



*REGIONAL TECHNICAL ADVISORY COMMITTEE  
JANUARY 24, 2007  
COMMUNITY PLANNING ASSOCIATION*

**\*\*MINUTES\*\***

*ATTENDEES:*

Lisa Bachman, City of Kuna  
 Mary Berent, City of Middleton, *Chair*  
 Wendel Bigham, Joint School District #2  
 Kevin Bittner, Valley Regional Transit  
 Jon Cecil, Capital City Development Corporation  
 Mike DuBois, Department of Environmental Quality  
 Matt Ellsworth, City of Meridian, *Vice-Chair*  
 Michael Fuss, City of Nampa  
 Karen Gallagher, City of Boise  
 Dean Gunderson, Ada County  
 Don Kostelec, Ada County Highway District  
 Jeffrey Maffuccio, Canyon County Development Services  
 Shawn Martin, Ada County Highway District  
 Tim Richard, Canyon Highway District #4  
 Sarah Stobaugh, Boise Independent School District  
 Toni Tisdale, COMPASS (*Ex-Officio*)

*MEMBERS ABSENT:*

Jim Buffington, Nampa Highway District #1  
 Ester Ceja, Public Participation Committee  
 Marje Ellmaker, Mayor, City of Notus  
 Rob Howarth, Central District Health Department (*Ex-Officio*)  
 Nathan Mitchell, Mayor, City of Star  
 Brent Orton, City of Caldwell  
 Nichoel Baird Spencer, City of Eagle  
 Larry Strough, Idaho Transportation Department-District 3  
 Whitney Rearick, Boise State University  
 Christy Richardson, City of Garden City

*OTHERS PRESENT:*

Scott Lininger, Ada County Highway District  
 Don Matson, COMPASS  
 Jennifer Tomlinson, City of Boise  
 Charles Trainor, COMPASS  
 Debbie Winchar, COMPASS

*CALL TO ORDER*

Chair Berent called the meeting to order at 9:05 a.m.

## *AGENDA ADDITIONS/CHANGES*

Chair Berent asked for additions or changes to the agenda. None were requested.

## *OPEN DISCUSSION/ANNOUNCEMENTS*

Karen Gallagher introduced Jennifer Tomlinson from the City of Boise's comprehensive planning staff. Jennifer will act as the City of Boise's alternate representative for this committee.

Introductions were made of all attendees.

## *CONSENT AGENDA*

### *A. Approve December 13, 2006 Meeting Minutes*

*Karen Gallagher moved and Don Kostelec seconded to approve the December 13, 2006 minutes as written. There being no further discussion, the motion was unanimously approved.*

### *Action Item*

### *A. Election of Officers*

*Matt Ellsworth nominated Mary Berent to continue to serve as RTAC's Chair. There being no other nominations, the nominations were closed. By unanimous consent, Mary Berent was re-elected as RTAC's Chair for 2007.*

*Jon Cecil nominated Matt Ellsworth to continue to serve as RTAC's Vice Chair. There being no other nominations, the nominations were closed. By unanimous consent, Matt Ellsworth was re-elected as RTAC's Vice Chair for 2007.*

### *Information Items*

### *A. Review Funding Split for the Project Prioritization Process*

Toni Tisdale presented a discussion on the funding levels after the COMPASS Board's decision to approve the prior prioritization process on January 22, 2007. COMPASS staff requests guidance on developing recommended funding levels. The recommendation will go to the COMPASS Board for action in March 2007.

### Discussion:

- Look at the past 5 to 10 years of Transportation Improvement Program (TIP) proportions in the Surface Transportation Program for guidance: roadways, transit, overlays, studies, etc.
- Look at the need. What does it take to fund roadway projects vs. a replacement vehicle for the transit system? There is a need for some sort of criteria.
- Identify projects within *Communities in Motion* that would fit within the predetermined categories.
- Determine sources of funding that would be more appropriate and quick to obtain (e.g., CMAQ/Enhancement).

Toni Tisdale stated it will take time to review the trend over the past five years. The result of this review will be emailed to the Committee. If the information is unclear, or if there are additional requests, forward those comments to Toni before RTAC's February meeting.

Don Kostelec suggested a review of the last five fiscal years of the Surface Transportation Program (STP) funds as well as a summary of the current TIP for the next five years of STP funds.

Toni Tisdale stated on January 24, 2007, the COMPASS Board approved the Project Prioritization Process, split funding, and off the top funding.

*B. Review Requested Projects for Surface Transportation Program – Urban Funds*

Toni Tisdale presented the list of requested projects for Surface Transportation Program – Urban funding for FY 2008-2012.

Kevin Bittner stated the Valley Regional Transit (VRT) projects listed are actually in the Boise Urbanized Area. VRT has funding from Boise City for local match for these items.

Toni Tisdale discussed the current issues being experienced because of limited obligation authority. Toni stated that the Idaho Transportation Department (ITD) has requested COMPASS staff to prepare a list of projects that will require immediate funding as well as those projects that will not require funding for several months in order to prioritize which projects are obligated first.

Toni Tisdale stated that she will contact those entities having FY 2007 federal funds in order to prepare a timeline to obligate those projects.

*C. Coordination of Various Studies*

Charles Trainor presented a list of major studies. RTAC members are requested to provide information on land use and transportation studies within their jurisdictions.

Discussion:

- COMPASS staff, the Ada County Highway Department staff, and ITD staff should work together to develop a presentation for the COMPASS Board, cities' and counties' Planning & Zoning Commission, and Councils/Commissions in the region to explain why the land use component is imperative when going into the transportation planning process. There needs to be a collaborative process with all entities.
- Based on what is happening in *Blueprint for Good Growth* with the Area of Impact expansion, the COMPASS Board should be aware that the Community Choices scenario may not be viable for all studies based on what is happening within the various agencies.
- Valley Regional Transit should be included in these discussions because the decisions made across the regional affect the development opportunities for transit.

Charles Trainor suggested bringing comprehensive plans to RTAC for discussion, as well as studies for the Area of Impact. RTAC needs to be integrated into a variety of studies and will become more active in this process. The COMPASS Board needs to be made aware of the issues. On February 26, 2007, the COMPASS Board will participate in an Access Management Workshop.

Karen Gallagher suggested that RTAC be informed of items being presented to the COMPASS Board such as the demographic issues.

*D. Traffic Impact Studies – Follow Up and Action Steps*

Charles Trainor presented concerns voiced at the COMPASS Board workshop in December 2006 regarding the current general process for traffic impact studies.

RTAC volunteers are sought to work with COMPASS staff to develop model ordinances and procedures regarding traffic impact studies.

List of Volunteers:

Dean Gunderson  
Karen Gallagher  
Shawn Martin  
Matt Ellsworth  
Kevin Bittner  
Tim Richard

*F. High Volume Intersection Study – Request for Qualifications (RFQ)*

Charles Trainor stated that a question has been presented by one of the COMPASS Board members as to why this project is not a part of the Transportation Land Use Integration Project (TLIP) process. Charles presented a brief background of this study.

Don Matson stated that RTAC volunteers will be sought to work with COMPASS staff on the High Volume Intersection Study.

*G. Amendment to the FY 2007-2011 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs*

Toni Tisdale distributed Amendment 2, January 19, 2007, of the FY 2007-2011 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs for the Committee's review.

Kevin Bittner stated that the CTAI Board meeting is scheduled for January 25, 2007, and asked if this list will be presented to them. Kevin requested COMPASS staff to inform the CTAI Board of these changes.

*Other*

Toni Tisdale stated on February 24, 2007, COMPASS will host "Putting *Communities in Motion* into Action," a transportation planning fair to thank the public for their participation in the *Communities in Motion* planning process, to distribute Executive Summaries, maps, and CD-ROMs containing the full plan, and to share implementation strategies. More information will be forthcoming, and as presentations are confirmed, COMPASS will post schedules, speakers and topics at [www.communitiesinmotion.org/publicevents](http://www.communitiesinmotion.org/publicevents).

Karen Gallagher requested that COMPASS staff print copies of the FY 2030 Planning Functional Classification Map. Toni Tisdale stated it would be done.

Kevin Bittner stated that Boise will be the host site for the 2009 Special Olympics World Winter Games. This event will be the largest multi-sport event ever held in the state of Idaho. Possible sports venues include Tamarack Resort, Bogus Basin, Taco Bell Arena, Qwest Arena, Idaho Ice World, Boise Centre on the Grove and Boise State University. Kevin has asked the CEO of this event to speak to the VRT Board to give a presentation on what it means for transportation. Senator Craig is working to obtain the federal funding. A Special Olympics task force will present transportation needs and will fund all of the capital equipment and improvement of roads. A budget of \$79 million will be brought into this area.

In February 2008, there will be an invitational to test communications and transportation needs. Approximately 35 countries will participate in comparison to more than 100 countries that will participate in the 2009 event.

*Next Meeting:* Wednesday, February 28, 2007, 9:00 a.m. at COMPASS.

*Adjournment*

*There being no further discussion, the meeting adjourned at 10:20 a.m.*

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