

**REGIONAL TECHNICAL ADVISORY COMMITTEE**  
**APRIL 28, 2010**  
**COMMUNITY PLANNING ASSOCIATION**



**\*\*MINUTES\*\***

**ATTENDEES:** Sabrina Anderson, Ada County Highway District  
 Mary Barker, Valley Regional Transit  
 Clair Bowman, City of Nampa  
 Jennifer Carson, Canyon County Development Services  
 Jon Cecil, Capital City Development Corporation  
 Stephen Freiburger, Nampa Highway District #1  
 Ryan Head, Ada County Highway District (*for Gary Inselman*)  
 Caleb Hood, City of Meridian  
 Wendy Howell, City of Middleton, **Vice Chair**  
 Kathleen Lacey, City of Boise  
 Jeff Lowe, City of Eagle, **Chair**  
 David Luft, Department of Environmental Quality  
 Don Matson, COMPASS (*Ex-Officio*)  
 Todd Milich, Nampa Highway District #1

**MEMBERS ABSENT:** Chris Collins, Mayor, City of Notus  
 Jared Everett, Boise State University  
 Scott Gurnsey, Idaho Transportation Department-District 3  
 Steve Hasson, City of Kuna  
 Rob Howarth, Central District Health Department (*Ex-Officio*)  
 Megan Johnson, Ada County Development Services  
 Nathan Mitchell, Mayor, City of Star  
 Brent Orton, City of Caldwell  
 Craig Telford, Mayor, City of Parma  
 Jenah Thornborrow, City of Garden City  
 Deanna Smith, Public Participation Committee  
 Sarah Stobaugh, Boise Independent School District  
 Jim Voorhees, Canyon Highway District #4

**OTHERS PRESENT:** Nathan Dale, COMPASS  
 Chris Danley, Iteris  
 Ross Dodge, COMPASS  
 Amy Luft, COMPASS  
 Carl Miller, COMPASS  
 Toni Tisdale, COMPASS  
 Cheyne Weston, Boise Parks and Recreation  
 Debbie Winchar, COMPASS

## **CALL TO ORDER**

Chair Lowe called the meeting to order at 9:05 a.m.

Introductions were made of all attendees.

## **AGENDA ADDITIONS/CHANGES**

None.

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Mary Barker said Valley Ride will make service changes to be implemented on May 17, 2010. Most of the changes will occur in the Boise service area: these are minor service changes except for Route 8 Five Mile/Chinden Express. This new express route will provide two inbound morning and two outbound late afternoon trips between the Boise Towne Square Mall and the Downtown Boise via Chinden Boulevard. The Route 9x State Street Express route will add two additional morning and two afternoon express trips, and will make limited stops. All information is posted on the Valley Ride website: <http://www.valleyride.org>.

Stephen Freiburger introduced Todd Milich, Deputy Director, Nampa Highway District #1.

Mary Barker announced that Valley Regional Transit has an opening for a Planner I position. The position will remain open until it is filled.

Ryan Head said the Department of Transportation (DOT) announced the availability of funding. DOT is referring to the grants for National Infrastructure Investments under the FY2010 Appropriations Act as "TIGER II Discretionary Grants." The FY2010 Appropriations Act appropriated \$600 million to be awarded by the DOT for National Infrastructure Investments. The U.S. Department of Housing (HUD) is coming out with another grant in correspondence with the TIGER II. Toni Tisdale said applications are due in August 2010 and the notices will be emailed to RTAC members.

## **CONSENT AGENDA**

### **A. Approve March 24, 2010 Meeting Minutes**

**Clair Bowman moved and Mary Barker seconded to approve the March 24, 2010 meeting minutes as written. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Recommend Approval to Amend the FY2009-2013 and FY2010-2014 Regional Transportation Improvement Programs (TIPs)**

Toni Tisdale presented changes requested by the Urban Balancing Committee and Transportation Management Area Balancing Committee.

After discussion, **Stephen Freiburger moved and Caleb Hood seconded to recommend approval to amend the FY2009-2013 and FY2010-2014 Regional Transportation Improvement Programs. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Review the Year of Expenditure Requirements for the Transportation Improvement Program**

Toni Tisdale provided a PowerPoint presentation regarding a new federal requirement to show inflation rates through showing costs in the year of expenditure in the TIP. The Idaho Transportation Department worked closely with FHWA to determine the most effective way to make the STIP compliant with regulation. Toni said COMPASS staff is currently determining how the STIP format changes will affect the format of the TIP.

Toni reviewed the next steps:

- May 3: all projects due to ITD and program balancing occurs
- June 16: all documents must be complete
- June 23: RTAC recommends release of TIP
- July 19: COMPASS Board approves release of TIP for public comment
- July 20-August 20: TIP open for public comment
- August 25: final documents must be complete and RTAC recommends approval of TIP
- September 20: COMPASS Board approves Final TIP

### **B. Review 2010 Performance Monitoring Report (PMR)**

Carl Miller presented a review of the draft 2010 PMR: the fifth PMR since the adoption of *Communities in Motion* (CIM) in 2006. The purpose of the report is to summarize the progress being made towards the goals and objectives of CIM. Carl said an RTAC subcommittee has been working to determine the indicators, metrics, and goals to be used in future editions of the CIM PMR. Carl asked that questions or comments on the data be emailed to him. The final draft of the report will be presented at the May 2010 RTAC meeting and is scheduled for the June 21, 2010 COMPASS Board meeting.

Kathleen Lacey asked if there will there be follow-up calls to the agencies who have not responded. Carl replied there will be follow-up with those who have not provided data.

Carl stated the deadline for sending additional comments is May 12, 2010.

Clair Bowman commented that because of time constraints, some agencies have made a conscious decision not to put forth the time to provide that information.

### **C. Status Report on Sustainable Communities Grant Opportunity**

Carl Miller provided a status report on the Sustainable Communities Grant administered by the HUD and Urban Development in partnership with the Department of Transportation and Environmental Protection Agency. Carl stated the publication of the Notice of Funding Availability (NOFA) has been postponed from mid-April to late May 2010 or early June 2010. HUD has appropriated \$100 million for regional integrated planning grants in FY2010. Carl said staff has been working with two RTAC workgroups in preparation for the grant announcement.

After discussion, Kathleen Lacey requested staff provide the Committee with a list of chapters from the 2010 CIM Update.

#### **D. Review Public Comment Process for *Communities in Motion***

Amy Luft presented a review of the public comment materials, events, and provided a list of Open House dates:

- **Boise:** Monday, May 10, 2010  
4:00 p.m. – 7:30 p.m.  
Boise Senior Activities Center Room E, 690 Robbins Road
- **Meridian:** Wednesday, May 12, 2010  
4:00 p.m. – 7:30 p.m.  
Joint School District #2, District Service Center, 1303 E. Central Drive
- **Nampa:** Thursday, May 13, 2010  
4:00 p.m. – 7:30 p.m.  
Karcher Mall Lobby, 1509 Caldwell Boulevard

Amy said following the close of the public comment period, comments will be relayed to RTAC at the June 2010 meeting. Staff requests a group of RTAC members to assist with responses.

Sabrina Anderson said there is a short window for agency review and comment of the CIM Update chapters. Sabrina suggested placing agency comments in a spreadsheet with staff responses.

Amy said the chapters have been uploaded to the COMPASS website:  
[http://www.compassidaho.org/prodserv/cim2035-update\\_comment\\_period.htm](http://www.compassidaho.org/prodserv/cim2035-update_comment_period.htm).

Toni Tisdale stated in order to place the spreadsheet in the next RTAC meeting packet; the deadline for agency comments is June 10, 2010.

Amy emphasized the CIM Update was done under a tight timeline and it is a draft, recognizing there may be a few typos. The Committee is requested to relate their comments to content rather than formatting.

#### **E. Review Progress on Updating the Project Prioritization Process**

Toni Tisdale presented the latest draft of the prioritization process. Toni said the subcommittee met several times over the last few months to update the project prioritization process.

Toni reviewed the timeline for the update process:

- April 28, 2010 – introduce changes to RTAC
- May 26, 2010 – continue discussions with RTAC
- June 21, 2010 – introduce changes to the COMPASS Board
- June 23, 2010 – RTAC recommends approval of changes
- July 19, 2010 – COMPASS Board approves changes

Stephen Freiburger suggested scheduling another subcommittee meeting prior to RTAC 's June meeting.

Ryan Head asked for the subcommittee' thoughts regarding the "Go/No Go" criteria: what should be funded under the capital roadway projects?

**Discussion:**

- It was discussed that everything should get scored because even if it is not on the funded list at the moment, if it is not scored and a funding opportunity becomes available, or if there is money that can be reallocated, then the scoring process has been done on that project, and that project can move forward.

Toni replied if a project is a "No-Go" it will have an "N" in front of the score. If it is on the "illustrative" list, then an amendment would have to be done in order for it to be eligible.

- Why do the projects on the illustrative corridors list need to be already funded? The purpose of the list is that these are projects that need to be done and need funding. If the priority corridors are taken out, it defeats the purpose of what needs to be done in CIM; listing the corridors that need to be funded.
- Footnotes 1 and 2 describing "Special Projects" need to be referenced in the text.
- Because of this discussion, there is a need to go back and review the "Go/No Go" criteria.

Ryan stated a simple solution would be; not so much that the "Go/No Go" criteria is a "yes/no" it meets the criteria, but where does the project fall and let the implication of where the project falls be presented to the COMPASS Board.

Clair Bowman replied, going beyond page 4 (the "Go/No Go" criteria), into the rest of the document, when sitting around the table scoring, there is an ability to negotiate on two, three, or more points out of a 100 point possibility. When working on page 4, it's all or none. Clair suggested the need to be certain the clarity is present in the language.

After further discussion, Toni said another subcommittee meeting would be scheduled and requested that additional questions and comments be emailed to her.

**OTHER**

**A. Next Meeting:** Wednesday, May 26, 2010, 9:00 a.m., at COMPASS.

**ADJOURNMENT**

**Caleb Hood moved and Sabrina Anderson seconded adjournment at 10:36 a.m. Motion carries.**