

**EXECUTIVE COMMITTEE MEETING
DECEMBER 21, 2010
COMPASS CONFERENCE ROOM**

****MINUTES****



- ATTENDEES:** Dave Bieter, Mayor, City of Boise, **Chair**
 Tammy de Weerd, Mayor, City of Meridian
 David Ferdinand, Commissioner, Canyon County,
Chair Elect
 Carol McKee, Commissioner, Ada County Highway
 District, **Vice Chair**
 Bryce Millar, Commissioner, Nampa Highway
 District #1, **Secretary/Treasurer**
 Nathan Mitchell, Mayor, City of Star
 Matt Stoll, Executive Director, Community
 Planning Association, Ex officio
 Vicki Thurber, Mayor, City of Middleton
 Rick Yzaguirre, Commissioner, Ada County
- MEMBERS ABSENT:** Tom Dale, Mayor, City of Nampa
 Garret Nancolas, Mayor, City of Caldwell,
Immediate Past Chair
- OTHERS PRESENT:** Sabrina Anderson, Ada County Highway District
 Nancy Brecks, Community Planning Association
 Mike Fitzgerald, REMI
 Amy Luft, Community Planning Association
 Patricia Nilsson, City of Boise
 Toni Tisdale, Community Planning Association
 Charles Trainor, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Bieter called the meeting to order at 2:10 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve November 16, 2010, Executive Committee Meeting Minutes**

Carol McKee moved and Rick Yzaguirre seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish January 24, 2011, COMPASS Board Meeting

Matt Stoll presented staff proposed Agenda Items 1-21 for the January 24, 2011, COMPASS Board meeting.

After discussion, **Rick Yzaguirre moved and Carol McKee seconded approval of Agenda Items 1-21 for the January 24, 2011, Board meeting as presented. Motion passed unanimously.**

B. Recommend Board Officer Slate for Annual Meeting

Matt Stoll stated that Commissioner McKee had nominated Commissioner Rick Yzaguirre for the COMPASS Secretary/Treasurer position.

Tammy de Weerd nominated Meridian City Councilman Charlie Rountree for the Secretary/Treasurer position. Rick Yzaguirre stated that he would withdraw his name from the slate if Charlie Rountree is interested in the position. Mayor de Weerd noted that if Charlie is elected to the position, she would step down from the Executive Committee as two members from the same entity cannot sit on the Executive Committee.

Matt stated that Mayor Thurber has agreed to continue as the Canyon County small cities representative on the Executive Committee, and Mayor Mitchell has agreed to continue as the Ada County small cities representative on the Executive Committee.

Per the bylaws, the current Chair moves into the immediate past chair position. The current Chair-Elect will move into the Chair position, the current Vice Chair will move into the Chair-Elect position, and the current Secretary/Treasurer will move into the Vice-Chair position.

After discussion, **Nate Mitchell moved and Carol McKee seconded approval of the slate of COMPASS Board officers as presented: Chair, David Ferdinand; Chair-Elect, Carol McKee; Vice-Chair, Bryce Millar; Secretary/Treasurer, Charlie Rountree; and Immediate Past Chair, Dave Bieter. Vicki Thurber, Canyon County small cities representative on the Executive Committee and Nate Mitchell, Ada County small cities representative on the Executive Committee. Motion passed unanimously.**

C. Consider Economic Impact Analysis Options

Charles Trainor reviewed the pros, cons and costs of economic impact analysis options. An expanded economic impact analysis would be used for planning; for the transportation improvement program; and would be a benefit in submittal of grants, such as the TIGER programs, which emphasized long-term economic benefits that would be contributed to grant funding:

1. Participate with ITD in the Economic Modeling Specialists, Inc. (ESMI) model
2. Purchase the Regional Economic Model, Inc. (REMI) model or similar product
3. Participate with ITD in purchasing the REMI model or similar product.

Charles stated staff recommends either Option 2 or 3. Option 3 would provide more effective implementation by integrating state financial, staff and data resources. Option 2 would provide a better long-term evaluation of economic benefits, but would require a greater commitment of COMPASS staff time, particularly in the first year to learn the software and build the data base to run the model. On-going staff time would be 0.5 FTE.

After discussion, **Nate Mitchell moved and Carol McKee seconded to direct staff to explore Option 2, REMI model or similar product, in detail with the Regional Technical Advisory Committee to determine if there is a broader based value to the regional as a whole, beyond transportation. Motion passed unanimously.**

D. Recommend Priorities for FY2012 Appropriations Applications

Toni Tisdale stated that the original Ada County roadway priority, Franklin Road, has been funded through the Surface Transportation Program. A subcommittee of the Regional Technical Advisory Committee met and recommended State Street Improvements, Ada County, Idaho – (\$1,500,000) for the roadway priority for the FY2012 Appropriations application. Under Transit Priorities, Valley Regional Transit has requested to increase the amount of their Transit Facilities application to \$1,000,000 to add a park and ride lot on the College of Western Idaho campus.

After discussion, **Rick Yzaguirre moved and Carol McKee seconded approval of the FY2012 Appropriations applications as presented. Motion passed unanimously.**

E. Provide Guidance for Surface Transportation Program and Priorities

Toni Tisdale stated that, after new Surface Transportation Program projects in the FY2012-2016 Regional TIP were scored and ranked by a Scoring Subcommittee of the Regional Technical Advisory Committee (RTAC), the subcommittee requested Executive Committee guidance on the Board's policy of up to 10% programmed for Special Projects or Studies in the urban program on the following:

1. The Treasure Valley High Capacity Alternatives Analysis in the I-84 Corridor (\$3,180,000) and the State Street Alternatives Analysis (\$1,851,000) are possibilities for recommended funding. **Which Alternatives Analysis project is the priority? Should the decision be delayed until a transit corridor prioritization process is developed?**
2. In the Nampa Urbanized Area, two projects received high priority status, 21st Avenue Widening, Chicago to Cleveland (Caldwell) (\$2,505,000), and Canyon County Bus Operations and Maintenance Facility (Valley Regional Transit) (\$1,697,554). Staff anticipates only one project will be able to be placed into Preliminary Development. Movement of projects is reliant on the Urban Balancing Committee. **Which project has the priority?**
3. The current recommendation contains a high percentage of the program in studies and special projects, especially if one of the Alternative Analysis projects is funded. Current policy directs up to 10% of funds (approximately \$585,000 in FY2016) to be programmed for such projects. **Would over-programming studies and special projects in Preliminary Development be considered?**

After discussion, **staff was directed to work with the RTAC subcommittee on prioritizing projects in No. 1 and 3, note if the projects fall outside of the policy and recommend how the match should be met. Work with the Canyon County entities to determine their priorities in No. 2. The Executive Committee will make a final recommendation to forward on to the Board at the January 18, 2011, Executive Committee meeting.**

F. Consider Canceling/Rescheduling February 15, 2011, Executive Committee Meeting

After discussion, **Carol McKee moved and Bryce Millar seconded rescheduling the February 15, 2011, Executive Committee meeting to February 22, 2011. Motion passed unanimously**

INFORMATION/DISCUSSION ITEM

A. Status Report – Administrative Building

Matt Stoll provided a status report on the COMPASS administrative building.

ADJOURNMENT

Carol McKee moved and Bryce Millar seconded adjournment at 3:30 pm. Motion passed unanimously.

Dated this 18th day of January 2011.

Approved:

**By: _____
Dave Bieter, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**