

Community Planning Association of Southwest Idaho

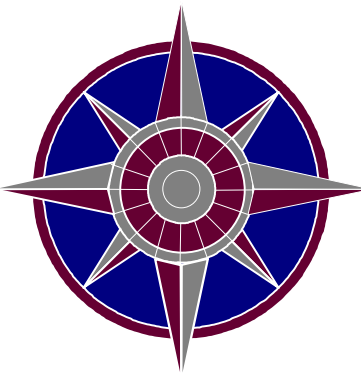
COMMUNITY PLANNING ASSOCIATION
EXECUTIVE COMMITTEE MEETING
June 30, 2004 – 1:30 pm
800 S. Industry Way, Suite 100, Meridian, Idaho

****AGENDA****

- * A. **Approve June 2, 2004, Executive Committee Meeting Minutes**
A copy of the draft minutes is attached.
- * B. **Establish July 19, 2004, COMPASS Board Meeting Agenda**
Staff's proposed agenda items for the regularly scheduled July meeting are attached.
- * C. **Recommend Preliminary FY2005 Unified Planning Work Program and Budget**
A copy of the Preliminary FY2005 Unified Planning Work Program and Budget is attached.
- D. **Review Progress on *Communities In Motion* Contracting**
*Staff will provide an update on the current status of contracting to complete the regional long- range transportation plan, *Communities in Motion*.*
- E. **Status Report – Executive Director Search Committee**
Garret Nancolas, Search Committee Chair, will provide an oral update.
- F. **Executive Session: Personnel Matter [Idaho Code 67-2345(6)]**
- G. **Other**

* Enclosure

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Community Planning Association

of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
June 2, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES:

David Bieter, Mayor, City of Boise
Clair Bowman, Executive Director, Community Planning Association
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**

ABSENT MEMBERS:

Todd Lakey, Commissioner, Canyon County

OTHERS:

Tom Ahlquist, M.D., Stat Pads
Nancy Brecks, Community Planning Association
Rick Johnson, Stat Pads
Kathleen Marie Lacey, City of Boise
Katey Levihn, Ada County Highway District
Jan Miller, St. Luke's Regional Medical Center
Matt Stoll, Community Planning Association
Cindy Thiel, Community Planning Association
Beth Toal, St. Luke's Regional Medical Center
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair-Elect Bob Flowers called the meeting to order at 3:36 p.m.

Other

Tammy de Weerd introduced Jan Miller, St. Luke's; Beth Toal, St Luke's; Rick Johnson, Stat Pads; and Tom Ahlquist, Stat Pads who presented a proposal to install portable defibrillators in public buildings.

(Chair-Elect Flowers turned the meeting over to Chair Peavey-Derr at 3:40 p.m.)

A. Approve April 28, 2004, Executive Committee Meeting Minutes

Tom Dale moved and David Bieter seconded to approve the April 28, 2004, Executive Committee meeting minutes as presented.

B. Establish June 21, 2004, COMPASS Board Meeting Agenda

Clair Bowman reviewed proposed June 21, 2004, Board meeting agenda items 1-22.

After discussion, **Garrett Nancolas moved and Tom Dale seconded approval of the June 21, 2004, agenda items 1-19 and 22 as presented. Motion passed unanimously.**

C. Review Status of COMPASS' Lobbying Efforts

Clair Bowman provided a brief update on the current status of the transportation reauthorization legislation.

Other

Judy Peavey-Derr asked for input from the Canyon County members regarding the proposal to hire Dr. Freilich to develop a land use and transportation implementation process for Ada County. Judy stated even though the process is for an Ada County, the intent is to share information with Canyon County at no cost to them.

After discussion, **Bob Flowers moved and Tom Dale seconded to add two action items to the June 21, 2004, Board meeting agenda: 1) For Ada County members only, a resolution providing a statement of intent for a countywide transportation and land use implementation process for Ada County that fully incorporates COMPASS' data and plans; and 2) For Canyon County members only, a resolution providing a Canyon County statement of support for a countywide transportation and land use implementation process for Ada County. Motion passed unanimously.**

Adjournment

John Franden moved and David Bieter seconded to adjourn at 4:30 p.m. Motion passed unanimously.

Dated this 30th Day of June 2004.

APPROVED:

By: _____
Judy Peavey-Derr, Chair
Community Planning Association

ATTEST:

By: _____
Clair M. Bowman, Executive Director
Community Planning Association

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM B

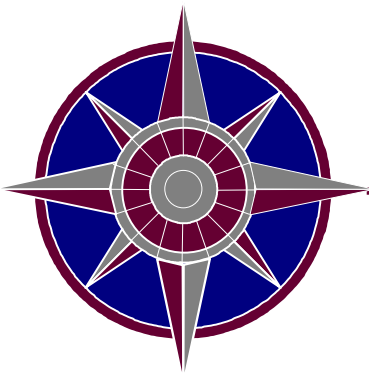
ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate
4.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly
5.	Status Report – Finance Committee Update	No	Susan Eastlake, Finance Committee Chair, will provide an oral Status Report.	Information/ Discussion	10	Susan Eastlake	Monthly
6.	Status Report – Corridor Studies	No	Patricia Nilsson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly
7.	Status Report – <i>Destination 2030 Limited Update</i>	No	Charles Trainor will provide a monthly report on the status of the <i>Destination 2030 Limited Update</i> .	Ex. Dir. Report	N/A	N/A	Monthly
8.	Status Report – Current Air Quality Issues	No	Jay Witt will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly
9.	Status Report – Current Transportation Project Information	No	Linda Ritter will provide a monthly report of current transportation facility usage and projects.	Ex. Dir. Report	N/A	N/A	Monthly
10.	Status Report – Standing Committees' Attendance	No	Per Board request (June, 2004).	Ex. Dir. Report	N/A	N/A	Monthly
CURRENT MONTH AGENDA ITEMS							
11.	Confirm COMPASS Financial Manual	No	The Finance Committee approved the Finance Manual at its June 18 th meeting subject to Board confirmation.	Consent Agenda	N/A	N/A	July
12.	Receive the Regional Transportation Task Force Report	No	Kirk Sullivan will present the Regional Transportation Task Force's observations and recommendations on the regional transportation system from the businessperson's perspective.	Action	30	Clair Bowman/ Kirk Sullivan	July
13.	Approve Update to the Federal 2010 Functional Classification Map-Ada County	Yes	The Idaho Transportation Department and the Federal Highway Administration have requested an update to the rural areas of Ada County.	Action	5	Toni Tisdale	July

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
14.	Approve Destination 2030 Functional Classification Map – Ada County	Yes	This map incorporates changes from the Federal 2010 Classification maps in the urbanized, urban and rural areas.	Action	5	Toni Tisdale	July
15.	Review FY2005 Unified Planning Work Program and Budget	Yes	Staff will review proposed revenue and expenditures for FY2005 Unified Planning Work Program and Budget. Staff will seek Board adoption at the Board's August 2004 meeting.	Information/ Discussion	20	Matt Stoll	July
16.	Presentation by the <i>Communities in Motion</i> Consultants	No	The consultant will provide an overview of the Scope of Work for <i>Communities in Motion</i> .	Information/ Discussion	25	Charles Trainor	July
17.	Status Report- Executive Director Search Committee	No	Garret Nancolas, Chair of the Executive Director Search Committee, will provide an update on the status of the search for an Executive Director.	Information/ Discussion	5	Garret Nancolas	July
18.	Notice of Intent to Adopt the Finance Committee Bylaws and Modify the COMPASS Bylaws to Name the Finance Committee as a Standing Committee of the COMPASS Board.	Yes	This item provides required notice of the intent to amend the COMPASS Bylaws.	Ex. Dir. Report	N/A	N/A	July
UPCOMING AGENDA ITEMS							
19.	Approve the FY2005-2009 Transportation Improvement Programs	Yes		Action	15	Patricia Nilsson	August
20.	Confirm Appointment of Executive Director based on the Executive Committee' Recommendation	No		Action	20	Judy Peavey/Derr	August
21.	Adopt the Finance Committee Bylaws and Modify the COMPASS Bylaws to Name the Finance Committee as a Standing Committee of the COMPASS Board	Yes	Notice of the intent to change the COMPASS Bylaws was given in the July 2004 Board meeting packet.	Action	10	Susan Eastlake	August
22.	Adopt FY2005 Unified Planning Work Program and Budget	Yes	This item was discussed at the July 19 th COMPASS Board meeting. Timely adoption ensures on time submittal of grant applications.	Action	20	Matt Stoll	August
23.	Status Report – COMPASS' Congressional Priorities	No	Greg Richard, transportation staff from Senator Crapo's Washington D.C. office, will provide an update on COMPASS' congressional priorities.	Information/ Discussion	10	Greg Richardson	August

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
24.	Information Regarding On-site Visitation to the Sacramento Area Council of Governments	No	This item is staff follow-up to a Board suggestion that it would be beneficial to have a group of COMPASS Board members visit another MPO	Ex. Dir. Report	N/A	N/A	August
25.	Status Report - Three Cities River Crossing	No	Ada County Highway District staff will provide an update on the status of the Three Cities River Crossing project.	Ex. Dir. Report	N/A	N/A	August/ September
26.	Adopt the Congestion Management System Plan	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas.	Action	20	Jay Witt	October
27.	Establish an Updated COMPASS Board Policy for Transportation Related Air Quality Efforts	No	This item was deferred from the May 17, 2004, Board meeting.	Action	30	Matt Stoll	TBD
28.	Adopt Revised Memorandum of Understanding Governing the Urban Balancing Committee	No	The addition of two new Metropolitan Planning Organizations in Idaho and a Transportation Management Area designation for the Boise Urbanized Area necessitates this revision.	Action	10	Clair Bowman	TBD
29.	Update on the Rail Corridor Feasibility Study	No	Kelli Fairless will provide an update on the Rail Corridor Feasibility Study	Information/ Discussion	5	Kelli Fairless	TBD
30.	Presentation on Historical Expenditures of Surface Transportation Program – Enhancement Funds over Five Years Across the State	No		Ex. Dir. Report	N/A	N/A	TBD



Community Planning Association

of Southwest Idaho

MEMORANDUM

TO: COMPASS Executive Committee

FROM: Matthew J. Stoll, Deputy Executive Director

DATE: June 23, 2004

RE: Review Preliminary FY2005 Unified Planning Work Program and Budget

Action Requested:

Review the Preliminary FY2005 Unified Planning Work Program and Budget and formulate a recommendation to the COMPASS Board of Directors for their consideration.

Background:

Annually, Staff prepares a preliminary work program and budget in the spring for review and formal adoption by the Board at its August meeting. This timing is chosen so the budget is adopted before staff applies for anticipated federal grants. This year, the Executive Committee approved a process and schedule that incorporates the Regional Technical Advisory, Finance, and Executive Committees before formal presentation to the Board at its July 2004 meeting. A set of guiding planning factors and project-based work program and budget structure were reviewed and approved by the Regional Technical Advisory Committee and Executive Committee at their respective March 2004 and April 2004 meetings.

Staff prepared a preliminary work program and budget for review and comment by the Regional Technical Advisory Committee at its June 9, 2004 meeting. The Regional Technical Advisory Committee recommended the preliminary work program and budget to the Executive Committee with a desire to see a greater analysis of public involvement with a report of estimated staff time and other expenses. Staff will provide such information and cost details upon successful negotiation of professional services agreements for Communities in Motion and the corridor preservation studies.

The Preliminary FY2005 Unified Planning Work Program and Budget was presented to the Finance Committee at its June 21, 2004 meeting for their input. The Finance Committee recommended the preliminary work program and budget to the Executive Committee for its consideration at its June 2004 meeting. The Finance Committee specifically recommended that the Board consider converting any savings from projected medical cost increases to staff merit increases up to 3%.

Staff will present the preliminary work program and budget to the Board after approval by the Executive Committee.

Status:

Staff, based upon all the prior discussions and direction, has prepared this memorandum and its attachments. It is intended to summarize the prior discussions and directions, offer explanations for the format of the work program and review the financial assumptions embedded in the budget.

WORK PROGRAM NUMBERS

The FY2005 Work Program and Budget focuses on fulfilling the agency's core mission of transportation planning as the Metropolitan Planning Organization for Ada and Canyon counties. Work tasks are grouped into five broad categories:

- 200 series: unique tracking for each pass-through agreement.
- 600 series: Projects - Allocation of staff time and resources to a COMPASS led effort with a specific schedule and product.
- 700 series: General Membership Services - Allocation of staff time and resources to provide support for member agencies on specific projects and for non-specific, ongoing services.
- 800 series: System Maintenance - Allocation of staff time and resources for ongoing maintenance activities of necessary tools or systems.
- 900 series: Indirect/Overhead – Allocation of staff time and resources for ongoing activities not directly charged to a specific grant.

REVENUE UNCERTAINTY

Revenue to support the FY2005 work program remains in a great state of uncertainty. Reauthorization of Congress' Surface Transportation Program has not occurred to date. The Surface Transportation Program has been funded over the past year through a series of continuing resolutions that maintain current funding levels for the consolidated planning grant for metropolitan planning organizations. Final action on reauthorizing bills in 1991 and 1997 came several months after the start of the fiscal years. Given the reauthorization delay and federal office election year cycle, similar timing may be the best we can hope for this year.

The impact of reauthorization upon COMPASS' Consolidated Planning Grant could be significant. The Administration's, House's, and Senate's recommendations would respectively result in increases of approximately \$68,964, \$113,516, and \$679,874 for the consolidated planning grant. The Idaho Transportation Department is building its State Fiscal Year 2006 budget based upon a reauthorization funding level that is the average of the Senate and Administration bills. Such a funding level would result in an increase of the consolidated planning grant of \$374,724. Reauthorization could have a significant impact upon COMPASS' sources of revenue to complete its Board defined mission.

WORK PROGRAM AND BUDGET STRUCTURE

The Preliminary FY2005 Unified Planning Work Program and Budget is provided in the following sections:

Planning Factor Matrix - The set of planning factors guiding the development of the Preliminary FY2005 Unified Planning Work Program and Budget.

Work Program Descriptions - Projects, General Membership Services, System Maintenance, and Indirect/Overhead.

Revenue and Expense Summary – a one-page summary of all revenues and expenses proposed for FY2005.

Revenue By Funding Source – a one page detailed report of all revenues broken down by county and region.

Expenses By Work Program Number and Funding Source – four one-page (legal size) spreadsheets, one each for Ada and Canyon counties, one for regional projects, and one for both counties and regional projects combined.

Change in Fund Balance – a one-page review of major summations leading to the change in fund balance, broken down by county and regional projects and compared to the most recently adopted FY2004 work program and budget.

Direct Expense Summary – a one-page spreadsheet showing all categories of direct expenses with budgeted amounts for each category broken down by work program number.

Indirect Operations and Maintenance Expense Summary – a one-page spreadsheet showing detail for indirect expenses.

Workday Allocation– a one-page spreadsheet showing the number of workdays by position classification and how they are spread across all work program tasks.

ASSUMPTIONS

I have listed below revenue and expense assumptions that were used to fashion the FY2005 proposed budget.

Revenue Assumptions:

- 1 FY2005 dues for General Members are based on a dues structure and a maximum rate of \$1.10 per resident applied to April 1, 2004 population estimates adopted by the Board on March 15, 2004 and according to COMPASS Bylaws. The Board adopted the dues structure for General Members with a maximum rate of \$1.10 per resident on April 19, 2004.
- 2 FY2005 dues for Special Members are based upon a structure of 1% of overall General Membership dues for each Special Member. The Finance Committee at its May 14, 2004 meeting recommended such a structure. The Board will consider the Finance Committee's recommendation at its June 21, 2004 meeting.
- 3 All of the FY2004 Consolidated Planning Grant funds from both Ada and Canyon counties will be fully expended. Preliminary FY2005 amounts reflect Staff's current best estimate of the new FY2005 funds, pending final Congressional action on an FY2005 reauthorization.
- 4 A total of \$305,778 in Surface Transportation Program-Urban funds is included in the revenue estimates as the amount supported "off-the-top" by the Board for transportation planning efforts. The Ada County portion of this amount is shown as "STP TMA – Key #8468, FY05 Ada;" the Canyon County portion is shown as "STP Urban – Key #9207, FY05 Canyon".
- 5 A total of \$1,684,390 in Federal Transit Administration 5307, Surface Transportation Program-Urban, Surface Transportation Program-State, City of Nampa local match, and State funds will carry over to support contractual commitments for the mode choice model

- development, regional long range transportation plan, SH-44 Corridor Study, US 20/26 Corridor Study, and Middleton Connections Concept Report.
- 6 A total of \$603,830 in Surface Transportation Program-State funds (STP State – Key #7826) and ITD-local match is included as additional revenue to support contractual obligations and project management for the US 20/26 Corridor Study.
- 7 A total of \$1,103,990 in Surface Transportation Program-State funds (STP State – Key #7827) and ITD-local match is included as additional revenue to support contractual obligations and project management for the SH-44 Corridor Study.
- 8 A total of \$4,000 in revenue from the City of Middleton is included to fund travel demand modeling support for Work Program Number 723, Middleton Circulation Plan.
- 9 A total of \$57,000 in local funds will be carried over for match.
- 10 A total of \$20,000 in orthophotography sales for Ada County is estimated for FY2005.
- 11 A total of \$50,000 in prior year Ada County orthophotography sales less expenses will be carried over to be reserved for future fly-overs or other work on Ada County orthophotography as recommended by the GIS Advisory Board.

Expense Assumptions:

- 12 The salary pool represents 19.7 staff members, each paid for twelve months at their current rate of pay without a merit increase for FY2005. The fringe rate has been increased anticipating a 25% increase in medical costs. The salary contingency has been increased to address an anticipated increase in overtime claimed by eligible staff. The sick time trade stayed the same.

COMMITMENTS

I balanced the Preliminary FY2005 Unified Planning Work Program and Budget based upon known revenue sources. Such an action follows the precedent set by the Board during the development of the FY2004 Unified Planning Work Program and Budget. In order to balance the Staff’s recommended expenditures to known revenue, it was necessary for \$257,824 in overall expenses and a proposed 2% merit increase to be removed from the proposed budget. The specifics of this budgeting action are shown in Attachment II. My guiding philosophy in this balancing process was to protect staff, to address anticipated medical insurance premium increases, and to meet contractual commitments to the regional long-range transportation plan and the various corridor studies. The result is a bare bones budget that reduces or removes staff flexibility, equipment improvements, community education outreach efforts, and lobbying capabilities.

I will request the Board reinstate through a work program and budget amendment the revenues and expenses associated with the “cuts” identified in Attachment II should reauthorization of the transportation bill occur during FY2005. The reinstatement of these revenues and expenses will ensure the agency’s ability to fulfill its specified mission.

I request the Executive Committee review and recommend the Preliminary FY2005 Unified Planning Work Program and Budget to the Board for its information at the July 2004 meeting and adoption at the August 2004 meeting.

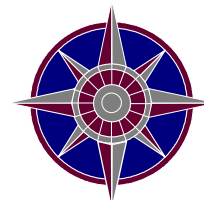
If you have any questions before our scheduled meeting on June 30, 2004, feel free to contact me via phone or e-mail at your convenience. Thank you.

Attachments

T:\900supsvs\board\Matt's Memos\FY2005 Draft Budget Analysis for Finance.doc

**FY2005
Unified Planning
Work Program and Budget
Preliminary**

UPWP



COMPASS

**Community Planning Association
of Southwest Idaho**

Report No.5-2004

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET-PRELIMINARY
PLANNING FACTORS**

Work Program Number	Work Program Description	Support Economic Vitality	Increase the safety and security of the transportation system	Increase the accessibility and mobility options available to people and for freight	Protect and enhance the environment, promote energy conservation, and improve the quality of life	Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight	Promote efficient system management and operation	Emphasize the preservation of the existing transportation system
601	Unified Planning Work Program and Budget, Development and Monitoring						X	
605	Triennial Review						X	
610	SH 44 Corridor Preservation	X	X	X	X	X	X	X
611	US 20/26 Corridor Preservation	X	X	X	X	X	X	X
612	Middleton Road Connections	X	X	X	X	X	X	X
620	Development Monitoring	X					X	
626	Population Estimate Development	X					X	
638	Mode Choice Model Development	X		X	X	X	X	
644	Air Quality Modeling Improvements	X			X			
653	Outreach Program Development						X	
656	Studies Coordination System Development						X	
661	Communities in Motion	X	X	X	X	X	X	X
662	Destination 2030 Limited Plan Update	X	X	X	X	X	X	X
685	Transportation Improvement Program	X	X	X	X	X	X	X
701	General Membership Services	X	X	X	X	X	X	X
703	General Public Services						X	
705	Transportation Liaison Services						X	
707	Educational Services						X	
720	Three Cities River Crossing	X	X	X	X	X	X	
723	Middleton Circulation Plan			X		X	X	
725	Downtown Boise Mobility Study	X		X	X	X		
729	Lake Hazel-Gowen Study			X		X	X	
735	Public Transportation and Air Quality Interim Committee			X	X	X		
755	ACHD/Impact Fee Program	X				X	X	X
801	Transportation Staff Development						X	
820	Committee Support						X	
836	Model Maintenance	X		X	X	X	X	
842	Congestion Management System Maintenance	X	X	X	X		X	X
860	Geographic Information System Maintenance						X	
960	Information Technology						X	
990	Direct Operations/Maintenance						X	
991	Support Services Labor						X	

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PROGRAM NO.	601				CLASSIFICATION:	Project			
TITLE:	Unified Planning Work Program and Budget, Development and Tracking								
OBJECTIVE: To develop, monitor, and amend, as necessary, the annual Unified Planning Work Program and Budget and related transportation grants for the Metropolitan Planning Organization.									
DESCRIPTION: Process and track revenues and expenditures associated with FY2005 Unified Planning Work Program and Budget and related transportation grants. Process any required amendments to FY2005 Unified Planning Work Program and Budget and related transportation grants. Develop and obtain Board approval of FY2006 Unified Planning Work Program and Budget.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Process and track revenues and expenditures for FY2005 UPWP and Budget and related transportation grants.									Bi-weekly
Process and obtain Board approval of FY2005 UPWP and Budget amendments as necessary.									
Process required State and Local Agreements and other required paperwork for transportation grants.									Nov-04
Develop and obtain Board approval for FY2006 UPWP and Budget process and schedule.									Nov-04
QUARTER 2									
Process and track revenues and expenditures for FY2005 UPWP and Budget and related transportation grants.									Bi-weekly
Process and obtain Board approval of FY2005 UPWP amendments as necessary.									
Solicit membership input on possible transportation planning projects and associated needs for FY2006.									Jan-05
Review and receive input from Regional Technical Advisory Committee on FY2006 UPWP and Budget proposed structure.									Feb-05
Propose and obtain Executive Committee approval on FY2006 UPWP and Budget structure.									Mar-05
Submit initial revenue assessment for FY2006 to Finance Committee for input.									Mar-05
QUARTER 3									
Process and track revenues and expenditures for FY2005 UPWP and Budget and related transportation grants.									Bi-weekly
Process and obtain Board approval of FY2005 UPWP and Budget amendments as necessary.									
Recommend and obtain Board approval on maximum FY2006 general and special membership dues.									Apr-05
Review and receive input from Regional Technical Advisory Committee on draft FY2006 UPWP and Budget.									May-05
Present draft FY2006 UPWP and Budget to Finance Committee and Executive Committee.									Jun-05
QUARTER 4									
Process and track revenues and expenditures for FY2005 UPWP and Budget and related transportation grants.									Bi-weekly
Process and obtain Board approval of FY2005 UPWP and Budget amendments as necessary.									
Present draft FY2006 UPWP and Budget to Board.									Jul-05
Obtain Board approval of FY2006 UPWP and Budget.									Aug-05
LEAD STAFF: Matt Stoll						Ada	Canyon	Total	
END PRODUCT: FY2005 UPWP and Budget amendments; FY2006 UPWP and Budget.					County Percentage			Regional	
					Workdays:	0	0	210	
					Salary			\$ 64,144	
					Fringe			\$ 26,533	
					Overhead			\$ 19,072	
Total Labor Cost:					\$ -	\$ -	\$ 109,750		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources				Participating Agencies		Professional Services			
	Ada	Canyon	Regional	Total		Legal / Lobbying			
FHWA/FTA	\$76,444	\$25,251		\$101,694		Equipment Purchases			
FTA 5307				\$0		Travel / Education			
STP-State				\$0		Printing			
STP-Urban				\$0		Public Involvement			
Local	\$5,356	\$2,317	\$382	\$8,056		Meeting Support			
Other				\$0		Other			
						Pass-through			
Total:	\$81,800	\$27,568	\$382	\$109,750	1	Total Cost:	\$ -	\$ -	\$ 109,750

PROGRAM NO.	605				CLASSIFICATION:	Project			
TITLE:	Triennial Review								
OBJECTIVE: To obtain federal certification in order to continue receiving federal funding.									
DESCRIPTION: A requirement of being designated a transportation management area (TMA) is the Certification Review, also known as a "Triennial Review," which occurs once every three years. The purpose of the review is to provide a formalized oversight of the day-to-day planning process and will cover every aspect of the planning process. This year's review is the first review of this magnitude for our organization.									
FY2005 BENCHMARKS									
					PRODUCT			DATE	
QUARTER 1									
Gather preliminary documentation.								Dec-04	
QUARTER 2									
Identify actual review date in the Federal Register posting during this quarter. Receive a letter of request for documentation from the review team (FHWA and FTA representatives). Prepare response for the Triennial Review with substantial backup materials. Initiate development of the annual Title VI/Environmental Justice report.								Mar-05	
QUARTER 3									
Host the Review Team for the on-site portion of the review for approximately three days. Hold meeting for public input on review. Continue development of the Title VI/Environmental Justice report with completion targeted by end of quarter.								Jun-05	
QUARTER 4									
Receive review team's final report for the Triennial Review. Develop corrective action plan as necessary.								Sep-05	
LEAD STAFF: Toni Tisdale							Ada	Canyon	Total
END PRODUCT: Federal certification.					County Percentage				Regional
					Workdays:				140
					Salary				\$ 39,159
					Fringe				\$ 16,198
					Overhead				\$ 11,643
					Total Labor Cost:		\$ -	\$ -	\$ 67,000
ESTIMATED DATE OF COMPLETION:					September-05				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Pass-through				
FHWA/FTA	\$47,642	\$15,737		\$63,379					
FTA 5307				\$0					
STP-State				\$0					
STP-Urban				\$0					
Local	\$3,338	\$1,444	\$238	\$5,021					
Other				\$0					
Total:	\$50,980	\$17,181	\$238	\$68,400	2	Total Cost:	\$ -	\$ -	\$ 68,400

PROGRAM NO.	610	CLASSIFICATION:		Project
TITLE:	SH 44 Corridor Preservation			
OBJECTIVE: To complete a corridor plan for State Highway 44 between Caldwell and Eagle.				
DESCRIPTION: Assist the Idaho Transportation Department and the City of Middleton in the preparation of a corridor preservation plan, concept report, environmental document, and right-of-way document and public involvement activities to protect the SH 44 corridor, including a bypass of the City of Middleton.				
FY2005 BENCHMARKS				
PRODUCT				DATE
QUARTER 1	Continue public involvement activities and study committee meetings. Provide web-based project information. Compile resource mapping. Complete parcel maps.			Dec-04
QUARTER 2	Continue public involvement activities and committee meetings. Update web-based project information. Provide travel forecast data. Review corridor boundary.			Mar-05
QUARTER 3	Continue public involvement activities and committee meetings to initiate alternative analysis.			Jun-05
QUARTER 4	Continue public involvement activities and committee meetings to complete alternative analysis. Review environmental document.			Sep-05
LEAD STAFF:	Patricia Nilsson			
END PRODUCT:	Corridor plan, mapping, environmental document, right-of-way plans for State Highway 44 corridor between I-84 in Caldwell and Eagle Road.		Ada	Canyon
	County Percentage			Regional
	Workdays:			214
	Salary			\$ 56,593
	Fringe			\$ 23,410
	Overhead			\$ 16,827
	Total Labor Cost:		\$ -	\$ 96,830
ESTIMATED DATE OF COMPLETION:	September-06			
Funding Sources				DIRECT EXPENDITURES:
Participating Agencies				
	Ada	Canyon	Regional	Total
FHWA/FTA				\$0
FTA 5307				\$0
STP-State			\$1,362,093	\$1,362,093
STP-Urban			\$0	\$0
Local	\$758	\$328	\$54	\$1,140
Other			\$107,897	\$107,897
Total:	\$758	\$328	\$1,470,044	\$1,471,130
				Idaho Transportation Department
				City of Middleton
				City of Star
				ACHD
				Canyon Highway District #4
				Ada County
				Canyon County
				City of Caldwell
3	Total Cost:		\$ -	\$ 1,471,130

PROGRAM NO.	611				CLASSIFICATION:	Project			
TITLE:	U.S. 20/26 Corridor Preservation								
OBJECTIVE: To assist the Idaho Transportation Department with corridor planning for U.S. 20/26 from approximately Eagle Road to Interstate 84 for the purpose of corridor preservation and access management.									
DESCRIPTION: The corridor planning process will result in a corridor plan depicting necessary future right-of-way, access management strategies, and other strategies as needed to implement the study's goals. Environmental documentation will be completed to enable the acquisition of right-of-way.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Continue public involvement activities and study committee meetings. Provide web-based project information. Compile resource mapping. Complete parcel maps.									Dec-04
QUARTER 2									
Continue public involvement activities and committee meetings. Update web-based project information. Provide travel forecast data. Review corridor boundary.									Mar-05
QUARTER 3									
Continue public involvement activities and committee meetings to initiate alternative analysis.									Jun-05
QUARTER 4									
Continue public involvement activities and committee meetings to complete alternative analysis. Review environmental document.									Sep-05
LEAD STAFF: Patricia Nilsson						Ada	Canyon	Total	
END PRODUCT: Corridor plan, right-of-way plans and environmental document.					County Percentage			Regional	
					Workdays:			149	
					Salary			\$ 39,106	
					Fringe			\$ 16,176	
					Overhead			\$ 11,628	
Total Labor Cost:					\$ -	\$ -	\$ 66,910		
ESTIMATED DATE OF COMPLETION: September-06					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA				\$0	Idaho Transportation Department	Professional Services			\$ 901,790
FTA 5307				\$0	City of Meridian	Legal / Lobbying			
STP-State			\$896,785	\$896,785	City of Boise	Equipment Purchases			
STP-Urban				\$0	ACHD	Travel / Education			
Local	\$585	\$253	\$42	\$880	Canyon Highway District #4	Printing			
Other			\$71,035	\$71,035	Ada County	Public Involvement			
					Canyon County	Meeting Support			
					City of Caldwell	Other			
						Pass-through			
Total:	\$585	\$253	\$967,862	\$968,700					
					4	Total Cost:	\$ -	\$ -	\$ 968,700

PROGRAM NO.	612				CLASSIFICATION:	Project			
TITLE:	Middleton Road Connections								
OBJECTIVE: To develop, in partnership with the City of Nampa, a concept report of transportation projects that will improve the connections between Middleton Road and Highway 45.									
DESCRIPTION: Assist the City of Nampa in procuring STP-Urban funding for the development of the concept report, select and manage the consultant to perform the concept report study, and provide data and technical assistance with travel forecast modeling and demographic analysis, assist with public involvement, and participate in presentation to stakeholders.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Develop alternative alignments. Prepare project newsletter and web-based project information.									Sep-04
QUARTER 2									
Complete environmental scan. Host public meeting to review proposed alternative alignments.									Feb-05
QUARTER 3									
Complete analysis of proposed alternatives.									Jun-05
QUARTER 4									
Complete concept report.									Sep-05
LEAD STAFF: Patricia Nilsson						Ada	Canyon	Total	
END PRODUCT: Concept report for recommended project(s).					County Percentage	0%	100%	100%	
					Workdays:	0	32	32	
					Salary	\$ -	\$ 8,849	\$ 8,849	
					Fringe	\$ -	\$ 3,660	\$ 3,660	
					Overhead	\$ -	\$ 2,631	\$ 2,631	
Total Labor Cost:					\$ -	\$ 15,140	\$ 15,140		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA				\$0	City of Nampa	Professional Services	\$ -	\$ 120,000	\$ 120,000
FTA 5307				\$0	Canyon County	Legal / Lobbying	\$ -	\$ -	
STP-State				\$0	Nampa Highway District	Equipment Purchases	\$ -	\$ -	
STP-Urban		\$125,000		\$125,000		Travel / Education	\$ -	\$ -	
Local		\$240		\$240		Printing	\$ -	\$ -	
Other		\$9,900		\$9,900		Public Involvement	\$ -	\$ -	
						Meeting Support	\$ -	\$ -	
						Other	\$ -	\$ -	
						Pass-through	\$ -	\$ -	
Total:	\$0	\$135,140	\$0	\$135,140	5	Total Cost:	\$ -	\$ 135,140	\$ 135,140

PROGRAM NO.	620			CLASSIFICATION:	Project		
TITLE:	Development Monitoring						
OBJECTIVE: To collect and provide development related information for use with transportation and land use planning to member agencies and the public.							
DESCRIPTION: The project results in two reports each year that are posted to the COMPASS web site, a database of building permit activity, and a periodic update of preliminary plats.							
FY2005 BENCHMARKS							
PRODUCT							DATE
QUARTER 1	Compile building permits collected from local governments. Update preliminary plat information on a monthly or bi-monthly basis. Issue map and database of preliminary plats.						Oct-04
QUARTER 2	Compile building permits collected from local governments. Update preliminary plat information on a monthly or bi-monthly basis. Issue map and database of preliminary plats. Prepare end-of-year report for building permit activity.						Dec-04 Feb-05 Mar-05
QUARTER 3	Compile building permits collected from local governments. Update preliminary plat information on a monthly or bi-monthly basis. Issue map and database of preliminary plats.						Apr-05
QUARTER 4	Compile building permits collected from local governments. Update preliminary plat information on a monthly or bi-monthly basis. Issue map and database of preliminary plats. Prepare mid-year report for building permit activity. Issue map and data base of preliminary plats.						Jun-05 Aug-05 Aug-05
LEAD STAFF:	Charles Trainor				Ada	Canyon	Total
END PRODUCT: Two development monitoring reports, with the end of year report being the major document. A database of building permits that can be geocoded to show locations of permits. A database of preliminary plat activity updated every two months.				County Percentage	68%	32%	100%
				Workdays:	50	23	73
				Salary	\$ 9,840	\$ 4,631	\$ 14,471
				Fringe	\$ 4,070	\$ 1,916	\$ 5,986
				Overhead	\$ 2,926	\$ 1,377	\$ 4,303
Total Labor Cost:				\$ 16,837	\$ 7,923	\$ 24,760	
ESTIMATED DATE OF COMPLETION:				September-05			
Funding Sources				Participating Agencies			
	Ada	Canyon	Regional	Total	Member Agencies		
FHWA/FTA	\$15,601	\$7,342		\$22,943	Other Local Governments		
FTA 5307				\$0			
STP-State				\$0			
STP-Urban				\$0			
Local	\$1,236	\$582		\$1,818			
Other				\$0			
Total:	\$16,837	\$7,923	\$0	\$24,760	6	Total Cost:	\$ 16,837 \$ 7,923 \$ 24,760

PROGRAM NO.	626			CLASSIFICATION:	Project				
TITLE:	Population Estimate Development								
OBJECTIVE: To develop population estimates by city, rural county, and highway district.									
DESCRIPTION: Population estimates are developed by March of each year for use in setting COMPASS dues. The estimates are also posted on the COMPASS web site and are used by many members and citizens. Estimates are based on residential building permits and factored by vacancy rates and household sizes.									
FY2005 BENCHMARKS									
PRODUCT							DATE		
QUARTER 1									
Review household size factors and vacancy rates with Demographic Advisory Committee. Conduct survey of single family units to adjust vacancy rates (if necessary).							Oct-04 Dec-04		
QUARTER 2									
Prepare estimate of population and review with Demographic Advisory Committee. Final estimate and submit to COMPASS Board for approval. Post approved estimates on COMPASS web site.							Mar-05 Apr-05		
QUARTER 3									
No activity.									
QUARTER 4									
No activity.									
LEAD STAFF: Charles Trainor						Ada	Canyon	Total	
END PRODUCT: Population estimates by city jurisdiction, county rural and highway district boundaries.					County Percentage	68%	32%	100%	
					Workdays:	12	6	18	
					Salary	\$ 2,945	\$ 1,386	\$ 4,331	
					Fringe	\$ 1,218	\$ 573	\$ 1,791	
					Overhead	\$ 876	\$ 412	\$ 1,288	
Total Labor Cost:					\$ 5,039	\$ 2,371	\$ 7,410		
ESTIMATED DATE OF COMPLETION: April-05					DIRECT EXPENDITURES:				
Funding Sources				Participating Agencies					
	Ada	Canyon	Regional	Total	Professional Services	\$ -	\$ -		
FHWA/FTA	\$4,669	\$2,197		\$6,866	Legal / Lobbying	\$ -	\$ -		
FTA 5307				\$0	Equipment Purchases	\$ -	\$ -		
STP-State				\$0	Travel / Education	\$ -	\$ -		
STP-Urban				\$0	Printing	\$ -	\$ -		
Local	\$370	\$174		\$544	Public Involvement	\$ -	\$ -		
Other				\$0	Meeting Support	\$ -	\$ -		
					Other	\$ -	\$ -		
					Pass-through	\$ -	\$ -		
Total:	\$5,039	\$2,371	\$0	\$7,410	7	Total Cost:	\$ 5,039	\$ 2,371	\$ 7,410

PROGRAM NO.	638			CLASSIFICATION:	Project		
TITLE:	Mode Choice Model Development						
OBJECTIVE: Develop a mode choice component for use in the newly calibrated 24 hour weekday travel demand model and peak hour travel demand model that will allow analysis of proposed transportation policies.							
DESCRIPTION: COMPASS modeling staff will be collecting and processing data as well as developing and modifying computer programs to adequately simulate transportation mode selection. COMPASS modeling staff will work with member agencies and consultants to produce the modeling tool.							
FY2005 BENCHMARKS							
PRODUCT							DATE
QUARTER 1							
The Professional Services Agreement for the development and data collection for a mode choice model to support Communities in Motion will be signed prior to FY2005. Complete data needs analysis. Complete modeling needs assessment. Select type of mode choice model for development.							FY 2004 Nov-04 Nov-04 Dec-04
QUARTER 2							
Enter current transit network into the travel demand model. Collect and analyze current transit ridership data. Format transit data for use in the mode choice model.							Jan-05 Mar-05 Mar-05
QUARTER 3							
Complete model scripts needed for the mode choice model. Modify (if necessary) the 24-hour model to accommodate the mode choice component. Modify (if necessary) the peak hour model to accommodate the mode choice component.							May-05 Jun-05 Jun-05
QUARTER 4							
Calibrate and validate the mode choice model.							Sep-05
LEAD STAFF: Jay Witt					Ada	Canyon	Total
END PRODUCT: A modeling tool that can be used to forecast the impacts of multi-modal transportation policy decisions.				County Percentage			Regional
				Workdays:			125
				Salary			\$ 30,030
				Fringe			\$ 12,422
				Overhead			\$ 8,929
Total Labor Cost:				\$ -	\$ -	\$ 51,380	
ESTIMATED DATE OF COMPLETION: May-06				DIRECT EXPENDITURES:			
Funding Sources				Participating Agencies			
	Ada	Canyon	Regional	Total	ValleyRide	Professional Services	\$ 147,000
FHWA/FTA	\$9,668	\$3,193		\$12,861	ACHD - Commuteride	Legal / Lobbying	\$ -
FTA 5307			\$150,000	\$150,000		Equipment Purchases	\$ -
STP-State				\$0		Travel / Education	\$ 3,000
STP-Urban				\$0		Printing	\$ -
Local	\$12,898	\$5,581	\$20,040	\$38,519		Public Involvement	\$ -
Other				\$0		Meeting Support	\$ -
					Other	\$ -	
					Pass-through	\$ -	
Total:	\$22,566	\$8,774	\$170,040	\$201,380	8	Total Cost:	\$ -
							\$ -
							\$ 201,380

PROGRAM NO.	644				CLASSIFICATION:	Project			
TITLE:	Air Quality Modeling Improvements								
OBJECTIVE: To develop updated and accurate MOBILE model input data to improve the accuracy of COMPASS transportation emissions estimates.									
DESCRIPTION: COMPASS currently uses MOBILE model defaults for vehicle fleet mix data, vehicle VMT distribution, and vehicle age distribution. COMPASS staff will collect data to develop and maintain Treasure Valley specific MOBILE model inputs.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Identify opportunities for MOBILE model data improvement. Complete data needs assessment.									Dec-04 Dec-04
QUARTER 2									
Collect data.									Mar-05
QUARTER 3									
Format and aggregate collected data to MOBILE model use. Identify and document additional data collection opportunities/needs.									Apr-05 Jun-05
QUARTER 4									
None.									
LEAD STAFF: Jay Witt						Ada	Canyon	Total	
END PRODUCT: Mobile model inputs that are more specific to the current conditions in the Treasure Valley.					County Percentage			Regional	
					Workdays:			67	
					Salary			\$ 15,851	
					Fringe			\$ 6,557	
					Overhead			\$ 4,713	
Total Labor Cost:					\$ -	\$ -	\$ 27,120		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Department of Environmental Quality	Professional Services			\$ -
FHWA/FTA	\$18,890	\$6,240		\$25,130	Air Quality Board	Legal / Lobbying			\$ -
FTA 5307				\$0	Public Entities	Equipment Purchases			\$ -
STP-State				\$0	Private Entities	Travel / Education			\$ -
STP-Urban				\$0	Member Agencies	Printing			\$ -
Local	\$1,324	\$572	\$94	\$1,991		Public Involvement			\$ -
Other				\$0		Meeting Support			\$ -
						Other			\$ -
						Pass-through			\$ -
Total:	\$20,213	\$6,812	\$94	\$27,120	9	Total Cost:	\$ -	\$ -	\$ 27,120

PROGRAM NO.	653				CLASSIFICATION:	Project				
TITLE:	Outreach Program Development									
OBJECTIVE: To create awareness of COMPASS in the region by creating communications mechanisms that will inform and inspire. Encourages COMPASS to present a unified image to the community and includes elements of public image-building, media and community relations, events/meetings/workshops, media training, issue/crises management, public involvement, and other communication mechanisms.										
DESCRIPTION: This task will guide COMPASS in achieving a positive region-wide identity by planning and implementing an integrated marketing and communications strategy. The effort will unify the core purpose, key goals, strategies and organization-wide processes as an important element of organizational planning. Internal and external communications, public relations, and public involvement are key components of the task, which are conveyed throughout all program areas of the agency.										
FY2005 BENCHMARKS										
PRODUCT									DATE	
QUARTER 1										
<i>Image-Building</i> -- Create a "positioning" statement for COMPASS services (based on new mission statement). The message should be consistent and congruent to the vision and values of organization (by presenting same personality, tone, theme, design, and attitude) – for both program areas as well as agency 1) PSA for facilitator to lead 2-hour session with selected management and staff, using results of staff workshop (6/04); 2) Develop "message points" that become a consistent voice for COMPASS Board and staff: How to best convey the work and value of program areas: What is important for public to know? Why should they care/why is it important?									Oct-04 to Mar-05	
QUARTER 2										
<i>Publications/Materials</i> : Re-design COMPASS website and materials [N/A--POSTPONED UNTIL FY06]; <i>Media Outreach</i> : Identify opportunities for coverage: appearances on local news programs, articles in print; develop radio series/ talk shows; public service announcements.									Jan-05 to Sep-05	
QUARTER 3										
<i>Publications/Materials</i> : N/A <i>Community Relations</i> : Identify opportunities for COMPASS in the community. This might include partnerships with member agencies to support a "speakers bureau" on regional issues and/or developing on-going speaker series; presenting information in new arenas to reach new audiences (such as the local science museum); identify special events for participation, etc. <i>Outreach</i> : on-going.									Apr-05 to Sep-05	
QUARTER 4										
<i>Publications/Materials</i> : N/A <i>Community Relations</i> : on-going; <i>Media Relations</i> : on-going									Sep-05	
LEAD STAFF: Terri Schorzman						Ada	Canyon	Total		
END PRODUCT: COMPASS brand/identity, website, support materials, coordinated outreach, etc.					County Percentage			Regional		
					Workdays:			96		
					Salary			\$	24,781	
					Fringe			\$	10,251	
Overhead			\$	7,368						
Total Labor Cost:					\$	-	\$	-	\$	42,400
ESTIMATED DATE OF COMPLETION: on-going					DIRECT EXPENDITURES:					
Funding Sources				Participating Agencies						
	Ada	Canyon	Regional	Total	Professional Services				\$	1,000
FHWA/FTA	\$31,274	\$10,330		\$41,604	Legal / Lobbying					
FTA 5307				\$0	Equipment Purchases					
STP-State				\$0	Travel / Education				\$	1,000
STP-Urban				\$0	Printing					
Local	\$2,192	\$948	\$156	\$3,296	Public Involvement				\$	500
Other				\$0	Meeting Support					
					Other					
					Pass-through					
Total:	\$33,466	\$11,278	\$156	\$44,900	10	Total Cost:	\$	-	\$	-
							\$	-	\$	44,900

PROGRAM NO.	656				CLASSIFICATION:	Project			
TITLE:	Studies Coordination System Development								
OBJECTIVE: To coordinate major transportation studies and provide information on these studies to elected officials, staff, and the general public.									
DESCRIPTION: The COMPASS Board directed through a resolution in May 2003 that COMPASS develop a coordination process under which agencies would voluntarily participate to share information on their major transportation studies. Initial posting of the information on the web site would be simple PDF files, but a more graphic interactive process for access is proposed.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1	Compile and update information on studies. Post studies to web site. Gather comments on need/desire for improved access tools.								Dec-04
QUARTER 2	Compile and update information on studies. Post studies								Mar-05
QUARTER 3	Compile and update information on studies. Post studies to web site.								Jun-05
QUARTER 4	Compile and update information on studies. Post studies to web site.								Sep-05
LEAD STAFF:	Toni Tisdale					Ada	Canyon	Total	
END PRODUCT: Maintenance of a database of transportation studies.					County Percentage			Regional	
					Workdays:			49	
					Salary			\$ 13,332	
					Fringe			\$ 5,515	
					Overhead			\$ 3,964	
Total Labor Cost:					\$ -	\$ -	\$ 22,810		
ESTIMATED DATE OF COMPLETION:					September-05				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Professional Services				
FHWA/FTA	\$15,888	\$5,248		\$21,136	Legal / Lobbying				
FTA 5307				\$0	Equipment Purchases				
STP-State				\$0	Travel / Education				
STP-Urban				\$0	Printing				
Local	\$1,113	\$482	\$79	\$1,674	Public Involvement				
Other				\$0	Meeting Support				
					Other				
					Pass-through				
Total:	\$17,001	\$5,730	\$79	\$22,810	11	Total Cost:	\$ -	\$ -	\$ 22,810

PROGRAM NO.	661			CLASSIFICATION:	Project		
TITLE:	Communities in Motion						
OBJECTIVE: To develop a new regional long-range transportation plan.							
DESCRIPTION: COMPASS has partnered with ITD in a regional planning effort that expands the planning borders to include counties surrounding Ada, Canyon, Boise, Gem, Elmore, and Payette Counties. Communities in Motion will be a comprehensive, innovative approach to regional transportation planning.							
FY2005 BENCHMARKS							
PRODUCT							DATE
QUARTER 1	Subject to scope of work with consultant						Dec-04
QUARTER 2	Subject to scope of work with consultant						Mar-05
QUARTER 3	Subject to scope of work with consultant						Jun-05
QUARTER 4	Subject to scope of work with consultant						Sep-05
LEAD STAFF: Charles Trainor / Toni Tisdale					Ada	Canyon	Total
END PRODUCT: Communities in Motion, the first regional long-range transportation plan.				County Percentage			Regional
				Workdays:			599
				Salary			\$ 180,847
				Fringe			\$ 74,807
				Overhead			\$ 53,772
Total Labor Cost:				\$ -	\$ -	\$ 309,426	
ESTIMATED DATE OF COMPLETION: February-06				DIRECT EXPENDITURES:			
Funding Sources				Participating Agencies			
	Ada	Canyon	Regional	Total	Member agencies		
FHWA/FTA	\$136,785	\$45,183		\$181,968	Local governments in planning area	Professional Services	\$ 850,000
FTA 5307			\$35,000	\$35,000		Legal / Lobbying	
STP-State				\$0		Equipment Purchases	
STP-Urban	\$330,761	\$71,656		\$402,417		Travel / Education	
Local	\$11,409	\$4,936	\$38,696	\$55,041		Printing	\$ 5,000
Other			\$500,000	\$500,000		Public Involvement	\$ 5,000
						Meeting Support	\$ 5,000
						Other	
						Pass-through	
Total:	\$478,955	\$121,775	\$573,696	\$1,174,426	12	Total Cost:	\$ -
							\$ -
							\$ 1,174,426

PROGRAM NO.	662				CLASSIFICATION:	Project			
TITLE:	Destination 2030 Limited Plan Update								
OBJECTIVE: To complete the update to the 2025 plan for Ada County as approved by the COMPASS Board in March 2004.									
DESCRIPTION: The COMPASS Board approved a limited update process for the Ada County long-range transportation plan, Destination 2025. The approved scope and schedule called for adoption of the update by December 2005									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Complete draft of plan									Oct-04
Hold a limited number of public meetings on update									
Meet as needed with Ada County governments to discuss update									Nov-04
Compile public and member comments for Board consideration									
Present plan to Regional Technical Advisory Committee									Dec-04
Present plan to the COMPASS Board									
QUARTER 2									
QUARTER 3									
QUARTER 4									
LEAD STAFF: Toni Tisdale						Ada	Canyon	Total	
END PRODUCT: Completed update to the Ada County Long-Range Transportation Plan.					County Percentage	100%	0%	100%	
					Workdays:	72	0	72	
					Salary	\$ 20,374	\$ -	\$ 20,374	
					Fringe	\$ 8,428	\$ -	\$ 8,428	
					Overhead	\$ 6,058	\$ -	\$ 6,058	
Total Labor Cost:					\$ 34,860	\$ -	\$ 34,860		
ESTIMATED DATE OF COMPLETION: December-04					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	All Member Agencies				
FHWA/FTA				\$0	Professional Services	\$ -	\$ -		
FTA 5307				\$0	Legal / Lobbying	\$ -	\$ -		
STP-State				\$0	Equipment Purchases	\$ -	\$ -		
STP-Urban	\$37,861			\$37,861	Travel / Education	\$ -	\$ -		
Local	\$2,999			\$2,999	Printing	\$ 2,000	\$ -	\$ 2,000	
Other				\$0	Public Involvement	\$ 2,000	\$ -	\$ 2,000	
					Meeting Support	\$ 2,000	\$ -	\$ 2,000	
					Other	\$ -	\$ -		
					Pass-through	\$ -	\$ -		
Total:	\$40,860	\$0	\$0	\$40,860	13	Total Cost:	\$ 40,860	\$ -	\$ 40,860

PROGRAM NO.	685	CLASSIFICATION:		Project	
TITLE:	Transportation Improvement Program				
OBJECTIVE: To develop a FY2006-2010 Transportation Improvement Program for Northern Ada County and the Nampa Urbanized Area that complies with all federal, state, and local regulations and policies; for the purpose of funding transportation projects.					
DESCRIPTION: The annual development of the Transportation Improvement Program for each Urbanized Area includes an initial round of project solicitation, development of the preliminary program, factoring in financial resources, and the completion of the final program for adoption by the COMPASS Board of Directors and the Idaho Transportation Department. Amendments r					
FY2005 BENCHMARKS					
PRODUCT				DATE	
QUARTER 1					
Develop FY2006-2010 Transportation Improvement Program calendar in synchronization with the Idaho Transportation Department's calendar for approval by the Community Planning Association Board of Directors.				Oct-04	
Meet with the Transportation Task Forces of local governments and the Idaho Transportation Department to collect their transportation projects for potential inclusion in both the Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs.				Oct-04	
Use TELUS to create a project database.				Oct-04	
Work with highway districts and transportation agencies to identify a funding source; and review by the Technical Advisory Committee and the Community Planning Association Board of Directors.				Oct-04	
Notify potential applicants of funding opportunities and request project applications under Congestion Mitigation and Air Quality and the Transportation Enhancement Programs. Provide technical assistance to applicants with preparation of their applications.				Nov-04	
QUARTER 2					
Request state sponsored projects for inclusion into the preliminary list and develop a database for Air Quality Conformity analysis of the projects in the FY2006-2010 Northern Ada County Transportation Improvement Program.				Jan-05	
Work with the Regional Technical Advisory Committee to prioritize projects under the Surface Transportation Program-Urban, Surface Transportation Program-Transportation Management Area and Transportation Enhancement Program in both urbanized areas.				Feb-05	
QUARTER 3					
Develop the Northern Ada County and Nampa Urbanized Area Preliminary FY2006-2010 Transportation Improvement Programs for approval by the COMPASS Board. Review it with affected agencies.				Apr-05	
Submit the preliminary document and forms for new projects to the Idaho Transportation Department for inclusion in the Department's database.				Apr-05	
QUARTER 4					
Launch a public involvement campaign incorporating environmental justice principles to provide opportunities for public comments; advertise in the media and the COMPASS website; send notification postcards and hold public meeting(s) to collect public input on the two documents.				Jun-05	
Prepare the final FY2006-2010 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs for adoption by the Community Planning Association Board of Directors and submit both documents to the Idaho Transportation Department for inclusion in the Statewide Transportation Improvement Program.				Sep-05	
LEAD STAFF: Patricia Nilsson					
END PRODUCT: Adopted FY2006-2010 Transportation Improvement Program. Revised TELUS database and reports. Amendments as necessary to maximize funding opportunities.					
			Ada	Canyon	Total
		County Percentage	68%	32%	100%
		Workdays:	195	92	287
		Salary	\$ 49,035	\$ 23,075	\$ 72,111
		Fringe	\$ 20,283	\$ 9,545	\$ 29,828
		Overhead	\$ 14,580	\$ 6,861	\$ 21,441
		Total Labor Cost:	\$ 83,898	\$ 39,482	\$ 123,380
ESTIMATED DATE OF COMPLETION: September-05					
Funding Sources				Participating Agencies	
	Ada	Canyon	Regional	Total	
FHWA/FTA	\$79,631	\$37,473		\$117,104	Member Agencies
FTA 5307				\$0	Idaho Transportation Department
STP-State				\$0	
STP-Urban				\$0	
Local	\$6,307	\$2,969		\$9,276	
Other				\$0	
Total:	\$85,938	\$40,442	\$0	\$126,380	14
		DIRECT EXPENDITURES:			
		Professional Services	\$ -	\$ -	
		Legal / Lobbying	\$ -	\$ -	
		Equipment Purchases	\$ -	\$ -	
		Travel / Education	\$ -	\$ -	
		Printing	\$ 680	\$ 320	\$ 1,000
		Public Involvement	\$ 1,360	\$ 640	\$ 2,000
		Meeting Support	\$ -	\$ -	
		Other	\$ -	\$ -	
		Pass-through	\$ -	\$ -	
		Total Cost:	\$ 85,938	\$ 40,442	\$ 126,380

PROGRAM NO.	701	CLASSIFICATION:	Service
TITLE:	General Membership Services		

OBJECTIVE: To provide assistance to COMPASS members.

DESCRIPTION: COMPASS provides assistance to its members in the areas of demographic data, mapping, geographic information system assistance/education, traffic model data, and other assistance with member projects. When requested assistance will require staff time in excess of the amount permitted under COMPASS policy, the work will be submitted as a request to the Board for a new project in the UPWP.

FY2005 BENCHMARKS

PRODUCT		DATE
QUARTER 1 On-going assistance		Dec-04
QUARTER 2 On-going assistance		Mar-05
QUARTER 3 On-going assistance		Jun-05
QUARTER 4 On-going assistance		Sep-05

LEAD STAFF: Charles Trainor		Ada	Canyon	Total
END PRODUCT: Assistance to COMPASS members.	County Percentage	68%	32%	100%
	Workdays:	149	70	219
	Salary	\$ 40,991	\$ 19,290	\$ 60,281
	Fringe	\$ 16,956	\$ 7,979	\$ 24,935
	Overhead	\$ 12,188	\$ 5,736	\$ 17,924
	Total Labor Cost:	\$ 70,135	\$ 33,005	\$ 103,140

ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:			
Funding Sources					Participating Agencies			
	Ada	Canyon	Regional	Total	Professional Services	\$ -	\$ -	
FHWA/FTA	\$64,987	\$30,582		\$95,569	Legal / Lobbying	\$ -	\$ -	
FTA 5307				\$0	Equipment Purchases	\$ -	\$ -	
STP-State				\$0	Travel / Education	\$ -	\$ -	
STP-Urban				\$0	Printing	\$ -	\$ -	
Local	\$5,148	\$2,423		\$7,571	Public Involvement	\$ -	\$ -	
Other				\$0	Meeting Support	\$ -	\$ -	
					Other	\$ -	\$ -	
					Pass-through	\$ -	\$ -	
Total:	\$70,135	\$33,005	\$0	\$103,140	15 Total Cost:	\$ 70,135	\$ 33,005	\$ 103,140

PROGRAM NO.	703				CLASSIFICATION:	Service			
TITLE:	General Public Services								
OBJECTIVE: To provide data and mapping assistance to the general public.									
DESCRIPTION: COMPASS provides a number of products to the general public: demographic data, development information, traffic counts and projections, maps, orthophotography, and geographic information system analyses. For some products, e.g., maps and orthophotography, a charge is made for the product. When data or other information is not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1	On-going support								Dec-04
QUARTER 2	On-going support								Mar-05
QUARTER 3	On-going support								Jun-05
QUARTER 4	On-going support								Sep-05
LEAD STAFF:	Charles Trainor					Ada	Canyon	Total	
END PRODUCT: Assistance to general public.					County Percentage	68%	32%	100%	
					Workdays:	105	50	155	
					Salary	\$ 27,025	\$ 12,718	\$ 39,743	
					Fringe	\$ 11,179	\$ 5,261	\$ 16,440	
					Overhead	\$ 8,036	\$ 3,781	\$ 11,817	
					Total Labor Cost:	\$ 46,240	\$ 21,760	\$ 68,000	
ESTIMATED DATE OF COMPLETION:					September-05				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA				\$0					
FTA 5307				\$0					
STP-State				\$0					
STP-Urban				\$0					
Local	\$20,216	\$21,984		\$42,200					
Other	\$26,500			\$26,500					
Total:	\$46,716	\$21,984	\$0	\$68,700	16	Total Cost:	\$ 46,716	\$ 21,984	\$ 68,700
					DIRECT EXPENDITURES:				
					Professional Services	\$ -	\$ -		
					Legal / Lobbying	\$ -	\$ -		
					Equipment Purchases	\$ -	\$ -		
					Travel / Education	\$ -	\$ -		
					Printing	\$ -	\$ -		
					Public Involvement	\$ 476	\$ 224	\$ 700	
					Meeting Support	\$ -	\$ -		
					Other	\$ -	\$ -		
					Pass-through	\$ -	\$ -		

PROGRAM NO.	705				CLASSIFICATION:	Service			
TITLE:	Transportation Liaison Services								
OBJECTIVE: To provide adequate staff liaison time at member meetings and coordinate transportation-related planning activities with member agencies.									
DESCRIPTION: Transportation liaison services ensures staff representation and coordination with membership on transportation-related planning activities.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1	On-going liaison activities to coordinate transportation-related planning activities.								Dec-04
QUARTER 2	On-going liaison activities to coordinate transportation-related planning activities.								Mar-05
QUARTER 3	On-going liaison activities to coordinate transportation-related planning activities.								Jun-05
QUARTER 4	On-going liaison activities to coordinate transportation-related planning activities.								Sep-05
LEAD STAFF: Matt Stoll						Ada	Canyon	Total	
END PRODUCT: On-going staff liaison role to member agencies.					County Percentage	68%	32%	100%	
					Workdays:	97	45	142	
					Salary	\$ 34,048	\$ 16,023	\$ 50,071	
					Fringe	\$ 14,084	\$ 6,628	\$ 20,712	
					Overhead	\$ 10,124	\$ 4,764	\$ 14,888	
Total Labor Cost:					\$ 58,256	\$ 27,414	\$ 85,670		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Professional Services	\$ -	\$ -		
FHWA/FTA				\$0	Legal / Lobbying	\$ -	\$ -		
FTA 5307				\$0	Equipment Purchases	\$ -	\$ -		
STP-State				\$0	Travel / Education	\$ -	\$ -		
STP-Urban				\$0	Printing	\$ -	\$ -		
Local	\$58,256	\$27,414		\$85,670	Public Involvement	\$ -	\$ -		
Other				\$0	Meeting Support	\$ -	\$ -		
					Other	\$ -	\$ -		
					Pass-through	\$ -	\$ -		
Total:	\$58,256	\$27,414	\$0	\$85,670	17	Total Cost:	\$ 58,256	\$ 27,414	\$ 85,670

PROGRAM NO.	707				CLASSIFICATION:	Service				
TITLE:	Educational Services									
OBJECTIVE: To provide support for educational services offered to and by member agencies.										
DESCRIPTION: Educational services include assisting with the monthly "Planners Lunch" series.										
FY2005 BENCHMARKS										
PRODUCT									DATE	
QUARTER 1	Develop outline of topics for Planners Lunch; ask planners in Treasure Valley what they would like to see presented. Determine dates, logistics, content/speakers, etc. and develop outreach/marketing plan.									
QUARTER 2	on-going									
QUARTER 3	on-going									
QUARTER 4	on-going									
LEAD STAFF:	Terri Schorzman					Ada	Canyon	Total		
END PRODUCT: A list of topics, schedules, etc. for a planner's lunch series.					County Percentage			Regional		
					Workdays:			32		
					Salary			\$ 9,094		
					Fringe			\$ 3,762		
					Overhead			\$ 2,704		
					Total Labor Cost:	\$ -	\$ -	\$ 15,560		
ESTIMATED DATE OF COMPLETION:					September-05					
Funding Sources					Participating Agencies					
	Ada	Canyon	Regional	Total	Professional Services			\$ 1,000		
FHWA/FTA				\$0	Legal / Lobbying					
FTA 5307				\$0	Equipment Purchases					
STP-State				\$0	Travel / Education					
STP-Urban				\$0	Printing			\$ 500		
Local	\$12,008	\$5,195	\$857	\$18,060	Public Involvement					
Other				\$0	Meeting Support			\$ 1,000		
					Other					
					Pass-through					
Total:	\$12,008	\$5,195	\$857	\$18,060	18	Total Cost:	\$ -	\$ -	\$ 18,060	

PROGRAM NO.	720				CLASSIFICATION:	Service			
TITLE:	Three Cities River Crossing								
OBJECTIVE: To provide staff support to the Ada County Highway District in development of the Three Cities River Crossing study.									
DESCRIPTION: The Three Cities River Crossing study will identify an alignment for a proposed future link across the Boise River to connect State Street, where it meets Highway 55 north to McCall, with Chinden Boulevard (U.S. 20/26) on the south. The project will consider environmental impacts, traffic patterns and neighborhood concerns, evaluate the continuing practicality of the proposal and identify a preferred alignment.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Provide staff support for public involvement and modeling analyses as requested. Provide staff representation on Technical Advisory Committee and Community Advisory Committee as scheduled.									Dec-04
QUARTER 2									
Provide staff support for public involvement and modeling analyses as requested. Provide staff representation on Technical Advisory Committee and Community Advisory Committee as scheduled.									Mar-05
QUARTER 3									
Provide staff support for public involvement and modeling analyses as requested. Provide staff representation on Technical Advisory Committee and Community Advisory Committee as scheduled.									Jun-05
QUARTER 4									
Provide staff support for public involvement and modeling analyses as requested. Provide staff representation on Technical Advisory Committee and Community Advisory Committee as scheduled.									Sep-05
LEAD STAFF: Charles Trainor						Ada	Canyon	Total	
END PRODUCT: A recommended alignment to be included in Communities in Motion.					County Percentage	100%	0%	100%	
					Workdays:	15	0	15	
					Salary	\$ 5,646	\$ -	\$ 5,646	
					Fringe	\$ 2,335	\$ -	\$ 2,335	
					Overhead	\$ 1,679	\$ -	\$ 1,679	
Total Labor Cost:					\$ 9,660	\$ -	\$ 9,660		
ESTIMATED DATE OF COMPLETION:					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Professional Services	\$ -	\$ -		
FHWA/FTA	\$8,951			\$8,951	Legal / Lobbying	\$ -	\$ -		
FTA 5307				\$0	Equipment Purchases	\$ -	\$ -		
STP-State				\$0	Travel / Education	\$ -	\$ -		
STP-Urban				\$0	Printing	\$ -	\$ -		
Local	\$709			\$709	Public Involvement	\$ -	\$ -		
Other				\$0	Meeting Support	\$ -	\$ -		
					Other	\$ -	\$ -		
					Pass-through	\$ -	\$ -		
Total:	\$9,660	\$0	\$0	\$9,660	19	Total Cost:	\$ 9,660	\$ -	\$ 9,660

PROGRAM NO.	723	CLASSIFICATION:	Service
TITLE:	Middleton Circulation Plan		

OBJECTIVE: To assist the City of Middleton in travel demand forecasts for the city's circulation plan.

DESCRIPTION: The City of Middleton is evaluating collectors and arterial system needs in its projected area of impact based on new growth. The City may request and provide funding for special travel demand forecasts based on new growth assumptions.

FY2005 BENCHMARKS

		PRODUCT	DATE
QUARTER 1			
QUARTER 2	Develop model runs for plan.		Mar-05
QUARTER 3			
QUARTER 4			

LEAD STAFF: Charles Trainor

END PRODUCT: Model support to Circulation Plan.	County Percentage	0%	100%	100%
	Workdays:	0	10	10
	Salary	\$ -	\$ 2,443	\$ 2,443
	Fringe	\$ -	\$ 1,011	\$ 1,011
	Overhead	\$ -	\$ 726	\$ 726
Total Labor Cost:	\$ -	\$ 4,180	\$ 4,180	

ESTIMATED DATE OF COMPLETION:					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA				\$0	City of Middleton	Professional Services	\$ -	\$ -	\$ -
FTA 5307				\$0	COMPASS	Legal / Lobbying	\$ -	\$ -	\$ -
STP-State				\$0		Equipment Purchases	\$ -	\$ -	\$ -
STP-Urban				\$0		Travel / Education	\$ -	\$ -	\$ -
Local		\$180		\$180		Printing	\$ -	\$ -	\$ -
Other		\$4,000		\$4,000		Public Involvement	\$ -	\$ -	\$ -
						Meeting Support	\$ -	\$ -	\$ -
						Other	\$ -	\$ -	\$ -
						Pass-through	\$ -	\$ -	\$ -
Total:	\$0	\$4,180	\$0	\$4,180	20	Total Cost:	\$ -	\$ 4,180	\$ 4,180

PROGRAM NO.	725				CLASSIFICATION:	Service			
TITLE: Downtown Boise Mobility Study									
OBJECTIVE: To support the Downtown Boise Mobility Study project in implementing findings from the report issued in 2004.									
DESCRIPTION: The Downtown Boise Mobility Study was completed in 2004 with the assistance of a consulting team under ARUP. The study's recommendations will be considered for implementation during 2005. A feasibility study of a downtown Boise streetcar system may be awarded federal funds. If so, an amendment to the UPWP will be needed.									
FY2005 BENCHMARKS									
					PRODUCT			DATE	
QUARTER 1									
Participate in meetings									
Evaluate travel demand model results									
Present findings to COMPASS' Regional Technical Advisory Committee									
Present findings to COMPASS Board									
QUARTER 2									
QUARTER 3									
QUARTER 4									
LEAD STAFF: Charles Trainor							Ada	Canyon	Total
END PRODUCT: Implementation of the Downtown Boise Mobility Study. Potential effects on Regional Transportation Plan and Transportation Improvement Program.					County Percentage		100%	0%	100%
					Workdays:		9	0	9
					Salary		\$ 3,460	\$ -	\$ 3,460
					Fringe		\$ 1,431	\$ -	\$ 1,431
					Overhead		\$ 1,029	\$ -	\$ 1,029
Total Labor Cost:		\$ 5,920	\$ -	\$ 5,920					
ESTIMATED DATE OF COMPLETION: March-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	ValleyRide	Professional Services	\$ -	\$ -	\$ -
FHWA/FTA	\$5,485			\$5,485	City of Boise	Legal / Lobbying	\$ -	\$ -	\$ -
FTA 5307				\$0	Ada County Highway District	Equipment Purchases	\$ -	\$ -	\$ -
STP-State				\$0	Capital City Development Corporation	Travel / Education	\$ -	\$ -	\$ -
STP-Urban				\$0	Idaho Transportation Department	Printing	\$ -	\$ -	\$ -
Local	\$435			\$435	Boise State University	Public Involvement	\$ -	\$ -	\$ -
Other				\$0		Meeting Support	\$ -	\$ -	\$ -
				\$0		Other	\$ -	\$ -	\$ -
				\$0		Pass-through	\$ -	\$ -	\$ -
Total:	\$5,920	\$0	\$0	\$5,920	21	Total Cost:	\$ 5,920	\$ -	\$ 5,920

PROGRAM NO.	729	CLASSIFICATION:	Service
TITLE:	Lake Hazel - Gowen Study		

OBJECTIVE: To assist Ada County Highway District with Gowen/Lake Hazel extension alignment study.

DESCRIPTION: Ada County Highway District and Boise City are partnering on a study to relocate Gowen Road south of its current alignment. This study also will include an extension of Lake Hazel. Eastern termini options are current Gowen Road interchange and Isaacs Canyon interchange. COMPASS role is likely to involve travel demand model runs, data support, and meeting attendance and support.

FY2005 BENCHMARKS

PRODUCT		DATE
QUARTER 1		
QUARTER 2	Dependent on ACHD schedule.	Mar-05
QUARTER 3	Dependent on ACHD schedule.	Jun-05
QUARTER 4	Dependent on ACHD schedule.	Sep-05

LEAD STAFF: Charles Trainor

END PRODUCT: Support to study.	County Percentage	100%	0%	100%
	Workdays:	18	0	18
	Salary	\$ 4,886	\$ -	\$ 4,886
	Fringe	\$ 2,021	\$ -	\$ 2,021
	Overhead	\$ 1,453	\$ -	\$ 1,453
Total Labor Cost:	\$ 8,360	\$ -	\$ 8,360	

ESTIMATED DATE OF COMPLETION:					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA	\$7,746			\$7,746	Ada County Highway District	Professional Services	\$ -	\$ -	\$ -
FTA 5307				\$0	City of Boise	Legal / Lobbying	\$ -	\$ -	\$ -
STP-State				\$0	Idaho Transportation Department	Equipment Purchases	\$ -	\$ -	\$ -
STP-Urban				\$0	COMPASS	Travel / Education	\$ -	\$ -	\$ -
Local	\$614			\$614		Printing	\$ -	\$ -	\$ -
Other				\$0		Public Involvement	\$ -	\$ -	\$ -
				\$0		Meeting Support	\$ -	\$ -	\$ -
				\$0		Other	\$ -	\$ -	\$ -
				\$0		Pass-through	\$ -	\$ -	\$ -
Total:	\$8,360	\$0	\$0	\$8,360	22	Total Cost:	\$ 8,360	\$ -	\$ 8,360

PROGRAM NO.	735				CLASSIFICATION:	Service			
TITLE:	Public Transportation and Air Quality Interim Committee								
OBJECTIVE: To aid the Legislative Interim Committee in preparing a report for Legislative consideration on public transportation and air quality. The final outcome of this committee could ultimately provide a funding source for public transportation.									
DESCRIPTION: The outcome of the Idaho Task Force on Public Transportation in FY 2004 was this Legislative committee to further study public transportation in the State of Idaho, in concert with an air quality study. COMPASS will be called upon for various information throughout the year.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Provide information to the Interim Committee as needed. Requests could include, but are not limited to: demographic information and forecasts, transportation and public transportation statistics, air quality statistics, modeling information, and other technical information. Staff will attend necessary meetings and provide technical assistance when requested.									Dec-04
QUARTER 2									
Staff will continue to aid the Legislative Interim Committee with technical information as well as provide support in preparing final reports for the Legislature. Staff will also attend Legislative sessions pertaining to this committee. This task should be complete by the end of this quarter, depending on the schedule of the Legislature.									Mar-05
QUARTER 3									
Nothing scheduled for this quarter.									
QUARTER 4									
Nothing scheduled for this quarter.									
LEAD STAFF: Toni Tisdale						Ada	Canyon	Total	
END PRODUCT: Final report on public transportation and air quality for the Legislature.					County Percentage			Regional	
					Workdays:		0	0	27
					Salary	\$ -	\$ -	\$ 10,129	
					Fringe	\$ -	\$ -	\$ 4,190	
					Overhead	\$ -	\$ -	\$ 3,012	
Total Labor Cost:					\$ -	\$ -	\$ 17,330		
ESTIMATED DATE OF COMPLETION: March-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	ValleyRide	Professional Services	\$ -	\$ -	
FHWA/FTA	\$12,071	\$3,987		\$16,058	State Legislature	Legal / Lobbying	\$ -	\$ -	
FTA 5307				\$0		Equipment Purchases	\$ -	\$ -	
STP-State				\$0		Travel / Education	\$ -	\$ -	
STP-Urban				\$0		Printing	\$ -	\$ -	
Local	\$846	\$366	\$60	\$1,272		Public Involvement	\$ -	\$ -	
Other				\$0		Meeting Support	\$ -	\$ -	
						Other	\$ -	\$ -	
						Pass-through	\$ -	\$ -	
Total:	\$12,917	\$4,353	\$60	\$17,330	23	Total Cost:	\$ -	\$ -	\$ 17,330

PROGRAM NO.	755				CLASSIFICATION:	Service			
TITLE:	ACHD/Impact Fee Program								
OBJECTIVE: Provide the requested modeling support to ACHD in revising their Impact Fee Ordinance and related items.									
DESCRIPTION: Provide modeling support to ACHD, develop trip-length factors, develop network adjustment factors, conduct modeling to support a needs analysis on which ACHD's Capital Improvement Program and impact fees will be based.									
FY2005 BENCHMARKS									
					PRODUCT			DATE	
QUARTER 1									
Provide model support for ACHD's impact fee ordinance revision.								Dec-04	
QUARTER 2									
Provide model support for ACHD's impact fee ordinance revision.								Mar-05	
QUARTER 3									
Provide model support for ACHD's impact fee ordinance revision.								Jun-05	
QUARTER 4									
Provide model support for ACHD's impact fee ordinance revision. Complete refinements to the COMPASS peak hour model to support changes to ACHD's impact fee ordinance (if needed).								Sep-05 Jul-05	
LEAD STAFF: Jay Witt							Ada	Canyon	Total
END PRODUCT: Tools and data for use in ACHD's Capital Improvement Program and Impact Fee Ordinance Revision					County Percentage		100%	0%	100%
					Workdays:		28	0	28
					Salary		\$ 7,282	\$ -	\$ 7,282
					Fringe		\$ 3,012	\$ -	\$ 3,012
					Overhead		\$ 2,165	\$ -	\$ 2,165
					Total Labor Cost:		\$ 12,460	\$ -	\$ 12,460
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	ACHD	Professional Services	\$ -	\$ -	\$ -
FHWA/FTA	\$11,545			\$11,545		Legal / Lobbying	\$ -	\$ -	\$ -
FTA 5307				\$0		Equipment Purchases	\$ -	\$ -	\$ -
STP-State				\$0		Travel / Education	\$ -	\$ -	\$ -
STP-Urban				\$0		Printing	\$ -	\$ -	\$ -
Local	\$915			\$915		Public Involvement	\$ -	\$ -	\$ -
Other				\$0		Meeting Support	\$ -	\$ -	\$ -
						Other	\$ -	\$ -	\$ -
						Pass-through	\$ -	\$ -	\$ -
Total:	\$12,460	\$0	\$0	\$12,460	24	Total Cost:	\$ 12,460	\$ -	\$ 12,460

PROGRAM NO.	801				CLASSIFICATION:	System Maintenance			
TITLE:	Transportation Staff Development								
OBJECTIVE: To support the transportation planning process and provide opportunities for staff development.									
DESCRIPTION: Provide resources toward meeting federal administrative requirements, staff training, management improvement, continuing education and coordination through monthly staff meetings.									
FY2005 BENCHMARKS									
					PRODUCT				DATE
QUARTER 1	On-going assistance.								Dec-04
QUARTER 2	On-going assistance.								Mar-05
QUARTER 3	On-going assistance.								Jun-05
QUARTER 4	On-going assistance.								Sep-05
LEAD STAFF: Jeanne Urlezaga						Ada	Canyon	Total	
END PRODUCT: On-going support to maintain knowledge of the federal grant requirement needs and changes and to build a strong planning team through seminars, workshops and education.					County Percentage			Regional	
					Workdays:			53	
					Salary			\$ 14,319	
					Fringe			\$ 5,923	
Overhead			\$ 4,258						
					Total Labor Cost:	\$ -	\$ -	\$ 24,500	
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total					
FHWA/FTA				\$0	Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Pass-through				
FTA 5307				\$0					
STP-State				\$0					
STP-Urban				\$0					
Local	\$26,264	\$11,363	\$1,873	\$39,500					
Other				\$0					
Total:	\$26,264	\$11,363	\$1,873	\$39,500	25	Total Cost:	\$ -	\$ -	\$ 39,500

PROGRAM NO.	820				CLASSIFICATION:	System Maintenance			
TITLE:	Committee Support								
OBJECTIVE: To support the standing committees as defined in the COMPASS Bylaws.									
DESCRIPTION: Provide staff time to support the standing committees to meet their needs. Staff will provide distribution of committee packets, presentations, coordination and follow-up on items requested by the committees.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1	On-going assistance.								Dec-04
QUARTER 2	On-going assistance.								Mar-05
QUARTER 3	On-going assistance.								Jun-05
QUARTER 4	On-going assistance.								Sep-05
LEAD STAFF:	Jeanne Urlezaga					Ada	Canyon	Total	
END PRODUCT: Ongoing support of committees, agendas, minutes and information to promote involvement and communication.					County Percentage			Regional	
					Workdays:			306	
					Salary			\$ 72,245	
					Fringe			\$ 29,884	
					Overhead			\$ 21,481	
Total Labor Cost:					\$ -	\$ -	\$ 123,610		
ESTIMATED DATE OF COMPLETION:					September-05				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Professional Services				
FHWA/FTA				\$0	Legal / Lobbying				
FTA 5307				\$0	Equipment Purchases				
STP-State				\$0	Travel / Education				
STP-Urban				\$0	Printing				
Local	\$84,183	\$36,422	\$6,005	\$126,610	Public Involvement				
Other				\$0	Meeting Support			\$ 3,000	
					Other				
					Pass-through				
Total:	\$84,183	\$36,422	\$6,005	\$126,610	26	Total Cost:	\$ -	\$ -	\$ 126,610

PROGRAM NO.	836				CLASSIFICATION:	System Maintenance			
TITLE:	Model Maintenance								
OBJECTIVE: To keep the input and output data of the COMPASS Travel Demand Model and its modules current and reasonable and to improve the model and its components when justified and necessary. To provide guidance and refine the COMPASS policy on model data use.									
DESCRIPTION: Updating traffic count data, land use/demographic assumptions, transportation/transit network features and characteristics, model scripts and calculation routines. Servicing and updating of the model software. Updating and revising the model policy.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Update traffic count data as needed. Develop Professional Services Agreement (or agreements) for technical and modeling support.									Nov-04 Dec-04
QUARTER 2									
Update demographic data as needed.									Mar-05
QUARTER 3									
Update network data as needed. Update model software/equipment.									Apr-05 Apr-05
QUARTER 4									
Identify and fix model anomalies. Update model policy as needed.									Sep-05 Sep-05
LEAD STAFF: Jay Witt						Ada	Canyon	Total	
END PRODUCT: A current and up-to-date travel demand modeling tool that contains 24-hour and a peak hour components and a current and up-to-date model policy.					County Percentage			Regional	
					Workdays:			32	
					Salary			\$ 7,949	
					Fringe			\$ 3,288	
					Overhead			\$ 2,363	
Total Labor Cost:					\$ -	\$ -	\$ 13,600		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Highway Districts	Professional Services			\$ 7,500
FHWA/FTA				\$0	Member Agencies	Legal / Lobbying			\$ -
FTA 5307				\$0	Federal Highways Administration	Equipment Purchases			\$ -
STP-State				\$0	Idaho Transportation Department	Travel / Education			\$ -
STP-Urban				\$0	ValleyRide	Printing			\$ 500
Local	\$14,694	\$6,358	\$1,048	\$22,100		Public Involvement			\$ -
Other				\$0		Meeting Support			\$ 500
						Other			\$ -
						Pass-through			\$ -
Total:	\$14,694	\$6,358	\$1,048	\$22,100	27	Total Cost:	\$ -	\$ -	\$ 22,100

PROGRAM NO.	842				CLASSIFICATION:	System Maintenance			
TITLE:	Congestion Management System Maintenance								
OBJECTIVE: To provide services and data to maintain a functional Congestion Management System for the Treasure Valley.									
DESCRIPTION: Conduct data collection, update the CMS Plan as needed, facilitate meetings of the Congestion Management Workgroup, produce an annual Congestion Management Report and distribute it to member agencies. Improve the system and its components.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1	Complete Congestion Management System documentation. Adoption of the Treasure Valley's Congestion Management System by the COMPASS Board.								Dec-04 Dec-04
QUARTER 2	Develop a Project Tracking List using the FY2006-2010 TIP. Participate in travel time data collection effort with ITD.								Mar-05 Mar-05
QUARTER 3	Complete annual travel time data collection.								Jun-05
QUARTER 4	Complete Annual Congestion Management Report. Conduct public outreach on the Treasure Valley's Congestion Management System.								Aug-05 Aug-05
LEAD STAFF: Jay Witt						Ada	Canyon	Total	
END PRODUCT: A functional Congestion Management System.					County Percentage			Regional	
					Workdays:			84	
					Salary			\$ 20,830	
					Fringe			\$ 8,616	
Overhead			\$ 6,194						
Total Labor Cost:					\$ -	\$ -	\$ 35,640		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Highway Districts	Professional Services			\$ -
FHWA/FTA	\$12,131	\$3,991		\$16,122	Idaho Transportation Department	Legal / Lobbying			\$ -
FTA 5307				\$0	Federal Highways Administration	Equipment Purchases			\$ -
STP-State				\$0	Member Agencies	Travel / Education			\$ -
STP-Urban				\$0		Printing			\$ 1,000
Local	\$13,975	\$6,046	\$997	\$21,018		Public Involvement			\$ -
Other				\$0		Meeting Support			\$ 500
						Other			\$ -
						Pass-through			\$ -
Total:	\$26,106	\$10,037	\$997	\$37,140	28	Total Cost:	\$ -	\$ -	\$ 37,140

PROGRAM NO.	860				CLASSIFICATION:	System Maintenance			
TITLE:	Geographic Information System Maintenance								
OBJECTIVE: To build and maintain geographic data for Ada and Canyon counties for use in mapping, analysis, and plan/document preparation. To begin scoping of future system architecture as GIS technology moves into a new geodatabase model.									
DESCRIPTION: COMPASS provides geographic information to its members and the general public in the form of maps, data, and analysis. This information is provided at no-charge to member agencies. The general public is charged for maps and an hourly rate for data and analysis. On-going system administration and data editing is required to effectively perform this task.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
Provide on-going support for GIS services and data as requested									Dec-04
QUARTER 2									
Provide on-going support for GIS services and data as requested									Mar-05
QUARTER 3									
Provide on-going support for GIS services and data as requested									Jun-05
QUARTER 4									
Provide on-going support for GIS services and data as requested									Sep-05
LEAD STAFF: Ross Dodge						Ada	Canyon	Total	
END PRODUCT: Continued expansion and refinement of local geographic data and progress in hardware/software technology.					County Percentage	80%	20%	100%	
					Workdays:	280	70	193	
					Salary	\$ 40,758	\$ 10,189	\$ 50,947	
					Fringe	\$ 16,859	\$ 4,215	\$ 21,074	
					Overhead	\$ 12,119	\$ 3,030	\$ 15,148	
Total Labor Cost:					\$ 69,736	\$ 17,434	\$ 87,170		
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources				Participating Agencies					
	Ada	Canyon	Regional	Total	Member Agencies	Professional Services	\$ 70,800	\$ 200	\$ 71,000
FHWA/FTA				\$0		Legal / Lobbying	\$ -	\$ -	
FTA 5307				\$0		Equipment Purchases	\$ -	\$ -	
STP-State				\$0		Travel / Education	\$ -	\$ -	
STP-Urban				\$0		Printing	\$ -	\$ -	
Local	\$70,536	\$17,634		\$88,170		Public Involvement	\$ -	\$ -	
Other	\$70,000			\$70,000		Meeting Support	\$ -	\$ -	
						Other	\$ -	\$ -	
						Pass-through	\$ -	\$ -	
Total:	\$140,536	\$17,634	\$0	\$158,170	29	Total Cost:	\$ 140,536	\$ 17,634	\$ 158,170

PROGRAM NO.	960	CLASSIFICATION:	Indirect/Overhead				
TITLE:	Information Technology						
OBJECTIVE: To provide a computer system and website that is current, accurate, functional and configured to meet the needs of the users.							
DESCRIPTION: Continue to build upon a system that meets staff individual technical needs. Annually identify needs, analyze costs, prioritize, make recommendations and implement system improvements. Maintain an inventory of software and hardware.							
FY2005 BENCHMARKS							
PRODUCT					DATE		
QUARTER 1	On-going assistance.				Dec-04		
QUARTER 2	On-going assistance.				Mar-05		
QUARTER 3	On-going assistance.				Jun-05		
QUARTER 4	On-going assistance.				Sep-05		
LEAD STAFF:	Jeanne Urlezaga						
END PRODUCT: A well-documented and fully-functioning computer network system and a website that is current, efficient and user-friendly.					County Percentage		Regional
					Workdays:		217
					Salary Fringe Overhead		
					Total Labor Cost:	\$ -	\$ -
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:		
Funding Sources				Participating Agencies	Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Pass-through		
	Ada	Canyon	Regional	Total			
FHWA/FTA				\$0			
FTA 5307				\$0			
STP-State				\$0			
STP-Urban				\$0			
Local				\$0			
Other				\$0			
Total:	\$0	\$0	\$0	\$0	30		
Total Cost:					\$ -	\$ -	\$ -

PROGRAM NO.	990				CLASSIFICATION:	Indirect/Overhead			
TITLE:	Direct Operations / Maintenance								
OBJECTIVE: To provide local dollars for expenditures that do not qualify for reimbursement under the Federal guidelines.									
DESCRIPTION: Set aside dollars for professional services for Board related events and meeting expenses. Support for Board and Executive Director travel to other Metropolitan Planning agencies. Provide for legal and lobbying professional fees. Update equipment needs and support other miscellaneous expenditures.									
FY2005 BENCHMARKS									
PRODUCT									DATE
QUARTER 1									
On-going assistance.									Dec-04
QUARTER 2									
On-going assistance.									Mar-05
QUARTER 3									
On-going assistance.									Jun-05
QUARTER 4									
On-going assistance.									Sep-05
LEAD STAFF: Jeanne Urlezaga						Ada	Canyon	Total	
END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director and equipment needs.					County Percentage			Regional	
					Workdays:				
					Salary Fringe Overhead				
					Total Labor Cost:	\$ -	\$ -	\$ -	
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:				
Funding Sources					Participating Agencies				
	Ada	Canyon	Regional	Total	Professional Services				
FHWA/FTA				\$0	Legal / Lobbying				\$ 35,000
FTA 5307				\$0	Equipment Purchases				\$ 25,000
STP-State				\$0	Travel / Education				\$ 6,000
STP-Urban				\$0	Printing				
Local	\$44,548	\$19,274	\$3,178	\$67,000	Public Involvement				
Other			\$7,000	\$7,000	Meeting Support				\$ 5,000
					Other				\$ 3,000
					Pass-through				
Total:	\$44,548	\$19,274	\$10,178	\$74,000	31	Total Cost:	\$ -	\$ -	\$ 74,000

PROGRAM NO.	991	CLASSIFICATION:	Indirect/Overhead		
TITLE:	Support Services Labor				
OBJECTIVE: To provide personnel, financial management and general administration support.					
DESCRIPTION: Provide labor to support the on-going administrative functions related to the operations of COMPASS. Such as: maintenance of payroll, accounts payable, benefits, recruitment, insurance, building and vehicle maintenance, leases, general ledger, bank reconciliation and cash flow. Work with Independent Auditor on annual audit. Provide administrative assistance for on-going agency needs including public workshops, hearings, open houses, etc.					
FY2005 BENCHMARKS					
PRODUCT					DATE
QUARTER 1 On-going assistance. Annual Audit.					Dec-04
QUARTER 2 On-going assistance. Pursue FY06 benefit options. Year-end payroll reporting.					Mar-05
QUARTER 3 On-going assistance.					Jun-05
QUARTER 4 On-going assistance. Employee evaluations. Renew insurance policies. Review standing agreements.					Sep-05
LEAD STAFF: Jeanne Urlezaga					
					Ada
					Canyon
					Total
END PRODUCT: An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the COMPASS Board.					County Percentage
					Regional
					Workdays:
					860
					Salary
					Fringe
					Overhead
					Total Labor Cost:
					\$ -
					\$ -
					\$ -
ESTIMATED DATE OF COMPLETION: September-05					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Regional	Total	Professional Services
FHWA/FTA				\$0	Legal / Lobbying
FTA 5307				\$0	Equipment Purchases
STP-State				\$0	Travel / Education
STP-Urban				\$0	Printing
Local				\$0	Public Involvement
Other				\$0	Meeting Support
				\$0	Other
				\$0	Pass-through
Total:	\$0	\$0	\$0	\$0	Total Cost:
					\$ -
					\$ -
					\$ -

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2004 Rev-3	FY2005 Prelim	
GENERAL MEMBERSHIP			
Ada County	153,552	137,599	
Ada County Highway District	99,809	137,599	
Association of Canyon County Highway Districts	16,333	21,623	
Boise City	90,128	73,356	
Caldwell City	14,129	18,936	
Canyon County	70,000	93,198	
Eagle City	6,506	6,020	
Garden City	5,331	4,281	
Kuna City	3,979	3,555	
Meridian City	19,541	17,486	
Middleton City	1,659	2,109	
Nampa City	29,084	38,607	
Parma City	832	1,011	
Star City	1,032	936	
Refund FY03 Membership Contributions-Ada	(6,476)	-	
Refund FY03 Membership Contributions-Canyon	(497)	-	
Subtotal	504,942	556,316	1
SPECIAL MEMBERSHIP			
Boise State University	3,650	5,600	
Capital City Development Corporation	3,650	5,600	
Greater Boise Auditorium District	1,825	5,600	
Idaho Transportation Department	3,650	5,600	
Independent School District of Boise City	3,650	5,600	
Joint School District #2	3,650	5,600	
ValleyRide	3,650	5,600	
Subtotal	23,725	39,200	2
GRANT AND SPECIAL			
Bureau of Reclamation, Drainage Planning	11,261	-	
CMAQ - Biodiesel project Key #8858	185,320	-	
FHWA/FTA - CPG/Ada	559,408	559,408	3
FHWA/FTA - CPG/Canyon	196,754	196,754	3
FTA Section 5307 (04) carry-over	150,000	93,000	5
FTA Section 5307 (03) carry-over	200,000	92,000	5
STP Urban - Key #8136, FY02 Ada carry-over	52,352	-	
STP Urban - Key #8137, FY02 Ada carry-over	207,839	-	
STP TMA - Key #8138, FY04 Ada	244,622	124,000	5
STP TMA - Key #8468, FY05 Ada	-	244,622	4
STP Urban - Key #9206, FY04 Canyon	61,156	10,500	5
STP Urban - Key #9207, FY05 Canyon	-	61,156	4
STP-State - Key #7826, FY04, carry-over	523,529	363,990	5
STP-State - Key #7826, FY05	-	532,795	6
ITD-local match for STP-State Key #7826	41,471	71,035	6
STP State - Key #7827, FY04, carry-over	523,529	366,000	5
STP State - Key #7827, FY05	-	996,093	7
ITD-local match for STP-State Key #7827	41,471	107,897	7
STP Urban-Key #9134, FY04 Canyon	251,645	125,000	5
City of Nampa-local match for STP-U Key #9134	14,680	9,900	5
Subtotal	3,265,037	3,954,150	
OTHER			
ITD-Communities in Motion	500,000	500,000	5
City of Middleton - Middleton Circulation Plan	-	4,000	8
Carry-over (local funds for match)	16,240	57,000	9
Data Dissemination	19,000	19,000	
Interest Income	7,000	7,000	
Ortho Photos, Ada County	75,000	20,000	10
Ortho Photos, Ada County, carry-over	-	50,000	11
Mapping and Miscellaneous	7,500	7,500	
Subtotal	624,740	664,500	
COMPASS REVENUE	4,418,444	5,214,166	

PASS THROUGH		
STP Urban - Key #7702, FY01	36,368	
STP Urban - Key #8136, FY02	184,816	
STP Urban - Key #8136, FY02	145,556	
STP Urban - Key #8137, FY03	32,910	
STP Urban - Key #8137, FY03	13,900	
STP Urban - Key #8821, FY02	926,600	
STP Urban - Key #9134, FY03	105,630	
STP-Urban - Key #9134, FY03	138,990	
PASS THROUGH REVENUE	1,584,770	-

TOTAL REVENUE	6,003,214	5,214,166
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EXPENSE	FY2004 Rev-3	FY2005 Prelim	
SALARY, FRINGE & CONTINGENCY			
Salary	932,000	920,300	
Fringe	355,700	390,200	
Salary Contingency (Overtime and Bonus)	8,200	13,000	
Sick Time Trade	10,000	10,000	
Subtotal	1,305,900	1,333,500	12
INDIRECT OPERATIONS & MAINTENANCE			
COMPASS	275,500	280,476	
DIRECT OPERATIONS & MAINTENANCE			
Planning & Administrative:			
FY2004 Total Budgeted Direct Expenses:	2,755,509	-	
FY2005 Direct Expenses:			
601, UPWP Budget Development and Monitoring		-	
605, Triennial Review		1,400	
610, SH44 Corridor Preservation		1,374,300	
611, US 20/26 Corridor Preservation		901,790	
612, Middleton Road Connections		120,000	
620, Development Monitoring		-	
626, Population Estimate Development		-	
638, Mode Choice Model Development		150,000	
644, Air Quality Modeling Improvements		-	
653, Outreach Program Development		2,500	
656, Studies Coordination System Development		-	
661, Communities in Motion		865,000	
662, Destination 2030-Limited Plan Update		6,000	
685, Transportation Improvement Program		3,000	
701, General Membership Services		-	
703, General Public Services		700	
707, Educational Services		2,500	
720, Three Cities River Crossing		-	
723, Middleton Circulation Plan		-	
725, Downtown Boise Mobility Study		-	
729, Lake Hazel-Gowen Study		-	
735, Public Transportation/Air Quality Interim Committee		-	
755, ACHD/Impact Fee Program		-	
801, Transportation Staff Development		15,000	
820, Committee Support		3,000	
836, Model Maintenance		8,500	
842, Congestion Management System Maintenance		1,500	
860, Geographic Information System Maintenance		71,000	
990, Operations		74,000	
Subtotal	2,755,509	3,600,190	
COMPASS EXPENSE	4,336,909	5,214,166	

COMPASS SUMMARY WITHOUT PASS THROUGH		
TOTAL REVENUE	4,418,444	5,214,166
TOTAL EXPENSES	4,336,909	5,214,166
Reserve-Air Quality Event-public transportation	15,000	-
CHANGE IN FUND BALANCE	66,535	-

PASS THROUGH		
ValleyRide-Rail Corridor Study	36,368	
Ada County Highway District-Corridor Studies	184,816	
Ada County Highway District-Three Cities River Crossing	145,556	
City of Caldwell-GIS start up	32,910	
Idaho Department of Water Resources-Biodiesel Fuel	13,900	
Ada County Highway District-Three Cities River Crossing	926,600	
Caldwell portion of Canyon County Orthophotos	105,630	
Downtown Caldwell Circulation Study	138,990	
PASS THROUGH EXPENSE	1,584,770	-

TOTAL EXPENSE	5,921,679	5,214,166
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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
REVENUE BY FUNDING SOURCE**

	FY2004 REVISION 3					FY2005 PRELIMINARY				
	Ada	Canyon	Regional	Pass-Through	Total	Ada	Canyon	Regional	Pass-Through	Total
General Membership										
Ada County	153,552				153,552	137,599				137,599
Ada County Highway District	99,809				99,809	137,599				137,599
Association of Canyon County Highway Districts		16,333			16,333		21,623			21,623
Boise City	90,128				90,128	73,356				73,356
Caldwell City		14,129			14,129		18,936			18,936
Canyon County		70,000			70,000		93,198			93,198
Eagle City	6,506				6,506	6,020				6,020
Garden City	5,331				5,331	4,281				4,281
Kuna City	3,979				3,979	3,555				3,555
Meridian City	19,541				19,541	17,486				17,486
Middleton City		1,659			1,659		2,109			2,109
Nampa City		29,084			29,084		38,607			38,607
Parma City		832			832		1,011			1,011
Star City	1,032				1,032	936				936
Refund FY2003 Unspent General Membership Dues	-6,476				-6,973					0
Transfer Local Dollars to Regional Projects	-67,234	-26,256	93,490		0	-235,492	-101,886	337,378		0
Sub-total	306,167	105,284	93,490	0	504,942	145,340	73,598	337,378	0	556,316
Special Membership										
Boise State University	2,555	1,095			3,650			5,600		5,600
Capital City Development Corporation	3,650				3,650	5,600				5,600
Greater Boise Auditorium District	1,825				1,825	5,600				5,600
Idaho Transportation Department	2,555	1,095			3,650			5,600		5,600
Independent School District of Boise City	3,650				3,650	5,600				5,600
Joint School District #2	3,650				3,650	5,600				5,600
ValleyRide	2,555	1,095			3,650			5,600		5,600
Sub-total	20,440	3,285	0	0	23,725	22,400	0	16,800	0	39,200
FHWA/FTA Consolidated Planning Grant										
FY2004	547,513	170,214	38,436		756,163					0
FY2005						559,408	196,754			756,162
Transfer Consolidated Planning Grant Dollars to Regional Projects						-360,792	-119,160	479,952		0
Sub-total	547,513	170,214	38,436	0	756,163	198,616	77,594	479,952	0	756,162
Surface Transportation Program										
Urban-Key#7702-ValleyRide Rail Corridor Feasibility Study				36,368	36,368					0
State- Key#7826 SH 20/26 Corridor Preservation	246,059	277,470			523,529			896,785		896,785
State- Key#7827 SH 44 Corridor Preservation	214,647	308,882			523,529			1,362,093		1,362,093
Urban-Key#8136-FY02 Transportation Planning	13,898		38,454		52,352					0
Urban-Key#8136-ACHD Corridor Studies				184,816	184,816					0
Urban-Key#8136-ACHD Three Cities River Crossing				145,556	145,556					0
Urban-Key#8137-FY03 Transportation Planning	2,839		205,000		207,839					0
Urban-Key#8137-City of Caldwell GIS				32,910	32,910					0
Urban-Key#8137-ID Dept of Water Resources-Biodiesel				13,900	13,900					0
Urban-Key#8138-FY04 TMA - Ada County	52,170		192,452		244,622	37,861		86,139		124,000
Urban-Key#8468-FY05 TMA - Ada County					0			244,622		244,622
Urban-Key#8821-ACHD Three Cities River Crossing				926,600	926,600					0
Urban-Key#9134-FY03 Canyon County		4,633	61,692		66,325					0
Urban-Key#9134-Canyon County Orthophotos				105,630	105,630					0
Urban-Key#9134-Downtown Caldwell Circulation Study				138,990	138,990					0
Urban-Key#9134-Middleton Road Connections		185,320			185,320		125,000			125,000
Urban-Key#9206-FY04 Canyon County		32,532	28,624		61,156			10,500		10,500
Urban-Key#9207-FY05 Canyon County					0			61,156		61,156
Sub-total	529,613	808,837	526,222	1,584,770	3,449,442	37,861	125,000	2,661,295	0	2,824,156
Other Federal Aid										
Bureau of Reclamation-Drainage Planning	7,320	3,941			11,261					0
CMAQ-Biodiesel Key#8858	170,031	15,289			185,320					0
FTA Section 5307 (04)	48,000	14,500	87,500		150,000			93,000		93,000
FTA Section 5307 (03)	15,000	12,500	172,500		200,000			92,000		92,000
Sub-total	240,351	46,230	260,000	0	546,581	0	0	185,000	0	185,000
Other Revenue Sources										
ITD-Communities in Motion			500,000		500,000			500,000		500,000
City of Middleton-Middleton Circulation Plan					0		4,000			4,000
Local Carry-over			16,240		16,240			57,000		57,000
City of Nampa-match for Key#9134-Middleton Road Connections		14,680			14,680		9,900			9,900
ITD-match for Key#7826-US 20/26 Corridor Preservation	19,491	21,980			41,471			71,035		71,035
ITD-match for Key#7827-SH 44 Corridor Preservation	17,003	24,468			41,471			107,897		107,897
Data Dissemination-Sales	19,000				19,000	19,000				19,000
Orthophotography	75,000				75,000	70,000				70,000
Maps and Miscellaneous-Sales	7,500				7,500	7,500				7,500
Interest Income	4,900	2,100			7,000			7,000		7,000
Sub-total	142,894	63,228	516,240	0	722,362	96,500	13,900	742,932	0	853,332
Grand Total	1,786,977	1,197,079	1,434,388	1,584,770	6,003,215	500,717	290,092	4,423,357	0	5,214,166

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
 EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - ADA COUNTY

WORK PROGRAM NUMBER	EXPENSES				PERCENTAGE		ADA COUNTY																				GRAND TOTAL
	Work Days	Indirect Cost	Direct Cost	Total Cost	Ada	Canyon	FEDERAL										LOCAL FUNDING										
							CPG	FTA (03)	FTA (04)	STP-STATE	STP-STATE	STP-TMA	STP-TMA	STP-U	STP-U	STP-U	STP-U	Total	Match	Carry-over	Local	Other	Total				
							FHWA/FTA	Section 5307	Section 5307	#7826	#7827	#8138	#8468	#8821	#9134	#9206	#9207	Federal	Match	Match	Local	Revenue	Local				
262 ACHD-Three Cities River Crossing	-	-	-	-	100%	0%																		-	-		
263 ACHD-Corridor Studies	-	-	-	-	100%	0%																			-	-	
272 Caldwell portion of Canyon County Orthophotos	-	-	-	-	0%	100%																			-	-	
274 Downtown Caldwell Circulation Study	-	-	-	-	0%	100%																			-	-	
TOTAL PASS THROUGH	-	-	-	-																					-	-	
601 UPWP/Budget Development and Monitoring	210	109,750	-	109,750		Regional																			-	-	
605 Triennial Review	140	67,000	1,400	68,400		Regional																			-	-	
610 SH 44 Corridor Preservation	214	96,830	1,374,300	1,471,130		Regional																			-	-	
611 US 20/26 Corridor Preservation	149	66,910	901,790	968,700		Regional																			-	-	
612 Middleton Road Connections	32	15,140	120,000	135,140	0%	100%																			-	-	
620 Development Monitoring	73	24,760	-	24,760	68%	32%	15,601																		1,236	1,236	
626 Population Estimate Development	18	7,410	-	7,410	68%	32%	4,669																		370	370	
638 Mode Choice Model Development	125	51,380	150,000	201,380		Regional																			-	-	
644 Air Quality Modeling Improvements	67	27,120	-	27,120		Regional																			-	-	
653 Outreach Program Development	96	42,400	2,500	44,900		Regional																			-	-	
656 Studies Coordination System Development	49	22,810	-	22,810		Regional																			-	-	
661 Communities in Motion	599	309,426	865,000	1,174,426		Regional																			-	-	
662 Destination 2030-Limited Plan Update	72	34,860	6,000	40,860	100%	0%					37,861														2,999	2,999	
685 Transportation Improvement Program	287	123,380	3,000	126,380	68%	32%	79,631																		6,308	6,308	
TOTAL PROJECTS	2,131	999,176	3,423,990	4,423,166			99,900				37,861														10,913	10,913	
701 General Membership Services	219	103,140	-	103,140	68%	32%	64,987																		5,148	5,148	
703 General Public Services	155	68,000	700	68,700	68%	32%																			20,216	26,500	
705 Transportation Liaison Services	142	85,670	-	85,670	68%	32%																			58,256	58,256	
707 Educational Services	32	15,560	2,500	18,060		Regional																			-	-	
720 Three Cities River Crossing	15	9,660	-	9,660	100%	0%	8,951																		709	709	
723 Middleton Circulation Plan	10	4,180	-	4,180	0%	100%																			-	-	
725 Downtown Boise Mobility Study	9	5,920	-	5,920	100%	0%	5,485																		435	435	
729 Lake Hazel-Gowen Study	18	8,360	-	8,360	100%	0%	7,746																		614	614	
735 Public Transportation/Air Quality Interim Commit	27	17,330	-	17,330		Regional																			-	-	
755 ACHD/Impact Fee Program	28	12,460	-	12,460	100%	0%	11,545																		915	915	
TOTAL SERVICES	655	330,280	3,200	333,480			98,716																		7,820	78,472	
801 Transportation Staff Development	53	24,500	15,000	39,500		Regional																			-	-	
820 Committee Support	306	123,610	3,000	126,610		Regional																			-	-	
836 Model Maintenance	32	13,600	8,500	22,100		Regional																			-	-	
842 Congestion Management System Maintenance	84	35,640	1,500	37,140		Regional																			-	-	
860 Geographic Information System Maintenance	193	87,170	71,000	158,170	80%	20%																			70,536	70,000	
TOTAL SYSTEM MAINTENANCE	668	284,520	99,000	383,520																					70,536	70,000	
960 Information Technology	217	-	-	-		Regional																			-	-	
990 Direct Operations / Maintenance	0	-	74,000	74,000		Regional																			-	-	
991 Support Services Labor	860	-	-	-		Regional																			-	-	
999 Indirect Operations/Maintenance	0	-	-	-		Regional																			-	-	
TOTAL INDIRECT/OVERHEAD	1,077	-	74,000	74,000																						-	-
GRAND TOTAL	4,531	1,613,976	3,600,190	5,214,166			198,616				37,861													236,477	18,732	149,008	

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - CANYON COUNTY**

WORK PROGRAM NUMBER	EXPENSES				PERCENTAGE		CANYON COUNTY																		
	Labor &				Ada	Canyon	FEDERAL										LOCAL FUNDING					GRAND TOTAL			
	Work Days	Indirect Cost	Direct Cost	Total Cost			CPG FHWA/FTA	FTA (03) Section 5307	FTA (04) Section 5307	STP-STATE #7826	STP-STATE #7827	STP-TMA #8138	STP-TMA #8468	STP-U #8821	STP-U #9134	STP-U #9206	STP-U #9207	Total Federal	Match	Carry-over Match	Local		Other Revenue	Total Local	
262 ACHD-Three Cities River Crossing	-	-	-	-	100%	0%											-						-	-	
263 ACHD-Corridor Studies	-	-	-	-	100%	0%											-						-	-	
272 Caldwell portion of Canyon County Orthophotos	-	-	-	-	0%	100%											-						-	-	
274 Downtown Caldwell Circulation Study	-	-	-	-	0%	100%											-						-	-	
TOTAL PASS THROUGH	-	-	-	-			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
601 UPWP/Budget Development and Monitoring	210	109,750	-	109,750	Regional												-	-					-	-	
605 Triennial Review	140	67,000	1,400	68,400	Regional												-	-					-	-	
610 SH 44 Corridor Preservation	214	96,830	1,374,300	1,471,130	Regional												-	-					-	-	
611 US 20/26 Corridor Preservation	149	66,910	901,790	968,700	Regional												-	-					-	-	
612 Middleton Road Connections	32	15,140	120,000	135,140	0%	100%								125,000			125,000		2		238	9,900	10,140	135,140	
620 Development Monitoring	73	24,760	-	24,760	68%	32%	7,342										7,342	582					582	7,923	
626 Population Estimate Development	18	7,410	-	7,410	68%	32%	2,197										2,197	174					174	2,371	
638 Mode Choice Model Development	125	51,380	150,000	201,380	Regional												-	-					-	-	
644 Air Quality Modeling Improvements	67	27,120	-	27,120	Regional												-	-					-	-	
653 Outreach Program Development	96	42,400	2,500	44,900	Regional												-	-					-	-	
656 Studies Coordination System Development	49	22,810	-	22,810	Regional												-	-					-	-	
661 Communities in Motion	599	309,426	865,000	1,174,426	Regional												-	-					-	-	
662 Destination 2030-Limited Plan Update	72	34,860	6,000	40,860	100%	0%											-	-					-	-	
685 Transportation Improvement Program	287	123,380	3,000	126,380	68%	32%	37,473										37,473	2,968					2,968	40,442	
TOTAL PROJECTS	2,131	999,176	3,423,990	4,423,166			47,012	-	-	-	-	-	-	-	125,000	-	172,012	3,726	-	-	238	9,900	13,864	185,876	
701 General Membership Services	219	103,140	-	103,140	68%	32%	30,582										30,582	2,423					2,423	33,005	
703 General Public Services	155	68,000	700	68,700	68%	32%											-	-		21,984			21,984	21,984	
705 Transportation Liaison Services	142	85,670	-	85,670	68%	32%											-	-		27,414			27,414	27,414	
707 Educational Services	32	15,560	2,500	18,060	Regional												-	-					-	-	
720 Three Cities River Crossing	15	9,660	-	9,660	100%	0%											-	-					-	-	
723 Middleton Circulation Plan	10	4,180	-	4,180	0%	100%											-	-		180	4,000	4,180	4,180		
725 Downtown Boise Mobility Study	9	5,920	-	5,920	100%	0%											-	-					-	-	
729 Lake Hazel-Gowen Study	18	8,360	-	8,360	100%	0%											-	-					-	-	
735 Public Transportation/Air Quality Interim Commi	27	17,330	-	17,330	Regional												-	-					-	-	
755 ACHD/Impact Fee Program	28	12,460	-	12,460	100%	0%											-	-					-	-	
TOTAL SERVICES	655	330,280	3,200	333,480			30,582	-	-	-	-	-	-	-	-	-	30,582	2,423	-	-	49,578	4,000	56,001	86,583	
801 Transportation Staff Development	53	24,500	15,000	39,500	Regional												-	-					-	-	
820 Committee Support	306	123,610	3,000	126,610	Regional												-	-					-	-	
836 Model Maintenance	32	13,600	8,500	22,100	Regional												-	-					-	-	
842 Congestion Management System Maintenance	84	35,640	1,500	37,140	Regional												-	-					-	-	
860 Geographic Information System Maintenance	193	87,170	71,000	158,170	80%	20%											-	-		17,634			17,634	17,634	
TOTAL SYSTEM MAINTENANCE	668	284,520	99,000	383,520			-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,634	-	17,634	17,634	
960 Information Technology	217	-	-	-	Regional												-	-					-	-	
990 Direct Operations / Maintenance	0	-	74,000	74,000	Regional												-	-					-	-	
991 Support Services Labor	860	-	-	-	Regional												-	-					-	-	
999 Indirect Operations/Maintenance	0	-	-	-	Regional												-	-					-	-	
TOTAL INDIRECT/OVERHEAD	1,077	-	74,000	74,000			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
GRAND TOTAL	4,531	1,613,976	3,600,190	5,214,166			77,594	-	-	-	-	-	-	-	125,000	-	202,594	6,148	-	-	67,450	13,900	87,499	290,092	

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - REGIONAL**

WORK PROGRAM NUMBER	EXPENSES				PERCENTAGE		REGIONAL																			GRAND TOTAL	
	Labor &				Ada	Canyon	FEDERAL												LOCAL FUNDING								
	Work Days	Indirect Cost	Direct Cost	Total Cost			CPG-Ada	CPG-Canyon	FTA (03)	FTA (04)	STP-STATE	STP-STATE	STP-TMA	STP-TMA	STP-U	STP-U	STP-U	STP-U	Total	66%/29%/5%	Carry-over	66%/29%/5%	Other	Total			
							FHWA/FTA	FHWA/FTA	Section 5307	Section 5307	#7826	#7827	#8138	#8468	#8821	#9134	#9206	#9207	Federal	Match	Match	Local	Revenue	Local			
262 ACHD-Three Cities River Crossing	-	-	-	-	100%	0%																-	-	-	-		
263 ACHD-Corridor Studies	-	-	-	-	100%	0%																-	-	-	-		
272 Caldwell portion of Canyon County Orthophotos	-	-	-	-	0%	100%																-	-	-	-		
274 Downtown Caldwell Circulation Study	-	-	-	-	0%	100%																-	-	-	-		
TOTAL PASS THROUGH	-	-	-	-																		-	-	-	-		
601 UPWP/Budget Development and Monitoring	210	109,750	-	109,750	Regional		76,444	25,251														101,694	8,056		8,056	109,750	
605 Triennial Review	140	67,000	1,400	68,400	Regional		47,642	15,737														63,379	5,021		5,021	68,400	
610 SH 44 Corridor Preservation	214	96,830	1,374,300	1,471,130	Regional																	1,362,093	0	1,140	107,897	1,471,130	
611 US 20/26 Corridor Preservation	149	66,910	901,790	968,700	Regional					896,785		1,362,093										896,785	0	880	71,035	968,700	
612 Middleton Road Connections	32	15,140	120,000	135,140	0%	100%																-	-		-	-	
620 Development Monitoring	73	24,760	-	24,760	68%	32%																-	-		-	-	
626 Population Estimate Development	18	7,410	-	7,410	68%	32%																-	-		-	-	
638 Mode Choice Model Development	125	51,380	150,000	201,380	Regional		9,668	3,193	92,000	58,000												162,861	19,399	19,120	38,519	201,380	
644 Air Quality Modeling Improvements	67	27,120	-	27,120	Regional		18,890	6,240														25,129	1,991		1,991	27,120	
653 Outreach Program Development	96	42,400	2,500	44,900	Regional		31,274	10,330														41,604	3,296		3,296	44,900	
656 Studies Coordination System Development	49	22,810	-	22,810	Regional		15,888	5,248														21,136	1,674		1,674	22,810	
661 Communities in Motion	599	309,426	865,000	1,174,426	Regional		136,785	45,183		35,000			86,139	244,622			10,500	61,156				619,385	17,161	37,880	500,000	555,041	1,174,426
662 Destination 2030-Limited Plan Update	72	34,860	6,000	40,860	100%	0%																-	-		-	-	
685 Transportation Improvement Program	287	123,380	3,000	126,380	68%	32%																-	-		-	-	
TOTAL PROJECTS	2,131	999,176	3,423,990	4,423,166			336,590	111,182	92,000	93,000	896,785	1,362,093	86,139	244,622			10,500	61,156			3,294,067	56,597	57,000	2,020	678,932	794,549	4,088,616
701 General Membership Services	219	103,140	-	103,140	68%	32%																-	-		-	-	
703 General Public Services	155	68,000	700	68,700	68%	32%																-	-		-	-	
705 Transportation Liaison Services	142	85,670	-	85,670	68%	32%																-	-		-	-	
707 Educational Services	32	15,560	2,500	18,060	Regional																	-	-	18,060	18,060	18,060	
720 Three Cities River Crossing	15	9,660	-	9,660	100%	0%																-	-		-	-	
723 Middleton Circulation Plan	10	4,180	-	4,180	0%	100%																-	-		-	-	
725 Downtown Boise Mobility Study	9	5,920	-	5,920	100%	0%																-	-		-	-	
729 Lake Hazel-Gowen Study	18	8,360	-	8,360	100%	0%																-	-		-	-	
735 Public Transportation/Air Quality Interim Commit	27	17,330	-	17,330	Regional		12,071	3,987														16,058	1,272		1,272	17,330	
755 ACHD/Impact Fee Program	28	12,460	-	12,460	100%	0%																-	-		-	-	
TOTAL SERVICES	655	330,280	3,200	333,480			12,071	3,987														16,058	1,272			19,332	35,390
801 Transportation Staff Development	53	24,500	15,000	39,500	Regional																	-	-	39,500	39,500	39,500	
820 Committee Support	306	123,610	3,000	126,610	Regional																	-	-	126,610	126,610	126,610	
836 Model Maintenance	32	13,600	8,500	22,100	Regional																	-	-	22,100	22,100	22,100	
842 Congestion Management System Maintenance	84	35,640	1,500	37,140	Regional		12,131	3,991														16,122	1,277	19,741	21,018	37,140	
860 Geographic Information System Maintenance	193	87,170	71,000	158,170	80%	20%																-	-		-	-	
TOTAL SYSTEM MAINTENANCE	668	284,520	99,000	383,520			12,131	3,991														16,122	1,277		207,951	209,228	225,350
960 Information Technology	217	-	-	-	Regional																	-	-		-	-	
990 Direct Operations / Maintenance	0	-	74,000	74,000	Regional																	-	-	67,000	7,000	74,000	74,000
991 Support Services Labor	860	-	-	-	Regional																	-	-		-	-	
999 Indirect Operations/Maintenance	0	-	-	-	Regional																	-	-		-	-	
TOTAL INDIRECT/OVERHEAD	1,077	-	74,000	74,000			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	67,000	7,000	74,000	74,000
GRAND TOTAL	4,531	1,613,976	3,600,190	5,214,166			360,792	119,160	92,000	93,000	896,785	1,362,093	86,139	244,622			10,500	61,156			3,326,247	59,146	57,000	295,031	685,932	1,097,109	4,423,357

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
CHANGE IN FUND BALANCE**

	FY2004 REVISION 3				FY2005 PRELIMINARY			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Projected Revenue Summary:								
General Membership	306,168	105,284	93,490	504,942	145,340	73,598	337,378	556,316
Special Membership	20,440	3,285		23,725	22,400	0	16,800	39,200
FHWA/FTA Consolidated Planning Grant	547,513	170,214	38,436	756,163	198,616	77,594	479,952	756,162
STP-Urban	529,613	808,837	526,222	1,864,672	37,861	125,000	2,661,295	2,824,156
Other Federal Aid	240,351	46,230	260,000	546,581	0	0	185,000	185,000
Other Revenue Sources	142,894	63,228	516,240	722,362	96,500	13,900	742,932	853,332
Total Projected Revenue	1,786,979	1,197,078	1,434,388	4,418,445	500,717	290,092	4,423,357	5,214,166
Projected Expense Summary:								
FY2004 Total Expenses	1,731,982	1,185,540	1,434,388	4,351,910				0
Projects					148,674	185,876	4,088,616	4,423,166
Services					211,507	86,583	35,391	333,480
System Maintenance					140,536	17,634	225,350	383,520
Operations					0	0	74,000	74,000
Total Projected Expenses	1,731,982	1,185,540	1,434,388	4,351,910	500,717	290,092	4,423,357	5,214,166
Projected Change in Fund Balance	54,997	11,538	0	66,535	0	0	0	0

	FY2004 REVISION 3				FY2005 PRELIMINARY			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Pass Through Summary:								
STP-Urban	1,300,290	284,480		1,584,770	0	0		0
Total Projected Pass Through Revenue	1,300,290	284,480	0	1,584,770	0	0	0	0
Pass Through Expense	1,300,290	284,480	0	1,584,770	0	0	0	0

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	LEGAL / LOBBYING (72)	EQUIPMENT (34)	TRAVEL / EDUCATION (40)	PROFESSIONAL SERVICES (30)	PRINTING (60)	PUBLIC INVOLVEMENT (64)	MEETING SUPPORT (65)	OTHER (63)	PASS THROUGH (99)
262 ACHD-Three Cities River Crossing	-									
263 ACHD-Corridor Studies	-									
272 Caldwell portion of Canyon County Orthophotos	-									
274 Downtown Caldwell Circulation Study	-									
601 UPWP/Budget Development and Monitoring	-									
605 Triennial Review	1,400						600	800		
610 SH 44 Corridor Preservation	1,374,300				1,374,300					
611 US 20/26 Corridor Preservation	901,790				901,790					
612 Middleton Road Connections	120,000				120,000					
620 Development Monitoring	-									
626 Population Estimate Development	-									
638 Mode Choice Model Development	150,000			3,000	147,000					
644 Air Quality Modeling Improvements	-									
653 Outreach Program Development	2,500				1,000	1,000		500		
656 Studies Coordination System Development	-									
661 Communities in Motion	865,000				850,000	5,000	5,000	5,000		
662 Destination 2030-Limited Plan Update	6,000					2,000	2,000	2,000		
685 Transportation Improvement Program	3,000					1,000	2,000			
701 General Membership Services	-									
703 General Public Services	700						700			
705 Transportation Liaison Services	-									
707 Educational Services	2,500				1,000	500		1,000		
720 Three Cities River Crossing	-									
723 Middleton Circulation Plan	-									
725 Downtown Boise Mobility Study	-									
729 Lake Hazel-Gowen Study	-									
735 Public Transportation/Air Quality Interim Committee	-									
755 ACHD/Impact Fee Program	-									
801 Transportation Staff Development	15,000			15,000						
820 Committee Support	3,000							3,000		
836 Model Maintenance	8,500				7,500	500		500		
842 Congestion Management System Maintenance	1,500					1,000		500		
860 Geographic Information System Maintenance	71,000				71,000					
990 Direct Operations / Maintenance	74,000	35,000	25,000	6,000				5,000	3,000	
GRAND TOTAL	3,600,190	35,000	25,000	24,000	3,473,590	11,000	10,300	18,300	3,000	-

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2004 REVISION 3	FY2005 PRELIMINARY
Professional Services	30	2,000	6,476
Equipment Lease	35	12,000	12,000
Equipment Repair / Maintenance	36	5,000	6,000
Travel / Education	40	5,000	5,000
Dues	42	7,000	7,000
Publications	43	3,000	3,000
Postage	50	7,000	5,000
Telephone	51	10,000	8,000
Space Rent	52	98,000	100,000
Janitorial	53	8,500	9,000
Printing	60	1,500	1,000
Copier	61	10,000	10,000
Advertising	62	2,000	4,000
Events	63	2,500	3,000
Audit	70	12,000	12,500
Insurance	71	11,000	12,500
Legal Services	72	17,000	15,000
General Supplies	80	15,000	10,000
Computer Supplies	82	8,500	10,000
Computer Software / Maintenance	83	17,000	20,000
Internet Service	84	4,000	3,500
Commuting Incentive	90	500	500
Vehicle Maintenance	91	1,500	1,500
Utilities	92	8,000	9,000
Local Travel	93	6,000	5,000
Other / Miscellaneous	95	1,500	1,500
TOTAL		275,500	280,476

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - PRELIMINARY
WORKDAY ALLOCATION**

WORK PROGRAM DESCRIPTION	LEAD STAFF	DIRECTORS	PRINCIPAL PLANNERS	ASSOCIATE PLANNERS	ASSISTANT PLANNERS	OPERATIONS	TOTAL
262 ACHD-Three Cities River Crossing	MSt	-	-	-	-	-	-
263 ACHD-Corridor Studies	MSt	-	-	-	-	-	-
272 Caldwell portion of Canyon County Orthophotos	MSt	-	-	-	-	-	-
274 Downtown Caldwell Circulation Study	MSt	-	-	-	-	-	-
TOTAL PASS THROUGH		-	-	-	-	-	-
601 UPWP/Budget Development and Tracking	MSt	90	24	-	-	96	210
605 Triennial Review	TT	32	50	7	27	24	140
610 SH 44 Corridor Preservation	PN	21	108	25	50	10	214
611 US 20/26 Corridor Preservation	PN	14	70	23	34	8	149
612 Middleton Road Connections	PN	4	18	3	3	4	32
620 Development Monitoring	CTr	2	5	5	60	1	73
626 Population Estimate Development	CTr	3	2	2	11	-	18
638 Mode Choice Model Development	JW	5	25	60	30	5	125
644 Air Quality Modeling Improvements	JW	2	30	3	30	2	67
653 Outreach Program Development	TS	10	47	-	26	13	96
656 Studies Coordination System Development	TT	9	18	6	16	-	49
661 Communities in Motion	CTr	167	267	40	77	48	599
662 Destination 2030-Limited Plan Update	TT	11	36	14	5	6	72
685 Transportation Improvement Program	PN	45	76	17	136	13	287
TOTAL PROJECTS		415	776	205	505	230	2,131
701 General Membership Services	CTr	36	81	55	47	-	219
703 General Public Services	CTr	15	52	44	44	-	155
705 Transportation Liaison Services	MS	80	36	6	20	-	142
707 Educational Services	TS	6	17	-	3	6	32
720 Three Cities River Crossing	CTr	10	2	3	-	-	15
723 Middleton Circulation Plan	CTr	1	2	3	4	-	10
725 Downtown Boise Mobility Study	CTr	6	3	-	-	-	9
729 Lake Hazel-Gowen Study	CTr	3	5	6	4	-	18
735 Public Transportation/Air Quality Interim Committee	TT	19	4	-	4	-	27
755 ACHD/Impact Fee Program	JW	4	6	10	8	-	28
TOTAL SERVICES		180	208	127	134	6	655
801 Transportation Staff Development	JU	11	14	7	9	12	53
820 Committee Support	JU	57	4	-	-	245	306
836 Model Maintenance	JW	4	5	10	8	5	32
842 Congestion Management System Maintenance	JW	4	30	25	15	10	84
860 Geographic Information System Maintenance	RD	5	98	80	10	-	193
TOTAL SYSTEM MAINTENANCE		81	151	122	42	272	668
TOTAL DIRECT		676	1,135	454	681	508	3,454
960 Information Technology	JU	12	-	-	-	205	217
990 Direct Operations / Maintenance	JU	-	-	-	-	-	-
991 Support Services Labor	JU	232	15	6	9	598	860
999 Indirect Operations/Maintenance	JU	-	-	-	-	-	-
TOTAL INDIRECT/OVERHEAD		244	15	6	9	803	1,077
TOTAL LABOR		920	1,150	460	690	1,311	4,531

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
CUTS MADE IN BUDGET BALANCING MEETING
MAY 25, 2004**

SALARY/FRINGE

Decrease raises 2% to 0%	(22,000)
Total Decrease in Salary/Fringe expense	(22,000)

INDIRECT OPERATIONS AND MAINTENANCE

Professional Services	(1,324)
Dues	(1,000)
Postage	(1,000)
Telephone	(500)
Legal	(15,000)
Total Decrease in Indirect Expenses	(18,824)

DIRECT OPERATIONS AND MAINTENANCE

626, Population Estimate and Development	(3,000)
653, Outreach Program Development	(35,500)
656, Studies Coordination System Development	(10,000)
661, Communities in Motion	(37,500)
685, Transportation Improvement Program	(5,000)
701, General Membership Services	(30,000)
707, Educational Services	(13,500)
801, Transportation Staff Development	(5,000)
836, Model Maintenance	(7,500)
842, Congestion Management System Maintenance	(5,000)
990, Legal/Lobbying	(35,000)
990, Equipment	(5,000)
990, Professional Services	(25,000)
Total Decrease in Direct Expenses	(217,000)
Total Decrease in Expenses from first draft	(257,824)

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