



**EXECUTIVE COMMITTEE MEETING
FEBRUARY 22, 2011 2:00-3:30 PM
COMPASS CONFERENCE ROOM**

**** AMENDED AGENDA ****

I. Agenda Additions/Changes

II. Open Discussion/Announcements

III. Consent Agenda

Page 2 * A. Approve January 18, 2011, Executive Committee Meeting Minutes

A copy of the draft January 18, 2011, Executive Committee meeting minutes is attached.

IV. Action Items

Page 5 * A. Establish March 21, 2011, COMPASS Board Meeting

Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled March 21, 2011, are attached.

B. Approve Board Member Travel Request

Board member Elaine Clegg will be representing COMPASS at the Association of Metropolitan Planning Organizations Board meeting March 28-29, 2011, in Chicago, IL.

V. Information/Discussion

A. Review Boise State University's "Collaborative Governance" Research Project

Boise State staff will describe their research project on collaborative governance in the Treasure Valley and their request for COMPASS participation in the project. Boise State staff requests this project be added to the February 28, 2011, Board meeting agenda.

Page 10 * B. Discuss May 16, 2011, COMPASS Board Retreat Agenda

Staff will present proposed agenda topics for the May 16, 2011, COMPASS Board Retreat.

C. Review Robert's Rules of Order Newly Revised

Chair Ferdinand will lead a discussion with the Committee.

D. Status Report – Administrative Building

Staff will review latest information regarding the COMPASS/VRT administrative building.

VI. Other

VII. Adjournment

***Enclosures**

Agenda is subject to change.

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**EXECUTIVE COMMITTEE MEETING
JANUARY 18, 2011
COMPASS CONFERENCE ROOM**



****MINUTES****

ATTENDEES: Tom Dale, Mayor, City of Nampa
Tammy de Weerd, Mayor, City of Meridian
David Ferdinand, Commissioner, Canyon County, **Chair Elect**
Robb MacDonald for Garret Nancolas, Mayor, City of Caldwell, **Immediate Past Chair**
Carol McKee, Commissioner, Ada County Highway District, **Vice Chair**
Bryce Millar, Commissioner, Nampa Highway District #1, **Secretary/Treasurer**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Vicki Thurber, Mayor, City of Middleton
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: Dave Bieter, Mayor, City of Boise, **Chair**
Nathan Mitchell, Mayor, City of Star

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Sally Goodell, Ada County Highway District
Kelli Fairless, Valley Regional Transit
Diane Kushlan, Urban Land Institute Idaho
Liisa Itkonen, Community Planning Association
Amy Luft, Community Planning Association
Patricia Nilsson, City of Boise
Bob Taunton, Urban Land Institute Idaho
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Elect Ferdinand called the meeting to order at 2:05 pm.

AGENDA ADDITIONS/CHANGES

Tom Dale moved and Tammy de Weerd seconded approval of Robb MacDonald as Garret Nancolas' alternate at this meeting. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll provided an update on Ross Dodge's progress.

CONSENT AGENDA

A. Approve December 21, 2010, Executive Committee Meeting Minutes

Carol McKee moved and Rick Yzaguirre seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish February 28, 2011, COMPASS Board Meeting

Matt Stoll presented staff proposed Agenda Items 1-20 for the February 28, 2011, COMPASS Board meeting. Matt requested the latitude to amend the agenda as appropriate.

After discussion, **Carol McKee moved and Tom Dale seconded approval of Agenda Items 1-20 for the February 28, 2011, Board meeting as presented. Matt has the latitude to amend the agenda as appropriate. Motion passed unanimously.**

B. Recommend Approval for Funding Priorities for the Surface Transportation Program

Toni Tisdale presented updated funding priorities for the Surface Transportation Program as recommended by the Regional Technical Advisory Committee, and requested approval to move the projects forward in Northern Ada County and the Nampa Urbanized Area as presented.

After discussion, **Tom Dale moved and Carol McKee seconded approval of the funding priorities for the Surface Transportation Program as recommended by the Regional Technical Advisory Committee and to move the projects forward in Northern Ada County and the Nampa Urbanized Area as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEM

A. Review Proposed Process to Update *Communities in Motion 2040*

Charles Trainor reviewed the proposed process to update *Communities in Motion 2040*, which will focus on the land use/growth element through a "Reality Check" process developed by the Urban Land Institute

B. Status Report – Administrative Building

Matt Stoll provided a status report on the COMPASS administrative building. Bid opening will be January 26, 2011, which will delay occupancy one to three months.

ADJOURNMENT

Carol McKee moved and Tom Dale seconded adjournment at 3:30 pm. Motion passed unanimously.

Dated this 22nd day of February 2011.

Approved:

By: _____
David Ferdinand, Chair
Community Planning Association

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM IV-A

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Finance Committee Update	No	The Finance Committee Chair will provide an oral status report.	Information/ Discussion	10	Chair	As Appropriate	N/A	820
5.	Status Report – Legislative Issues	No	Legislative consultant team will provide a monthly report on federal and state legislative issues identified as priorities by the Board.	Ex. Dir. Report	N/A	Ken Burgess	Monthly	N/A	760
6.	Status Report – Corridor Studies	No	Don Matson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	610, 611
7.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	801
8.	Status Report – Current Transportation Project Information	No	Toni Tisdale will provide a monthly report of current transportation issues and projects.	Ex. Dir. Report	N/A	N/A	Monthly	Monthly	685
9.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	820
10.	Status Report - <i>Communities in Motion</i>	Yes	Charles Trainor will provide a monthly report on the status of the update.	Ex. Dir. Report	N/A	N/A	Monthly	N/A	661

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
11.	Status Report – Mobility Management	No	Liisa Itkonen will provide updates on work under mobility management.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	671 672
12.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
13.	Status Report – Reauthorization /Appropriations	No	Ken Burgess will provide a report on the status of Reauthorization/Appropriations.	Special Item	N/A	N/A	As Appropriate	NA	685
14.	Status Report – Stimulus Funds	No	Toni Tisdale will provide a report on the status of Stimulus funds.	Special Item	N/A	N/A	As Appropriate	N/A	685
15.	Status Report – Communities in Motion	Yes	Charles Trainor will provide updates on work under the regional long-range transportation plan.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	661
CURRENT AGENDA ITEMS									
16.	Approve Memorandum of Understanding for Coordination and Implementation of Activities in the State Street/ Idaho 44 Corridor	No	COMPASS staff will seek approval of MOU.	Consent Agenda	N/A	Don Matson	March	N/A	720
17.	Approve Recommendation Regarding Project Management	No	COMPASS staff will seek Board guidance to the Urban Balancing Committee regarding federal aid project management.	Action	10	Toni Tisdale	March	February	685
18.	Review “Reality Check” process that kicks off the <i>Communities in Motion 2040</i> process	Yes	COMPASS staff will review how growth and allocation assumptions will be reviewed in cooperation with ULI.	Information/ Discussion	20	Charles Trainor	March	February	661
19.	Review 2010 Census	No	Staff will present the results of the 2010 Census enumeration.	Information/ Discussion	10	Carl Miller	March	February (DAC)	620

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
20.	Review findings and recommendations of State Street Transit and Traffic Operational Plan	No	Staff will provide overview of findings and recommendations from the State Street TTOP.	Information/ Discussion	10	Don Matson	March	February	720
Upcoming Agenda Items									
21.	Workshop – Regional Sustainability Planning	No	COMPASS staff will facilitate discussion about pros and cons of regional sustainability planning.	Workshop	60	Liisa Itkonen	April	January	N/A
22.	Approve FY2012 General and Special Membership Dues	Yes	Staff will seek approval of FY2011 General and Special Membership Dues estimates.	Action	10	Matt Stoll	April	N/A	601
23.	Review status of local/state agency adoption of <i>Communities in Motion 2035</i>	Yes	Staff will review activities to date and status of adoption.	Information/ Discussion	20	Charles Trainor	April	March	661
24.	Receive 2011 Population Estimates	No	Staff will present the 2011 population estimates.	Information/ Discussion	20	Carl Miller	April	February (DAC)	620
25.	Board Retreat	No	Workshop	Information/ Discussion	Noon to 4:30	Staff	May	N/A	
26.	Approve Release of the Draft FY2012-2016 Regional Transportation Improvement Program for Public Involvement	Yes	Staff will seek approval to release the draft FY2012-2016 Regional Transportation Improvement project list for public involvement.	Action	15	Toni Tisdale	June	May	685
27.	Approve End of Year Request Priorities	Yes	Staff will seek approval of the requests and priority of additional funding through the End of Year Plan.	Action	15	Toni Tisdale	June	May	685
28.	Receive 2011 Performance Monitoring Report	No	COMPASS staff will review the 2011 Performance Monitoring Report.	Information/ Discussion	20	Carl Miller	June	May	620

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
29.	Review Status Protocol Categories in the TIP	No	Staff will review draft categorization (consultative or cooperative) to implement Protocol in the Transportation Improvement Program.	Information / Discussion	10	Toni Tisdale	June	March	685
30.	Approve Protocol Categories in the TIP	No	Staff will seek approval of Protocol categories (consultative or cooperative) in the Transportation Improvement Program.	Action	10	Toni Tisdale	August	April	685
31.	Adopt Resolution Approving the FY2012-2016 Regional Transportation Improvement Program and Air Quality Conformity Demonstration	Yes	Staff will seek approval of the FY2012-2016 Regional Transportation Improvement Program and Air Quality Conformity Demonstration.	Action	15	Toni Tisdale	August	July	685
32.	Approve Mirroring Changes to the FY2012-2016 Regional Transportation Improvement Program	Yes	Staff will seek approval of final changes to the FY2011-2015 Regional Transportation Improvement Program.	Action	10	Toni Tisdale	September	August	685
33.	Present findings of "Reality Check" process that kicks off the <i>Communities in Motion 2040</i> process	Yes	COMPASS staff will review growth and allocation recommendations.	Information/ Discussion	25	Charles Trainor	September	August	661
34.	Review Complete Streets studies and policy	No	COMPASS staff will review complete streets studies and seek approval of an update to the complete streets policy.	Action	20	Carl Miller	October	TBD DAC	710
35.	Approve findings of "Reality Check" process that kicks off the <i>Communities in Motion 2040</i> process	Yes	COMPASS staff will seek approval of growth and allocation recommendations.	Action	20	Charles Trainor	TBD	TBD DAC	661
36.	Workshop – Air Quality Conformity Process	No	COMPASS and DEQ staff will facilitate a discussion regarding air quality conformity and the transportation system.	Workshop	60	TBD	TBD	N/A	N/A

Item #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
37.	Workshop – Funding Transportation	No	What if a local option tax provided \$100 million more per year for transportation? The workshop would have the Board consider its priorities for allocation.	Workshop	60	Charles Trainor/ Amy Luft	TBD	N/A	N/A
38.	Workshop - Integration of Blueprint for Good Growth Work into COMPASS planning	No	COMPASS staff will discuss how comprehensive plan and cumulative development evaluations can be integrated into planning, programming and development reviews.	Workshop		Charles Trainor	TBD	TBD	761
39.	Workshop- High Capacity Transit Projects and Land Use	No	Consultant facilitated Board Workshop on high capacity transit projects and related land use issues.	Workshop	60	TBD	TBD	N/A	N/A
40.	Workshop – TIP Protocol, Guidebook, and Grouping	No	COMPASS staff will discuss the new TIP protocol, Guidebook and Grouping of projects in detail.	Workshop	30	Toni Tisdale	TBD	TBD	685
41.	Status Report – Transportation Project Coordination	No	Staff will report on progress in coordinating transportation projects and construction related delays.	Information/ Discussion	15	Charles Trainor	TBD	TBD	701
42.	Review findings and recommendations of Idaho 44 Access Management Plan	No	Staff and consultant will present finding and recommendations in the technical report and plan.	Information/ Discussion	10	Don Matson	TBD	CPC TBD	610
43.	Approve Idaho 44 Access Management Plan	No	Staff will seek acceptance Access Management Plan.	Consent Agenda	N/A	Don Matson	TBD	CPC TBD	610
44.	Review findings and recommendations of US 20/26 Corridor Environmental Assessment (EA)	No	Staff and consultants will present findings and recommendations from studies.	Information/ Discussion	10	Don Matson	TBD	CPC TBD	611
45.	Review findings and recommendations of Idaho 44 Corridor Environmental Impact Statement (EIS)	No	Consultant will present findings and recommendations from studies.	Information/ Discussion	10	Don Matson	TBD	CPC TBD	610

EXECUTIVE COMMITTEE MEETING AGENDA ITEM V-B

Date: February 22, 2011



Topic: May 2011 COMPASS Board Retreat

Summary:

The COMPASS Board typically holds a retreat in May in lieu of its regular monthly Board meeting.

Staff proposes the 2011 Board retreat focus on COMPASS' three primary federal functions/products: the regional long-range transportation plan (*Communities in Motion*), the regional Transportation Improvement Program (TIP), and the Unified Planning Work Program and Budget (UPWP).

These three items form the core of COMPASS functions and are necessary for our region to receive federal transportation funding. Most all other COMPASS programs and projects feed into these programs.

Staff Recommendation/Request:

This item is for your information only.

Implication (policy and/or financial):

The TIP process has undergone significant changes in the past year, and the next update to *Communities in Motion* (due in 2014) will be significant. In order for the Board to fully participate in these processes and understand the ramifications of the decisions they are asked to make, it is imperative that Board members understand what these programs are and how they work.

Highlights:

- The long-range transportation plan (*Communities in Motion*), TIP, and UPWP are the three federally mandated COMPASS programs/products.
- These programs directly affect the federal transportation funding for the Treasure Valley and are directly tied to each other and to the goals articulated by the Board for the Treasure Valley via the regional long-range transportation plan.
- The retreat will provide an overview of:
 - What the regional long-range transportation plan, TIP, and UPWP are
 - Why they are developed
 - How they fit together
 - How other programs at COMPASS feed into them
 - The general process of how they are developed
 - How projects move through the entire process (from regional long-range transportation plan to TIP to UPWP [when applicable] to completion)

Additional Information:

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