Community Planning Association
of Southwest Idaho

Community Planning Association of Southwest Idaho
COMPASS Executive Committee
April 28, 2004
COMPASS Conference Room

*****Minutes*****

ATTENDEES:
David Bieter, Mayor, City of Boise
Clair Bowman, Executive Director, Community Planning Association
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Paul Raymond for Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**

ABSENT MEMBERS:
Todd Lakey, Commissioner, Canyon County
Garret Nancolas, Mayor, City of Caldwell

OTHERS:
Nancy Brecks, Community Planning Association
Kathleen Marie Lacey, City of Boise
Katey Levihn, Ada County Highway District
Patricia Nilsson, Community Planning Association
Matt Stoll, Community Planning Association
Cindy Thiel, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Judy Peavey-Derr called the meeting to order at 1:35 p.m.

A. Approve March 31, 2004, Executive Committee Meeting Minutes

Tammy de Weerd moved and Nancy Merrill seconded approval of the March 31, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.

B. Establish May 17, 2004, COMPASS Board Meeting Agenda

Clair Bowman reviewed proposed May 17, 2004, COMPASS Board meeting agenda items 1-19.

After discussion, **Tammy de Weerd moved and Nancy Merrill seconded approval of May 17, 2004, agenda items 1- 19 as presented Motion passed unanimously.**

A. Approve FY2005 Unified Planning Work Program and Budget Development Guidelines and Structure

Matt Stoll reviewed staff proposed development guidelines and structure for the FY2005 Unified Planning Work Program and Budget. He said that the Regional Technical Advisory Committee has recommended the guidelines and structure for approval. Matt said the FY2005 Unified Planning Work Program and Budget would come to the Board for approval in July.

Bob Flowers moved and John Franden seconded approval of the FY2005 Unified Planning Work Program and Budget Development Guidelines and Structure. Motion passed unanimously.

B. Status Report: Project Management Skills, Tools, and Processes Evaluation

Clair Bowman stated Fred Kitchener was hired to conduct an overview of COMPASS staff's project management skills, tools and processes. Fred will be ready with his final assessment in June.

C. Status Report: Reauthorization of the Surface Transportation Act (Transportation Equity Act for the 21st Century – TEA-21)

Elizabeth Criner provided an update on reauthorization of the Surface Transportation Act.

D. Other

Executive Session – Legal Matters [Idaho Code 67-2345 (f)]

Bob Flowers moved and Nancy Merrill seconded adjourning into Executive Session at 2:10 p.m. Motion passed unanimously.

Chair Judy Peavey-Derr called roll. The following members of the Executive Committee were present and voted in favor of adjourning into Executive Session: Dave Bieter, Tammy de Weerd, Bob Flowers, John Franden, Nancy Merrill, Judy Peavey-Derr, Paul Raymond for Tom Dale. There were no nay votes.

Bob Flowers moved and Paul Raymond seconded adjourning back into regular session at 3:08 p.m. Motion passed unanimously.

Adjournment

Bob Flowers moved and Nancy Merrill seconded to adjourn at 3:09 p.m. Motion passed unanimously.

Dated this 2nd Day of June 2004.

APPROVED:

By: _____
Judy Peavey-Derr, Chair
Community Planning Association

ATTEST:

By: _____
Clair M. Bowman, Executive Director
Community Planning Association

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