



**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
October 27, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES:

Matt Beebe Commissioner, Canyon County
David Bieter, Mayor, City of Boise
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Paul Raymond for Tom Dale, Mayor, City of Nampa,
Secretary/Treasurer
Matt Stoll, Executive Director, Community Planning Association, Ex
Officio

OTHERS:

Nancy Brecks, Community Planning Association
Kelli Fairless, ValleyRide
Cindy Thiel, Community Planning Association
Charles Trainor, Community Planning Association
Terri Schorzman, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair-Elect Flowers called the meeting to order at 1:45 p.m.

A. Approve September 29, 2004, Executive Committee Meeting Minutes

After discussion, Nancy Merrill moved and Matt Beebe seconded approval of the September 29, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.

AGENDA ADDITIONS/CHANGES

After discussion, **Nancy Merrill moved and Tammy de Weerd seconded to add to the Agenda, Item A. 1 – Notice of Change to December Board meeting and Item A. 2 – Discuss Directing Executive Director to Write a Letter Regarding Canyon County’s Involvement in COMPASS. Motion passed unanimously.**

A. 1 Notice of Change to the December Board Meeting

Matt Stoll stated the Treasure Valley Partnership requested the COMPASS December 20, 2004, Board meeting be moved from the Canyon County Courthouse to the Nampa Civic Center so the Board can join the Treasure Valley Partnership for a holiday luncheon.

Nancy Merrill moved and Matt Beebe seconded changing the location of the December 20, 2004, COMPASS Board meeting from the Canyon County Courthouse to the Nampa Civic Center and to join the Treasure Valley Partnership for a holiday luncheon. Motion passed unanimously.

(Chair-Elect Flowers turned the meeting over to Chair Peavey-Derr at 1:55 p.m.)

A. 2 Discuss Directing Executive Director to Write a Letter Regarding Canyon County’s Involvement in COMPASS.

After discussion, **Chair Judy Peavey-Derr asked for any objection to directing that a letter be written for publication regarding Canyon County’s involvement in COMPASS. The letter is to be signed by Canyon County elected officials. Hearing no objection, Chair Peavey-Derr so ordered.**

B. Establish November 15, 2004, COMPASS Board Meeting Agenda

Matt Stoll reviewed the proposed November 15, 2004, COMPASS Board meeting agenda items.

After discussion, **Bob Flowers moved and John Franden seconded to approve the proposed November 15, 2004, Board meeting Agenda Items 1-15 as presented. Motion passed unanimously.**

C. Discuss Current Legal/Lobbying Services

Matt Stoll reviewed the current legal/lobbying costs.

After discussion, **Garret Nancolas moved and Nancy Merrill seconded directing staff to continue with the existing lobbying effort with a focus on holding the costs down. Staff is to issue a Request for Qualification for lobbying services after this legislative session. Matt Stoll is to monitor this legislative session and report back, on a regular basis, to the Executive Committee on up-coming legislation. Motion passed unanimously.**

E. Update on Annual Association of Metropolitan Planning Organizations Conference

F. Review Next Step for Legislative Oversight Committee

Matt Stoll proposed postponing Agenda Items E and F until the December 1, 2004, Executive Committee meeting.

Bob Flowers moved and Matt Beebe seconded postponing Agenda Items E and F until the December 1, 2004, Executive Committee meeting. Motion passed unanimously.

D. Discuss Deputy Executive Director Position

Matt Stoll discussed his recommendation to reclassify the Deputy Executive Director position as a Principal Planner. The focus will be to hire a Principal Planner with significant project management and transit experience and if needed in the future, who could take on a leadership role within COMPASS.

After discussion, **Chair Peavey-Derr asked for any objection to directing staff to develop a job description for the Principal Planner position and email it to the Executive Committee for review. Hearing no objection, Chair Peavey-Derr so ordered.**

Adjournment

Tammy de Weerd moved and Matt Beebe seconded to adjourn at 2:59 p.m. Motion passed unanimously.

Dated this 5th Day of January 2005.

APPROVED:

**By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**