

**EXECUTIVE COMMITTEE MEETING  
JULY 15, 2008 2:00-3:30 PM  
COMPASS CONFERENCE ROOM**

**\*\*AGENDA\*\***

**I. AGENDA ADDITIONS/CHANGES**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**III. CONSENT AGENDA**

Page 2 \* A. *Approve June 17, 2008, Executive Committee Meeting Minutes  
A copy of the draft June 17, 2008, Executive Committee meeting  
minutes is attached.*

**IV. ACTION ITEMS**

Page 5 \* A. *Establish August 18, 2008, COMPASS Board Agenda  
Staff proposed agenda items for the regularly scheduled August  
2008 Board meeting are attached.*

**V. INFORMATION/DISCUSSION ITEMS**

A. *Review Proposed 2009 Legislative Strategy  
Ken Burgess will present the proposed legislative strategy and  
protocols for the 2009 session. Executive Committee direction  
will be sought regarding presentation to the COMPASS Board of  
Directors on July 21, 2008.*

B. *Consider Blueprint for Good Growth Request  
Representatives of Ada County local governments have  
requested COMPASS provide administrative support for  
Blueprint for Good Growth under the COMPASS umbrella. Staff  
advises that the request be forwarded to the COMPASS Board of  
Directors at the July 21, 2008 meeting with a "do pass"  
recommendation.*

C. *Consider Multi-Year Board and Agency Governance Structure  
Evaluation  
Chairman Franden will discuss with committee members the  
opportunity and need for an evaluation of the board and agency  
governance structure. An in-depth evaluation and  
implementation of recommendations will necessitate  
membership commitment transcending the tenure of several  
chairpersons.*

**VI. OTHER**

**VII. ADJOURNMENT**

**\*Enclosures** *Agenda is subject to change.*

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800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

## EXECUTIVE COMMITTEE MEETING

JUNE 17, 2008

## COMPASS CONFERENCE ROOM

**\*\*MINUTES\*\***

- ATTENDEES:** Dave Bieter, Mayor, City of Boise, *Vice Chair (via telephone)*  
 Tammy de Weerd, Mayor, City of Meridian  
 John Franden, Commissioner, Ada County Highway District,  
*Chair*  
 Garret Nancolas, Mayor, City of Caldwell, *Chair Elect*  
 Matt Stoll, Executive Director, Community Planning  
 Association, Ex officio  
 Fred Tilman, Commissioner, Ada County
- MEMBERS ABSENT:** Tom Dale, Mayor, City of Nampa  
 David Ferdinand, Commissioner, Canyon County,  
*Secretary/Treasurer*  
 Nate Mitchell, Mayor, City of Star  
 Vicki Thurber, Mayor, City of Middleton
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
 Ken Burgess, Veritas Advisors  
 Kelli Fairless, Valley Regional Transit  
 Terri Schorzman, Community Planning Association  
 Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER:**

Chair John Franden called the meeting to order at 2:10 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll announced COMPASS received an Honorable Mention for *Communities in Motion: Regional Long-Range Transportation Plan 2030* from the 2008 Planning Excellence Awards Program of the Federal Highway Administration and Federal Transit Administration (co-sponsored by the American Planning Association) for outstanding planning achievement. COMPASS was one of several agencies acknowledged from over 80 nominations. The award is given every other year.

**CONSENT AGENDA****A. Approve May 20, 2008 Executive Committee Meeting Minutes**

After discussion, *Tammy de Weerd moved and Fred Tilman seconded approval of the May 20, 2008, meeting minutes with a notation that Garret Nancolas was not at the meeting because he was in Washington D.C. representing COMPASS at the Boise Metro Chamber of Commerce Leadership Visit. Motion passed unanimously.*

## ***ACTION ITEMS***

### ***A. Establish July 21, 2008, COMPASS Board Agenda***

Matt Stoll presented staff proposed Agenda Items 1 – 16 for the July 21, 2008, COMPASS Board meeting. He requested delaying Agenda Item 12 until August 2008 to allow for review and comments by the Regional Technical Advisory Committee; and to change Agenda Item 5 to a special Item under Information/Discussion for a presentation from Ken Burgess on the 2009 legislative strategy and to invite Idaho Transportation Department Director Pam Lowe, Idaho Transportation Board Chairman Darrel Manning, and Idaho Transportation Department Deputy Director Scott Stokes, so that they can hear the COMPASS Board's view point. Also, adding an Agenda Item 16 B. as a place holder for a presentation from Clete Edmunson, Special Assistant to Governor Otter, if he is available, to discuss the Governor's Transportation Funding Conferences. If Mr. Edmunson is not available for the July Board meeting, Matt will look at either the July 2008 Executive Committee meeting or the August 2008 Board meeting for a presentation.

After discussion, ***Garret Nancolas moved and Tammy de Weerd seconded approval of the July 21, 2008, COMPASS Board meeting Agenda Items 1-16 as presented with changes to Agenda Items 5 and 12, and the addition of Item 16 B. Motion passed unanimously.***

## ***INFORMATION/DISCUSSION ITEMS***

### ***A. Status Report – 2008 Transportation Conference***

Matt Stoll discussed holding a 2008 Transportation Conference on November 13, 2008. This is part of the engagement agreement between COMPASS and Veritas Advisors to hold an annual transportation conference.

Terri Schorzman said the conference will be at the Jordan Ballroom, and Boise State, as a partner in the effort, will underwrite the cost of the room. She reviewed draft discussion topics:

- Financing/funding issues
- Public/private partnership
- Transportation/land use
- Emerging national political trends
- Local leaders' forum on "Where are we now, where do we want to go?"
- Review of local area plans
- Outside speaker presentations

The targeted audience will be elected officials, planners, developers, the real estate community and the public. The conference will be open to local elected officials and legislators across the state.

Ken Burgess stated this fits in with the overall COMPASS strategy and will demonstrate COMPASS is engaged in bringing people from all over the state together to talk about the issues.

### ***B. Status Report – BSU Graduate Assistantship Opportunity***

Matt Stoll stated in association with Boise State University's effort to launch a new Master of Community and Regional Planning program, COMPASS has a opportunity to fund a Graduate Assistant over a two year period to do research work. Through the research, programs will be devised that will be implemented by Valley Regional Transit and other COMPASS member agencies. COMPASS has funds set aside from a Job Access Reverse Commute (JARC) New Freedom Funds grant that Valley Regional Transit received for one year. COMPASS has funds to cover the majority of the two years. Staff will continue to look at securing the remaining amount. This assistantship fits into the grant in terms of capacity development both at the University, but also in the development of potential

staff for COMPASS and member agencies. Boise State University will provide match at 100% of the grant over the two years at \$13,200 per year. With concurrence by the Executive Committee, staff will program this effort into the FY2009 Unified Work Program and Budget.

After discussion, ***Chair Franden asked for any objection to staff moving forward with the Graduate Research Assistantship. Hearing none, Chair Franden so ordered.***

***OTHER***

Ken Burgess recapped today's preview meeting for industry, community and business leaders of the Governor's Transportation Funding Conferences. Ken stated the governor's staff and the legislature have said that they want and need to partner with local governments to sell the message to the public that there is a transportation funding problem in Idaho and what can be done about it. Meetings with the governor's staff will take place soon to get the talking points/messages to locals elected officials so they can start relaying the message to the public. Public open houses have been scheduled around the state in July 2008.

Matt said the key for success in moving the legislature on local option or any other revenue enhancement in the 2009 legislative session is going to be getting the citizens engaged, and the local elected officials have an incredible ability to motivate citizens on particular projects.

After discussion, ***staff was directed to develop a recommended strategy for the 2009 legislative session for review by the Executive Committee at its July 15, 2008 meeting and present for discussion to the full Board at its July 21, 2008, and for consideration of approval at its August 18, 2008 meeting.***

***ADJOURNMENT***

***Tammy de Weerd moved and Fred Tilman seconded adjournment at 3:37 p.m. Motion passed unanimously.***

***Dated this 15th day of July 2008.***

***APPROVED:***

***BY: \_\_\_\_\_  
John Franden, Chair  
Community Planning Association***

***ATTEST:***

***BY: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association***

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**EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA**

**ITEM IV-A**

<b>ID #</b>	<b>Title/Description</b>	<b>Mandatory<sup>1</sup></b>	<b>Policy Implications/Requirements</b>	<b>Agenda Type<sup>2</sup></b>	<b>Time</b>	<b>Presenter</b>	<b>Proposed Agenda</b>	<b>RTAC Agenda</b>	<b>Program No.</b>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Information/ Discussion	20	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
<b>CURRENT AGENDA ITEMS</b>									
12.	Approve Recommendations for Amendments to the Access Management Toolkit	No	Staff will provide recommendations for amendments to the Toolkit.	Consent Agenda	N/A	N/A	August	June	655

<sup>1</sup> No, Yes, N/A (Not Applicable)

<sup>2</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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13.	Adopt Resolution Approving FY2009 Unified Planning Work Program and Budget (UPWP) – Final	Yes	Staff will present resolution to adopt the FY2009 UPWP-Final.	Consent Agenda	N/A	N/A	August	N/A	601
14.	Adopt Resolution Approving the Final FY2009-2013 Transportation Improvement Program and Associated Air Quality Conformity Demonstration	Yes	Staff will present the Final FY2009-2103 Transportation Improvement Program for approval.	Action	10	Toni Tisdale Mary Ann Waldinger	August	July	685
15.	Approve 2009 Legislative Strategy	No	Staff will seek approval of the 2009 Legislative Strategy	Action	20	Matt Stoll Ken Burgess	August	N/A	701
16.	Review Transportation Financial Data Report	Yes	Staff will present the revenue and expenditure trend report, which is required under <i>Communities in Motion</i> .	Information/ Discussion	20	Charles Trainor	August	July	692
<b>UPCOMING AGENDA ITEMS</b>									
17.	<i>Tentative COMPASS Board Retreat</i>	<i>No</i>	<i>COMPASS Board Retreat Location to be determined</i>	<i>Special Item</i>	<i>Noon to 5:00</i>	<i>N/A</i>	<i>September</i>	<i>N/A</i>	<i>N/A</i>
18.	Recommend Traffic Impact Study Best Practices	No	Staff will seek a recommendation regarding best practices for Traffic Impact Studies	Action	20	Charles Trainor	September or October	August	701
19.	Approve Annual Performance Monitoring Report	No	Staff will facilitate a Board Workshop on the Communities in Motion Performance Monitoring Report.	Workshop	40	Carl Miller	October	August	620
20.	Approve Mirroring Changes to the FY2009-2013 Transportation Improvement Program	Yes	Staff will present the final changes to the Transportation Improvement Program necessary to mirror the Statewide program.	Action or Consent	15	Toni Tisdale	October	September	685
21.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	October	September	764
22.	Overview of Studies Coordination	No	Staff will present information about the studies coordination process and website.	Information	15	Toni Tisdale	October	August	856

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23.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	November	September	647
24.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	November	September	647
25.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
26.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
27.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding	No	Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
28.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
29.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
30.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
31.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
32.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
33.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685
34.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel	Information/ Discussion	10	Mary Ann Waldinger	TBD	N/A	836

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			model.						
35.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
36.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
37.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
38.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757
39.	Review Recommendations of US 20/26 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for US 20/26	Information/ Discussion	15	Don Matson	TBD	TBD	611
40.	Approve recommendations of US 20/26 Access Management Plan	No	Staff will present Access Management Plan for US 20/26, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
41.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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