



EXECUTIVE COMMITTEE MEETING AUGUST 18, 2009 2:00-3:30 PM COMPASS CONFERENCE ROOM

** AGENDA **

I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. **Approve July 21, 2009, Executive Committee Meeting Minutes**

A copy of the draft July 21, 2009, Executive Committee meeting minutes is attached.

IV. ACTION ITEMS

Page 5 * A. **Establish September 21, 2009, COMPASS Board Agenda**

Staff proposed agenda items for the regularly scheduled September 21, 2009, Board meeting are attached.

V. INFORMATION/DISCUSSION ITEMS

A. **Status Report – AMPO and NARC Board of Directors**

Staff will review Board member interest in possible positions on the AMPO and NARC Board of Directors per Executive Committee direction.

B. **Status Report – Grant Opportunities**

Staff will review grants and funding opportunities being pursued for upcoming fiscal years.

C. **Status Report – Corridor Studies**

Staff will review the status of the U.S. 20/26 and S.H. 44 Corridor Studies.

D. **Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]**

Committee members will begin the Executive Director's annual review process. Any actions taken on the personnel matter will be taken in open session following the Executive Session.

VI. OTHER

VII. ADJOURNMENT

*Enclosures **Agenda is subject to change.**

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**EXECUTIVE COMMITTEE MEETING
JULY 21, 2009
COMPASS CONFERENCE ROOM**

**** MINUTES ****



- ATTENDEES:** Dave Bieter, Mayor, City of Boise, **Chair Elect (via telephone)**
Tom Dale, Mayor, City of Nampa
David Ferdinand, Commissioner, Canyon County, **Vice-Chair**
Carol McKee, Commissioner, Ada County Highway District, **Secretary/Treasurer**
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Charlie Rountree, Councilman, for Tammy de Weerd, Mayor, City of Meridian
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Vicki Thurber, Mayor, City of Middleton
Fred Tilman, Commissioner, Ada County
- MEMBERS ABSENT:** Phil Bandy, Mayor, City of Eagle
- OTHERS PRESENT:** Brian Ballard, Hawley Troxell
Nancy Brecks, Community Planning Association
Kelli Fairless, Valley Regional Transit
Sally Goodell, Ada County Highway District
Rick Goodson, Hawley Troxell
Ramona Johns, Hawley Troxell
Amy Luft, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Nancolas called the meeting to order at 2:00 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

SPECIAL ITEM

A. Receive White Paper on Annexation

Brian Ballard, of Hawley Troxell, recapped a White Paper on annexation prepared at the request of Mayor Nate Mitchell and the COMPASS Executive Committee.

After discussion, **staff was directed to include the White Paper in the August 2009 Board packet under the Executive Director's Report.**

CONSENT AGENDA

A. Approve June 16, 2009, Executive Committee Meeting Minutes

B. Approve July 6, 2009, Special Executive Committee Meeting Minutes

Fred Tilman moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish August 17, 2009, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-23 for the August 17, 2009, COMPASS Board meeting. Matt noted that Item 17 will be moved to the September 2009 Board meeting agenda, Item 18 will be moved to the Consent Agenda, and requested to add:

- Item 23 a, Adopt Resolution Amending the FY2009-2013 Transportation Improvement Program, under Action Items;
- Item 23 b, Approve Revised Title VI Plan, under Action Items; and
- Item 23 c, Approve Board Direction on the COMPASS/VRT Merger, under Consent Agenda Items.

Staff was directed to present Sherry Huber's request for a projected building costs analysis to the COMPASS Finance Committee in August 2009 for review, and then forward to the COMPASS Executive Committee and the ACHD Commission.

After discussion, **Tom Dale moved and David Ferdinand seconded approval of Agenda Items 1-16 and 18-23c as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report – Project Delivery Deadlines

Toni Tisdale reviewed ITD's new project delivery deadlines and discussed whether COMPASS wanted to adopt a similar approach.

After discussion, **Matt Stoll recommended that the Regional Technical Advisory Committee review the new project delivery deadlines and come back with a recommendation to the Executive Committee on whether COMPASS should adopt a similar approach.**

Hearing no objection, Chair Nancolas so ordered.

OTHER

Chair Nancolas announced that he and Mayor Dale will be performing at a fundraising concert on October 2, 2009, at O'Connor Field House in Caldwell to raise money for the senior transportation programs in the communities. Also, the Caldwell Night Rodeo is the week of August 17, 2009.

Commissioner Ferdinand announced the Canyon County Fair starts Thursday, July 23, 2009.

ADJOURNMENT

Tom Dale moved and Fred Tilman seconded adjournment at 3:05 pm. Motion passed unanimously.

Dated this 18th day of August 2009.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Charles Trainor will provide a monthly report on the status of	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
			the study.						
11.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661
12.	Status Report – 2010 Census Preparation	No	Carl Miller will provide a report on the status of the COMPASS preparations for the 2010 Census.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	620
13.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
14.	Status Report – Reauthorization /Appropriations	No	Ken Burgess will provide a report on the status of Reauthorization/Appropriations	Special Item	N/A	N/A	As Appropriate	NA	685
15.	Status Report – Stimulus Funds	No	Toni Tisdale will provide a report on the status of Stimulus funds	Special Items	N/A	N/A	As Appropriate	N/A	685
CURRENT AGENDA ITEMS									
16.	Approve the Draft FY2010-2014 Transportation Improvement Program Project List for Public Involvement	Yes	Staff requests approval to release the Draft FY2010-2014 Transportation Improvement Program for public review and input.	Action	10	Toni Tisdale	September	August	685
17.	Adopt COMPASS Development Review Protocol	No	Staff requests adoption of the COMPASS Development Review protocol to standardize how development applications will be reviewed by COMPASS staff.	Action	15	Carl Miller	September	May	705
18.	Approve Outline of Prioritization Process for Regional Transportation Improvement Program	No	Staff requests approval of an outline of a new prioritization process so member agencies are aware of the focus for federal funding for the application process.	Action	15	Toni Tisdale	September	August	685

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
19.	Approve Resolution XX-2009 Amending the FY2009-2013 Regional Transportation Improvement Program	Yes	This item may be necessary depending on the outcome of the End of Year program.	Action	10	Toni Tisdale	September	N/A	685
20.	Review Priority Corridor recommendations from the Treasure Valley High Capacity Transit Study	No	Staff/consultant will present alignment and modal options within the Priority Corridor between Ada and Canyon Counties.	Information/ Discussion	20	Charles Trainor	September	August	631
21.	Review Information for Public Meeting on <i>Communities in Motion</i> Update	Yes	Staff will review draft information for the October public open house on CIM update.	Information/ Discussion	30	Charles Trainor	September	August	661
22.	Review Western Canyon County Economic Development Scenarios	No	Staff will review the study, including scenarios and possible impacts to infrastructure.	Information/ Discussion	10	Don Matson/Amy Twileger (Sage)	September	August	767
UPCOMING AGENDA ITEMS									
23.	Canceled: October Board Meeting						October		
24.	TENTATIVE: Pre-Meeting Workshop (12 – 1:30; lunch served) Transit Corridor Development workshop	No	Representatives with success and experience in the Bellevue-Redmond (WA) corridor project will facilitate a workshop on transit corridors.	Special Item	60	Invited speaker (Amy Luft/Kelli Fairless/Don Matson)	November	N/A	701
25.	Adopt Resolution XX-2009 Approving the FY2010-2014 Transportation Improvement Program and Air Quality Conformity	Yes	Staff requests adoption of Resolution XX-2009 approving the FY2010-2014 TIP and air quality conformity.	Action	10	Toni Tisdale	November	October	685

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
26.	Approve Priority Corridor recommendations from the Treasure Valley High Capacity Transit Study	No	Staff/consultant will present and seek approval of alignment and modal options within the Priority Corridor between Ada and Canyon Counties.	Action	20	Charles Trainor	November	October	631
27.	Review updated Public Involvement Policy	Yes	Staff will present of updated Public Involvement Policy.	Information/ Discussion	10	Amy Luft	November	August (PPC)	653
28.	Consider Recommended Transportation System for <i>Communities in Motion</i>	Yes	Staff will present the proposed transportation system for CIM.	Information/ Discussion	30	Charles Trainor	November	October	661
29.	Status Report - Mobility Management Strategies	No	Staff will present update of mobility management projects.	Information/ Discussion	10	Liisa Itkonen	November	September	671/672
30.	Holiday Luncheon	No	COMPASS/VRT Holiday Luncheon 12:00-1:30 pm Nampa Civic Center.	Special Item	90	N/A	December	N/A	
31.	Present Leadership in Motion Awards	No	Recognize member agencies, businesses, and individuals for leadership in supporting <i>Communities in Motion</i> goals.	Part of Luncheon	15	TBD Coordinated by Amy Luft	December	N/A	653
32.	Adopt updated Public Involvement Policy	Yes	Staff will present and seek adoption of updated Public Involvement Policy.	Consent Agenda		Amy Luft	December	August (PPC)	653
33.	Establish 2010 COMPASS Board and Executive Committee Meeting Dates and Location and Provide 30 Day Notice of January 25, 2010 Annual COMPASS Board Meeting	Yes	Per COMPASS Bylaws	Action	10	Matt Stoll	December	N/A	
34.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	December	DAC November	647
35.	Approve Recommended Transportation System for Inclusion into <i>Communities in Motion</i>	Yes	Staff will present and seek approval of the proposed transportation system for CIM.	Action	30	Charles Trainor	December	November	661

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
36.	Review Recommendations of SH 44 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for SH 44.	Information/Discussion	15	Don Matson	January 2010	CPC Nov/Dec	611
37.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study (Environmental Assessment, etc.).	Information/Discussion	15	Don Matson	January 2010	CPC Nov/Dec	611
38.	Approve recommendations of SH 44 Access Management Plan	No	Staff will seek approval of Access Management Plan for SH 44.	Consent Agenda	N/A	Don Matson	February 2010	N/A	611
39.	Accept Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek acceptance of documents (Environmental Assessment, etc.) prepared for FHWA.	Consent Agenda	N/A	Don Matson	February 2010	N/A	611
40.	Review Findings and Recommendations of SH 44 Corridor Preservation Study Draft Environmental Impact Statement (DEIS) and other documents	No	Staff will present findings and recommendations from study.	Information/Discussion	15	Don Matson	March 2010	CPC Jan/Feb 2010	610
41.	Receive update on Findings and Recommendations of SH 44 Corridor Preservation Study Environmental Impact Statement (EIS) and other documents	No	Staff will present an update of findings and recommendations in EIS, other documents.	Information/Discussion	5	Don Matson	May 2010	CPC April 2010	610
42.	Accept Recommendations of SH 44 Corridor Preservation Study	No	Staff will present and seek acceptance of EIS and other study documents prepared for FHWA.	Consent Agenda	N/A	Don Matson	June 2010	N/A	610
43.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
44.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
45.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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