

**EXECUTIVE COMMITTEE MEETING
NOVEMBER 18, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. *Approve October 21, 2008, Executive Committee Meeting Minutes
A copy of the draft October 21, 2008, Executive Committee meeting minutes is attached.*

IV. ACTION ITEMS

Page 5 * A. *Establish December 15, 2008, COMPASS Board Agenda Staff proposed agenda items for the regularly scheduled December 15, 2008, Board meeting are attached.*

B. *Recommend Proposed FY2010 Appropriations Projects Ken Burgess will seek Executive Committee support for a list of projects to seek federal funding through the FY2010 federal appropriations process.*

C. *Approve Process for Soliciting and Recommending Board Officers and Executive Committee Members at Annual Meeting Matt Stoll will recommend a proposed process for identifying and recommending new Board Officers and Executive Committee members at the January 2009 COMPASS Board meeting.*

V. INFORMATION/DISCUSSION ITEMS

Page 10 * A. *Review 2008 Executive Committee Meeting Dates and Times*

B. *Review Making Connections Conference*

C. *Executive Session – Personnel Matter [Idaho Code 67-2345 (b)] Committee members will discuss potential performance goals to be used for the Executive Director’s annual review for next year.*

VI. OTHER

VII. ADJOURNMENT

**Enclosures Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING
OCTOBER 21, 2008
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Dave Bieter, Mayor, City of Boise, *Vice Chair*
 Tom Dale, Mayor, City of Nampa
 Tammy de Weerd, Mayor, City of Meridian
 David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
 John Franden, Commissioner, Ada County Highway District,
Chair
 Nate Mitchell, Mayor, City of Star
 Garret Nancolas, Mayor, City of Caldwell, *Chair Elect*
 Matt Stoll, Executive Director, Community Planning
 Association, Ex officio
 Rick Yzaguirre, Commissioner, for Fred Tilman,
 Commissioner, Ada County

MEMBERS ABSENT: Vicki Thurber, Mayor, City of Middleton

OTHERS PRESENT: Nancy Brecks, Community Planning Association
 Ken Burgess, Veritas Advisors
 Kelli Fairless, Valley Regional Transit
 Toni Tisdale, Community Planning Association
 Charles Trainor, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Franden called the meeting to order at 2:05 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll stated he would be on vacation October 22 – 30, 2008.

CONSENT AGENDA

A. Approve September 16, 2008, Executive Committee Meeting Minutes

Tom Dale moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish November 17, 2008, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-16 for the November 17, 2008, COMPASS Board meeting and requested latitude to adjust the Agenda as necessary with appropriate notification to the Executive Committee of any changes.

Garret Nancolas moved and Tammy de Weerd seconded approval of the October 20, 2008, COMPASS Board meeting Agenda Items 1-16 as presented and granted Matt Stoll the authority to adjust the Agenda as necessary.

B. Approve Priorities for Upcoming Urban Balancing Committee Meeting

Toni Tisdale reviewed proposed priorities identified by the cities of Nampa, Caldwell, and Middleton for Surface Transportation Program-Urban funds.

Matt noted that this type of request would typically go to Board, but this action is on a short time frame, and the Executive Committee has the authority to act on this type of request. Staff will notify the full Board of any action taken by the Executive Committee

David Ferdinand moved and Tom Dale seconded approval of the proposed priorities as presented and directed staff to notify the Board of the action at the November 17, 2008, Board meeting. Motion passed unanimously.

INFORMATION/DISCUSSION

A. Executive Session – Personnel Matter [Idaho Code 67-2345(b)]

David Ferdinand moved and Garret Nancolas seconded to adjourn into Executive Session pursuant to Idaho Code 67-2345 (b) at 2:25 pm.

Matt Stoll called role. The following Executive Committee members were present and voted in the affirmative to move into Executive Session: Dave Bieter, Tom Dale, Tammy de Weerd, David Ferdinand, John Franden, Nate Mitchell, and Rick Yzaguirre. There were no nay votes.

Off record at 2:26 pm.

Tom Dale moved and David Ferdinand seconded to move back into regular session at 3:10 pm. While in Executive Session the Committee discussed personnel matters pursuant to Idaho Code 67-2345 (b). Motion passed unanimously.

B. Review Draft Position Statements for 2009 Legislative Session

Ken Burgess reviewed draft 2009 legislative position statements and associated sideboards. Not necessarily in priority order:

1. Transportation Revenue
2. Local Option Tax Authority Legislation
3. Fourth year funding approval of GARVEE bonding program
4. State Tax Anticipation Revenue (STAR) Financing
5. Transportation Access Plan Legislation
6. Air Quality Improvement

After discussion, *David Ferdinand moved and Tom Dale seconded approval to submit the draft 2009 Legislative Position Statements and associated sideboards to the full Board at the November 17, 2008, Board meeting. Motion passed unanimously.*

ADJOURNMENT

Tom Dale moved and David Ferdinand seconded adjournment at 3:45 pm. Motion passed unanimously.

Dated this 18th day of November 2008.

APPROVED:

*BY: _____
John Franden, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
CURRENT AGENDA ITEMS									
12.	Holiday Luncheon @ Noon	No	Celebration of holiday season between COMPASS Board, VRT Board, Treasure Valley Partnership and associated staff.	Luncheon	90	N/A	December	N/A	N/A

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Establish 2009 COMPASS Board and Executive Committee Meeting Dates and Locations	Yes	Required notification per joint powers agreement and bylaws.	Consent or Action	5	Matt Stoll	December	N/A	N/A
14.	Provide 30 Day Notice of January 26, 2009 Annual COMPASS Board Meeting and Location	Yes	Required notification per joint powers agreement and bylaws.	Consent or Action	5	Matt Stoll	December	N/A	N/A
15.	Approve Federal FY2010 Annual Appropriations Priorities	Yes	Staff will present recommended priority projects for pursuit through the federal FY2010 annual appropriations process.	Action	20	Ken Burgess	December	N/A	760
16.	Adopt Resolution Approving FY2009 Unified Planning Work Program and Budget (UPWP) – Revision 1	Yes	Staff will present resolution to adopt the FY2009 UPWP-Revision 1.	Action	15	Matt Stoll	December	N/A	601
17.	Adopt Resolution XX-2009 Amending the Regional Transportation Improvement Program	Yes	Staff expects changes to the Transportation Improvement Program through November Balancing.	Action	10	Toni Tisdale	December	November	685
18.	Approve Access Management Plan for US 20/26, recommendations from Corridor Preservation Committee	No	Staff will present the CPC recommendation and the draft Access Management Plan for US 20/26.	Consent or Action	10	Don Matson	December	N/A	611
19.	Review Mobility Management Strategies	No	Staff will present the draft Mobility Management Strategies	Information/ Discussion	20	Liisa Itkonen	December	N/A	671
20.	Status Report – GARVEE Program	No	ITD will review the statewide GARVEE program with the COMPASS Board.	Information/ Discussion	30	ITD Staff	December	N/A	685

UPCOMING AGENDA ITEMS

21.	Confirm and Elect New Board Members	Yes	As required by COMPASS bylaws, the Board is required to annually confirm the ascension of new Board Officers as Chair, Chair-Elect, and Vice-Chair. A new Secretary-Treasurer is subsequently nominated from the floor.	Action	10	John Franden	January	N/A	N/A
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22.	Confirm Executive Committee Representatives for Cities under 25,000 in Population	Yes	As required by the COMPASS bylaws, the Board is required to confirm Executive Committee representatives for cities under 25,000 in population.	Action	5	New Chair	January	N/A	N/A
23.	Confirm Non-elected Board Members and Alternates	Yes	As required by the COMPASS bylaws, the Board is required to confirm non-elected Board members and alternates.	Action	5	New Chair	January	N/A	N/A
24.	Confirm Standing Committee Memberships	Yes	As required by the COMPASS bylaws, the Board is required to review and approve all Standing Committee memberships.	Action	5	New Chair	January	N/A	N/A
25.	Review New Projects and Prioritization for FY2010-2014 Transportation Improvement Program	No	Staff will present new project applications and prioritization.	Information	15	Toni Tisdale	January	December	685
26.	Review Prioritization Process for Transportation Improvement Program	No	The Regional Technical Advisory Committee recommends major revisions to the prioritization process. Staff requests review and guidance from the COMPASS Board.	Information / Discussion	10	Toni Tisdale	January	November	685
27.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	January	November	647
28.	Approve New Projects and Prioritization for FY2010-2014 Transportation Improvement Program	Yes	Staff requests approval of new projects and their rankings for the FY2010-2014 TIP.	Action	10	Toni Tisdale	February	January	685
29.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	February	January	671
30.	Review the Draft FY2010-2014 Transportation Improvement Program Project List	No	Staff will present the project list for the FY2010-2014 TIP.	Information	15	Toni Tisdale	May	April	685
31.	Approve 2009 Population Estimates	Yes	Staff requests approval of official 2009 Population Estimates.	Action	20	Carl Miller	February	January	620
32.	Approve Release of the FY2010-2014 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the draft project list for the FY2010-2014 TIP for public involvement.	Action	10	Toni Tisdale	June	May	685
33.	Adopt Resolution XX-2009 Approving the FY2010-2014 Transportation Improvement Program and Air Quality Conformity	Yes	Staff requests adoption of Resolution XX-2009 approving the FY2010-2014 TIP and air quality conformity.	Action	10	Toni Tisdale	August	July	685

<i>ID #</i>	<i>Title/Description</i>	<i>Mandatory</i> ¹	<i>Policy Implications/Requirements</i>	<i>Agenda Type</i> ²	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
34.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
35.	Accept 2009 Annual Performance Monitoring Report	No	Staff will present and request acceptance of the Communities in Motion Performance Monitoring Report.	Action	20	Carl Miller	September	August	620
36.	Discuss Possible COMPASS/VRT Merger Analysis	No	Staff will present an analysis of a possible COMPASS/VRT merger.	Information/ Discussion	30	Matt Stoll/ Kelli Fairless	TBD	N/A	N/A
37.	Approve Mirroring Changes to the FY2010-2014 Transportation Improvement Program	Yes	Staff requests approval of the mirroring changes to the FY2010-2014 TIP.	Action or Consent	10	Toni Tisdale	October	September	685
38.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
39.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
40.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding	No	Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
41.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
42.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
43.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
44.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610

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45.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
46.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685
47.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/ Discussion	10	Mary Ann Waldinger	TBD	N/A	836
48.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/ Discussion	15	TBD	TBD	TBD	655
49.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	611
50.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/ Discussion	15	Don Matson	TBD	TBD	610
51.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/ Discussion	20	Charles Trainor	TBD	TBD	757
52.	Review Recommendations of SH 44 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for SH 44	Information/ Discussion	15	Don Matson	TBD	TBD	611
53.	Approve recommendations of SH 44 Access Management Plan	No	Staff will present Access Management Plan for SH 44, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
54.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/ Discussion	15	Charles Trainor	TBD	TBD	701

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2009 COMPASS MEETING DATES/TIMES/LOCATIONS**BOARD of DIRECTORS**

Board of Directors' meetings are scheduled on the third Monday of each month unless the third Monday is a holiday, then they move to the fourth Monday. Meetings rotate between Ada and Canyon counties.

***January 26, 2009 @ 1:30 pm
Meridian City Hall***

***February 23, 2009 @ 1:30 pm
Meridian City Hall***

***March 16, 2009 @ 1:30 pm
Meridian City Hall***

***April 20, 2009 @ 1:30 pm
Meridian City Hall***

***May 18, 2009 - 12:00-5:00 pm
COMPASS Board Retreat
Location to be determined***

***June 15, 2009 @ 1:30 pm
Meridian City Hall***

***July 20, 2009 @ 1:30 pm
Meridian City Hall***

***August 17, 2009 @ 1:30 pm
Meridian City Hall***

***September 21, 2009 @ 1:30 pm
Meridian City Hall***

***October 19, 2009 @ 1:30 pm
Meridian City Hall***

***November 16, 2009 @ 1:30 pm
Meridian City Hall***

***December 21, 2009
Holiday Luncheon 12:00 pm
Board Meeting 1:30 pm
Nampa Civic Center***

EXECUTIVE COMMITTEE

Executive Committee meetings are scheduled at COMPASS on the third Tuesday of each month.

***January 20, 2009 @ 2:00 pm
COMPASS Conference Room***

***February 17, 2009 @ 2:00 pm
COMPASS Conference Room***

***March 17, 2009 @ 2:00 pm
COMPASS Conference Room***

***April 21, 2009 @ 2:00 pm
COMPASS Conference Room***

***May 19, 2009 @ 2:00 pm
COMPASS Conference Room***

***June 16, 2009 @ 2:00 pm
COMPASS Conference Room***

***July 21, 2009 @ 2:00 pm
COMPASS Conference Room***

***August 18, 2009 @ 2:00 pm
COMPASS Conference Room***

***September 15, 2009 @ 2:00 pm
COMPASS Conference Room***

***October 20, 2009 @ 2:00 p.m.
COMPASS Conference Room***

***November 17, 2009 @ 2:00 pm
COMPASS Conference Room***

***December 15, 2009 @ 2:00 pm
COMPASS Conference Room***



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