

**EXECUTIVE COMMITTEE MEETING
DECEMBER 16, 2008 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

****AGENDA****



I. AGENDA ADDITIONS/CHANGES

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

- Page 2 * A. *Approve November 18, 2008, Executive Committee Meeting Minutes*
A copy of the draft November 18, 2008, Executive Committee meeting minutes is attached.

IV. ACTION ITEMS

- Page 5 * A. *Establish January 26, 2009, COMPASS Board Agenda*
Staff proposed agenda items for the COMPASS Board annual meeting scheduled January 26, 2009, are attached.
- B. *Recommend Board Officer Slate for Annual Meeting*
Matt Stoll will review nominations for the COMPASS Board Secretary/Treasurer position to be approved at the January 2009 COMPASS Board meeting.
- C. *Approve Standard Date and Time for Weekly Meeting during 2009 Idaho Legislative Session*
Staff recommends scheduling the weekly meeting to guide consultant and staff during the legislative session on Friday's at 9 AM. Conference call arrangements are recommended to be permissible.
- D. *Approve Legislative Reception Date*
Staff recommends scheduling COMPASS' annual legislative session on February 19, 2009.

V. INFORMATION/DISCUSSION ITEMS

- A. *Review Staff Interpretation of August 19, 2002, Board Action*
Staff will present its interpretation of Board action regarding federal funding and municipalities not complying with existing air quality state implementation plans.
- B. *Consider Membership Services Request from the City of Star*
Mayor Mitchell has requested and offered funding for COMPASS to hire an outside consultant to evaluate the impact of annexation upon land values and transportation corridor preservation.

VI. OTHER

VII. ADJOURNMENT

**Enclosures Agenda is subject to change.*

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**EXECUTIVE COMMITTEE MEETING
NOVEMBER 18, 2008
COMPASS CONFERENCE ROOM**

****MINUTES****

ATTENDEES: Dave Bieter, Mayor, City of Boise, *Vice Chair (via telephone)*
Tom Dale, Mayor, City of Nampa
David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
John Franden, Commissioner, Ada County Highway District,
Chair
Garret Nancolas, Mayor, City of Caldwell, *Chair Elect*
Matt Stoll, Executive Director, Community Planning
Association, Ex officio
Vicki Thurber, Mayor, City of Middleton

MEMBERS ABSENT: Tammy de Weerd, Mayor, City of Meridian
Nate Mitchell, Mayor, City of Star
Fred Tilman, Commissioner, Ada County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Kelli Fairless, Valley Regional Transit
Amy Luft, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Franden called the meeting to order at 2:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve October 21, 2008, Executive Committee Meeting Minutes

Tom Dale moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish December 15, 2008, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-20 for the December 15, 2008, COMPASS Board meeting and requested latitude to adjust the Agenda as necessary with appropriate notification to the Executive Committee of any changes.

Matt noted that the COMPASS Board Holiday Luncheon will start at 12:00 pm and will be co-hosted by Valley Regional Transit and the Treasure Valley Partnership. Matt suggested that next year Sage Community Resources be invited to be a co-host as well.

After discussion, ***Garret Nancolas moved and Tom Dale seconded approval of the December 15, 2008, COMPASS Board meeting Agenda Items 1-20 as presented, with Items 13, 14, 18 presented as Action Items. Matt Stoll has the latitude to amend the Agenda as necessary. Motion passed unanimously.***

B. Recommend Proposed FY2010 Appropriations Projects

Ken Burgess presented recommended 2010 Appropriations project requests.

- I-84 Exit 29 (Franklin Road) Local System Improvements
- Treasure Valley, Idaho Transit Facilities
- Treasure Valley High Capacity Alternative Analysis

Matt stated as part of the application for the Treasure Valley High Capacity Alternative Analysis request, a dedicated local match of \$400,000 will need to be identified. Matt noted that Senator Crapo's office encouraged COMPASS to include this project in the request.

Matt said that staff will be coming to the Board in February or March 2009 regarding changes to the overall reauthorization process at the national level.

After discussion, ***Garret Nancolas moved and David Ferdinand seconded approval of the proposed FY2010 Appropriations Projects in priority list as presented, and COMPASS members will provide the local match for the Treasure Valley High Capacity Alternative Analysis. Motion passed unanimously.***

C. Approve Process for Soliciting and Recommending Board Officers and Executive Committee Members at Annual Meeting

Matt Stoll stated there has been a challenge in the past in soliciting Board members to fill the secretary/treasurer position and the small cities representatives on the Executive Committee.

After discussion, ***David Ferdinand moved and Tom Dale seconded that Matt Stoll email the full Board allowing a two week window for them to submit nominations, self nominations are acceptable, of an Ada County member not with the City of Boise for the Secretary/Treasurer position for 2009. Motion passed unanimously.***

INFORMATION/DISCUSSION

A. Review 2009 Executive Committee Meeting Dates and Times

The Committee agreed that the 2009 Executive Committee meetings will be on the third Tuesday of each month at 2:00 p.m. at COMPASS.

B. Review Making Connections Conference

Amy Luft recapped the November 13, 2008, Transportation Conference: Making Connections co-sponsored by COMPASS and BSU. It was well attended with 307 people preregistered. Feedback from the attendees was very positive.

Matt noted it is his intention to make this an annual event. He will explore sponsorship opportunities with the Idaho Transportation Department, ACHD, the highway districts in Canyon County and the cities.

C. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]

After discussion, it was agreed that an Executive Session was not needed.

ADJOURNMENT

Tom Dale moved and David Ferdinand seconded adjournment at 3:15 pm. Motion passed unanimously.

Dated this 16th day of December 2008.

APPROVED:

*BY: _____
John Franden, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

<i>Item #</i>	<i>Title/Description</i>	<i>Mandatory¹</i>	<i>Policy Implications/Requirements</i>	<i>Agenda Type²</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report – Treasure Valley High Capacity Transit Study	No	Staff will provide a monthly report on the status of the study.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	631
11.	Receive Administrative Modifications to the Transportation Improvement Programs	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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<i>CURRENT AGENDA ITEMS</i>									
12.	Confirm and Elect New Board Officers	Yes	As required by COMPASS bylaws, the Board is required to annually confirm the ascension of new Board Officers as Chair, Chair-Elect, and Vice-Chair. A slate of officers including a new Secretary-Treasurer will be recommended by the Executive Committee. Nominations can also be made from the floor.	Action	10	John Franden	January	N/A	N/A
13.	Confirm Executive Committee Representatives for Cities under 25,000 in Population	Yes	As required by the COMPASS bylaws, the Board is required to confirm Executive Committee representatives for cities under 25,000 in population.	Action	5	New Chair	January	N/A	N/A
14.	Confirm Non-elected Board Members and Alternates	Yes	As required by the COMPASS bylaws, the Board is required to confirm non-elected Board members and alternates.	Action	5	New Chair	January	N/A	N/A
15.	Confirm Standing Committee Memberships	Yes	As required by the COMPASS bylaws, the Board is required to review and approve all Standing Committee memberships.	Action	5	New Chair	January	N/A	N/A
16.	Approve Resolution XX-2009 Amending the FY2009-2013 Regional Transportation Improvement Program	Yes	Staff requests approval of amendments to the Regional Transportation Improvement Program, as approved through the TMA Balancing Committee.	Action	10	Toni Tisdale	January	December	685
17.	Accept Community Preference Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	January	November	647
18.	Review New Projects and Prioritization for FY2010-2014 Transportation Improvement Program	No	Staff will present new project applications and prioritization.	Information	15	Toni Tisdale	January	December	685

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19.	Review Prioritization Process for Transportation Improvement Program	No	The Regional Technical Advisory Committee recommends major revisions to the prioritization process. Staff requests review and guidance from the COMPASS Board.	Information / Discussion	20	Toni Tisdale	January	November	685
20.	Review Recommended 2035 Population Forecasts for Communities in Motion Update	Yes	Staff will review recommended population forecasts.	Information/ Discussion	20	Carl Miller	January	N/A	620
UPCOMING AGENDA ITEMS									
21.	Approve 2035 Population Forecasts for Communities in Motion Update	Yes	Staff will seek Board approval of the population forecasts.	Action	10	Carl Miller	February	N/A	620
22.	Approve New Projects and Prioritization for FY2010-2014 Transportation Improvement Program	Yes	Staff requests approval of new projects and their rankings for the FY2010-2014 TIP.	Action	10	Toni Tisdale	February	January	685
23.	Accept <i>Communities in Motion</i> Implementation Guidebook	No	Staff will seek Board acceptance of the guidebook.	Action	20	Carl Miller	February	January	671
24.	Approve 2009 Population Estimates	Yes	Staff requests approval of official 2009 Population Estimates.	Action	20	Carl Miller	February	January	620
25.	Approve Functional Classification Amendments	Yes	Staff requests approval of amendments to the Functional Classification system.	Consent or Action	10	Toni Tisdale	February	January	685
26.	Review the Draft FY2010-2014 Transportation Improvement Program Project List	No	Staff will present the project list for the FY2010-2014 TIP.	Information	15	Toni Tisdale	May	April	685
27.	Approve Release of the FY2010-2014 Transportation Improvement Program for Public Involvement	Yes	Staff requests approval to release the draft project list for the FY2010-2014 TIP for public involvement.	Action	10	Toni Tisdale	June	May	685
28.	Adopt Resolution XX-2009 Approving the FY2010-2014 Transportation Improvement Program and Air Quality Conformity	Yes	Staff requests adoption of Resolution XX-2009 approving the FY2010-2014 TIP and air quality conformity.	Action	10	Toni Tisdale	August	July	685
29.	Accept Land Use Allocation Report	No	Staff will seek Board acceptance of the report.	Action	20	Carl Miller	August	July	647
30.	Accept 2009 Annual Performance Monitoring Report	No	Staff will present and request acceptance of the Communities in Motion Performance Monitoring Report.	Action	20	Carl Miller	September	August	620

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31.	Approve Mirroring Changes to the FY2010-2014 Transportation Improvement Program	Yes	Staff requests approval of the mirroring changes to the FY2010-2014 TIP.	Action or Consent	10	Toni Tisdale	October	September	685
32.	Discuss Possible COMPASS/VRT Merger Analysis	No	Staff will present an analysis of a possible COMPASS/VRT merger.	Information/ Discussion	30	Matt Stoll/ Kelli Fairless	TBD	N/A	N/A
33.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A
34.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
35.	Approve Supplement to <i>Communities in Motion</i> on inflation Factors and Future Funding	No	Staff will request Board approval of a supplement incorporating inflation factors into the financial capacity evaluation for <i>Communities in Motion</i> .	Action	15	Charles Trainor	TDB	TDB	661
36.	Adopt Memorandum of Understanding on the Integration of Land Use and Access Permitting Decisions	No	Staff will provide a list of recommendations to integrate local land use decisions with the ITD access permitting process.	Action	20	TBD	TBD	TBD	655
37.	Discuss Next Steps Following May 2008 Board Retreat	Yes	Staff will review summary from the Board Retreat and recommend next steps.	Action	10	Matt Stoll	TBD	N/A	N/A
38.	Approve Recommendations of US 20/26 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	611
39.	Approve Recommendations of SH 44 Corridor Preservation Study	No	Staff will seek endorsement for study recommendations to be included in documents to FHWA.	Action	15	Don Matson	TBD	TBD	610
40.	Approve Memorandum of Understanding on the Integration of Land Use and Access Management Permitting	No	Staff will provide recommendations to integrate local decisions with ITD permitting process.	Action	10	Don Matson	TBD	TBD	655
41.	Approve Revised Project Prioritization Process	No	Staff will present new information for project prioritization for use in selecting corridors.	Action	20	Charles Trainor	TBD	TBD	685

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42.	Status Report – Travel Model Improvement Program Peer Review	No	Staff will present an overview of the peer review process and panelist's recommendations for the travel model.	Information/Discussion	10	Mary Ann Waldinger	TBD	N/A	836
43.	Review Recommendations to ITD Board on the Integration of Land Use and Access Permitting Decisions	No	Staff will review a recommended list to integrate local land use decisions with the ITD access permitting process.	Information/Discussion	15	TBD	TBD	TBD	655
44.	Review Findings and Recommendations of US 20/26 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/Discussion	15	Don Matson	TBD	TBD	611
45.	Review Findings and Recommendations of SH 44 Corridor Preservation Study	No	Staff will present recommendations from study.	Information/Discussion	15	Don Matson	TBD	TBD	610
46.	Review Transportation Land Use Integration Report	No	Staff will present report and findings related to street typologies and variable levels of service.	Information/Discussion	20	Charles Trainor	TBD	TBD	757
47.	Review Recommendations of SH 44 Access Management Plan	No	Staff will present draft Access Management Plan, a part of the ongoing Corridor Preservation Study for SH 44	Information/Discussion	15	Don Matson	TBD	TBD	611
48.	Approve recommendations of SH 44 Access Management Plan	No	Staff will present Access Management Plan for SH 44, which is part of the ongoing Corridor Preservation Study	Consent Agenda	N/A	Don Matson	TBD	TBD	611
49.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays	Information/Discussion	15	Charles Trainor	TBD	TBD	701

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