will go to the COMPASS Board for confirmation in June 2010.

## **ADJOURNMENT**

**Tammy de Weerd moved and Carol McKee seconded adjournment at 3:45 pm. Motion passed unanimously.**

**Dated this 18th day of May 2010.**

**Approved:**

**By: \_\_\_\_\_  
Dave Bieter, Chair  
Community Planning Association**

**Attest:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association**

**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM IV-A**

<b>Item #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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11.	Status Report – Mobility Management	No	Liisa Itkonen will provide updates on work under mobility management.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	671 672
12.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
13.	Status Report – Reauthorization /Appropriations	No	Ken Burgess will provide a report on the status of Reauthorization/Appropriations.	Special Item	N/A	N/A	As Appropriate	NA	685
14.	Status Report – Stimulus Funds	No	Toni Tisdale will provide a report on the status of Stimulus funds.	Special Item	N/A	N/A	As Appropriate	N/A	685
<b>CURRENT AGENDA ITEMS</b>									
15.	Receive TMA Certification Review Report for COMPASS	No	Federal Highway Administration staff will review the certification process.	Special Item	20	Pete Hartman	<b>June</b>	N/A	N/A
16.	Status Report - Governor's Task Force on Modernizing Transportation Funding	No	Lieutenant Governor Little will provide a status report on the Governor's Task Force on Modernizing Transportation Funding.	Special Item	20	Lieutenant Governor Little	<b>June</b>	N/A	N/A
17.	Confirm Executive Committee Adopt Resolution 11-2010 Amending FY2010-2014 Regional Transportation Improvement Programs	Yes	Staff will seek Board confirmation of Executive Committee action approving amendments to the FY2010-2014 Regional Transportation Improvement Programs.	Consent Agenda	N/A	N/A	<b>June</b>	April	685
18.	Adopt Resolution Approving Revision 2 - FY2010 Unified Planning Work Program and Budget	Yes	Adoption of Resolution will approve adding \$306,000 of off-the-top STP-TMA funds to the budget as approved by the Board in April 2010.	Consent Agenda	N/A	N/A	<b>June</b>	N/A	
19.	Approve 2010 Population Estimates	Yes	Staff will seek approval of the 2010 Population Estimates.	Action	15	Carl Miller	<b>June</b>	DAC April	620

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20.	Adopt Resolution Amending the FY2010-2014 Transportation Improvement Program	Yes	Staff will seek approval to add a new project for funding through the Urban set aside for Stimulus Governor's Discretionary funding.	Action	5	Toni Tisdale	<b>June</b>	May	685
21.	Status Report – Three Cities River Crossing Project	Yes	ACHD staff will review the Three Cities River Crossing project and possible next steps.	Information/ Discussion	15	ACHD Staff	<b>June</b>	N/A	685
22.	Receive Draft FY2011-2015 Transportation Improvement Program	Yes	Staff will review the Draft FY2011-2015 Transportation Improvement Program.	Information/ Discussion	15	Toni Tisdale	<b>June</b>	May	685
23.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the May 13, 2010 meeting.	Information/ Discussion	10	Finance Chair	<b>June</b>	N/A	601
24.	Review Draft Updates to the Transportation Improvement Program Project Prioritization Process	No	Staff will present draft updates to the Transportation Improvement Program Project Prioritization Process.	Information/ Discussion	15	Toni Tisdale	<b>June</b>	RTAC April and May	685
25.	Receive 2010 Performance Monitoring Report	No	Staff will review the 2010 Performance Monitoring Report.	Information/ Discussion	15	Carl Miller	<b>July</b>	RTAC May	620
26.	Approve Updates to the Transportation Improvement Program Project Prioritization Process	No	Staff will seek approval of updates to the Transportation Improvement Program Project Prioritization Process.	Consent Agenda	N/A	N/A	<b>July</b>	June	685
27.	Provide Recommendation Regarding Three Cities River Crossing Project	Yes	The Board will be requested to provide a recommendation or endorsement of the next steps for the Three Cities River Crossing project.	Action	15	ACHD Staff	<b>July</b>	N/A	685
28.	Approve Release of Draft FY2011-2015 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the Draft FY2011-2015 Transportation Improvement Program for public involvement.	Action	15	Toni Tisdale	<b>July</b>	June	685

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29.	Review recommendations of Idaho 44 Access Management Plan	No	Staff and consultant will present recommendations from Idaho 44 Access Management Plan.	Information/ Discussion	15	Don Matson	<b>July</b>	CPC June	610
30.	Review Communities in Motion Plan and Public Comments Received	Yes	Staff will present public comments and responses re update to CIM.	Information/ Discussion	30	Charles Trainor	<b>July</b>	June	661
31.	Review FY2011 Unified Planning Work Program and Budget-Draft	Yes	Staff will present the FY2011 UPWP-Draft for Board consideration of adoption in August.	Information/ Discussion	10	Matt Stoll	<b>July</b>	July	601
<b>UPCOMING AGENDA ITEMS</b>									
32.	Approve Idaho 44 Access Management Plan	No	Staff will seek acceptance Access Management Plan	Consent Agenda	N/A	Don Matson	August	CPC July	610
33.	Adopt Update to <i>Communities in Motion</i>	Yes	Staff requests adoption of the update to CIM via resolution.	Action	30	Charles Trainor	August	July	661
34.	Adopt Resolution Approving the FY2011 Unified Planning Work Program-Final	Yes	Staff will present and request adoption of the FY2011 UPWP-Final.	Action	15	Matt Stoll	August	N/A	601
35.	Review findings and recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	August	CPC July	611
36.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the August 12, 2010 meeting.	Information/ Discussion	10	Finance Chair	August	N/A	601
37.	Review findings and recommendations of Idaho 44 Environmental Impact Statement (EIS)	No	Staff will present findings and recommendations from study.	Information/ Discussion	15	Don Matson	August	CPC July	610
38.	Accept Recommendations from Idaho 44 Environmental Impact Statement (EIS)	No	Staff will seek acceptance of EIS, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	September	CPC July	610

<b>Item #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
39.	Accept Recommendations of US 20/26 Environmental Assessment (EA)	No	Staff will seek acceptance of Environmental Assessment, forward to ITD/FHWA.	Consent Agenda	N/A	Don Matson	September	CPC July	611
40.	Approve the Final FY2011-2015 Transportation Improvement Program	Yes	Staff requests final approval of the FY2011-2015 Transportation Improvement Program.	Action	15	Toni Tisdale	September	August	685
41.	Review Regional Transportation Financial Data Report	No	Staff will present the revenue and expenditure report.	Information/ Discussion	15	Liisa Itkonen	September	August	692
42.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report of the November 18, 2010 meeting.	Information/ Discussion	10	Finance Chair	December	N/A	601
43.	Present Leadership in Motion Awards	No	Annual Leadership in Motion awards will be presented.	Special (at lunch)	15	Board Chair (Amy Luft)	December	N/A	653
44.	Approve Acquisition of Real Property for a Permanent Office Location for COMPASS	Yes	Seek will seek approval of acquisition of real property for a permanent office location for COMPASS.	Action	20	Matt Stoll	TBD	N/A	N/A
45.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
46.	Integration of Blueprint for Good Growth Work into COMPASS planning	No	COMPASS staff will discuss how comprehensive plan and cumulative development evaluations can be integrated into planning, programming and development reviews.	Potential Workshop		Charles Trainor	TBD	TBD	761
47.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A

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48.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays.	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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May 6, 2010

**DRAFT**

**Item IV-C**



The Honorable Mike Crapo  
U.S. Senate  
239 Dirksen Senate Office Building  
Washington, D.C. 20510

The Honorable James Risch  
U.S. Senate  
239 Dirksen Senate Office Building  
Washington, D.C. 20510

The Honorable Walter Minnick  
U.S. House of Representatives  
1517 Longworth  
Washington, D.C. 20515

The Honorable Michael Simpson  
U.S. House of Representatives  
1339 Longworth  
Washington, D.C. 20515

**Re: SUPPORT FOR Livable Communities Act of 2009 – S.1619**

Dear Senators Crapo and Risch, Representatives Minnick and Simpson:

The Community Planning Association of Southwest Idaho (COMPASS) is an association of local governments working together to plan for the future of the region. The agency conducts this work as the metropolitan planning organization (MPO) for northern Ada County and Canyon County, and supports efforts to reinvigorate comprehensive regional planning and implementation through enactment of the "Livable Communities Act of 2009" (S.1619). We are encouraged by this approach, and urge the advancement of any federal opportunity that provides incentives for regions and local governments to plan comprehensive future growth in a coordinated way that reduces congestion, generates good-paying jobs, meets our environmental and energy goals, protects rural areas and green space, revitalizes our Main Streets and urban centers, creates and preserves affordable housing, and makes our communities better places to live, work and raise families.

In our region, the regional long-range transportation plan *Communities in Motion*, supports balance between housing and jobs, choices in housing types, choices in transportation and shorter commuting distance, connectivity through higher densities and preservation of open space and farmland. The Livable Communities Act would help strengthen the regional planning effort and support communities; revitalize and create better and more affordable places to live, work and raise families; cut traffic congestion; reduce gasoline consumption and vehicle emissions; and protect rural areas and open space.

Now is the time to engage our federal partners with a reinvigorated commitment to regional comprehensive planning through a livability program that crosses multiple federal agencies and patches together planning requirements to provide a more holistic approach to solving current challenges. COMPASS applauds S.1619's efforts to:

- reaffirm the federal role in regionalism;
- coordinate regional assistance programs;
- conduct federal interagency meetings;
- determine federal livability goals;
- include regions and local governments of all sizes and make ups;
- establish competitive comprehensive regional planning and implementation grants;
- promote regional and local cooperation and service sharing;

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- improve data collection, research, evaluation and analysis;
- ensure land use/zoning requirements do not impede upon local decision-making; and,
- provide for transparency, accountability and replicability.

Thank you for your commitment to public service. As a member of the National Association of Regional Councils (NARC), we look forward to working with you and your colleagues in Congress, the Administration and appropriate federal agencies to determine how regions can be the leader in promoting the goals of the federal livability agenda, while helping restore economic prosperity in our nation's communities and foster partnerships and innovative practices that make each region a great place to live, play, work and invest.

Please do not hesitate to contact Matt Stoll, COMPASS Executive Director, with questions at 208-855-2558 ext. 241 or at [mstoll@compassidaho.org](mailto:mstoll@compassidaho.org).

Sincerely,

Dave Bieter, Mayor, City of Boise  
COMPASS Board Chair

pc: The Honorable Christopher Dodd, Chairman, U.S. Senate Banking, Housing and  
Urban Affairs Committee  
The Honorable Edwin G. Perlmutter, Representative, (D-CO)  
Mr. Fred Abousleman, Executive Director, National Association of Regional  
Councils  
Gregg Richard, Senator Crapo's Office  
Bob Ford, Senator Crapo's Office  
Matt Ellsworth, Senator Risch's Office  
Skiffington Holderness, Senator Risch's Office  
John Revier, Representative Simpson's Office  
Missy Small, Representative Simpson's Office  
Dean Ferguson, Representative Minnick's Office  
Devin Nagy, Representative Minnick's Office

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