

Community Planning Association of Southwest Idaho

COMPASS FINANCE COMMITTEE
December 2, 2004 2:00 p.m. – 3:00 p.m.
COMPASS Conference Room
Meridian, Idaho

****AGENDA****

(The meeting packet and all attachments can be accessed on the Internet at: <http://www.compassidaho.org/board.html>)

I. AGENDA ADDITIONS/CHANGES (2:00)

II. OPEN DISCUSSION/ANNOUNCEMENTS (2:05)

III. CONSENT AGENDA (2:10)

- *A. Approve November 4, 2004, Finance Committee Meeting Minutes**
A copy of the November 4, 2004, Finance Committee meeting minutes is attached.

IV. ACTION ITEMS

- 2:15 ***A. Review Variance Report: October 1, 2004 to October 31, 2004** **Jeanne Urlezaga**
A copy of the October 1, 2004 to October 31, 2004 Variance Report is attached.
- 2:25 ***B. Review FY2004 Income Statement and Year-End Balance Sheet** **Jeanne Urlezaga**
A copy of the FY2004 Income Statement and Year-End Balance Sheet are attached.
- 2:35 ***C. Recommend Board Approval of Revision 2 of the FY2005 Unified Planning Work Program and Budget** **Matt Stoll**
A copy of proposed Revision 2 of the FY2005 Unified Planning Work Program and Budget is attached.

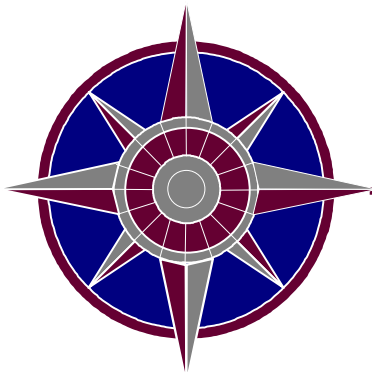
V. OTHER

VI. ADJOURNMENT (3:00)

*** Enclosures**

Times are approximate. Agenda is subject to change.

T:\FY04\900supsvs\Finance Committee\Agendas\agenda12022004.doc



Community Planning Association

of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Finance Committee
November 4, 2004
COMPASS Conference Room**

***** MINUTES*****

ATTENDEES:

A.J. Balukoff, Boise School District, **Vice-Chair**
Susan Eastlake, Commissioner, Ada County Highway District,
Chair
Bob Flowers, Mayor, City of Parma
Ralph Little, Commissioner, Canyon Highway District

ABSENT MEMBERS:

Matt Beebe, Commissioner, Canyon County
Tom Dale, Mayor, City of Nampa
Judy Peavey-Derr, Commissioner, Ada County
Garret Nancolas, Mayor, City of Caldwell

OTHERS ATTENDING:

Nancy Brecks, Community Planning Association
Matt Stoll, Community Planning Association
Cindy Thiel, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Susan Eastlake called the meeting to order at 2:30 p.m.

AGENDA ADDITIONS/CHANGES

Chair Eastlake asked for any objection to moving Agenda Action Items C and D after Item A and before Item B. Hearing no objections, Chair Eastlake so ordered.

CONSENT AGENDA

A. Approve August 11, 2004, Finance Committee Meeting Minutes

Chair Eastlake asked for any objections to approving the August 11, 2004, Finance Committee meeting minutes as presented. Hearing none, Chair Eastlake so ordered.

ACTION ITEMS

A. Review Variance Report: October 1, 2003 to September 30, 2004

Jeanne Urlezaga reviewed the October 1, 2003 to September 30, 2004, Variance Report.

After discussion, **Chair Eastlake asked for any objection to directing staff to continue e-mailing the Variance Reports to the Finance Committee on a monthly basis and to have Jeanne forward any comments from individual members to the full Finance Committee. Hearing none, Chair Eastlake so ordered.**

C. Approve the Definition of “Regional” Projects

Jeanne Urlezaga reviewed the definition of “regional” projects.

After discussion, **Chair Eastlake asked for any objection to adding the following clarifying language to the definition, “ a project will be considered regional if it meets any one of the following criteria.” Staff is directed to add the definition into subsequent revisions of the FY2005 Unified Planning Work Program and Budget. Hearing none, Chair Eastlake so ordered.**

D Approve Modification to COMPASS Financial Manual

Jeanne Urlezaga reviewed the modification to the per diem rate in the COMPASS Financial Manual Section V: Travel/Education.

Chair Eastlake asked for any objection to approving the modification as presented. Hearing none, Chair Eastlake so ordered.

B. Recommend Board Approval of Revision 1 of the FY2005 Unified Planning Work Program and Budget

Matt Stoll reviewed Revision 1 of the FY2005 Unified Planning Work Program and Budget. He said Revision 1 deals with carry forward expenditures; additional revenue sources being realized through proposed new membership or increased revenue available with the Consolidated Planning Grant; and how staff requests those dollars be budgeted. He reviewed the 24 items in two parts: Part 1 consists of Items 1,2,3,6,7,12, 3,14,15,18,19, 20, and 21. Part 2 consists of Items 4,5,8,9,10,11,16,17, 22, 23 and 24.

After discussion, **Chair Eastlake asked for any objection to approving the proposed changes under Part 1, Items 1, 2, 3, 6,7,12, 13, 14, 15, 18, 19, 20, and 21. Hearing no objections, Chair Eastlake so ordered.**

After discussion, **Chair Eastlake asked for any objection to recommending approval of Part 2, Items 4, 5, 8, 9, 10, 11, and 17 (Program 801: \$5,000 Transportation Staff Development and Program 990: \$5,000 equipment). Items 16, 22, 23 and 24 will be considered for allocation after the FY2004 Year-End review as part of Revision 2. Hearing none, Chair Eastlake so ordered.**

E. Establish Quarterly Meetings of the Finance Committee

Chair Eastlake asked for any objection to scheduling the next meeting of the Finance Committee for December 2, 2004, at COMPASS from 2:00 p.m. to 3:00 p.m. to review the FY2004 Year-End Balance and Fund Balance. Hearing none, Chair Eastlake so ordered.

Chair Eastlake asked for any objection to scheduling 2005 Finance Committee meetings at COMPASS from 2:30 p.m. to 4:30 p.m. on the third Friday of every month following the end of each quarter: January 21, 2005, April 15, 2005, July 15, 2005, and October 21, 2005. Hearing no objection, Chair Eastlake so ordered.

ADJOURNMENT

Meeting adjourned at 4:00 p.m.

Dated this 2nd Day of December 2004.

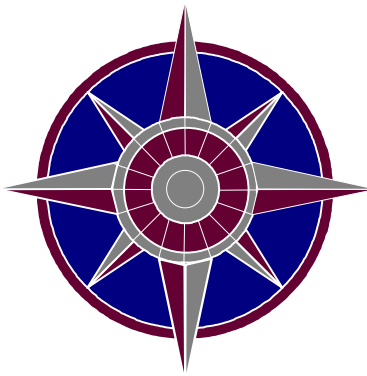
APPROVED:

**By: _____
Susan Eastlake, Chair
COMPASS Finance Committee**

ATTEST:

**By: _____
A. J. Balukoff, Vice-Chair
COMPASS Finance Committee**

T:\FY04\900supsvs\Finance Committee\Minutes\minutes11042004.doc



Community Planning Association *of Southwest Idaho*

MEMORANDUM

TO: COMPASS Finance Committee

FROM: Jeanne Urlezaga, Operations Director

DATE: November 23, 2004

RE: Review Variance Report: October 1, 2004 to October 31, 2004

Action Requested:

None. This item is for information only.

Background:

The attached document represents the financial variance analysis for the month of October 2004.

Status:

The Variance Report is compared to the FY2005 Unified Planning Work Program and Budget - Final.

The year-to-date workdays are on budget at 8%. Total dollars expended are 3% of budget, which breaks down to 10% Ada, 6% Canyon and Regional at 2%. The Regional percentage should increase in the near future based on final negotiations currently underway for the two major corridor studies.

At this early date none of the program numbers have a sign attached indicating the need for additional monitoring.

Attachment

T:\FY05\900Operations\Finance Committee\Variance Report Analysis October FY2004.doc

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

	Budget - Final				Actual				% Expended	
	Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

601 Unified Planning Work Program and Budget	Lead:	Matt Stoll
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 8%
Explanation: Project on track according to schedule and budget.		
Recommended Action: None.		

Regional	210	109,750	-	109,750	17	9,079	-	9,079	8%	8%
----------	-----	---------	---	---------	----	-------	---	-------	----	----

605 Triennial Review	Lead:	Toni Tisdale
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 1%
Explanation: Most of the work for this project will be in the spring. Currently staff is monitoring the Federal Register to identify the possible review date.		
Recommended Action: None.		

Regional	140	67,000	1,400	68,400	0	288	-	288	0%	0%
----------	-----	--------	-------	--------	---	-----	---	-----	----	----

610 SH44 Corridor Preservation Study	Lead:	Patricia Nilsson		
Commencement Date: 01/01/04	Proposed Completion: 04/30/06	Status: 5%		
Explanation: Distributed Request for Proposals to two consultant teams and responded to questions.				
Recommended Action: None.				
Total Project Budget:	<u>Workdays</u>	<u>Labor \$</u>	<u>Direct \$</u>	<u>Total</u>
	345	170,000	1,430,000	1,600,000

Regional	214	96,830	1,373,160	1,469,990	7	3,955	-	3,955	3%	0%
----------	-----	--------	-----------	-----------	---	-------	---	-------	----	----

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

611 US 20/26 Corridor Preservation Study		Lead:		Patricia Nilsson	
Commencement Date:	01/01/04	Proposed Completion:	04/30/06	Status:	5%
Explanation: Distributed Request for Proposals to two consultant teams and responded to questions.					
Recommended Action: None.					
		<u>Workdays</u>	<u>Labor \$</u>	<u>Direct \$</u>	<u>Total</u>
Total Project Budget:		293	140,000	930,000	1,070,000

Regional	149	66,910	900,910	967,820	8	5,175	-	5,175	5%	1%
----------	-----	--------	---------	---------	---	-------	---	-------	----	----

612 Middleton Road Connections Study		Lead:		Patricia Nilsson	
Commencement Date:	01/01/04	Proposed Completion:	04/30/05	Status:	8%
Explanation: Met with Federal Highway Administration regarding environmental document. Produced newsletter as follow-up to August 31 public meeting. Completed environmental screen of initial alternatives.					
Recommended Action: None.					
		<u>Workdays</u>	<u>Labor \$</u>	<u>Direct \$</u>	<u>Total</u>
Total Project Budget:		73	39,650	272,350	312,000

Ada				-	-	-	-	-	0%	0%
Canyon	32	15,140	119,760	134,900	7	3,611	-	3,611	20%	3%

620 Development Monitoring		Lead:		Charles Trainor	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	8%
Explanation: Compiled building permit data submitted by local governments. An end-of-year report for CY 2004 will be issued in early 2005.					
Recommended Action: None.					

Ada	50	16,837	-	16,837	3	1,274	-	1,274	7%	8%
Canyon	23	7,923	-	7,923	2	857	-	857	10%	11%

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

626 Population Estimate Development		Lead:		Charles Trainor	
Commencement Date:	02/01/05	Proposed Completion:	04/30/05	Status:	0%
Explanation: Work on estimating population begins when the CY 2004 building permit data are compiled and reported by jurisdiction. Geocoding of data is needed to allow estimates of population by highway district boundaries. This project will also require evaluation of current vacancy rates for single and multi-family housing as compared to those from the 2000 Census.					
Recommended Action: None.					

Ada	12	5,039	-	5,039	-	-	-	-	0%	0%
Canyon	6	2,371	-	2,371	-	-	-	-	0%	0%

638 Mode Choice Model Development		Lead:		Jay Witt	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	3%
Explanation: Consultant proposals for model development have been received. A review committee was formed and consultant selection is anticipated by the end of November.					
Recommended Action: None.					
		<u>Workdays</u>	<u>Labor \$</u>	<u>Direct \$</u>	<u>Total</u>
Total Project Budget:		235	102,500	200,000	302,500

Regional	125	51,380	150,000	201,380	1	714	1,590	2,304	1%	1%
----------	-----	--------	---------	---------	---	-----	-------	-------	----	----

644 Air Quality Modeling Improvements		Lead:		Jay Witt	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	8%
Explanation: Staff have begun working with Idaho Department of Environmental Quality to collect fleet data and analyzing data collected during the B20 Biodiesel project.					
Recommended Action: None.					

Regional	67	27,120	-	27,120	4	2,283	-	2,283	6%	8%
----------	----	--------	---	--------	---	-------	---	-------	----	----

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

	Budget - Final				Actual				% Expended	
	Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

653 Outreach Program Development	Lead:	Terri Schorzman
Commencement Date: 01/01/05	Proposed Completion: 09/30/05	Status: 0%
Explanation: Project scheduled to start in January.		
Recommended Action: None.		

Regional	96	42,400	2,500	44,900	0	213	-	213	0%	0%
----------	----	--------	-------	--------	---	-----	---	-----	----	----

656 Studies Coordination System Development	Lead:	Toni Tisdale
Commencement Date: 11/01/04	Proposed Completion: 09/30/05	Status: 0%
Explanation: No work has been done on this project to date. Reinstatement of funding will be requested in the Unified Planning Work Program and Budget - Revision 2. Staff training completed for the Transportation Economic Land Use System will be an integral component of this project.		
Recommended Action: None.		

Regional	49	22,810	-	22,810	-	-	-	-	0%	0%
----------	----	--------	---	--------	---	---	---	---	----	----

661 Communities in Motion	Lead:	Charles Trainor		
Commencement Date: 10/01/03	Proposed Completion: 02/01/06	Status: 10%		
Explanation: Work on this project began in FY 2004. A consultant was put under contract in late July 2004. Billings in 2004 were \$135,000 out of a project total of \$1 million. Expenditures during FY 2005 will likely total as much as \$800,000, leaving approximately \$65,000 for FY 2006. The consultant work should be completed by December 2005.				
Recommended Action: None				
Total Project Budget:	<u>Workdays</u>	<u>Labor \$</u>	<u>Direct \$</u>	<u>Total</u>
	1,475	786,000	1,090,000	1,876,000

Regional	599	309,426	865,000	1,174,426	68	40,242	2,840	43,082	11%	4%
----------	-----	---------	---------	-----------	----	--------	-------	--------	-----	----

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

662 Destination 2030-Limited Plan Update	Lead:	Toni Tisdale		
Commencement Date: 4/20/04	Proposed Completion: 12/31/04	Status: 40%		
Explanation: This project is a carry-over from FY 2004 and is projected to be completed by December 31, 2004. We have hosted public meetings and are finalizing the document. The total project budget below includes work completed in the previous fiscal year.				
Recommended Action: None.				
Total Project Budget:	<u>Workdays</u> 165	<u>Labor \$</u> 84,000	<u>Direct \$</u> 36,100	<u>Total</u> 120,100

Ada	72	34,860	6,000	40,860	25	13,202	751	13,953	35%	34%
Canyon				-	-	-	-	-	0%	0%

685 Transportation Improvement Program	Lead:	Patricia Nilsson
Commencement Date: 10/1/04	Proposed Completion: 09/30/05	Status: 10%
Explanation: Completed mirroring process with State Transportation Improvement Program. Prepared final FY2005-2009 Transportation Improvement Program document. Began compilation of project requests for FY2006-2010 Transportation Improvement Program.		
Recommended Action: None.		

Ada	195	83,898	2,041	85,939	13	6,453	-	6,453	7%	8%
Canyon	92	39,482	961	40,443	12	5,865	-	5,865	13%	15%

701 General Membership Services	Lead:	Charles Trainor
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 8%
Explanation: Staff activities support member requests for services within guidelines established by the Board. Since measurement of progress cannot be estimated, monitoring of expenses under this project is important.		
Recommended Action: None.		

Ada	140	65,775	-	65,775	22	12,018	-	12,018	16%	18%
Canyon	70	33,005	-	33,005	2	1,206	-	1,206	2%	4%

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

703 General Public Services		Lead: Charles Trainor	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05
		Status:	8%
Explanation: Staff activities support public requests for services within guidelines established by the Board. Since measurement of progress cannot be estimated, monitoring of expenses under this project is important.			
Recommended Action: None.			

	Budget - Final				Actual				% Expended	
	Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$
Ada	105	46,240	477	46,717	6	3,079	32	3,111	6%	7%
Canyon	50	21,760	225	21,985	2	912	15	927	4%	4%

705 Transportation Liaison Services		Lead: Matt Stoll	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05
		Status:	8%
Explanation: Project on track according to schedule and budget.			
Recommended Action: None.			

Ada	97	58,256	-	58,256	4	3,209	-	3,209	4%	6%
Canyon	45	27,414	-	27,414	1	683	-	683	2%	2%

707 Educational Services		Lead: Terri Schorzman	
Commencement Date:	01/01/05	Proposed Completion:	09/30/05
		Status:	0%
Explanation: Project scheduled to start in January.			
Recommended Action: None.			

Regional	32	15,560	2,500	18,060	-	-	-	-	0%	0%
----------	----	--------	-------	--------	---	---	---	---	----	----

720 Three Cities River Crossing		Lead: Charles Trainor	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05
		Status:	15%
Explanation: This project is a continuation of activities begun in FY 2004. COMPASS staff are conducting travel demand forecasts and participating in committee meetings.			
Recommended Action: None.			

Ada	15	9,660	-	9,660	3	1,519	-	1,519	17%	16%
Canyon				-				-	0%	0%

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

723 Middleton Circulation Plan			Lead:	Charles Trainor
Commencement Date:	01/01/05	Proposed Completion:	09/30/05	Status: 0%
Explanation: Work on this project is not slated to begin until CY 2005. COMPASS staff role in this project will focus on travel demand forecasting and data support.				
Recommended Action: None.				

Ada								0%	0%
Canyon	10	4,180	-	4,180	-	-	-	0%	0%

725 Downtown Boise Mobility Study			Lead:	Charles Trainor
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status: 0%
Explanation: This project was initiated in FY 2003 and should be completed by the middle of CY 2005. A final report is being drafted by consultants working for Valley Regional Transit. COMPASS staff activity will mainly involve meeting attendance and review of the final report.				
Recommended Action: None.				

Ada	9	5,920	-	5,920	-	-	-	0%	0%
Canyon					-	-	-	0%	0%

729 Lake Hazel-Gowen Study			Lead:	Charles Trainor
Commencement Date:	01/01/05	Proposed Completion:	09/30/05	Status: 0%
Explanation: This project should begin in early CY 2005. COMPASS staff activity will involve travel demand modeling and meeting attendance.				
Recommended Action: None.				

Ada	18	8,360	-	8,360	-	-	-	0%	0%
Canyon					-	-	-	0%	0%

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

733 Clean Cities Coalition Participation		Lead:		Jay Witt	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	8%
Explanation: Staff participated in Clean Cities Coalition meetings and activities.					
Recommended Action: None.					

	Budget - Final				Actual				% Expended	
	Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$
Ada	9	4,360	-	4,360	1	558	-	558	8%	13%
Canyon				-				-	0%	0%

735 Public Transportation and Air Quality Interim Committee		Lead:		Charles Trainor	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	10%
Explanation: Staff activity involves attendance at committee meetings, technical/data support and other work as requested. This project may extend through September 2005 since it is possible that the recommendation out of the Interim Committee will be for further study.					
Recommended Action: None.					

Regional	27	17,330	-	17,330	2	1,957	-	1,957	7%	11%
----------	----	--------	---	--------	---	-------	---	-------	----	-----

755 ACHD / Impact Fee Program		Lead:		Jay Witt	
Commencement Date:	01/01/05	Proposed Completion:	09/30/05	Status:	0%
Explanation: Impact Fee Ordinance revision process is anticipated to begin next calendar year at the earliest.					
Recommended Action: None.					

Ada	28	12,460	-	12,460	-	-	-	-	0%	0%
Canyon				-				-	0%	0%

801 Transportation Staff Development		Lead:		Jeanne Urlezaga	
Commencement Date:	10/01/04	Proposed Completion:	09/30/05	Status:	25%
Explanation: The Executive Director attended the Association of Metropolitan Planning Organization's annual conference. Staff also attended training courses such as Media Blitz, Community Transportation Association of Idaho Conference and Transportation Economic Land Use System.					
Recommended Action: None.					

Regional	53	24,500	15,000	39,500	12	8,331	1,901	10,233	22%	26%
----------	----	--------	--------	--------	----	-------	-------	--------	-----	-----

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

820 Committee Support	Lead:	Jeanne Urlezaga
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 8%
Explanation: Provided on-going support to the Board and standing committees.		
Recommended Action: None.		

Regional	306	123,610	3,000	126,610	19	9,061	-	9,061	6%	7%
----------	-----	---------	-------	---------	----	-------	---	-------	----	----

836 Model Maintenance	Lead:	Jay Witt
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 20%
Explanation: Both the 24-hour model and the peak hour component currently require more maintenance due to recent model revisions and development. Less maintenance is expected as the revised/new components are used.		
Recommended Action: None.		

Regional	32	13,600	8,500	22,100	8	4,566	-	4,566	25%	21%
----------	----	--------	-------	--------	---	-------	---	-------	-----	-----

842 Congestion Management System Maintenance	Lead:	Jay Witt
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 3%
Explanation: Continued development of the Plan's documentation and improvement of the system's components.		
Recommended Action: None.		

Regional	84	35,640	1,500	37,140	0	262	-	262	0%	1%
----------	----	--------	-------	--------	---	-----	---	-----	----	----

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 VARIANCE REPORT
 OCTOBER 1, 2004 - OCTOBER 31, 2004 (8.33%)

Budget - Final				Actual				% Expended	
Work Days	Labor \$	Direct \$	Total \$	Work Days	Labor \$	Direct \$	Total \$	Work Days	Total \$

860 Geographic Information System Maintenance	Lead:	Ross Dodge
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 8%
Explanation: Project is proceeding on schedule. Canyon County percentages are expected to even out as the year progresses.		
Recommended Action: None.		

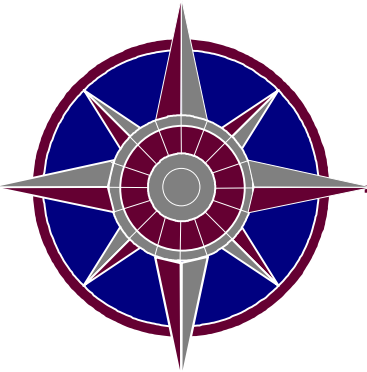
Ada	154	69,736	70,800	140,536	13	7,504	-	7,504	8%	5%
Canyon	39	17,434	200	17,634	7	4,417	-	4,417	17%	25%

900 Operations	Lead:	Jeanne Urlezaga
Commencement Date: 10/01/04	Proposed Completion: 09/30/05	Status: 8%
Explanation: Labor is tracking as budgeted. Invoices for services provided in October have not been received.		
Recommended Action: None.		

Regional	1,077	-	74,000	74,000	110	-	322	322	10%	0%
----------	-------	---	--------	--------	-----	---	-----	-----	-----	----

T:\FY05\900Operations\Variance Reports\October04 Variance Report.xls

TOTAL ALL TASKS										
Ada	904	421,401	79,317	500,718	90	48,815	783	49,598	10%	10%
Canyon	367	168,709	121,145	289,854	32	17,550	15	17,565	9%	6%
Regional	3,260	1,023,866	3,397,470	4,421,336	257	86,126	6,654	92,780	8%	2%
TOTAL	4,531	1,613,976	3,597,932	5,211,908	378	152,491	7,452	159,943	8%	3%



Community Planning Association *of Southwest Idaho*

MEMORANDUM

TO: COMPASS Finance Committee

FROM: Jeanne Urlezaga, Operations Director

DATE: November 23, 2004

RE: **FY2004 Year-End Income Statement and Balance Sheet**

Action Requested:

None. This item is for information only.

Background:

The attached Income Statement and Balance Sheet represent the year-end financial status of COMPASS at September 30, 2004.

Status:

These documents are prepared for the annual audit, which is currently in progress. These figures are subject to modification based on the Auditor’s findings. Staff does not anticipate any material findings.

An estimated increase in fund balance of \$66,535 was budgeted in FY2004. The actual increase in fund balance, less reserved amounts, is \$69,227 as shown in the table below.

Increase to Fund Balance	174,711
FY05 Budgeted local carry-over to match grants	(64,713)
FY04 Actual Orthophoto sales-carry-over to FY05	(40,771)
<hr/>	
Net increase to Fund Balance	<u>69,227</u>

The Balance Sheet shows a significant increase in cash balance. This is primarily due to three factors:

- (1) \$500,000 cash advance received from the Idaho Transportation Department, which is dedicated to future consultant obligations for Communities in Motion.
- (2) Increase in Fund Balance as described above.
- (3) Increase in Accounts Payable at year-end.

Attachment

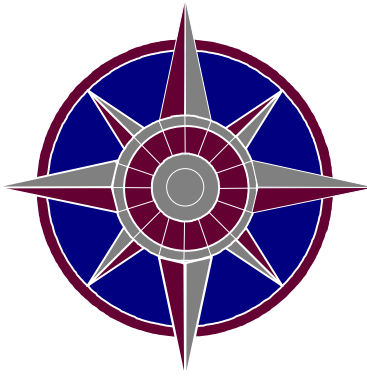
T:\FY05\900Operations\Finance Committee\FY2004 Statements.doc

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

INCOME STATEMENT				
October 1, 2003 to September 30, 2004 (100.00%)				
	BUDGET-REV4	ACTUAL	BUDGET REMAINING	PERCENTAGE TO DATE
REVENUE				
General Membership Dues	504,942	504,942	-	100%
Special Membership Dues	23,725	23,725	-	100%
FTA/FHWA Consolidated Planning Grant	756,162	756,162	-	100%
Surface Transportation Program Grants	1,968,472	733,809	1,234,663	37%
Other Federal Aid	546,581	304,685	241,896	56%
Other Revenue Sources	730,562	170,629	559,933	23%
Total Revenue	4,530,444	2,493,952	2,036,492	55%
EXPENSES				
Salary	950,200	920,910	29,290	97%
Fringe	355,700	343,775	11,925	97%
Overhead	275,500	268,332	7,168	97%
Professional Services	2,590,609	593,575	1,997,034	23%
Legal/Lobbying	71,000	68,891	2,109	97%
Equipment	55,000	45,966	9,034	84%
Travel/Education	14,000	10,336	3,664	74%
Printing	3,500	2,649	851	76%
Public Involvement	82,000	17,404	64,596	21%
Meeting Support	5,500	5,952	(452)	108%
Other	45,900	41,451	4,449	90%
Total Expenses	4,448,909	2,319,241	2,129,668	52%
Reserve-Air Quality Event-pubic transportation	15,000	-	15,000	
Increase (Decrease) in Fund Balance	66,535	174,711		

EXPENSES PER VARIANCE REPORT	BUDGET	ACTUAL
Ada County	1,720,201	1,192,433
Canyon County	1,294,320	523,418
Regional	1,434,388	598,857
Total Expenses-September 30, 2004 variance report	4,448,909	2,314,708
Adjustment to accrue invoice from USGS	-	4,533
Total Expenses - FY 2004	4,448,909	2,319,241

BALANCE SHEET		
September 30, 2004		
	September 30, 2004	September 30, 2003
ASSETS		
Cash and Cash Equivalents	1,021,516	131,272
Accounts Receivable	517,814	426,434
Prepaid Expenses	1,545	-
Fixed Assets - net of accumulated depreciation	104,250	114,231
Amount to be provided for long-term obligations	81,637	103,262
TOTAL ASSETS	1,726,762	775,199
LIABILITIES		
Accounts Payable	436,358	122,999
Accrued Payroll Liabilities	55,049	59,951
Deferred Revenue	500,000	-
Accrued Capital Lease Obligation	15,396	22,084
Accrued Compensated Absences	66,241	81,178
TOTAL LIABILITIES	1,073,044	286,212
FUND BALANCE		
Investments in Fixed Assets	104,250	114,231
Fund Balance	549,468	374,756
	653,718	488,987
TOTAL LIABILITIES AND FUND BALANCE	1,726,762	775,199



Community Planning Association

of Southwest Idaho

MEMORANDUM

TO: COMPASS Finance Committee

FROM: Matthew J. Stoll, Executive Director

DATE: October 28, 2004

RE: Recommend Board Approval of Revision 2 of the FY2005 Unified Planning Work Program and Budget

Action Requested:

Recommend Board approval of Revision 2 of the FY2005 Unified Planning Work Program and Budget.

Background:

Federal metropolitan planning rules require the Community Planning Association to produce and maintain several documents:

1. Unified Planning Work Program and Budget;
2. Transportation Improvement Program;
3. Long Range Transportation Plan;
4. Air Quality Conformity (Ada County only); and
5. Congestion Mitigation System.

Each of these documents is periodically amended as necessary to accommodate changes in staff activities, revenues and expenses, transportation projects, etc. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolutions and documents to the appropriate funding agencies. Prior to presentation to the Board, proposed modifications of these documents are brought to the Regional Technical Advisory Committee and Finance Committee for recommendation to the Board.

Revision 2 of the FY2005 Unified Planning Work Program and Budget is proposed for the following reasons:

1. Reinstate \$185,324 of \$235,824 indirect and direct operations/maintenance budget cuts previously identified in the Final FY2005 Unified Work Program and Budget presentation;
2. Create a new Indirect cost category with associated budget for Board travel and education; and
3. Increase dollars in Work Program Number 661 – Communities in Motion, Professional Services Agreements for contract contingency.
4. Increase pass through funds in Work Program Number 262, Ada County Highway District – Three Cities River Crossing.

The following documents are attached to this memorandum for additional detail of the proposed Revision 2 of FY2005 Unified Planning Work Program and Budget:

- Recommended Changes for Revision 2 of the FY2005 Unified Planning Work Program and Budget;
- Request to Reinstate Budget Cuts;
- Introduction (revised to include *Regional Project* criteria);
- Revenue and Expense Summary;
- Program Expenses Allocated by Year;
- Revenue by Funding Source;
- Expenses by Work Program Number and Funding Source – Ada County;
- Expenses by Work Program Number and Funding Source – Canyon County;
- Expenses by Work Program Number and Funding Source – Regional;
- Expenses by Work Program Number and Funding Source – Grand Total;
- Change in Fund Balance;
- Direct Expense Summary;
- Indirect Operations and Maintenance Expense Summary; and
- Workday Allocation.

Status:

The Regional Technical Advisory Committee reviewed and recommended adoption of Revision 1 of the FY2005 Unified Planning Work Program and Budget at its October 27, 2004 meeting, which included the reinstatement of the expenditures detailed in Revision 2. The Finance Committee reviewed and recommended these modifications be held until year-end financial statements were completed. Staff has completed the year-end statements showing an addition to fund balance and respectfully submit these adjustments for your review and recommendation of Board adoption.

Recommended Changes for Revision 2 of the FY2005 Unified Planning Work Program and Budget

#	Revenue Adjustment	\$ Change	Expense Adjustment	\$ Change
1			Reinstatement budget cuts to indirect costs. Professional Service Agreements Dues Postage Telephone Legal	\$ 1,324 \$ 1,000 \$ 1,000 \$ 500 \$ 15,000
2			Reinstatement budget cuts to direct costs associated with the following program numbers: 626, Population Estimate & Development 653, Outreach Program Development 656, Studies Coordination System Development 661, Communities in Motion 685, Transportation Improvement Program 701, General Membership Services 707, Educational Services 836, Model Maintenance 842, Congestion Management System Maintenance 990, Operations – Legal and Lobbying 990, Operations – Professional Service Agreements	\$ 3,000 \$ 20,000 \$ 10,000 \$ 37,500 \$ 5,000 \$ 15,000 \$ 13,500 \$ 7,500 \$ 5,000 \$ 25,000 \$ 25,000
3			Add \$10,000 to a new indirect cost category titled “Board Travel/Education” 999, Indirect Board Travel / Education	\$ 10,000
4			Increase program number 661 – Communities in Motion, Professional Service Agreements to provide for contract contingency. Professional Service Agreements	\$ 11,208
5			Program the “Change in Fund Balance” dollars as reported in the FY2005 Unified Planning Work Program and Budget – Final, to increase contract contingency for program number 661 – Communities in Motion. Professional Service Agreements	\$ 2,258

6	Add \$228,870 Federal dollars to program number 262-ACHD-Three Cities River Crossing to pass-through to ACHD per the November 9, 2004 Transportation Management Area Balancing Committee meeting.	\$ 228,870	Add related expense for pass-through to the Ada County Highway District	\$ 228,870
	TOTALS	\$ 228,870		\$ 437,660

pc: File 601 FY05 UPWP
T:\FY04\900supsvs\board\Matt's Memos\FY2005 UPWP Rev2 Finance.doc

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET-REVISION 2
 REQUEST TO REINSTATE BUDGET CUTS

INDIRECT OPERATIONS AND MAINTENANCE - ADJUSTMENT # 1

Professional Services	1,324	Support for on-going services as needed. Examples include in-house training, computer system support, sound system support, software training, and a salary survey. This entry raises the FY05 budget amount to \$7,800.
Dues	1,000	To allow staff and COMPASS to participate in local and national planning organizations. Last year \$7,600 was spent in this category. This addition raises the budget to \$8,000 for FY05.
Postage	1,000	In FY05, all postage charges were consolidated in this indirect category, and not budgeted in the specific projects. This increase will compensate for this change.
Telephone	500	The actual amount spent for telephone services in FY04 was \$8,800. This increase raises the FY05 budget amount to \$8,500.
Legal	15,000	The actual amount spent for indirect legal services in FY04 was \$28,600. This increase raises the FY05 budget amount to \$30,000.
Total Decrease in Indirect Expenses	18,824	

DIRECT OPERATIONS AND MAINTENANCE-ADJUSTMENT #2

626, Population Estimate and Development	3,000	These funds will pay for a survey of vacancies by single family and multi-family structures across Ada and Canyon Counties in order to more accurately report the population estimates and forecast. A consultant will be hired to complete the survey work.
653, Outreach Program Development	20,000	To create awareness of COMPASS in the region by creating communication mechanisms that will inform and inspire. Encourages COMPASS to present a unified image to the community and includes elements of public-image building, media, and community relations. A consultant will be hired, and the dollars will be used as follows: \$ 200 RFP Process (announcements, advertising, printing, mailing) \$ 200 PSA Review Team (photocopies, other related expenses) \$15,000 Professional Service Agreement-Design \$ 4,600 Printing, mailing and website development
656, Studies Coordination System Development	10,000	The COMPASS Board requested development of a user-friendly way to coordinate the various transportation studies across the region. These funds will be used to tie the information about recent and on-going studies (possibly through the TELUS system) with an interactive map so that coordination is easier. The goal is to have the ability to "click" on a section of the region and be linked to any studies that include that area and give details regarding what is being studied and by whom. These dollars will be used to purchase necessary software and pay a consultant to create the website.
661, Communities in Motion	37,500	The end result of the contract negotiation with Kittleson and Associates left no contingency funds in the event of overruns. These funds are requested for this purpose as well as to provide for additional public outreach and advertising. Before the major outreach campaign began, the Board made a possible request for additional outreach meetings in the scenario building process, depending on the turn-out at the November meetings. Funds may also be needed for additional website improvements, surveys and building the document template for the final plan.
685, Transportation Improvement Program	5,000	Dollars are to hire a database programmer to customize the TELUS program for COMPASS needs. In October TELUS invited COMPASS staff to a workshop in Philadelphia to test new TELUS features. TELUS will subsequently send a programmer to Idaho to work with COMPASS staff in installing the new version of TELUS. COMPASS will need to customize the reporting function of TELUS to meet the needs of member agencies and the COMPASS Board. (TELUS National is a computerized information-management and decision-support system designed specifically for MPOs and State departments of transportation to help them meet the requirements of the Transportation Equity Act for the 21st Century (TEA-21).)

701, General Membership Services	15,000	These funds are to provide a contingency for unforeseen Board direction on contracted services. In order to fill desires of the Board during the year that are not pre-planned, COMPASS must have contingency funds set aside. An example of this type of service is the contract management project provided last year by Fred Kitchner.
707, Educational Services	13,500	To provide support for educational services offered to and by member agencies, and for the general public. These dollars are budgeted as follows: \$ 1,250 Luncheon Speakers (ie: Planners' Lunch) \$ 1,500 Alternative Energy Festival \$ 8,000 Speakers Series - Speaker Support \$ 2,750 Facility Rental, publicity, etc
836, Model Maintenance	7,500	This addition will allow for such model maintenance/improvement services such as on-call support for technical staff, improving/maintaining the models, and the hiring of a consultant to conduct an external review of our models and staff capability. Specific items will be identified throughout the year as the models are tested and used.
842, Congestion Management System Maintenance	5,000	Professional Services Expense dollars to hire a temporary employee to complete the 2005 Congestion Management System Data Collection, thus allowing COMPASS to realize staffing efficiencies with the CMS Data Collection. Without these funds, approximately 20 days of staff time will need to be shifted into this program from other areas to accommodate the need for this work.
990, Legal/Lobbying	25,000	Adjustment needed to bring this budget closer to historical expenses for legal/lobbying. In FY04, the total dollars spent in this effort was \$67,900. This increase brings the budget to \$60,000.
990, Professional Services	25,000	To provide dollars to enter into Professional Service Agreements in order to complete the Visioning process and to support planned Board Workshops and general speakers for the Board.
Total Decrease in Direct Expenses	166,500	

FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET REVISION 2

INTRODUCTION

The development of the Community Planning Association of Southwest Idaho's (COMPASS) Unified Planning Work Program and Budget includes COMPASS Board involvement and acceptance of the Planning Factors and Program Objectives as identified within this document. The COMPASS Metropolitan Planning Organization comprises the Nampa Urbanized Area and the Northern Ada County Transportation Management Area.

The Programs in the Unified Planning Work Program and Budget are divided into Ada, Canyon and Regional components. The determination of what constitutes a Regional program is based on whether it meets any one of the following criteria:

- A project area and/or benefits are contained within multiple counties; or
- The proposed funding is from multiple counties, state, and/or non-specific geographic sources; or
- A project's direct costs can only be assigned rationally to a multiple county area;
or
- A project's labor costs can be easily tracked only on a multiple county basis.

The FY2005 Unified Planning Work Program and Budget-Revision 2 consists of three parts:

- Detailed descriptions by Program Number.
- Financial budget documents that address the components by funding sources and expenditures. These documents include: Revenue and Expense Summary; Revenue by Funding Source; Expenses by Work Program Number and Funding Source; Change in Fund Balance; Direct Expense Summary; Indirect Operations and Maintenance Expense Summary; and the Workday Allocation.
- Documentation of other significant transportation planning projects occurring within the COMPASS planning area.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2005 Rev-1	FY2005 Rev-2
GENERAL MEMBERSHIP		
Ada County	137,599	137,599
Ada County Highway District	137,599	137,599
Association of Canyon County Highway Districts	21,623	21,623
Boise City	73,356	73,356
Caldwell City	18,936	18,936
Canyon County	93,198	93,198
Eagle City	6,020	6,020
Garden City	4,281	4,281
Kuna City	3,555	3,555
Meridian City	17,486	17,486
Middleton City	2,109	2,109
Nampa City	38,607	38,607
Parma City	1,011	1,011
Star City	936	936
Subtotal	556,316	556,316
SPECIAL MEMBERSHIP		
Boise State University	5,600	5,600
Capital City Development Corporation	5,600	5,600
Department of Environmental Quality	5,600	5,600
Greater Boise Auditorium District	-	-
Idaho Transportation Department	5,600	5,600
Independent School District of Boise City	5,600	5,600
Joint School District #2	5,600	5,600
ValleyRide	5,600	5,600
Subtotal	39,200	39,200
GRANT AND SPECIAL		
CMAQ - Biodiesel project Key #8858	19,857	19,857
FHWA/FTA - Consolidated Planning Grant FY05/Ada	726,622	726,622
FHWA/FTA - Consolidated Planning Grant FY05/Canyon	255,565	255,565
FHWA/FTA - Consolidated Planning Grant FY04/Ada	417	417
FHWA/FTA - Consolidated Planning Grant FY04/Canyon	146	146
FTA 5307(04) Mode Choice Model/Communities in Motion, carry-over	93,000	93,000
FTA 5307(03) Mode Choice Model/Communities in Motion, carry-over	122,080	122,080
STP TMA - Key #8138, FY04, Transportation Planning, Ada, carry-over	106,571	106,571
STP TMA - Key #8468, FY05, Transportation Planning, Ada	244,622	244,622
STP-U Key #9206, FY04, Transportation Planning, Canyon, carry-over	10,500	10,500
STP-U Key #9207, FY05, Transportation Planning, Canyon	61,156	61,156
STP-S Key #7826, FY04, US 20/26 Corridor Preservation Study, carry-over	391,788	391,788
STP-S Key #7826, FY05, US 20/26 Corridor Preservation Study	532,795	532,795
ITD-local match for Key#7826, US 20/26 Corridor Preservation Study	73,240	73,240
STP-S Key #7827, FY04, SH44 Corridor Preservation Study, carry-over	419,900	419,900
STP-S Key #7827, FY05, SH44 Corridor Preservation Study	996,093	996,093
ITD-local match for Key #7827, SH44 Corridor Preservation Study	112,168	112,168
STP-U Key #9134, FY04 Middleton Road Connections Study, carry-over	157,009	157,009
City of Nampa-local match for Key #9134, Middleton Road Connections	12,434	12,434
Subtotal	4,335,963	4,335,963
OTHER		
ITD-Communities in Motion	500,000	500,000
City of Middleton - Middleton Circulation Plan	4,000	4,000
Carry-over (local funds for match)	64,713	64,713
Participating agency revenue-installation of E85(Ethanol) pump.	20,000	20,000
Data Dissemination	19,000	19,000
Interest Income	7,000	7,000
Ortho Photos, Ada County	20,000	20,000
Ortho Photos, Ada County, carry-over	50,000	50,000
Mapping and Miscellaneous	7,500	7,500
Subtotal	692,213	692,213
COMPASS REVENUE	5,623,692	5,623,692

PASS THROUGH		
STP Urban - Key #7702, FY01	9,055	9,055
STP Urban - Key #8137, FY03	163	163
STP Urban - Key #8821, FY02	905,666	1,134,536
STP-Urban - Key #9134, FY03	4,465	4,465
PASS THROUGH REVENUE	919,349	1,148,219

TOTAL REVENUE	6,543,041	6,771,911
----------------------	------------------	------------------

EXPENSE	FY2005 Rev-1	FY2005 Rev-2
SALARY, FRINGE & CONTINGENCY		
Salary	947,900	947,900
Fringe	356,300	356,300
Salary Contingency (Overtime and Bonus)	13,000	13,000
Sick Time Trade	10,000	10,000
Subtotal	1,327,200	1,327,200
INDIRECT OPERATIONS & MAINTENANCE		
COMPASS	280,476	309,300
DIRECT OPERATIONS & MAINTENANCE		
Planning & Administrative:		
FY2005 Direct Expenses:		
601, UPWP Budget Development and Monitoring	-	-
605, Triennial Review	1,400	1,400
610, SH44 Corridor Preservation Study	1,430,000	1,430,000
611, US 20/26 Corridor Preservation Study	930,000	930,000
612, Middleton Road Connections Study	154,096	154,096
620, Development Monitoring	-	-
626, Population Estimate Development	-	3,000
638, Mode Choice Model Development	167,600	167,600
644, Air Quality Modeling Improvements	21,430	21,430
653, Outreach Program Development	2,500	22,500
656, Studies Coordination System Development	-	10,000
661, Communities in Motion	885,000	935,966
662, Destination 2030-Limited Plan Update	6,000	6,000
685, Transportation Improvement Program	3,000	8,000
701, General Membership Services	-	15,000
703, General Public Services	700	700
707, Educational Services	2,500	16,000
720, Three Cities River Crossing	-	-
723, Middleton Circulation Plan	-	-
725, Downtown Boise Mobility Study	-	-
729, Lake Hazel-Gowen Study	-	-
733, Clean Cities Coalition Participation	20,000	20,000
735, Public Transportation/Air Quality Interim Committee	-	-
755, ACHD/Impact Fee Program	-	-
801, Transportation Staff Development	20,000	20,000
820, Committee Support	3,000	3,000
836, Model Maintenance	8,500	16,000
842, Congestion Management System Maintenance	1,500	6,500
860, Geographic Information System Maintenance	1,000	1,000
861, Ada County Orthophotography	70,000	70,000
990, Operations	79,000	129,000
Subtotal	3,807,226	3,987,192
COMPASS EXPENSE	5,414,902	5,623,692

COMPASS SUMMARY WITHOUT PASS THROUGH		
TOTAL REVENUE	5,623,692	5,623,692
TOTAL EXPENSES	5,414,902	5,623,692
CHANGE IN FUND BALANCE	208,790	-

PASS THROUGH		
ValleyRide-Rail Corridor Study	9,055	9,055
Idaho Department of Water Resources-Biodiesel Fuel	163	163
Ada County Highway District-Three Cities River Crossing	905,666	1,134,536
Downtown Caldwell Circulation Study	4,465	4,465
PASS THROUGH EXPENSE	919,349	1,148,219

TOTAL EXPENSE	6,334,251	6,771,911
----------------------	------------------	------------------

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 PROGRAM EXPENSES ALLOCATED BY YEAR**

EXPENSE	TOTAL	FY2005	FY2006
Salary, Fringe & Contingency	1,327,200	1,327,200	
Indirect Operations and Maintenance	309,300	309,300	
<u>Direct Operations and Maintenance</u>			
601, UPWP Budget Development and Monitoring	-	-	
605, Triennial Review	1,400	1,400	
610, SH44 Corridor Preservation Study	1,430,000	643,500	786,500
611, US 20/26 Corridor Preservation Study	930,000	483,600	446,400
612, Middleton Road Connections Study	154,096	154,096	
620, Development Monitoring	-	-	
626, Population Estimate Development	3,000	3,000	
638, Mode Choice Model Development	167,600	167,600	
644, Air Quality Modeling Improvements	21,430	21,430	
653, Outreach Program Development	22,500	22,500	
656, Studies Coordination System Development	10,000	10,000	
661, Communities in Motion	935,966	870,966	65,000
662, Destination 2030-Limited Plan Update	6,000	6,000	
685, Transportation Improvement Program	8,000	8,000	
701, General Membership Services	15,000	15,000	
703, General Public Services	700	700	
707, Educational Services	16,000	16,000	
720, Three Cities River Crossing	-	-	
723, Middleton Circulation Plan	-	-	
725, Downtown Boise Mobility Study	-	-	
729, Lake Hazel-Gowen Study	-	-	
733, Clean Cities Coalition Participation	20,000	20,000	
735, Public Transportation/Air Quality Interim Committee	-	-	
755, ACHD/Impact Fee Program	-	-	
801, Transportation Staff Development	20,000	20,000	
820, Committee Support	3,000	3,000	
836, Model Maintenance	16,000	16,000	
842, Congestion Management System Maintenance	6,500	6,500	
860, Geographic Information System Maintenance	1,000	1,000	
861, Ada County Orthophotography	70,000	70,000	
990, Operations	129,000	129,000	
TOTAL COMPASS EXPENSE	5,623,692	4,325,792	1,297,900

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
REVENUE BY FUNDING SOURCE**

	FY2005 REVISION 1					FY2005 REVISION 2				
	Ada	Canyon	Regional	Pass-Through	Total	Ada	Canyon	Regional	Pass-Through	Total
General Membership										
Ada County	137,599				137,599	137,599				137,599
Ada County Highway District	137,599				137,599	137,599				137,599
Association of Canyon County Highway Districts		21,623			21,623		21,623			21,623
Boise City	73,356				73,356	73,356				73,356
Caldwell City		18,936			18,936		18,936			18,936
Canyon County		93,198			93,198		93,198			93,198
Eagle City	6,020				6,020	6,020				6,020
Garden City	4,281				4,281	4,281				4,281
Kuna City	3,555				3,555	3,555				3,555
Meridian City	17,486				17,486	17,486				17,486
Middleton City		2,109			2,109		2,109			2,109
Nampa City		38,607			38,607		38,607			38,607
Parma City		1,011			1,011		1,011			1,011
Star City	936				936	936				936
Transfer Local Dollars to Regional Projects	-186,271	-76,824	263,095		0	-225,723	-99,784	325,507		0
Sub-total	194,560	98,660	263,095	0	556,316	155,109	75,700	325,507	0	556,316
Special Membership										
Boise State University			5,600		5,600			5,600		5,600
Capital City Development Corporation	5,600				5,600	5,600				5,600
Department of Environmental Quality			5,600		5,600			5,600		5,600
Greater Boise Auditorium District					0					0
Idaho Transportation Department			5,600		5,600			5,600		5,600
Independent School District of Boise City	5,600				5,600	5,600				5,600
Joint School District #2	5,600				5,600	5,600				5,600
ValleyRide			5,600		5,600			5,600		5,600
Sub-total	16,800	0	22,400	0	39,200	16,800	0	22,400	0	39,200
FHWA/FTA Consolidated Planning Grant										
FY2004	417	146			563	417	146			563
FY2005	726,622	255,565			982,187	726,622	255,565			982,187
Transfer Consolidated Planning Grant Dollars to Regional Projects	-434,994	-133,724	568,718		0	-520,998	-160,558	681,556		0
Sub-total	292,045	121,987	568,718	0	982,750	206,041	95,153	681,556	0	982,750
Surface Transportation Program										
Urban-Key#7702-ValleyRide Rail Corridor Feasibility Study				9,055	9,055				9,055	9,055
State- Key#7826 SH 20/26 Corridor Preservation Study			924,583		924,583			924,583		924,583
State- Key#7827 SH 44 Corridor Preservation Study			1,415,993		1,415,993			1,415,993		1,415,993
Urban-Key#8137-ID Dept of Water Resources-Biodiesel				163	163				163	163
Urban-Key#8138-FY04 TMA - Ada County	37,861		68,710		106,571	37,861		68,710		106,571
Urban-Key#8468-FY05 TMA - Ada County			244,622		244,622			244,622		244,622
Urban-Key#8821-ACHD Three Cities River Crossing				905,666	905,666				1,134,536	1,134,536
Urban-Key#9134-Downtown Caldwell Circulation Study				4,465	4,465				4,465	4,465
Urban-Key#9134-Middleton Road Connections Study		157,009			157,009		157,009			157,009
Urban-Key#9206-FY04 Canyon County			10,500		10,500			10,500		10,500
Urban-Key#9207-FY05 Canyon County			61,156		61,156			61,156		61,156
Sub-total	37,861	157,009	2,725,564	919,349	3,839,783	37,861	157,009	2,725,564	1,148,219	4,068,653
Other Federal Aid										
CMAQ-Biodiesel Key#8858			19,857		19,857			19,857		19,857
FTA Section 5307 (04)			93,000		93,000			93,000		93,000
FTA Section 5307 (03)			122,080		122,080			122,080		122,080
Sub-total	0	0	234,937	0	234,937	0	0	234,937	0	234,937
Other Revenue Sources										
ITD-Communities in Motion			500,000		500,000			500,000		500,000
City of Middleton-Middleton Circulation Plan		4,000			4,000		4,000			4,000
Local Carry-over			64,713		64,713			64,713		64,713
City of Nampa-match for Key#9134-Middleton Road Connections		12,434			12,434		12,434			12,434
ITD-match for Key#7826-US 20/26 Corridor Preservation Study			73,240		73,240			73,240		73,240
ITD-match for Key#7827-SH 44 Corridor Preservation Study			112,168		112,168			112,168		112,168
Participating agency revenue-installation of E85(Ethanol) pump.	20,000				20,000	20,000				20,000
Data Dissemination-Sales	19,000				19,000	19,000				19,000
Orthophotography	70,000				70,000	70,000				70,000
Maps and Miscellaneous-Sales	7,500				7,500	7,500				7,500
Interest Income			7,000		7,000			7,000		7,000
Sub-total	116,500	16,434	757,121	0	890,055	116,500	16,434	757,121	0	890,055
Grand Total	657,766	394,090	4,571,835	919,349	6,543,041	532,311	344,296	4,747,085	1,148,219	6,771,911

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - ADA COUNTY**

WORK PROGRAM NUMBER	EXPENSES				E		ADA COUNTY																				GRAND TOTAL
	Labor &				Ada	Canyon	FEDERAL										LOCAL FUNDING										
	Work Days	Indirect Cost	Direct Cost	Total Cost			CPG 05 FHWA/FTA	CPG 04 FHWA/FTA	FTA (03) Section 5307	FTA (04) Section 5307	STP-U #7702	STP-STATE #7826	STP-STATE #7827	STP-TMA #8138	STP-TMA #8468	STP-U #8821	STP-U #9134	STP-U #9206	STP-U #9207	Total Federal	Match	Carry-over	Local	Other Revenue	Total Local		
261 ValleyRide-Rail Corridor Feasibility Study	-	-	9,055	9,055	100%	0%												9,055						-	9,055		
262 ACHD-Three Cities River Crossing	-	-	1,134,536	1,134,536	100%	0%												1,134,536						-	1,134,536		
274 Downtown Caldwell Circulation Study	-	-	4,465	4,465	0%	100%												-						-	-		
275 Idaho Department of Water Resources-Biodiesel	-	-	163	163	0%	100%												-						-	-		
TOTAL PASS THROUGH	-	-	1,148,219	1,148,219					9,055									1,143,591							1,143,591		
601 UPWP/Budget Development and Monitoring	210	111,125	-	111,125	Regional													-	-					-	-		
605 Triennial Review	140	67,910	1,400	69,310	Regional													-	-					-	-		
610 SH 44 Corridor Preservation Study	214	98,160	1,430,000	1,528,160	Regional													-	-					-	-		
611 US 20/26 Corridor Preservation Study	149	67,820	930,000	997,820	Regional													-	-					-	-		
612 Middleton Road Connections Study	32	15,350	154,096	169,446	0%	100%												-	-					-	-		
620 Development Monitoring	73	25,100	-	25,100														15,815	1,253					1,253	17,068		
626 Population Estimate Development	18	7,510	3,000	10,510	68%	32%												6,623	525					525	7,148		
638 Mode Choice Model Development	125	52,080	167,600	219,680	Regional													-	-					-	-		
644 Air Quality Modeling Improvements	67	27,500	21,430	48,930	Regional													-	-					-	-		
653 Outreach Program Development	96	42,990	22,500	65,490	Regional													-	-					-	-		
656 Studies Coordination System Development	49	23,130	10,000	33,130	Regional													-	-					-	-		
661 Communities in Motion	599	313,635	935,966	1,249,601	Regional													-	-					-	-		
662 Destination 2030-Limited Plan Update	72	35,340	6,000	41,340	100%	0%							37,861					38,306	3,034					3,034	41,340		
685 Transportation Improvement Program	287	125,070	8,000	133,070	60%	40%												73,982	5,860					5,860	79,842		
TOTAL PROJECTS	2,131	1,012,720	3,689,992	4,702,712									37,861					134,726	10,672					10,672	145,398		
701 General Membership Services	210	100,120	15,000	115,120	67%	33%												70,296	5,568			791		6,359	76,655		
703 General Public Services	155	68,930	700	69,630	68%	32%												-	-			20,848	26,500	47,348	47,348		
705 Transportation Liaison Services	142	86,830	-	86,830	68%	32%												-	-			59,044		59,044	59,044		
707 Educational Services	32	15,770	16,000	31,770	Regional													-	-					-	-		
720 Three Cities River Crossing	15	9,790	-	9,790	100%	0%												9,071	719					719	9,790		
723 Middleton Circulation Plan	10	4,240	-	4,240	0%	100%												-	-					-	-		
725 Downtown Boise Mobility Study	9	6,000	-	6,000	100%	0%												5,560	440					440	6,000		
729 Lake Hazel-Gowen Study	18	8,470	-	8,470	100%	0%												7,848	622					622	8,470		
733 Clean Cities Coalition Participation	11	5,070	20,000	25,070	100%	0%												4,698	372			20,000		20,372	25,070		
735 Public Transportation/Air Quality Interim Committee	27	17,560	-	17,560	Regional													-	-					-	-		
755 ACHD/Impact Fee Program	28	12,630	-	12,630	100%	0%												11,703	927					927	12,630		
TOTAL SERVICES	657	335,410	51,700	387,110														109,176	8,648			80,683	46,500	135,831	245,007		
801 Transportation Staff Development	53	24,840	20,000	44,840	Regional													-	-					-	-		
820 Committee Support	306	125,260	3,000	128,260	Regional													-	-					-	-		
836 Model Maintenance	32	13,780	16,000	29,780	Regional													-	-					-	-		
842 Congestion Management System Maintenance	84	36,130	6,500	42,630	Regional													-	-					-	-		
860 Geographic Information System Maintenance	188	86,270	1,000	87,270	80%	20%												-	-			69,816		69,816	69,816		
861 Ada County Orthophotography	5	2,090	70,000	72,090	80%	20%												-	-			2,090	70,000	72,090	72,090		
TOTAL SYSTEM MAINTENANCE	668	288,370	116,500	404,870																		71,906	70,000	141,906	141,906		
960 Information Technology	217	-	-	-	Regional													-	-					-	-		
990 Direct Operations / Maintenance	0	-	129,000	129,000	Regional													-	-					-	-		
991 Support Services Labor	858	-	-	-	Regional													-	-					-	-		
999 Indirect Operations/Maintenance	0	-	-	-	Regional													-	-					-	-		
TOTAL INDIRECT/OVERHEAD	1,075	-	129,000	129,000																							
GRAND TOTAL	4,531	1,636,500	5,135,411	6,771,911					9,055				37,861					1,387,493	19,320			152,589	116,500	288,409	1,675,902		

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - CANYON COUNTY**

WORK PROGRAM NUMBER	EXPENSES				E		CANYON COUNTY																			GRAND TOTAL
	Labor &				Ada	Canyon	FEDERAL											LOCAL FUNDING								
	Work Days	Indirect Cost	Direct Cost	Total Cost			CPG 05 FHWA/FTA	CPG 04 FHWA/FTA	FTA (03) Section 5307	FTA (04) Section 5307	STP-STATE #7826	STP-STATE #7827	STP-TMA #8138	STP-TMA #8468	STP-U #8821	STP-U #9134	STP-U #9206	STP-U #9207	Total Federal	Match	Carry-over Match	Local	Other Revenue	Total Local		
261 ValleyRide-Rail Corridor Feasibility Study	-	-	9,055	9,055	100%	0%												-					-	-		
262 ACHD-Three Cities River Crossing	-	-	1,134,536	1,134,536	100%	0%												-					-	-		
274 Downtown Caldwell Circulation Study	-	-	4,465	4,465	0%	100%											4,465	4,465						4,465		
275 Idaho Department of Water Resources-Biodiesel	-	-	163	163	0%	100%												-					-	-		
TOTAL PASS THROUGH	-	-	1,148,219	1,148,219													4,465	4,465						4,465		
601 UPWP/Budget Development and Monitoring	210	111,125	-	111,125	Regional													-					-	-		
605 Triennial Review	140	67,910	1,400	69,310	Regional													-					-	-		
610 SH 44 Corridor Preservation Study	214	98,160	1,430,000	1,528,160	Regional													-					-	-		
611 US 20/26 Corridor Preservation Study	149	67,820	930,000	997,820	Regional													-					-	-		
612 Middleton Road Connections Study	32	15,350	154,096	169,446	0%	100%											157,009	157,009	0			12,437	12,437	169,446		
620 Development Monitoring	73	25,100	-	25,100	68%	32%	7,443											7,443	590				590	8,033		
626 Population Estimate Development	18	7,510	3,000	10,510	68%	32%	3,116											3,116	247				247	3,363		
638 Mode Choice Model Development	125	52,080	167,600	219,680	Regional													-					-	-		
644 Air Quality Modeling Improvements	67	27,500	21,430	48,930	Regional													-					-	-		
653 Outreach Program Development	96	42,990	22,500	65,490	Regional													-					-	-		
656 Studies Coordination System Development	49	23,130	10,000	33,130	Regional													-					-	-		
661 Communities in Motion	599	313,635	935,966	1,249,601	Regional													-					-	-		
662 Destination 2030-Limited Plan Update	72	35,340	6,000	41,340	100%	0%												-					-	-		
685 Transportation Improvement Program	287	125,070	8,000	133,070	60%	40%	49,321											49,321	3,907				3,907	53,228		
TOTAL PROJECTS	2,131	1,012,720	3,689,992	4,702,712			59,880										157,009	216,889	4,744			12,437	17,181	234,070		
701 General Membership Services	210	100,120	15,000	115,120	67%	33%	35,127	146										35,273	2,794		397		3,191	38,464		
703 General Public Services	155	68,930	700	69,630	68%	32%												-			22,282		22,282	22,282		
705 Transportation Liaison Services	142	86,830	-	86,830	68%	32%												-			27,786		27,786	27,786		
707 Educational Services	32	15,770	16,000	31,770	Regional													-					-	-		
720 Three Cities River Crossing	15	9,790	-	9,790	100%	0%												-					-	-		
723 Middleton Circulation Plan	10	4,240	-	4,240	0%	100%												-			240	4,000	4,240	4,240		
725 Downtown Boise Mobility Study	9	6,000	-	6,000	100%	0%												-					-	-		
729 Lake Hazel-Gowen Study	18	8,470	-	8,470	100%	0%												-					-	-		
733 Clean Cities Coalition Participation	11	5,070	20,000	25,070	100%	0%												-					-	-		
735 Public Transportation/Air Quality Interim Committee	27	17,560	-	17,560	Regional													-					-	-		
755 ACHD/Impact Fee Program	28	12,630	-	12,630	100%	0%												-					-	-		
TOTAL SERVICES	657	335,410	51,700	387,110			35,127	146									35,273	2,794			50,705	4,000	57,499	92,772		
801 Transportation Staff Development	53	24,840	20,000	44,840	Regional													-					-	-		
820 Committee Support	306	125,260	3,000	128,260	Regional													-					-	-		
836 Model Maintenance	32	13,780	16,000	29,780	Regional													-					-	-		
842 Congestion Management System Maintenance	84	36,130	6,500	42,630	Regional													-					-	-		
860 Geographic Information System Maintenance	188	86,270	1,000	87,270	80%	20%												-			17,454		17,454	17,454		
861 Ada County Orthophotography	5	2,090	70,000	72,090	80%	20%												-					-	-		
TOTAL SYSTEM MAINTENANCE	668	288,370	116,500	404,870																	17,454		17,454	17,454		
960 Information Technology	217	-	-	-	Regional													-					-	-		
990 Direct Operations / Maintenance	0	-	129,000	129,000	Regional													-					-	-		
991 Support Services Labor	858	-	-	-	Regional													-					-	-		
999 Indirect Operations/Maintenance	0	-	-	-	Regional													-					-	-		
TOTAL INDIRECT/OVERHEAD	1,075	-	129,000	129,000																						
GRAND TOTAL	4,531	1,636,500	5,135,411	6,771,911			95,007	146									161,474				7,538		68,159	16,437	92,134	348,761

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE - REGIONAL**

WORK PROGRAM NUMBER	EXPENSES				E		REGIONAL																				GRAND TOTAL
	Labor &				Ada	Canyon	FEDERAL													LOCAL FUNDING							
	Work	Indirect	Direct	Total			CPG-Ada	CPG-Canyon	CMAQ	FTA (03)	FTA (04)	STP-STATE	STP-STATE	STP-U	STP-TMA	STP-TMA	STP-U	STP-U	STP-U	STP-U	Total	66%/29%/5%	Carry-over	66%/29%/5%	Other	Total	
	Days	Cost	Cost	Cost			FHWA/FTA	FHWA/FTA	Key #8858	Section 5307	Section 5307	#7826	#7827	#8137	#8138	#8468	#8821	#9134	#9206	#9207	Federal	Match	Match	Local	Revenue	Local	
261 ValleyRide-Rail Corridor Feasibility Study	-	-	9,055	9,055	100%	0%													-					-	-		
262 ACHD-Three Cities River Crossing	-	-	1,134,536	1,134,536	100%	0%													-					-	-		
274 Downtown Caldwell Circulation Study	-	-	4,465	4,465	0%	100%													-					-	-		
275 Idaho Department of Water Resources-Biodiesel	-	-	163	163	0%	100%						163							163					-	163		
TOTAL PASS THROUGH	-	-	1,148,219	1,148,219								163							163						163		
601 UPWP/Budget Development and Monitoring	210	111,125	-	111,125	Regional		78,719	24,249											102,968	8,157				8,157	111,125		
605 Triennial Review	140	67,910	1,400	69,310	Regional		49,099	15,124											64,223	5,087				5,087	69,310		
610 SH 44 Corridor Preservation Study	214	98,160	1,430,000	1,528,160	Regional							1,415,993							1,415,993	(0)			112,167	112,167	1,528,160		
611 US 20/26 Corridor Preservation Study	149	67,820	930,000	997,820	Regional					924,583									924,583	0			73,237	73,237	997,820		
612 Middleton Road Connections Study	32	15,350	154,096	169,446	0%	100%													-	-				-	-		
620 Development Monitoring	73	25,100	-	25,100	68%	32%													-	-				-	-		
626 Population Estimate Development	18	7,510	3,000	10,510	68%	32%													-	-				-	-		
638 Mode Choice Model Development	125	52,080	167,600	219,680	Regional		10,328	3,182		106,080	58,000								177,590	19,450	22,640			42,090	219,680		
644 Air Quality Modeling Improvements	67	27,500	21,430	48,930	Regional		17,710	5,455	19,857										43,022	1,835	1,573	2,500		5,908	48,930		
653 Outreach Program Development	96	42,990	22,500	65,490	Regional		45,522	14,023											59,545	4,717		1,228		5,945	65,490		
656 Studies Coordination System Development	49	23,130	10,000	33,130	Regional		23,469	7,229											30,698	2,432				2,432	33,130		
661 Communities in Motion	599	313,635	935,966	1,249,601	Regional		190,513	58,767		16,000	35,000		68,710	244,622			10,500	61,156	685,268	22,493	40,500	1,340	500,000	564,333	1,249,601		
662 Destination 2030-Limited Plan Update	72	35,340	6,000	41,340	100%	0%													-	-				-	-		
685 Transportation Improvement Program	287	125,070	8,000	133,070	60%	40%													-	-				-	-		
TOTAL PROJECTS	2,131	1,012,720	3,689,992	4,702,712			415,360	128,029	19,857	122,080	93,000	924,583	1,415,993	-	68,710	244,622	-	10,500	61,156	3,503,890	64,170	64,713	5,068	685,404	819,355	4,323,246	
701 General Membership Services	210	100,120	15,000	115,120	67%	33%													-	-				-	-		
703 General Public Services	155	68,930	700	69,630	68%	32%													-	-				-	-		
705 Transportation Liaison Services	142	86,830	-	86,830	68%	32%													-	-				-	-		
707 Educational Services	32	15,770	16,000	31,770	Regional		22,505	6,933											29,438	2,332				2,332	31,770		
720 Three Cities River Crossing	15	9,790	-	9,790	100%	0%													-	-				-	-		
723 Middleton Circulation Plan	10	4,240	-	4,240	0%	100%													-	-				-	-		
725 Downtown Boise Mobility Study	9	6,000	-	6,000	100%	0%													-	-				-	-		
729 Lake Hazel-Gowen Study	18	8,470	-	8,470	100%	0%													-	-				-	-		
733 Clean Cities Coalition Participation	11	5,070	20,000	25,070	100%	0%													-	-				-	-		
735 Public Transportation/Air Quality Interim Committee	27	17,560	-	17,560	Regional		12,439	3,832											16,271	1,289				1,289	17,560		
755 ACHD/Impact Fee Program	28	12,630	-	12,630	100%	0%													-	-				-	-		
TOTAL SERVICES	657	335,410	51,700	387,110			34,944	10,765	-	-	-	-	-	-	-	-	-	-	45,709	3,621	-	-	-	3,621	49,330		
801 Transportation Staff Development	53	24,840	20,000	44,840	Regional														-	-		44,840		44,840	44,840		
820 Committee Support	306	125,260	3,000	128,260	Regional		27,045	8,318											35,363	2,801		90,096		92,897	128,260		
836 Model Maintenance	32	13,780	16,000	29,780	Regional		13,451	4,143											17,594	1,394		10,792		12,186	29,780		
842 Congestion Management System Maintenance	84	36,130	6,500	42,630	Regional		30,198	9,303											39,501	3,129				3,129	42,630		
860 Geographic Information System Maintenance	188	86,270	1,000	87,270	80%	20%													-	-				-	-		
861 Ada County Orthophotography	5	2,090	70,000	72,090	80%	20%													-	-				-	-		
TOTAL SYSTEM MAINTENANCE	668	288,370	116,500	404,870			70,694	21,764	-	-	-	-	-	-	-	-	-	-	92,458	7,324	-	145,728	-	153,052	245,510		
960 Information Technology	217	-	-	-	Regional														-	-				-	-		
990 Direct Operations / Maintenance	0	-	129,000	129,000	Regional														-	-		122,000	7,000	129,000	129,000		
991 Support Services Labor	858	-	-	-	Regional														-	-				-	-		
999 Indirect Operations/Maintenance	0	-	-	-	Regional														-	-				-	-		
TOTAL INDIRECT/OVERHEAD	1,075	-	129,000	129,000			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,000	7,000	129,000	129,000		
GRAND TOTAL	4,531	1,636,500	5,135,411	6,771,911			520,998	160,558	19,857	122,080	93,000	924,583	1,415,993	163	68,710	244,622	-	10,500	61,156	3,642,220	75,115	64,713	272,796	692,404	1,105,028	4,747,248	

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 CHANGE IN FUND BALANCE**

	FY2005 REVISION 1				FY2005 REVISION 2			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Projected Revenue Summary:								
General Membership	194,561	98,660	263,095	556,316	155,109	75,700	325,507	556,316
Special Membership	16,800	0	22,400	39,200	16,800	0	22,400	39,200
FHWA/FTA Consolidated Planning Grant	292,045	121,987	568,718	982,750	206,041	95,153	681,556	982,750
STP-Urban	37,861	157,009	2,725,564	2,920,434	37,861	157,009	2,725,564	2,920,434
Other Federal Aid	0	0	234,937	234,937	0	0	234,937	234,937
Other Revenue Sources	116,500	16,434	757,121	890,055	116,500	16,434	757,121	890,055
Total Projected Revenue	657,767	394,090	4,571,835	5,623,692	532,311	344,296	4,747,085	5,623,692
Projected Expense Summary:								
Projects	138,030	229,778	4,228,105	4,595,913	145,398	234,070	4,323,245	4,702,713
Services	231,244	86,215	35,250	352,709	245,007	92,772	49,330	387,109
System Maintenance	140,650	17,150	229,480	387,280	141,906	17,454	245,510	404,870
Operations	0	0	79,000	79,000	0	0	129,000	129,000
Total Projected Expenses	509,924	333,143	4,571,835	5,414,902	532,311	344,296	4,747,085	5,623,692
Projected Change in Fund Balance	147,843	60,947	0	208,790	0	0	0	0

	FY2005 REVISION 1				FY2005 REVISION 2			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Pass Through Summary:								
STP-Urban	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219
Total Projected Pass Through Revenue	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219
Pass Through Expense	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	LEGAL / LOBBYING (72)	EQUIPMENT (34)	TRAVEL / EDUCATION (40)	PROFESSIONAL SERVICES (30)	PRINTING (60)	PUBLIC INVOLVEMENT (64)	MEETING SUPPORT (65)	OTHER (63)	PASS THROUGH (99)
261 ValleyRide-Rail Corridor Feasibility Study	9,055									9,055
262 ACHD-Three Cities River Crossing	1,134,536									1,134,536
274 Downtown Caldwell Circulation Study	4,465									4,465
275 Idaho Department of Water Resources-Biodiesel	163									163
601 UPWP/Budget Development and Monitoring	-									
605 Triennial Review	1,400						600	800		
610 SH 44 Corridor Preservation Study	1,430,000				1,430,000					
611 US 20/26 Corridor Preservation Study	930,000				930,000					
612 Middleton Road Connections Study	154,096				149,096				5,000	
620 Development Monitoring	-									
626 Population Estimate Development	3,000				3,000					
638 Mode Choice Model Development	167,600			3,000	164,600					
644 Air Quality Modeling Improvements	21,430				21,000				430	
653 Outreach Program Development	22,500				19,000	3,000		500		
656 Studies Coordination System Development	10,000				7,000		3,000			
661 Communities in Motion	935,966				920,966	5,000	5,000	5,000		
662 Destination 2030-Limited Plan Update	6,000					2,000	2,000	2,000		
685 Transportation Improvement Program	8,000				5,000	1,000	2,000			
701 General Membership Services	15,000				15,000					
703 General Public Services	700						700			
705 Transportation Liaison Services	-									
707 Educational Services	16,000				6,000	1,000	8,000	1,000		
720 Three Cities River Crossing	-									
723 Middleton Circulation Plan	-									
725 Downtown Boise Mobility Study	-									
729 Lake Hazel-Gowen Study	-									
733 Clean Cities Coalition Participation	20,000								20,000	
735 Public Transportation/Air Quality Interim Committee	-									
755 ACHD/Impact Fee Program	-									
801 Transportation Staff Development	20,000			20,000						
820 Committee Support	3,000							3,000		
836 Model Maintenance	16,000				15,000	500		500		
842 Congestion Management System Maintenance	6,500				5,000	1,000		500		
860 Geographic Information System Maintenance	1,000				1,000					
861 Ada County Orthophotography	70,000				70,000					
990 Direct Operations / Maintenance	129,000	60,000	30,000	6,000	25,000			5,000	3,000	
GRAND TOTAL	5,135,411	60,000	30,000	29,000	3,786,662	13,500	21,300	18,300	28,430	1,148,219

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2005 REVISION 1	FY2005 REVISION 2	
Professional Services	30	6,476	7,800	1
Equipment Lease	35	12,000	12,000	
Equipment Repair / Maintenance	36	6,000	6,000	
Travel / Education	40	5,000	5,000	
Board Travel/Education	41	-	10,000	3
Dues	42	7,000	8,000	1
Publications	43	3,000	3,000	
Postage	50	5,000	6,000	1
Telephone	51	8,000	8,500	1
Space Rent	52	100,000	100,000	
Janitorial	53	9,000	9,000	
Printing	60	1,000	1,000	
Copier	61	10,000	10,000	
Advertising	62	4,000	4,000	
Events	63	3,000	3,000	
Audit	70	12,500	12,500	
Insurance	71	12,500	12,500	
Legal Services	72	15,000	30,000	1
General Supplies	80	10,000	10,000	
Computer Supplies	82	10,000	10,000	
Computer Software / Maintenance	83	20,000	20,000	
Internet Service	84	3,500	3,500	
Commuting Incentive	90	500	500	
Vehicle Maintenance	91	1,500	1,500	
Utilities	92	9,000	9,000	
Local Travel	93	5,000	5,000	
Other / Miscellaneous	95	1,500	1,500	
TOTAL		280,476	309,300	

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls

FY2005 REVISION 2

**INDIRECT OPERATIONS AND
 MAINTENANCE SUMMARY**

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
WORKDAY ALLOCATION**

WORK PROGRAM DESCRIPTION	LEAD STAFF	DIRECTORS	PRINCIPAL PLANNERS	ASSOCIATE PLANNERS	ASSISTANT PLANNERS	OPERATIONS	TOTAL
261 ValleyRide-Rail Corridor Feasibility Study	MSt	-	-	-	-	-	-
262 ACHD-Three Cities River Crossing	MSt	-	-	-	-	-	-
274 Downtown Caldwell Circulation Study	MSt	-	-	-	-	-	-
275 Idaho Department of Water Resources-Biodiesel	MSt	-	-	-	-	-	-
TOTAL PASS THROUGH		-	-	-	-	-	-
601 UPWP/Budget Development and Monitoring	MSt	90	24	-	-	96	210
605 Triennial Review	TT	32	50	7	27	24	140
610 SH 44 Corridor Preservation Study	PN	21	108	25	50	10	214
611 US 20/26 Corridor Preservation Study	PN	14	70	23	34	8	149
612 Middleton Road Connections Study	PN	4	18	3	3	4	32
620 Development Monitoring	CTr	2	5	5	60	1	73
626 Population Estimate Development	CTr	3	2	2	11	-	18
638 Mode Choice Model Development	JW	5	25	60	30	5	125
644 Air Quality Modeling Improvements	JW	2	30	3	30	2	67
653 Outreach Program Development	TS	10	47	-	26	13	96
656 Studies Coordination System Development	TT	9	18	6	16	-	49
661 Communities in Motion	CTr	167	267	40	77	48	599
662 Destination 2030-Limited Plan Update	TT	11	36	14	5	6	72
685 Transportation Improvement Program	PN	45	76	17	136	13	287
TOTAL PROJECTS		415	776	205	505	230	2,131
701 General Membership Services	CTr	36	72	55	47	-	210
703 General Public Services	CTr	15	52	44	44	-	155
705 Transportation Liaison Services	MSt	80	36	6	20	-	142
707 Educational Services	TS	6	17	-	3	6	32
720 Three Cities River Crossing	CTr	10	2	3	-	-	15
723 Middleton Circulation Plan	CTr	1	2	3	4	-	10
725 Downtown Boise Mobility Study	CTr	6	3	-	-	-	9
729 Lake Hazel-Gowen Study	CTr	3	5	6	4	-	18
733 Clean Cities Coalition Participation	JW	-	9	-	-	2	11
735 Public Transportation/Air Quality Interim Committee	TT	19	4	-	4	-	27
755 ACHD/Impact Fee Program	JW	4	6	10	8	-	28
TOTAL SERVICES		180	208	127	134	8	657
801 Transportation Staff Development	JU	11	14	7	9	12	53
820 Committee Support	JU	57	4	-	-	245	306
836 Model Maintenance	JW	4	5	10	8	5	32
842 Congestion Management System Maintenance	JW	4	30	25	15	10	84
860 Geographic Information System Maintenance	RD	5	98	75	10	-	188
861 Ada County Orthophotography	RD	-	-	5	-	-	5
TOTAL SYSTEM MAINTENANCE		81	151	122	42	272	668
TOTAL DIRECT		676	1,135	454	681	510	3,456
960 Information Technology	JU	12	-	-	-	205	217
990 Direct Operations / Maintenance	JU	-	-	-	-	-	-
991 Support Services Labor	JU	232	15	6	9	596	858
999 Indirect Operations/Maintenance	JU	-	-	-	-	-	-
TOTAL INDIRECT/OVERHEAD		244	15	6	9	801	1,075
TOTAL LABOR		920	1,150	460	690	1,311	4,531

t:\FY05\900Operations\Budget\2005\Rev-2\2005Rev2.xls