

**EXECUTIVE COMMITTEE MEETING
MAY 20, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. *Approve April 15, 2008, Executive Committee Meeting Minutes
A copy of the draft April 15, 2008, Executive Committee meeting minutes is attached.*

IV. ACTION ITEMS

Page 4 * A. *Establish June 16, 2008, COMPASS Board Agenda
Staff proposes a Board retreat for the June 16, 2008, COMPASS Board meeting.*

V. INFORMATION/DISCUSSION ITEMS

A. *Executive Session – Personnel Matter [Idaho Code 67-2345 (a) and (b)]
Committee members will go into executive session to evaluate and consider retention of individual agent. No action will be taken in the Executive Session. Any action will be taken in open session.*

B. *Review May 19, 2008, Joint COMPASS/VRT Retreat
Staff will review retreat and next steps with committee members.*

C. *Status Report – Membership
Staff will provide an update regarding association membership.*

VI. OTHER

VII. ADJOURNMENT

***Enclosures** *Agenda is subject to change.*

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EXECUTIVE COMMITTEE MEETING

APRIL 15, 2008

COMPASS CONFERENCE ROOM

****MINUTES****



- ATTENDEES:** Dave Bieter, Mayor, City of Boise, *Vice Chair*
 Tom Dale, Mayor, City of Nampa
 Tammy de Weerd, Mayor, City of Meridian
 David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
 Nate Mitchell, Mayor, City of Star
 Matt Stoll, Executive Director, Community Planning
 Association, Ex officio
 Vicki Thurber, Mayor, City of Middleton
 Fred Tilman, Commissioner, Ada County
- MEMBERS ABSENT:** John Franden, Commissioner, Ada County Highway District,
Chair
 Garret Nancolas, Mayor, City of Caldwell, *Chair Elect*
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
 Ken Burgess, Veritas Advisors
 Kelli Fairless, Valley Regional Transit
 Terri Schorzman, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Vice Chair Dave Bieter called the meeting to order at 2:15 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Mayor Dale announced the May 1, 2008, Mayor's Prayer breakfast and the May 2, 2008, Mayor's Golf Tournament.

CONSENT AGENDA

A. Approve March 18, 2008, Executive Committee Meeting Minutes

Tom Dale moved and David Ferdinand seconded approval of the March 18, 2008, Executive Committee meeting minutes as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish May 19, 2008, COMPASS Board Agenda

Matt Stoll stated the May 19, 2008, COMPASS Board meeting is the annual Board Retreat to be held at the Hampton Inn in Nampa from 12:00-5:00 p.m.

After discussion, **Tom Dale moved and Nate Mitchell seconded approval of the May 20, 2008, COMPASS Board Retreat Agenda:**

- 1. Discuss COMPASS/VRT Merger, subject to approval by the Subcommittee of the White paper to be prepared by Matt Stoll and Kelli Fairless of the pros and cons of merging.**
- 2. Discuss Strategy for the 2009 Legislative Session.**
- 3. Discuss Future of Regional Cooperation within the Treasure Valley.**

Motion passed unanimously.

After discussion, **Tom Dale moved and Nate Mitchell seconded, based on availability, to retain Keith Allred as the Retreat Facilitator. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review 2008 State Legislative Issues

Matt Stoll discussed identifying COMPASS strategies for the 2009 and 2010 legislative sessions. He stated the Board will have an opportunity to establish guidelines for the upcoming session at the May 2008 Board Retreat.

There was general discussion by the Committee of the need to identify what went well this session, what did not, and what the mix will need to be going into the 2009 session. The Committee agreed that it was important to keep the same presence of Ken Burgess and Roy Eiguren working with the legislative leadership and governor.

ADJOURNMENT:

The meeting adjourned at 3:37 p.m.

Dated this 20th day of May 2008.

APPROVED:

BY: _____
John Franden, Chair
Community Planning Association

ATTEST:

BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	15	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
CURRENT AGENDA ITEMS									
12.	Adopt Resolution Amending the Nampa Urbanized Area Transportation Improvement Program	Yes	An Urban Balancing meeting was held on May 12, 2008 that resulted in changes in the Nampa Urbanized Area that need to go through the Amendment process.	Action	10	Toni Tisdale	June	May	685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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13.	Approve Release of Draft FY2009-2013 Transportation Improvement Programs and Associated Air Quality Demonstration for Public Comment	Yes	Staff will present the Draft FY2009-2013 Transportation Improvement Programs for release to the public.	Action	20	Toni Tisdale Mary Ann Waldinger	June	May	685
14.	Authorize a Letter of Support for the Preferred Multimodal Site in Downtown Boise	No	Staff will review the recommended site and seek authorization to submit a letter of support.	Action	10	Charles Trainor	June	May	631
15.	Review COMPASS Building Fund	No	Staff will provide an update on the status of the COMPASS building fund.	Information/ Discussion	15	Matt Stoll	June	N/A	N/A
16.	Review May 19, 2008 COMPASS/VRT Board Retreat	No	Staff will review retreat and next steps with Board members.	Information/ Discussion	20	Matt Stoll	June	N/A	N/A
17.	Status Report – Local Update of Census Addresses (LUCA)	No	Staff will provide a report on the status of the Local Update of Census Addresses (LUCA) program to increase accuracy of the 2010 Census.	Ex. Dir. Report	N/A	N/A	June	April	774
<i>UPCOMING AGENDA ITEMS</i>									
18.	Approve Recommendations for amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Consent Agenda	N/A	Don Matson	July	June	655
19.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study.	Information/ Discussion	10	MaryAnn Waldinger	July	N/A	687
20.	Review FY2009 Unified Planning Work Program and Budget (UPWP) – Draft version	Yes	Staff will present the FY2009 UPWP-Draft for COMPASS Board information and discussion.	Information/ Discussion	10	Matt Stoll	July	May	601
21.	Adopt Resolution Approving FY2009 Unified Planning Work Program and Budget (UPWP) – Final version	Yes	Staff will present resolution to adopt the FY2009 UPWP-Final.	Action	5	Matt Stoll	August	N/A	601
22.	Approve Final FY2009-2013 Transportation Improvement Programs and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Programs for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685

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23.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
24.	Recommend Traffic Impact Study Best Practices		Staff will seek a recommendation regarding best practices for Traffic Impact Studies	Action	20	Charles Trainor	August	July	701
25.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion.</i>	Information/ Discussion	20	Charles Trainor	August	July	692
26.	Tentative COMPASS Board Retreat	No	<i>COMPASS Board Retreat Location to be determined</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>September</i>	<i>N/A</i>	<i>N/A</i>
27.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620
28.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	October	August	647
29.	Approve Mirroring Changes to the FY2009-2013 Transportation Improvement Program	Yes	Staff will present the final changes to the Transportation Improvement Program necessary to mirror the Statewide program.	Action or Consent	15	Toni Tisdale	October	September	685
30.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856
31.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	November	October	764
32.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
33.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
34.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding	No	Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion.</i>	Action	15	Charles Trainor	TDB	TDB	661

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35.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
36.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
37.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
38.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
39.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
40.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685
41.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	TBD	N/A	836
42.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
43.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
44.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
45.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757
46.	Review Recommendations of US 20/26 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for US 20/26	Information/ Discussion	15	Don Matson	TBD	TBD	611

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47.	Approve recommendations of US 20/26 Access Management Plan	No	Staff will present Access Management Plan for US 20/26, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
48.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	TBD	TBD	701
49.	Accept additions to High Volume Intersection Study	No	Staff will present additional items for Innovative Intersections: Overview and Implementation Guidelines concerning local government recommendations	Action	10	Don Matson	June	May	694

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