



**REGIONAL TECHNICAL ADVISORY COMMITTEE**  
**MAY 27, 2009**  
**COMMUNITY PLANNING ASSOCIATION**

**\*\* MINUTES \*\***

- ATTENDEES:** Mary Barker, Valley Regional Transit  
 Troy Behunin, City of Kuna (*for Steve Hasson*)  
 Clair Bowman, City of Nampa  
 Jon Cecil, Capital City Development Corporation  
 Phil Choate, Idaho Transportation Department-District 3  
 Ryan Cutler, Ada County Highway District (*for Sabrina Andersen*)  
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)  
 Caleb Hood, City of Meridian  
 Rob Howarth, Central District Health Department (*Ex-Offico*)  
 Wendy Howell, City of Middleton  
 Kathleen Lacey, City of Boise  
 Jeff Lowe, City of Eagle, **Vice Chair**  
 David Luft, Department of Environmental Quality  
 Brent Orton, City of Caldwell, **Chair**  
 Sarah Stobaugh, Boise Independent School District  
 Toni Tisdale, COMPASS (*Ex-Officio*)  
 Jim Voorhees, Canyon Highway District #4  
 Jarom Wagoner, Canyon County Development Services  
 Kelly Woodworth, Ada County Development Services (*for Jim Farrens*)
- MEMBERS ABSENT:** LeAnn Carlsen, Joint School District #2  
 Jared Everett, Boise State University  
 Anne Horn, Mayor, City of Notus  
 Gary Inselman, Ada County Highway District  
 Deanna Smith, Public Participation Committee  
 Mary Shaw Taylor, City of Star  
 Jenah Thornborrow, City of Garden City  
 Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:** Tim Curns, City of Meridian  
 Nathan Dale, COMPASS  
 Ross Dodge, COMPASS  
 Ryan Head, COMPASS  
 Eric Lindstrom, Kittelson & Associates  
 Amy Luft, COMPASS  
 Don Matson, COMPASS  
 Carl Miller, COMPASS  
 Charles Trainor, COMPASS  
 Debbie Winchar, COMPASS

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## **CALL TO ORDER**

Chair Orton called the meeting to order at 9:00 a.m.

Introductions were made of all attendees.

## **AGENDA ADDITIONS/CHANGES**

Toni Tisdale requested that an additional Transportation Improvement Program amendment be added to Action Items, IV-B., Recommend Approval to Amend the FY2009-2013 Regional Transportation Improvement Program.

**Phil Choate moved and Clair Bowman seconded to add an additional Transportation Improvement Program amendment to the agenda. Motion carries.**

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Toni Tisdale reminded the committee that it is COMPASS policy that the meeting minutes are prepared in summary format and therefore, future discussion text will be kept at a minimum. If a member desires that specific text be included, they are requested to make a statement "for the record."

Caleb Hood introduced Tim Curns, Transportation and Utility Coordinator for the City of Meridian.

Jon Cecil commented that the APA Idaho Chapter, District III, and Capital City Development Corporation (CCDC) are co-hosting a Brown Bag lunch on June 12, 2009, Noon to 1:00 p.m., in the CCDC Conference Room. The topic: "Creating New Neighborhoods on Industrial Acreage: The Bel-Red Subarea Plan." The presenter will be Kevin McDonald, AICP, Senior Transportation Planner with the City of Bellevue, WA. Although no RSVP is required for attendance, RSVPs would be appreciated to Jon Cecil at 384-4264 or [jcecil@ccdcoise.com](mailto:jcecil@ccdcoise.com).

## **CONSENT AGENDA**

### **A. Approve April 22, 2009 Meeting Minutes**

**Jon Cecil moved and Caleb Hood seconded to approve the April 22, 2009 meeting minutes as presented. There being no further discussion, the motion was unanimously approved.**

## **ACTION ITEMS**

### **A. Recommend Approval of COMPASS Complete Streets Policy**

Stephen Freiburger presented the Complete Streets Policy as drafted by the subcommittee.

After discussion, Stephen summarized the amendments requested:

- Objective 1 – The word "users" remains as written; and
- Objective 2 - Strike the word "meaningful" and replace with the word "timely."

**Phil Choate moved and Wendy Howell seconded to recommend approval of the COMPASS Complete Streets Policy as amended.**

**Discussion:**

Jon Cecil commented that it was not stated in Carl Miller's memo that beyond the adopting of the policy, it will be included as part of the *Communities in Motion* (CIM) update.

Phil Choate stated that this is a much improved policy statement and he is particularly pleased to see the focus on practicality. Phil commented that the Idaho Transportation Department (ITD) understands the importance of this policy, and wants to be supportive of good quality surface transportation.

**There being no further discussion, the motion was unanimously approved.**

**B. Recommend Approval to Amend the FY2009-2013 Regional Transportation Improvement Program**

Toni Tisdale presented Amendments #4 and #5 to the FY2009-2013 Regional Transportation Improvement Program.

Toni stated that public comments to Amendment #4 were scheduled to be received May 14 through May 28, 2009, and public comments to Amendment #5 will be received May 30 through June 13, 2009. She said if substantial comments are received, they will be forwarded to RTAC. This item will be represented to the COMPASS Board on June 15, 2009.

**Clair Bowman moved and Jim Voorhees seconded to recommend approval to amend the FY2009-2013 Regional Transportation Improvement Program as presented, pending receipt of substantial contrary public comments. There being no further discussion, the motion was unanimously approved.**

Stephen Freiburger asked what happens with the third round of Stimulus money. Toni replied that toward the end of the session, the Legislature directed the Governor to use some of the discretionary funds that were going to be used for ITD's transportation, to go toward local projects. The funds are going through the Local Highway Technical Assistance Council (LHTAC): half of the \$17.5 million went to the rural program and the remainder was split between the Transportation Management Area (TMA), small metropolitan planning organizations (MPOs), and small urban program.

**Discussion:**

- There are discretionary funds for larger projects at the federal level and it is important to start a discussion regarding these larger projects.
- It is important to have a regional discussion and pull together projects that will not compete against each other.
- It was suggested to add a discussion item regarding the Stimulus funds on the June 2009 agenda.

### **C. Recommend Approval of the 2009 Performance Monitoring Report (PMR)**

Carl Miller presented for recommendation, the 2009 PMR.

Kathleen Lacey commented that with regard to readability, the graphics overwhelm the information and suggested bringing the text more to the eye than the graphics.

**Clair Bowman moved and Mary Barker seconded to recommend approval of the 2009 Performance Monitoring Report as presented. There being no further discussion, the motion was unanimously approved.**

### **INFORMATION/DISCUSSION ITEMS**

#### **A. Functional Classification Updates for *Communities in Motion***

Charles Trainor presented the update needs and process for the roadway functional classification system. Charles stated RTAC's role will be to review the arterial changes and ensure that regional consistency is maintained. RTAC will consider recommended arterial changes at its September 2009 meeting.

Stephen Freiburger suggested that a subcommittee come together in order to meet the September 2009 deadline. Charles replied the September deadline was a protocol approved by RTAC in February 2009 that established all desired changes be presented by, or before, September 1, 2009.

#### **B. Review Financial Assumptions under *Communities in Motion***

Charles Trainor presented financial assumptions regarding inflation factors and future revenue affecting financial capacity under *Communities in Motion*. Charles stated that because the COMPASS Board packet is scheduled to go out the first week in June, additional RTAC comments are due by Monday, June 1, 2009.

#### **C. Discuss Construction Coordination and Studies**

Ryan Head reviewed new information from the semi-annual update of the studies coordination website.

Toni Tisdale stated COMPASS staff updates the construction coordination report regularly. Toni asked that members let her know if they would like to be on the report's email distribution.

### **OTHER**

Chair Orton asked for the status of Cars 4. Mary Barker stated she received an email that indicated negotiations in obtaining the license agreement have been resolved. Stephen Freiburger stated that Canyon County transportation agencies will be able to make changes to the Cars 4 site and at some point; it will be available for the public to review. Other users can join once they have paid a fee. Chair Orton suggested that a link to Cars 4 be provided on the Studies Coordination web page once it is made public.

Stephen stated that with regard to prior discussion, this committee needs to be proactive on the next round of Stimulus and suggested a subcommittee be formed before next RTAC meeting to discuss potential TIGER projects.

**Stephen Freiburger moved and Jon Cecil seconded to add an Action Item to this agenda regarding the formation of a subcommittee to review the next round of Stimulus items, from which a discussion item will be presented at RTAC's June 2009 meeting. Motion carries.**

Volunteers Presented:

Mary Barker, Valley Regional Transit  
Clair Bowman, City of Nampa  
Jon Cecil, CCDC  
Phil Choate, Idaho Transportation Department  
Stephen Freiburger, Nampa Highway District #1  
Caleb Hood, City of Meridian  
Kathleen Lacey/Karen Gallagher, City of Boise  
Jeff Lowe, City of Eagle

Charles Trainor commented that the next meeting of the Priority Corridor Subgroup is scheduled for June 2, 2009, 9:30 a.m., at COMPASS. He said there is a minor correction to his memo: the notice period for the Multimodal Center Environmental Assessment document will begin **June 1, 2009** not June 8, 2009.

**A. Next Meeting:** Wednesday, June 24, 2009, 9:00 a.m., at COMPASS.

**ADJOURNMENT**

**There being no further discussion, the meeting adjourned at 10:15 a.m.**

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