

**EXECUTIVE COMMITTEE MEETING
JUNE 17, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. *Approve May 20, 2008, Executive Committee Meeting Minutes
A copy of the draft May 20, 2008, Executive Committee meeting
minutes is attached.*

IV. ACTION ITEMS

Page 5 * A. *Establish July 21, 2008, COMPASS Board Agenda
Staff proposed agenda items for the regularly scheduled July 2008
Board meeting are attached.*

V. INFORMATION/DISCUSSION ITEMS

A. *Status Report – 2008 Transportation Conference
Staff will review efforts to organize an agency sponsored
transportation conference at Boise State University on November
13, 2008.*

B. *Status Report – BSU Graduate Assistantship Opportunity
Staff will review a proposal to fund a graduate research
assistantship at Boise State University as part of their new Master
of Community and Regional Planning program.*

VI. OTHER

VII. ADJOURNMENT

**Enclosures Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING
MAY 20, 2008
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Tom Dale, Mayor, City of Nampa (via telephone)
 Tammy de Weerd, Mayor, City of Meridian
 David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
 John Franden, Commissioner, Ada County Highway District,
Chair
 Nate Mitchell, Mayor, City of Star
 Matt Stoll, Executive Director, Community Planning
 Association, Ex officio
 Fred Tilman, Commissioner, Ada County

MEMBERS ABSENT: Dave Bieter, Mayor, City of Boise, **Vice Chair**
 Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**
 Vicki Thurber, Mayor, City of Middleton

OTHERS PRESENT: Nancy Brecks, Community Planning Association
 Kelli Fairless, Valley Regional Transit
 Terri Schorzman, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Secretary/Treasurer David Ferdinand called the meeting to order at 2:10 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

(Secretary/Treasurer Ferdinand turned the meeting over to Chair Franden at 2:12 p.m.)

CONSENT AGENDA

A. Approve April 15, 2008, Executive Committee Meeting Minutes

Nate Mitchell moved and Fred Tilman seconded approval of the April 15, 2008, Executive Committee meeting minutes as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish June 16, 2008, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-17 for the June 16, 2008, COMPASS Board meeting and requested approval to amend the Agenda as necessary.

After discussion of the COMPASS building fund, *the Committee directed Matt Stoll to engage Dave Wynkoop to research under what conditions COMPASS could enter into long term financing.*

After discussion regarding follow up to the May 19, 2008, Joint COMPASS/VRT Board Retreat, *Chair Franden asked for any objection to requesting that Keith Allred attend the June 2008 Board meeting and present a recap of the May 19, 2008 Retreat. Hearing none, Chair Franden so ordered.*

Nate Mitchell moved and Fred Tilman seconded approval of the June 16, 2008, COMPASS Board meeting Agenda Items 1-17 as presented and authorized Matt Stoll to amend the Agenda as necessary. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Executive Session – Personnel Matter [Idaho Code 67-2345 (a) and (b)]

David Ferdinand moved and Tammy de Weerd seconded to adjourn into Executive Session pursuant to Idaho Code 67-2345 (a) and (b) at 2:25 p.m.

Chair Franden called roll. The following Executive Committee members were present and voted in the affirmative to adjourn into Executive Session: Tammy de Weerd, David Ferdinand, John Franden, Nate Mitchell and Fred Tilman. There were no nay votes.

David Ferdinand moved and Fred Tilman seconded to move back into regular session at 3:15 p.m. No action was taken in Executive Session.

Nate Mitchell moved and David Ferdinand seconded to authorize Matt Stoll to renegotiate Veritas Advisors' contract for services. Motion passed unanimously.

B. Review May 19, 2008, Joint COMPASS/VRT Retreat

After discussion of the May 19, 2008, Joint COMPASS/VRT Board Retreat, *it was agreed to hold a September 15, 2008, Retreat to continue the discussion of the 2009 legislative strategy and the potential merger of COMPASS and VRT. Meetings will be scheduled in July or August 2008 to outline a legislative strategy and ground rules and to continue discussion of the potential merger.*

The Committee discussed holding Local Government 101 sessions for legislators, starting with those in Ada and Canyon counties, to address issues such as:

- What local government has been charged to do, under what authority, and what services are provided
- What local elected officials (mayors/commissioners/councils) are charged to do and the existing partnerships at the local level
- What are the functions of the Association of Idaho Cities and Idaho Association of Counties
- What are the differences between rural and urban needs
- Why is there animosity towards local government from the legislature and how to bridge the gap

Fred Tilman stated he will have the Ada County Public Information Officer start the 101 process and would like to partner with other cities. Matt and Kelli Fairless will contact the Ada County's Public Information Officer regarding the process. Tammy de Weerd stated the City of Meridian would also be interested in participating.

C. Status Report – Membership

Matt Stoll provided an update on the Golden Gate and Notus/Parma Highway Districts' memberships. Golden Gate has paid last quarter's dues and Matt is still in discussion with Notus/Parma.

ADJOURNMENT:

Nate Mitchell moved and Fred Tilman seconded adjournment at 3:15 p.m. Motion passed unanimously.

Dated this 17th day of June 2008.

APPROVED:

**BY: _____
John Franden, Chair
Community Planning Association**

ATTEST:

**BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association**

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	20	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
CURRENT AGENDA ITEMS									
12.	Approve Recommendations for Amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Consent Agenda	N/A	Don Matson	July	June	655

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Approve the Requests for the End of Year Program	Yes	Staff requests approval of the requests for the End of Year Program.	Action	15	Toni Tisdale	July	July	685
14.	Review Treasure Valley Truck Freight Study	No	Staff will present information and results from the freight study.	Information/ Discussion	15	MaryAnn Waldinger	July	N/A	687
15.	Review FY2009 Unified Planning Work Program and Budget (UPWP) – Draft version	Yes	Staff will present the FY2009 UPWP-Draft for COMPASS Board information and discussion.	Information/ Discussion	20	Matt Stoll	July	May	601
16.	Status Report – 2007 Annual Congestion Management System report.	No	MaryAnn Waldinger will provide status of the 2007 Annual Congestion Management System report.	Ex. Dir. Report	N/A	N/A	July	N/A	842

UPCOMING AGENDA ITEMS

17.	Adopt Resolution Approving FY2009 Unified Planning Work Program and Budget (UPWP) – Final version	Yes	Staff will present resolution to adopt the FY2009 UPWP-Final.	Action	5	Matt Stoll	August	N/A	601
18.	Adopt Resolution Approving the Final FY2009-2013 Transportation Improvement Program and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Program for approval.	Action or Consent	N/A	Toni Tisdale Mary Ann Waldinger	August	July	685
19.	Recommend Traffic Impact Study Best Practices		Staff will seek a recommendation regarding best practices for Traffic Impact Studies	Action	20	Charles Trainor	August	July	701
20.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion.</i>	Information/ Discussion	20	Charles Trainor	August	July	692
21.	<i>COMPASS Board Retreat</i>	<i>No</i>	<i>COMPASS Board Retreat Location to be determined</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>September</i>	<i>N/A</i>	<i>N/A</i>
22.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory</i> ¹	<i>Policy Implications/Requirements</i>	<i>Agenda Type</i> ²	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
23.	Approve Mirroring Changes to the FY2009-2013 Transportation Improvement Program	Yes	Staff will present the final changes to the Transportation Improvement Program necessary to mirror the Statewide program.	Action or Consent	15	Toni Tisdale	October	September	685
24.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856
25.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	October	September	764
26.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	November	September	647
27.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	November	September	647
28.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
29.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
30.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding	No	Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
31.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
32.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
33.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
34.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
35.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
36.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685
37.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	TBD	N/A	836
38.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
39.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
40.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
41.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757
42.	Review Recommendations of US 20/26 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for US 20/26	Information/ Discussion	15	Don Matson	TBD	TBD	611
43.	Approve recommendations of US 20/26 Access Management Plan	No	Staff will present Access Management Plan for US 20/26, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
44.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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