

Community Planning Association

of Southwest Idaho

COMMUNITY PLANNING ASSOCIATION
EXECUTIVE COMMITTEE MEETING
September 1, 2004 – 3:30 pm
800 S. Industry Way, Suite 100, Meridian, Idaho

****AGENDA****

- * **A. Approve July 20, 2004, July 28, 2004, August 2, 2004 and August 23, 2004, Executive Committee Meeting Minutes**
Copies of the draft minutes are attached.

- B. Consider Changing September 20, 2004, Board Meeting Date**
A number of Board members and key staff will not be present at the scheduled September 20, 2004 meeting. The Chair recommends rescheduling the September 2004 Board meeting to September 27, 2004.

- * **C. Establish September 2004 COMPASS Board Meeting Agenda**
Staff's proposed agenda items for the scheduled September meeting are attached.

- * **D. Adopt Resolution 10-2004 Approving Revision 4 of the FY2004 Unified Planning Work Program and Budget**
Staff will review the proposed revisions to the work program and budget. The Executive Committee is empowered to approve minor amendments per Article VI, Section 2 C (6) of the Bylaws. The Board was notified of this potential action in the August 2004 Board packet.

- E. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]**
There are one and perhaps two personnel issues to be addressed. Any action on either will be taken in open session following the Executive Session.

- * **F. Establish Steering Committee for *Communities in Motion***
*The Steering Committee will have up to fifteen members and will provide guidance in key policy areas for *Communities in Motion*. The Executive Committee is requested to recommend the nine members of the Executive Committee as the representatives on the Steering Committee. The remaining members will be from the Partnering Counties and the Idaho Transportation Board.*

- * **G. Consider Air Quality Board Request for COMPASS Staff Participation**
Staff received a request from the Air Quality Board to participate in a public education initiative on emissions testing. Staff will provide a recommendation on the request and seek direction from the Executive Committee.

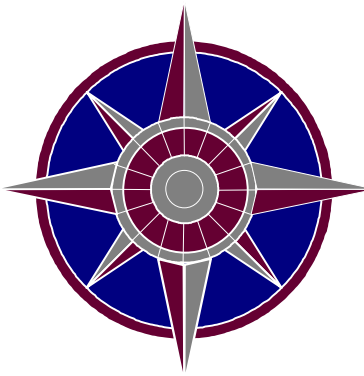
- H. Update on B20 Biodiesel Project Peer Review Process**
Staff will provide an update on the peer review process and other efforts for the study.

- I. Consider Next Steps Regarding the Regional Transportation Task Force Report**
Staff requests direction from the Executive Committee on the next steps in considering the Regional Transportation Task Force Report.

- J. Other**

* **Enclosure**

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Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
July 20, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES: David Bieter, Mayor, City of Boise
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**

ABSENT MEMBERS: Matt Beebe Commissioner, Canyon County
Bob Flowers, Mayor, City of Parma, **Chair-Elect**

OTHERS: Nancy Brecks, Community Planning Association

CALL TO ORDER

Vice -Chair Tammy de Weerd called the meeting to order at 9:20 a.m.

A. Executive Session: Personnel Matter [Idaho Code 67-2345(b)]

Garret Nancolas moved and Tom Dale seconded to adjourn into Executive Session at 9:25 a.m.

Vice-Chair de Weerd called role. The following Executive Committee members were present and voted in the affirmative to adjourn into Executive Session: David Bieter, Tom Dale, Tammy de Weerd, Bob Flowers, John Franden, Garret Nancolas and Judy Peavey-Derr (via telephone). There were no nay votes.

The Executive Committee adjourned back into regular session at 11:45 a.m.

Adjournment

John Franden moved and Tom Dale seconded to adjourn at 11:46 a.m. Motion passed unanimously.

Dated this 1st Day of September 2004.

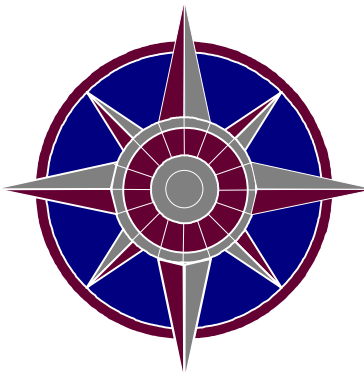
APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Interim Executive Director
Community Planning Association**

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Community Planning Association

of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
July 28, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES:

David Bieter, Mayor, City of Boise
Clair Bowman, Executive Director, Community Planning Association
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
David Ferdinand, Commissioner, for Matt Beebe, Commissioner, Canyon County
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Paul Raymond for Tom Dale, Mayor, City of Nampa,
Secretary/Treasurer

ABSENT MEMBERS:

Bob Flowers, Mayor, City of Parma, **Chair-Elect**
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**

OTHERS:

Nancy Brecks, Community Planning Association
Kathleen Marie Lacey, City of Boise
Katey Levihn, Ada County Highway District
Patricia Nilsson, Community Planning Association
Hal Simmons, City of Boise
Matt Stoll, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Jay Witt, Community Planning Association

CALL TO ORDER

Acting Chair Nancy Merrill called the meeting to order at 1:50 p.m.

A. Approve June 2, 2004, Executive Committee Meeting Minutes

John Franden moved and David Bieter seconded approval of the June 2, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.

B. Establish August 16, 2004, COMPASS Board Agenda

Clair Bowman reviewed staff suggested Agenda Items 1- 24. He said staff recommends changing Item 17 from an Action item to an Executive Director Report item.

After discussion, **David Bieter moved and John Franden seconded to adopt Agenda Items 1-16 and 18-24 as presented and change Item 17 to an Executive Director Report item. Motion passed unanimously.**

(Acting Chair Nancy Merrill turned the meeting over to Vice-Chair Tammy de Weerd at 2:00 p.m.)

C. Review Final Report: Assessment of COMPASS' Project/Contract Management Capabilities

Matt Stoll reviewed the Executive Summary of Fred Kitchener's assessment report on COMPASS' project/contract management capabilities.

D. Update on the B20 Biodiesel Study and Preliminary Results

Jay Witt provided an update on the preliminary results of the B20 Biodiesel Study. He stated that the draft report is currently in technical review.

E. Executive Session –Personnel Matter [Idaho Code 67-2345(b)]

Chair de Weerd stated there is no longer a need for an Executive Session and asked for any objection to moving to Item F. Hearing none, Chair de Weerd so ordered.

F. Interim Corridor Preservation Ordinance

Patricia Nilsson stated the SH 44 (State Street) and US 20/26 (Chinden) Corridor Studies are slated to start soon, but both studies will take at least a year to complete. Proposed developments could affect potential solutions. Patricia discussed an interim corridor preservation ordinance communities could adopt to protect such options.

Adjournment

David Bieter moved and Nancy Merrill seconded to adjourn at 2:55 p.m. Motion passed unanimously.

Dated this 1st Day of September 2004.

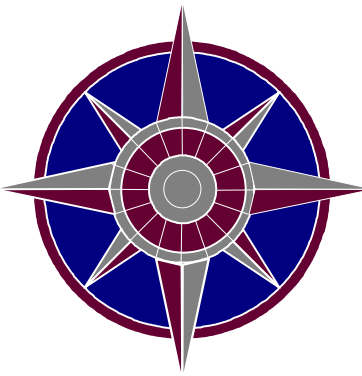
APPROVED:

By: _____
Judy Peavey-Derr, Chair
Community Planning Association

ATTEST:

By: _____
Matthew J. Stoll, Interim Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
August 2, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES: David Bieter, Mayor, City of Boise
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**

ABSENT MEMBERS: Matt Beebe, Commissioner, Canyon County
Bob Flowers, Mayor, City of Parma, **Chair-Elect**

OTHERS: Nancy Brecks, Community Planning Association

CALL TO ORDER

Chair Judy Peavey-Derr called the meeting to order at 3:05 p.m.

A. Executive Session: Personnel Matter [Idaho Code 67-2345(b)]

Nancy Merrill moved and Garret Nancolas seconded to adjourn into Executive Session at 3:10 p.m.

Chair Judy Peavey-Derr called role. The following Executive Committee members were present and voted in the affirmative to adjourn into Executive Session: Dave Bieter, Tom Dale, John Franden, Nancy Merrill, Garret Nancolas and Judy Peavey-Derr. There were no nay votes.

The Executive Committee adjourned back into regular session at 5:55 p.m.

Adjournment

John Franden moved and Tom Dale seconded to adjourn at 6:00 p.m. Motion passed unanimously.

Dated this 1st Day of September 2004.

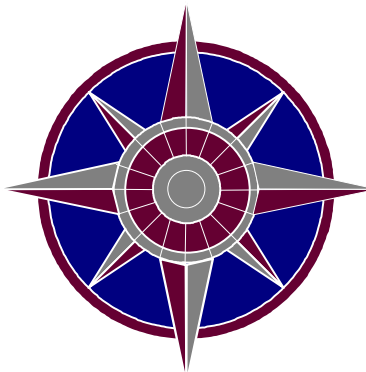
APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Interim Executive Director
Community Planning Association**

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Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
August 23, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES: Matt Beebe Commissioner, Canyon County
David Bieter, Mayor, City of Boise
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Susan Eastlake, Commissioner, for John Franden, Commissioner,
Ada County Highway District
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**

OTHERS: Nancy Brecks, Community Planning Association

CALL TO ORDER

Chair Judy Peavey-Derr called the meeting to order at 1:45 p.m.

A. Executive Session: Personnel Matter [Idaho Code 67-2345(b)]

Tammy de Weerd moved and Matt Beebe seconded to adjourn into Executive Session at 1:47 p.m.

Chair Judy Peavey-Derr called role. The following Executive Committee members were present and voted in the affirmative to adjourn into Executive Session: Matt Beebe, David Bieter, Tom Dale, Tammy de Weerd, Susan Eastlake for John Franden, Bob Flowers, Nancy Merrill, Garret Nancolas and Judy Peavey-Derr. There were no nay votes.

The Executive Committee adjourned back into regular session at 3:40 p.m.

Garret Nancolas moved and Bob Flowers seconded that the recommendation from the Search Committee to the Executive Committee was to bring the name forward of Matt Stoll to be appointed as the Executive Director upon that position being available. With a

probation period of 18 months, with interviews at 90 day intervals for the first six months, and then at least every six months there after during the probationary period. Motion passed with one nay vote from Susan Eastlake. David Bieter was absent for the vote.

Adjournment

Nancy Merrill moved and Tom Dale seconded to adjourn at 3:45 p.m. Motion passed unanimously.

Dated this 1st Day of September 2004.

APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Interim Executive Director
Community Planning Association**

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM C

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate
4.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly
5.	Status Report – Finance Committee Update	No	Susan Eastlake, Finance Committee Chair, will provide an oral Status Report.	Information/ Discussion	10	Susan Eastlake	Monthly
6.	Status Report – Corridor Studies	No	Patricia Nilsson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly
7.	Status Report – <i>Destination 2030 Limited Plan Update</i>	No	Toni Tisdale will provide a monthly report on the status of the <i>Destination 2030 Limited Plan Update</i> .	Ex. Dir. Report	N/A	N/A	Monthly
8.	Status Report – Current Air Quality Issues	No	Jay Witt will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly
9.	Status Report – Current Transportation Project Information	No	Linda Ritter will provide a monthly report of current transportation facility usage and projects.	Ex. Dir. Report	N/A	N/A	Monthly
10.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly
CURRENT MONTH AGENDA ITEMS							
11.	Executive Session – Personnel Matter [Idaho Code 67-2345(b)]	No	There are one and perhaps two personnel issues to be addressed. Any action on either will be taken in open session following the Executive Session.	Action		Judy Peavey-Derr	September
12.	Confirm Appointment of Executive Director based on Recommendation of the Executive Committee	No	Judy Peavey-Derr will present the Executive Committee's recommendation for Board confirmation.	Action	20	Judy Peavey-Derr	September
13.	Adopt the Finance Committee Bylaws and Modify the COMPASS Bylaws to Name the Finance Committee as a Standing Committee of the COMPASS Board	Yes	Notice of the intent to change the COMPASS Bylaws was given in the July and August 2004 Board meeting packet.	Consent Agenda	10	Susan Eastlake	September

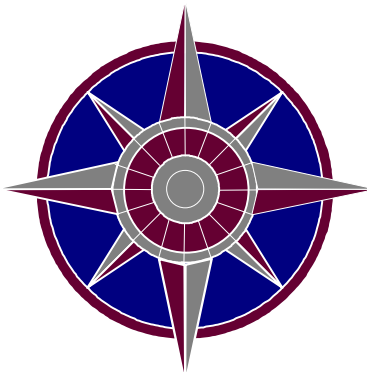
¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
14.	Endorse Preliminary Plan Amendments and Associated Consultant Reports for <i>Destination 2030 Limited Plan Update</i>	Yes	The draft plan will be ready for review including the consultant's environmental, cultural, and financial reports. Upon endorsement, the plan will go through the public involvement process. The Regional Advisory Committee has endorsed these draft chapters and associated consultant reports. These documents will be posted on the website for review.	Action	20	Toni Tisdale	September
15.	Confirm <i>Communities in Motion</i> Steering Committee	No	The Steering Committee will have up to fifteen members and will provide guidance in key policy areas for <i>Communities in Motion</i> . The Board is requested to approve the nine members of the Executive Committee as the representatives on the Steering Committee. The remaining members will be from the Partnering Counties and the Idaho Transportation Board.	Action	10	Charles Trainor	September
16.	Confirm Executive Committee Adoption of Resolution 10-2004 to Approving Revision 4 of the FY2004 Unified Planning Work Program and Budget	Yes	Executive Committee adopted Resolution 10-2004 approving Revision 4 of the FY2004 Unified Planning Work Program and Budget. The Executive Committee is empowered to approve minor amendments per Article VI, Section 2 C (6) of the Bylaws. The Board was notified of this potential action in the August 2004 Board packet. Staff will review the work program and budget adjustments and request Board confirmation.	Action	15	Matt Stoll	September
17.	Discussion of Planned Community Review Policy	No	Ada County ordinance requires a determination if Planned Communities are consistent with the current Long Range Transportation Plan. A COMPASS policy does not currently exist.	Information/ Discussion	10	Charles Trainor	September
18.	Information Regarding On-site Visitation to the Sacramento Area Council of Governments	No	This item is staff follow-up to a Board suggestion that it would be beneficial to have a group of COMPASS Board members visit another MPO.	Information/ Discussion	5	Charles Trainor	September
UPCOMING AGENDA ITEMS							
19.	Approve Mirroring of the FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs with the Statewide Transportation Improvement Program	Yes	This is an every-year process required by federal transportation planning rules. All changes are identified in the attached memorandum in red-line format.	Action	10	Matt Stoll	October

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
20.	Approve Planned Community Review Policy	No	Staff will seek Board adoption of a policy regarding planned community reviews.	Action	10	Charles Trainor	October
21.	Adopt the Congestion Management System Plan	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas.	Action	20	Jay Witt	October
22.	Establish Legislative Oversight Committee for Up Coming Session	No		Action	10	Matt Stoll	October
23.	Update on the Interagency Consultation Committee	No	Jay Witt will provide an overview of the "Who, What and Why" regarding the Interagency Consultation Committee.	Information/ Discussion	15	Jay Witt	October
24.	Status Report – <i>Communities in Motion</i>	No		Information/ Discussion	20	Charles Trainor	October
25.	Status Report - Three Cities River Crossing	No	Ada County Highway District staff will provide an update on the status of the Three Cities River Crossing project.	Information/ Discussion	15	Sally Goodell	October
26.	Review Eligible Uses of Surface Transportation Program Funds	No		Information/ Discussion	20	Matt Stoll	October
27.	Approve Resolution Adopting Revision 1 to the FY2005 Unified Planning Work Program and Budget	Yes		Action	10	Matt Stoll	November
28.	Overview of the <i>Downtown Boise Mobility Study</i>	No	The draft report for the <i>Downtown Boise Mobility Study</i> will be ready for review. Final adoption by sponsoring agencies is expected in January.	Information/ Discussion	20	Kelli Fairless	November
29.	Update on the <i>Destination 2030 Limited Plan Update</i>	No	The <i>Destination 2030 Limited Plan Update</i> should be in a final draft format in November including public comment. Final approval of the plan is expected in December.	Ex. Dir. Report	N/A	N/A	November
30.	Approve the <i>Destination 2030 Limited Plan Update</i>	Yes	Final approval of the <i>Destination 2030 Limited Plan Update</i> including the functional classification map.	Action	15	Toni Tisdale	December

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
31.	Establish an Updated COMPASS Board Policy for Transportation Related Air Quality Efforts	No	This item was deferred from the May 17, 2004, Board meeting.	Action	30	Matt Stoll	TBD
32.	Adopt Revised Memorandum of Understanding Governing the Urban Balancing Committee	No	The addition of two new Metropolitan Planning Organizations in Idaho and a Transportation Management Area designation for the Boise Urbanized Area necessitates this revision.	Action	10	Matt Stoll	TBD
33.	Update on the Rail Corridor Feasibility Study	No	Kelli Fairless will provide an update on the Rail Corridor Feasibility Study.	Information/ Discussion	5	Kelli Fairless	TBD
34.	Presentation on Historical Expenditures of Surface Transportation Program – Enhancement Funds over Five Years Across the State	No		Ex. Dir. Report	N/A	N/A	TBD



Community Planning Association

of Southwest Idaho

MEMORANDUM

TO: COMPASS Executive Committee

FROM: Matthew J. Stoll, Interim Executive Director

DATE: August 25, 2004

RE: Adopt Resolution 10-2004 Approving Revision 4 of the FY2004 Unified Planning Work Program and Budget

Action Requested:

Adopt Resolution 10-2004 approving Revision 4 of the FY2004 Unified Planning Work Program and Budget.

Background:

Federal metropolitan planning rules require a metropolitan planning organization to produce and maintain a Unified Planning Work Program and Budget.

Modification is needed to accommodate changes in staff activities, revenues and expenses, transportation projects, etc. In general, modifications are accomplished by means of a Board resolution, original copies of which are then distributed to appropriate funding agencies.

The Finance Committee reviewed and accepted Revision 4; modifications 1-5, with the understanding that an additional modification, adding dollars to the Middleton Road Extension Alternatives, could occur during the End of the Year Sweep.

Status:

COMPASS staff is requesting the Executive Committee approve the FY2004 Unified Planning Work Program and Budget-Revision 4 in order to obligate these dollars through the Idaho Transportation Department prior to fiscal year-end. This revision will also be presented to the full Board at the September 27th meeting. The six modifications are proposed for the FY2004 Unified Planning Work Program and Budget-Revision 4 and summarized in the table below.

Changes proposed in Revision 4 are as follows:

#	Revenue Adjustment	\$ Change	Expense Adjustment	\$ Change
1	Add \$324,300 Federal dollars to Task 262-“ACHD-Three Cities River Crossing” to pass-through to ACHD per the June 24, 2004 Transportation Management Area Balancing Committee meeting.	\$324,300.	Add related expense for pass-through to the Ada County Highway District.	\$324,300.
2		\$0.	<p>Reallocate workdays and related salary dollars from 651-“Air Quality Planning” and 685-“Transportation Improvement Program” to 601-“Transportation Support”, 640-“Transportation Liaison” and 642-“Congestion Management System” to help cover anticipated expense overruns at year-end.</p> <p>651 (34) workdays (\$ 14,700) 685 (48) workdays (\$ 26,500)</p> <p>601 +58 workdays \$ 29,230 640 +19 workdays \$ 9,370 642 + 5 workdays \$ 2,600</p>	
3			<p>Reallocate workdays by job classification (Director, Principal, and Operations) to reflect the actual level of staff working within these two tasks as follows:</p> <p>640-“Transportation Liaison” Director +31 workdays Principal -28 workdays Operations - 3 workdays</p> <p>710-“Development Monitoring” Director -31 workdays Principal +28 workdays Operations + 3 workdays</p> <p>The net effect to workdays and salary dollars is zero.</p>	<p>\$ 9,600.</p> <p>(\$ 9,600)</p>

4			Reallocate dollars to cover cost overrun for Task 990-“Operations”- Legal/Lobbying from Professional Services expense as follows: Legal/Lobbying: 990-“Operations” Professional Services: 642-“Congestion Management” 720-“Data Resources/Forecasting” 990-“Operations”	\$ 36,000. (\$15,000) (\$ 3,000) (\$18,000)
5			Transfer dollars to Task 671-“Public Transportation Support” to cover the cost of a Professional Services Agreement for development of a white paper on public transportation. Transfer dollars from unexpended Travel/Education expenses as follows: Professional Services: 671-“Public Transportation Support” Travel/Education: 720-“Data Resources/Forecasting” 760-“Geographic Information Systems” 990-“Operations”	\$ 5,500. (\$ 1,500) (\$ 2,000) (\$ 2,000)
6	Add \$112,000 to Task 612-“Middleton Road Extension Alternatives” as approved at the August 20, 2004 Idaho Transportation Department Board meeting as part of the End of the Year Sweep process. Federal Dollars (STP-U Key #9134) Match-City of Nampa	\$103,800 \$ 8,200 \$ 436,300	Add related expenses to Task 612-“Middleton Road Extension Alternatives” Professional Services Other (State Forces-for review)	\$107,000 \$ 5,000 \$ 436,300

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2004 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2004 Rev-3	FY2004 Rev-4
GENERAL MEMBERSHIP		
Ada County	153,552	153,552
Ada County Highway District	99,809	99,809
Association of Canyon County Highway Districts	16,333	16,333
Boise City	90,128	90,128
Caldwell City	14,129	14,129
Canyon County	70,000	70,000
Eagle City	6,506	6,506
Garden City	5,331	5,331
Kuna City	3,979	3,979
Meridian City	19,541	19,541
Middleton City	1,659	1,659
Nampa City	29,084	29,084
Parma City	832	832
Star City	1,032	1,032
Refund FY03 Membership Contributions-Ada	(6,476)	(6,476)
Refund FY03 Membership Contributions-Canyon	(497)	(497)
Subtotal	504,942	504,942
SPECIAL MEMBERSHIP		
Boise State University	3,650	3,650
Capital City Development Corporation	3,650	3,650
Greater Boise Auditorium District	1,825	1,825
Idaho Transportation Department	3,650	3,650
Independent School District of Boise City	3,650	3,650
Joint School District #2	3,650	3,650
ValleyRide	3,650	3,650
Subtotal	23,725	23,725
GRANT AND SPECIAL		
Bureau of Reclamation, Drainage Planning	11,261	11,261
CMAQ - Biodiesel project Key #8858	185,320	185,320
FHWA/FTA - CPG/Ada	559,408	559,408
FHWA/FTA - CPG/Canyon	196,754	196,754
FTA Section 5307 Ada (04)	105,000	105,000
FTA Section 5307 Canyon (04)	45,000	45,000
FTA Section 5307 Ada (03)	30,000	30,000
FTA Section 5307 Canyon (03)	170,000	170,000
STP Urban - Key #8136, FY02 Ada carry-over	52,352	52,352
STP Urban - Key #8137, FY02 Ada carry-over	207,839	207,839
STP TMA - Key #8138, FY04 Ada	244,622	244,622
STP Urban - Key #9206, FY04 Canyon	61,156	61,156
STP-State - Key #7826, FY04, Ada	246,059	246,059
ITD-local match for STP-State Key #7826, Ada	19,491	19,491
STP-State - Key #7826, FY04, Canyon	277,470	277,470
ITD-local match for STP-State Key #7826, Canyon	21,980	21,980
STP State - Key #7827, FY04, Ada	214,647	214,647
ITD-local match for STP-State Key #7827, Ada	17,003	17,003
STP State - Key #7827, FY04, Canyon	308,882	308,882
ITD-local match for STP-State Key #7827, Canyon	24,468	24,468
STP Urban-Key #9134, FY04 Canyon	251,645	355,445
City of Nampa-local match for STP-U Key #9134	14,680	22,880
Subtotal	3,265,037	3,377,037
OTHER		
ITD-Communities in Motion	500,000	500,000
Carry-over (local funds for match)	16,240	16,240
Data Dissemination	19,000	19,000
Interest Income	7,000	7,000
Ortho Photos, Ada County	75,000	75,000
Mapping and Miscellaneous	7,500	7,500
Subtotal	624,740	624,740
COMPASS REVENUE	4,418,444	4,530,444

PASS THROUGH	FY2004 Rev-3	FY2004 Rev-4
STP Urban - Key #7702, FY01	36,368	36,368
STP Urban - Key #8136, FY02	184,816	184,816
STP Urban - Key #8136, FY02	145,556	145,556
STP Urban - Key #8137, FY03	32,910	32,910
STP Urban - Key #8137, FY03	13,900	13,900
STP Urban - Key #8821, FY02	926,600	1,250,900
STP Urban - Key #9134, FY03	105,630	105,630
STP-Urban - Key #9134, FY03	138,990	138,990
PASS THROUGH REVENUE	1,584,770	1,909,070

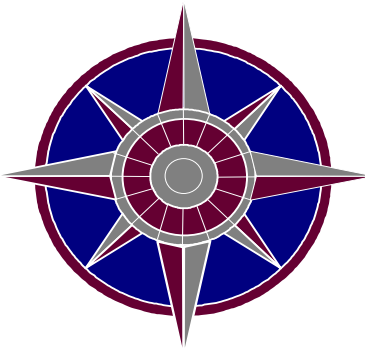
TOTAL REVENUE	6,003,214	6,439,514
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EXPENSE	FY2004 Rev-3	FY2004 Rev-4
SALARY, FRINGE & CONTINGENCY		
Salary	932,000	932,000
Fringe	355,700	355,700
Salary Contingency (Overtime and Bonus)	8,200	8,200
Sick Time Trade	10,000	10,000
Subtotal	1,305,900	1,305,900
INDIRECT OPERATIONS & MAINTENANCE		
COMPASS	275,500	275,500
DIRECT OPERATIONS & MAINTENANCE		
Planning & Administrative:		
Professional Service Agreements		
601, Transportation Support	26,100	26,100
610, SH 44 Corridor Preservation	500,080	500,080
611, SH 20/26 Corridor Preservation	495,660	495,660
612, Middleton Road Extension Alternatives	169,630	276,630
636, Regional Transportation Modeling	18,000	18,000
637, Peak Hour Model	200,000	200,000
642, Congestion Management System	20,000	5,000
655, Biodiesel Study	127,000	127,000
661, Communities in Motion	802,978	802,978
662, Destination 2030-Limited Plan Update	30,100	30,100
671, Public Transportation Support	-	5,500
720, Data Resources and Forecasting	4,500	1,500
760, Automated Geographic Information Systems	500	500
761, Ada County Orthophotography	75,000	75,000
780, Drainage Planning	9,561	9,561
990, Operations	35,000	17,000
Legal / Lobbying	35,000	71,000
Equipment / Software	55,000	55,000
Travel/Education	19,500	14,000
Printing / Postage	3,500	3,500
Public Involvement	82,000	82,000
Meeting Support	5,500	5,500
Other	5,900	10,900
Retirement	35,000	35,000
Subtotal	2,755,509	2,867,509
COMPASS EXPENSE	4,336,909	4,448,909

COMPASS SUMMARY WITHOUT PASS THROUGH		
TOTAL REVENUE	4,418,444	4,530,444
TOTAL EXPENSES	4,336,909	4,448,909
Reserve-Air Quality Event-public transportation	15,000	15,000
CHANGE IN FUND BALANCE	66,535	66,535

PASS THROUGH	FY2004 Rev-3	FY2004 Rev-4
ValleyRide-Rail Corridor Study	36,368	36,368
Ada County Highway District-Corridor Studies	184,816	184,816
Ada County Highway District-Three Cities River Crossing	145,556	145,556
City of Caldwell-GIS start up	32,910	32,910
Idaho Department of Water Resources-Biodiesel Fuel	13,900	13,900
Ada County Highway District-Three Cities River Crossing	926,600	1,250,900
Caldwell portion of Canyon County Orthophotos	105,630	105,630
Downtown Caldwell Circulation Study	138,990	138,990
PASS THROUGH EXPENSE	1,584,770	1,909,070

TOTAL EXPENSE	5,921,679	6,357,979
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Community Planning Association of Southwest Idaho

RESOLUTION NO. 10-2004

PROVIDING FOR THE ADOPTION OF REVISION 4 OF THE FY2004 UNIFIED PLANNING WORK PROGRAM AND BUDGET OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

WHEREAS, the FY2004 Unified Planning Work Program and Budget – Revision 3 was reviewed and adopted by the Community Planning Association of Southwest Idaho Board under Resolution 03-2004, dated April 19, 2004; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to include planning projects funded under the Surface Transportation Program; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to periodically update revenue and expense assumptions in the Unified Planning Work Program and Budget; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget when significant changes occur as part of timely reviews; and

WHEREAS, the attached memorandum dated August 25, 2004, summarizes the adjustments to the FY2004 Unified Planning Work Program and Budget - Revision 4 and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Executive Committee adopts Revision 4 of the FY2004 Unified Planning Work Program and Budget.

BE IT FURTHER RESOLVED, that the Chair and Interim Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

DATED this 1st day of September 2004.

APPROVED:

By:

Judy Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By:

Matthew J. Stoll, Interim Executive Director
Community Planning Association



Community Planning Association

of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Executive Committee
FROM: Charles Trainor, Director of Planning
DATE: August 26, 2004
RE: Establish Steering Committee for *Communities in Motion*

Action Requested:

Endorse concept of using the Executive Committee as part of the Steering Committee for *Communities in Motion*.

Background:

As noted in the August 19, 2004, Board meeting, the regional long-range transportation plan, *Communities in Motion*, is now in progress following the execution of an agreement with Kittelson & Associates. One of the management approaches for the project is the establishment of a Steering Committee. The agreement states that, "The Steering Committee will comprise Ada/Canyon representatives drawn from the COMPASS Board and one or more representatives of the Partnering Counties." The Steering Committee will meet up to seven times during the course of the project and provide guidance on key areas, including initial visioning, evaluative criteria, scenario evaluations/selections, and others.

The size of the Committee should be no greater than 15, including up to four representatives from the Partnering Counties plus an Idaho Transportation Board member. Since there are nine Executive Committee members, the addition of the five other members would bring the Steering Committee to 14 members.

Status:

This concept was discussed with the Project Coordinating Team on August 17, who saw merit in using an existing group of elected officials to fulfill the functions of the Steering Committee. Since several members of the Executive Committee also have participated in the formation of the Ada Guide Plan, the overlap can help provide consistency between the two projects.

I request the Executive Committee consider whether this is an appropriate function. If it concurs, the recommendation should go before the COMPASS Board for approval on September 20. If the Executive Committee does not want to take on this function, I will seek Board nominations of 9-10 members to constitute the Steering Committee on September 20.

Since all Executive Committee meetings are open to the public and to other Board members, the Steering Committee would also be a public meeting.

pc: File 661.03-5 Communities in Motion - Steering Committee

CT: T:\600transup\661rtp\2030\steering-committee\exec-comm-mmo-aug242004.doc



AIR QUALITY BOARD

1755 Westgate Dr., Suite 120 • Boise, Idaho 83704-7175
Telephone (208) 377-9191 • Fax (208) 377-4473

August 17, 2004

Matt Stoll
Interim Director
Community Planning Association
800 S. Industry Way
Meridian Idaho 83642

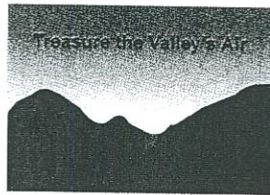
Dr. Mr. Stoll:

The Air Quality Board has started a public relations campaign to educate the Treasure Valley public about the need for, and benefits of, emissions testing of vehicles. One part of this campaign is an outreach effort aimed at taking the message to local Chambers of Commerce groups. We are hoping to have a panel of presenters including myself, a representative from DEQ and a representative from your organization. Such a panel would bring the expertise and creditability necessary to convince these community leaders to support our efforts to reduce pollution in our air.

I have attached a tentative schedule of the meetings we have planned and I am formally requesting your organization's assistance.

Sincerely,

Dennis D. Turner
Executive Director



Air Quality Initiatives Public Speaking Events

<u>Audience</u>	<u>Date & Time</u>	<u>Location</u>	<u>Guidelines</u>
Gem County Chamber of Commerce (contact: Linda Jackson/365-3485)	September 24 th Noon	Pizza Factory/Emmett 102 W. 5 th Street Corner of 5 th & Washington	20-30 minutes long Contact by Mid-August with names of speakers
Boise Chamber of Commerce (contact: Ray Stark/472-5225)	End of Sept/Early Oct Special meeting before chamber members		Ray wanted to wait till after Sept 14 th meeting of Legislative Interim Committee on Air Quality (Rep. Langhorst part of this) to make our presentation very timely Will reconnect in Sept.
Kuna Chamber (contact Julia Ziegler/922-9254)	October 21 st 11:30	Possibly Library (catered in lunch) or at rotating restaurants	Lunch at 11:30 – Meeting at noon No real time frame on presentation – 15- 25 minutes
Meridian Chamber of Commerce (contact: Teri Sackman/888-2817)	November 2 nd Noon – 1pm	Valley Shepherd Church of the Nazarene in downtown Meridian, corner of Main & Pine	Can start setup at 11:35 Luncheon runs 12-1 Last half for speakers 25-30 minutes for presentation. Chamber can provide tv/vcr or overhead projector Email by Oct 15 names of speakers
Eagle Chamber of Commerce (contact: Teri Bath/939-4222)	December		Don't think space is left Message left 8/3 for Teri
Nampa Chamber of Commerce (contact: Georgia/466-4641)	Oct?/Nov?		Exec Director Georgia is out until Sept 1 st . Chamber interested in presentation