

REGIONAL TECHNICAL ADVISORY COMMITTEE
MAY 26, 2010
COMMUNITY PLANNING ASSOCIATION

****MINUTES****

ATTENDEES: Sabrina Anderson, Ada County Highway District
 Mary Barker, Valley Regional Transit
 Clair Bowman, City of Nampa
 Jennifer Carson, Canyon County Development Services
 Jon Cecil, Capital City Development Corporation
 Caleb Hood, City of Meridian
 Wendy Howell, City of Middleton, **Vice Chair**
 Gary Inselman, Ada County Highway District
 Megan Johnson, Ada County Development Services
 Kathleen Lacey, City of Boise
 Jeff Lowe, City of Eagle, **Chair**
 Don Matson, COMPASS (*Ex-Officio*)
 Todd Milich, Nampa Highway District #1
 Deanna Smith, Public Participation Committee
 Sarah Stobaugh, Boise Independent School District
 Jim Voorhees, Canyon Highway District #4
 Mark Wasdahl, Idaho Transportation Department-D3

MEMBERS ABSENT: Chris Collins, Mayor, City of Notus
 Jared Everett, Boise State University
 Steve Hasson, City of Kuna
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 David Luft, Department of Environmental Quality
 Nathan Mitchell, Mayor, City of Star
 Brent Orton, City of Caldwell
 Craig Telford, Mayor, City of Parma
 Jenah Thornborrow, City of Garden City

OTHERS PRESENT: Nathan Dale, COMPASS
 Ryan Head, Ada County Highway District
 Keith Holmes, COMPASS
 Eric Lindstrom, Kittelson & Associates
 Amy Luft, COMPASS
 Carl Miller, COMPASS
 Connie Richardson, Intern at Idaho Smart Growth
 Sai Kumar Sarepalli, Holladay Engineering Company
 Kendra Schenk, Kittelson & Associates
 Toni Tisdale, COMPASS
 Charles Trainor, COMPASS
 Jeanne Urlezaga, COMPASS
 Debbie Winchar, COMPASS

CALL TO ORDER

Chair Lowe called the meeting to order at 9:03 a.m.

Introductions were made of all attendees.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Caleb Hood announced that an article, "Saturday Morning Cartoons," by Jeff Lowe, was published in the April/May issue of The Western Planner. The article describes a collaborative process for the Community Visioning Project for the Downtown Plan in Eagle, Idaho.

Charles Trainor said the draft *Communities in Motion 2035* Update is available on the COMPASS website for review and the public comment period is open May 10 – June 18, 2010. Staff will present public comments to the COMPASS Board in July 2010 and will seek adoption of the update in August 2010.

CONSENT AGENDA

A. Approve April 28, 2010 Meeting Minutes

Jon Cecil moved and Wendy Howell seconded to approve the April 28, 2010 meeting minutes as written. Motion passed unanimously.

ACTION ITEMS

A. Recommend Approval to Amend the FY2010-2014 Regional Transportation Improvement Programs (TIP)

Toni Tisdale presented a new project for funding through the Urban set aside for Stimulus Governor's Discretionary funding.

After discussion, **Clair Bowman moved and Ryan Head seconded to recommend approval to amend the FY2010-2014 Regional Transportation Improvement Program. Motion passed unanimously.**

B. Recommend Approval of the 2010 *Communities in Motion* Performance Monitoring Report (PMR)

Carl Miller presented changes to the PMR and requested a recommendation to approve the report. Carl said he recently received a recommendation from an RTAC member: the "Change in Area of Impact" metric will be changed to "Unincorporated Acres within Area of Impact" to better reflect city infill and annexations of enclaves.

Kathleen Lacey said an additional change was to add a population estimate footnote to each city/county page in order to explain the reduction in population density. It is noted in the introductory section of the report but people could miss it.

Kathleen Lacey moved and Jon Cecil seconded to recommend approval of the 2010 *Communities in Motion* Performance Monitoring Program with the noted changes. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review FY2011 Unified Planning Work Program and Budget (UPWP)-Draft

Jeanne Urlezaga reviewed the draft FY2011 UPWP. Jeanne said staff will bring this back to RTAC in June 2010 for a recommendation for COMPASS Board approval.

Discussion:

- Program 692: disappointed this number is so low in terms of staff hours. Need to seek out and focus on a way to enlarge funding.

Charles Trainor replied 692 is a compilation of the funding sources today for member agencies. It is an information piece only. The search for new funding is covered under multiple programs: 685, 661 and 760. It is a more complex picture than what is represented under 692 which is strictly a compilation of data.

- Sub tasks need to be clearly delineated which would demonstrate to the Board where resources are going.
- Program 701: description is very generic; staff days for specific projects are not listed.

Charles replied that member agency support is encompassed under 701. It becomes problematic when staff support goes from 5 or 6 days to 25 or more days. If a task will require 25 or more days, it will be broken out, otherwise if it requires 5 or 6 days, it is routine member support and does not have to be specifically noted under 701.

B. Review Progress on Updating the Project Prioritization Process

Toni Tisdale presented the latest draft of the prioritization process.

Toni said the Ada County Highway District ran a test and the intersections did not score well.

Caleb Hood asked if there was some way of giving more points to intersections so they score better in the overall process.

Toni commented a 5-year rolling average is built into the system as to how urban funds are spent.

Sabrina Anderson suggested the subcommittee take a further look at this issue.

Further discussion:

- Page 15, Multi-Modal Enhancement: add "low income" to 20 points scoring description.

- Check Multi-Modal Enhancement criterion regarding consistency in “Regional” and “Local” importance wording.

Toni said if the group does not want to delay the process, staff could add changes from the subcommittee to the recommendation request that will be presented at the June meeting.

Clair Bowman asked if, minus the changes presented by ACHD, the group was comfortable with the red-lined version of this process. Clair said Toni has done a wonderful job in pulling this together and tracking all the changes.

The Committee concurred.

C. Review Draft Layouts for FY2011-2015 Transportation Improvement Program (TIP)

Toni Tisdale reviewed the draft layouts for the FY2011-2015 TIP.

A concern was raised that corridor right-of-way was removed for preservation projects on SH 44 and US 20/26.

Toni replied if the Idaho Transportation Department (ITD) reinstates funds, they will have to come from another project because their program is now balanced. Toni recommended if there is a request to reinstate funds to these projects, member agencies should express their concerns during the comment period.

OTHER

Don Matson introduced Mark Wasdahl, Idaho Transportation Department’s representative on RTAC.

Toni Tisdale said at the TIGER II meeting, the only project that was considered was the Meridian Interchange. ITD staff is looking to see if they want to pursue it. If they do, there will be a short turnaround and member agencies are asked to come up with money to meet the match. TIGER II has at least a 20% match. Pre-applications are due June 15, 2010 and the applications are due on August 16, 2010. Jon Cecil stated CCDC would also like the Alternatives Analysis project to remain an option. CCDC is trying to obtain the match.

Caleb Hood suggested that a discussion of interim improvements to the rail corridor be added as a future agenda item.

A. Next Meeting: Wednesday, June 23, 2010, 9:00 a.m., at COMPASS.

ADJOURNMENT

Sabrina Anderson moved and Clair Bowman seconded adjournment at 10:04 a.m. Motion carries.

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