



*REGIONAL TECHNICAL ADVISORY COMMITTEE*  
*JANUARY 23, 2008*  
*COMMUNITY PLANNING ASSOCIATION*

**\*\*MINUTES\*\***

**ATTENDEES:**

Mary Berent, City of Middleton  
 Clair Bowman, City of Nampa  
 Mary Burke, Valley Regional Transit (*for Kelli Fairless*)  
 Jon Cecil, Capital City Development Corporation  
 Phil Choate, Idaho Transportation Department-District 3  
 Chris Danley, Ada County Highway District  
 Michael DuBois, Department of Environmental Quality  
 Matt Ellsworth, City of Meridian, *Chair*  
 Jared Everett, Boise State University  
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)  
 Sally Goodell, Ada County Highway District  
 Dean Gunderson, Ada County Development Services  
 Steve Hasson, City of Kuna  
 Ryan McDaniel, City of Boise  
 Brent Orton, City of Caldwell  
 Tim Richard, Canyon Highway District #4, *Vice Chair*  
 Nichol Baird Spencer, City of Eagle  
 Sarah Stobaugh, Boise Independent School District  
 Jenah Thornborrow, City of Garden City  
 Toni Tisdale, COMPASS (*Ex-Officio*)

**MEMBERS ABSENT:**

Wendell Bigham, Joint School District #2  
 Anne Horn, Mayor, City of Notus  
 Rob Howarth, Central District Health Department (*Ex-Officio*)  
 Mary Shaw Taylor, City of Star  
 Vacant, Public Participation Committee  
 Jarom Wagoner, Canyon County Development Services  
 Margie Watson, Mayor, City of Parma

**OTHERS PRESENT:**

Don Matson, COMPASS  
 Patti Raino, Idaho Transportation Department  
 Charles Trainor, COMPASS  
 Debbie Winchar, COMPASS

800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

*CALL TO ORDER*

Chair Berent called the meeting to order at 9:03 a.m.

*AGENDA ADDITIONS/CHANGES*

None.

*OPEN DISCUSSION/ANNOUNCEMENTS*

Jon Cecil announced that the Idaho Green Expo will be held on May 17-18, 2008, at the Boise Centre on the Grove. This event will cover a wide variety of topics including: Green Building & Sustainable Development; Energy, Conservation, & Recycling ; Food & Agriculture; Sustainability Education; Transportation; Community Action & Involvement; Health & Wellness; and Art, Culture & Lifestyles. The webpage for additional information is: [Info@IdahoGreenExpo.org](mailto:Info@IdahoGreenExpo.org).

Toni Tisdale stated there is a new Obligation Report which reports any projects that need obligations for FY2008 funding. This report will be included in future RTAC meeting packets, which will provide a better awareness tool for outstanding funds.

*CONSENT AGENDA*

*A. Approve December 18, 2007 Meeting Minutes*

*Jon Cecil moved and Tim Richard seconded to approve the December 18, 2007 minutes as written. There being no further discussion, the motion was unanimously approved.*

*ACTION ITEMS*

*A. Elect New Officers*

*Nichoel Baird Spencer nominated Matt Ellsworth to serve as RTAC's Chair. There being no other nominations, the nominations were closed. By unanimous consent, Matt Ellsworth was elected to serve as RTAC's Chair for 2008.*

*Mary Berent nominated Tim Richard to serve as RTAC's Vice-Chair. There being no other nominations, the nominations were closed. By unanimous consent, Tim Richard was elected to serve as RTAC's Vice-Chair for 2008.*

*B. Recommend Approval of the Amendment Process for Long-Range Transportation Plans*

Charles Trainor presented for recommendation, the Long-Range Transportation Plan Amendment Policy.

*Phil Choate moved and Tim Richard seconded to recommend approval of the Amendment Process for Long-Range Transportation Plans. There being no further discussion, the motion passes with one abstention.*

*C. Recommend Approval of Amendment to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs*

Toni Tisdale presented for recommendation, the Amendment to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs.

After discussion, *Nichoel Baird Spencer moved and Jenah Thornborrow seconded to recommend approval of the Amendment to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs. There being no further discussion, the motion was unanimously approved.*

*D. Recommend Priorities for FY2009-2013 Transportation Improvement Programs*

Toni Tisdale presented for recommendation, the priorities for FY2009-2013 Transportation Improvement Programs.

*Dean Gunderson moved and Sarah Stobaugh seconded to recommend the priorities for FY2009-2013 Transportation Improvement Programs.*

After discussion, *the motion was unanimously approved.*

*E. Recommend Approval of Changes to the Transportation Improvement Program Amendment Policy*

Brent Orton and Toni Tisdale presented for recommendation, changes to the Transportation Improvement Program Amendment Policy.

*Discussion*

- Mirror the State review process for project changes.
- If this is to be a more streamline process, why would there be two different scenarios for two different counties? The lack of flexibility is a concern.

Toni stated that the proposed changes: under Major Amendment and Administrative Modification, remove from the Components column, "Change in dollar amount in excess of 20% of total project costs or \$2 million, whichever is less" and, under Administrative Modification, at least for Canyon County, remove "RTAC and Board Review." COMPASS' Executive Director would approve the action and then it would be forwarded to RTAC as an information item.

*Clair Bowman moved and Brent Orton seconded to approve three modifications to the existing COMPASS Board policy by removing 20% or \$2 million triggers in both the Major Amendment and Administrative Modification sections and completely remove the RTAC and COMPASS Board review item from the Action Required under Administrative Modifications.*

*Discussion*

- The local jurisdictions in Ada County should be notified that funds are being transferred and a comment period be provided.
- There should be no RTAC or Board review at least in Canyon County.
- The review process as presented appears to be timely. If someone objects, what process does that trigger, what timelines are followed to ensure that timely action can occur?
- There are other adequate controls and opportunities in place for commenting on the balancing process and adequate guidelines are provided. This policy is not a place where that would be needed.

- If there is a process that can be easily implemented to augment what is already being done, it may solve the problem.

After discussion, *the motion passes with one abstention.*

#### *Discussion*

*Nichole Baird Spencer moved and Dean Gunderson seconded to modify the text under Other Considerations for Administrative Modifications to read, "All jurisdictions in Ada County will be notified of all TMA Balancing Meetings." There being no further discussion, the motion was unanimously approved.*

#### *INFORMATION/DISCUSSION ITEMS*

##### *A. Boise State University Presentation on Student Transit*

Jared Everett presented an overview of Boise State University's Student Transit.

##### *B. Review Status of High Volume Intersection Study*

Don Matson presented a review of the High Volume Intersection Study.

##### *C. Review Revised Project Prioritization Process*

Charles Trainor presented new project prioritization information for use in selecting corridors for the proposed local option sales tax initiative.

MaryAnn Waldinger presented a PowerPoint presentation on Project Prioritization.

##### *D. Discuss Construction Coordination and Studies*

Charles Trainor presented the latest information in coordination efforts for construction and studies.

#### *OTHER*

- A. Next Meeting: Wednesday, February 27, 2008, 9:00 a.m., at COMPASS.*

#### *ADJOURNMENT*

*There being no further discussion, the meeting adjourned at 11:00 a.m.*