



# REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

## October 22, 2009 – 2:00 p.m. – 3:30 p.m.

### Community Planning Association

**Notice:** This packet contains only the documents listed with an asterisk (\*) in the agenda. The entire packet, including all attachments is available at <http://www.compassidaho.org/documents/people/rqac/agenda102209.pdf>. The online document requires Adobe Acrobat to read it; COMPASS' homepage <http://www.compassidaho.org> contains a free download link if you need a copy. The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark will take you directly to the named document.

#### \*\* AGENDA \*\*

**I. AGENDA ADDITIONS/CHANGES**

**2:00**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**2:05**

**III. CONSENT AGENDA**

**2:10**

**\*A. Approve August 27, 2009 Meeting Minutes**

**IV. ACTION ITEM**

**2:15**

**A. Election of Vice Chair for 2010 Rod Collins**

*RGAC Bylaws call for an annual rotation of officers at the January 2010 meeting. Nominations and election will commence for next year.*

**V. INFORMATION/DISCUSSION ITEMS**

**2:20**

**A. ISDI Data Standards Nathan Bentley**

*As the Regional GIS committee, RGAC has a vested interest in data standards.*

**2:30**

**B. Emergency Services Workshop Nathan Bentley**

*Committee will review the workshop and discuss where we go from here.*

**2:45**

**C. Short Term Ross Dodge**

*Progress report of prelim file  
Progress report on centerline file*

**\*C—1. Emergency Services/Regional Planning Data Needs**

**3:00**

**D. Mid Term Rod Collins**

*Discussion on Google Group - ArcGIS Online  
-ACHD ftp site*

**3:15**

**E. RRC/ ISDI GIS Week Anne Kawalec**

*GIS week: October 26-30, 2009 – Committee will discuss its positions, representation, issues, and roles at the SIG meeting.*

**VI. OTHER**

**3:25**

**A. New Business or Announcements**  
**B. Next Meeting: TBD; 2:00 p.m. at COMPASS**

**VII. ADJOURNMENT**

**3:30**

**\*Enclosures - Times are approximate. Agenda is subject to change.**



# REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

## AUGUST 27, 2009

### COMMUNITY PLANNING ASSOCIATION

#### \*\* MINUTES \*\*

- ATTENDEES:** Nathan Bentley, Ada County Information Technology, **Chair**  
 Mike Borzick, City of Kuna  
 Curtis Brinkerhoff, Nampa Highway District #1 (*for Todd Milich*)  
 Mike Bruse, Canyon County Assessor's Office  
 Rod Collins, City of Nampa, **Vice Chair**  
 Tina Fenske, City of Garden City  
 Jim Hetherington, City of Boise  
 Robin Jack, City of Meridian  
 Anne Kawalec, Ada County Assessor's Office  
 Dave Marston, City of Caldwell  
 Chuck Spencer, Ada County Highway District  
 Bill Vaughan, City of Eagle
- MEMBERS ABSENT:** Brian Emmen, Idaho Transportation Department  
 Miguel Gaddi, Public Participation Committee  
 Dan Hunter, Canyon County Development Services  
 Kathy Knapp, Canyon Highway District
- OTHERS PRESENT:** Eric Adolfson, COMPASS  
 Nathan Dale, COMPASS  
 Ross Dodge, COMPASS  
 Carl Miller, COMPASS  
 Debbie Winchar, COMPASS

#### CALL TO ORDER

Chair Bentley called the meeting to order at 2:00 p.m.

#### AGENDA ADDITIONS/ANNOUNCEMENTS

None.

#### OPEN DISCUSSION

Chair Bentley introduction of Robin Jack from the City of Meridian.

Chair Bentley commented that RGAC members should be receiving an invitation from Ada City-County Emergency Management to participate in a GIS and Emergency Operations workshop, for Ada and Canyon Counties. Three exercises are planned:

- GIS Workshop – September 25, 2009
- Table Top Exercise – January 2010
- Full-blown exercise - April 2010

## CONSENT AGENDA

### A. Approve June 25, 2009 Meeting Minutes

Tina Fenske moved and Jim Hetherington seconded to approve the June 25, 2009 meeting minutes as written. There being no further discussion, the motion was unanimously approved.

## INFORMATION/DISCUSSION ITEMS

### A. Discuss Local Update of Census Addresses (LUCA) and 2010 Data Strategies

Ross Dodge presented a brief background of the Census LUCA program. Ross noted that this topic was previously brought before RGAC and in October 2008 COMPASS agreed to bring results back to this committee. Even though the members of this committee have changed, COMPASS is fulfilling its obligation in bringing this item before the committee.

Ross said that staff received word that the LUCA results are going to be completed and distributed in October 2009 and local participants will have 30-calendar days to file an appeal. Carl Miller will work with the staff of members who were involved in LUCA process. Ross used this opportunity to open the discussion on how members plan to handle the 2010 Census data when it arrives. He commented that it is important for RGAC to begin developing the protocol for handling the resulting GIS data which will be disbursed by the Census Bureau in 2010/2011. Rather than having each entity download and manipulate/analyze Census data for their respective jurisdiction, Ross suggested that since COMPASS needs this information on a regional basis, staff could download the information, create the authoritative data sets and distribute to respective members so that we are all using the same information and not duplicating work. No decisions were made.

### VRT Bus Tops

Eric Adolfson stated he has met with Valley Regional Transit (VRT) staff regarding the bus stop program. VRT will maintain the authoritative data set in a shape file as well as in an access data base. Eric said he is working with VRT in order to show them how to maintain the data.

### ISDI Data Standards

Chair Bentley stated that the Idaho Spatial Data Infrastructure (ISDI) is developing a number of data standards from technical working groups. Currently there is a Structures Data Model out for review. How involved does RGAC want to be in contributing toward the discussion of standards?

Anne Kawalec replied that a steward has already been designated for the Structures Data and it would be a good idea for RGAC to provide its support for this data model.

Chair Bentley commented it is his personal opinion that as a regional organization, we should weigh in and say yes or no.

After discussion, **there was consensus among the members present to look at the standards and present them as a whole to this committee as a standing agenda item.**

Chair Bentley stated that he would submit a letter of support to Bill Reynolds, the Structures Data model steward, which will then be submitted to the Idaho Geospatial Committee.

## **B. Short Term**

### **Preliminary Plat Files**

Anne Kawalec gave a report on the Ada County preliminary files update: regarding the core attributes, Ada County can accept any prelim data in a shape file. Anne spoke to Jay Givens of Ada County Development Services about prelims and more discussion is needed on how to gather the data. In doing this research the need arose for the creation of a data dictionary (i.e., meaning of "original date" or "update"). Expiration dates and the names of the engineers and developers are also needed. Staff will create what they need and ask other entities to populate what they can (i.e., tracking boundaries of the preliminary subdivision).

Ross gave a report on the Canyon County prelim file. He reminded the group that COMPASS assembles a county-wide prelim file from the various Canyon County entities. He stated that progress has been made with Caldwell, Nampa, and Canyon County in obtaining prelim subdivision data. There are still some remaining issues that need to be cleaned up before the analysis can be run that return good results. Ross used a series of screen shots to display areas needing refinement.

### **Regional Centerline File**

Eric commented that he has been working with Sara Stolz at Ada County regarding centerlines and follow up needs to be done with Canyon County. We are still trying to get to a point where we have common points that can be snapped to so that the file can be "routed" across the County line.

## **C. Mid Term**

### **Google Group Site**

Eric Adolfson gave an update on the Google Group site which is utilized for sharing information and documents and establishing a communication forum. Once subscribed to the site, you will automatically receive notice when an update to the group has been made. Likewise when an update to the data list spreadsheet has been made, a notice will automatically be sent to the other group members; an email need not be sent notifying them of the change.

### **FTP Site**

Ross stated there was prior discussion regarding an ftp site that could be utilized to share information. Staff tried the COMPASS website, but it does not have a lot of carrying capacity for exchanging data. Ross said that he had a telephone conversation with Chuck Spencer, who said that the Ada County Highway District (ACHD) has 50 gigabytes of unused space on their ftp site which Steve Gifford approved for RGAC's use for data storage. For the interim, Chuck will make a folder for each agency on the ftp site that would allow RGAC to load the information from the data list.

Ross summarized the discussion: Those who need to utilize ACHD's ftp site, will work with Chuck Spencer to load data. Ada and Canyon Counties, who already have their own ftp site, will continue business as usual and not utilize the ACHD site. Building links onto the spreadsheet was deemed a good idea. The data list spreadsheet will be on the Goggle Group site and have editing capabilities for all. Ross said that he and Chuck will give a status report at the next meeting.

### **Regional Resource Center (RRC)**

Ross stated that Gail Ewart at the Idaho Geospatial office is working on a statewide plan to coordinate GIS activity throughout the state. In the statewide plan, she is requesting proposals for RCCs; northern and eastern Idaho have submitted proposals to become RCCs. Southwest Idaho does not have an RCC. Anne, Ross, and Tyson Taylor at Boise State University (BSU) talked about developing an RRC proposal for this area. One option is for BSU

to serve as the education piece for the RCC, with RGAC and the ACHD ftp site as a central data repository.

Anne commented that she spoke to Gail and to talk about the data repository is one step farther than what she needs for this proposal. The deadline date for the proposal was July 31<sup>st</sup> and northern Idaho put together their proposal which is posted on the Idaho Geospatial website as well as eastern Idaho's proposal: <http://www.gis.idaho.gov>. Gail is seeking two more proposals; one from this area and one from southeastern Idaho. Anne encouraged the committee to look at the other two proposals. Ross, Anne, Tyson, Chuck, and a couple of other people are going to get together to create a draft proposal which will be reviewed at a SWIG meeting. Gail has the Governor's backing as well as the support of Idaho Geospatial director, Mike Gwartney.

#### **D. Performance Monitoring Report (PMR)**

In the interest of time, this item was tabled until the next scheduled meeting. Eric Adolfson will reviewed examples of the analysis done to complete the PMR.

#### **Other**

##### **A. New Business/Announcements**

None.

**B. Next Meeting:** Thursday, October 22, 2009, 2:00 p.m., at COMPASS.

#### **ADJOURNMENT**

**Chuck Spencer moved and Rod Collins seconded adjournment at 3:24 p.m. Motion carries.**

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**COMPASS**  
COMMUNITY PLANNING ASSOCIATION  
of Southwest Idaho

## Memorandum

**To:** Regional Geographic Advisory Committee  
**From:** Ross Dodge, Principal Planner  
**Date:** October 15, 2009  
**Re:** Emergency Services and Regional Planning Data Needs

**Action Requested:**

Information only.

**Background:**

On September 25, 2009, there was an emergency management/GIS meeting at Meridian City Hall. It was a first meeting of its kind bringing first responders and GIS practitioners together.

**Status:**

A binder of information was provided at that meeting, containing in part, a list of data needs for emergency personnel. Many data needs on that list are also needed for land use/transportation planning.

RGAC will discuss these data needs and how they can best be assembled, created, or maintained. Data steward assignments should also be discussed.

Please review the attached spreadsheet and bring your ideas to the table.

Attachment – 1

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DataNeedComparison.docx

