



REGIONAL TECHNICAL ADVISORY COMMITTEE
MAY 28, 2008
COMMUNITY PLANNING ASSOCIATION

****MINUTES****

ATTENDEES:

Clair Bowman, City of Nampa
 Sabrina Bowman, Ada County Highway District (*for Sally Goodell*)
 Jon Cecil, Capital City Development Corporation
 Phil Choate, Idaho Transportation Department-District 3
 Matt Ellsworth, City of Meridian, *Chair*
 Jim Farrens, Ada County Development Services
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)
 Jorge Garcia, Department of Environmental Quality
 Wendy Howell, City of Middleton
 Ryan McDaniel, City of Boise
 Tim Richard, Canyon Highway District #4, *Vice Chair*
 Deanna Smith, Public Participation Committee
 Sarah Stobaugh, Boise Independent School District
 Toni Tisdale, COMPASS (*Ex-Officio*)

MEMBERS ABSENT:

Wendell Bigham, Joint School District #2
 Jared Everett, Boise State University
 Steve Hasson, City of Kuna
 Anne Horn, Mayor, City of Notus
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Shawn Martin, Ada County Highway District
 Brent Orton, City of Caldwell
 Gloria Parkvold, Valley Regional Transit
 Nichoel Baird Spencer, City of Eagle
 Mary Shaw Taylor, City of Star
 Jenah Thornborrow, City of Garden City
 Jarom Wagoner, Canyon County Development Services
 Margie Watson, Mayor, City of Parma

OTHERS PRESENT:

Sonna Lynn Fernandez, Idaho Transportation Department -
 Headquarters
 Ryan Head, COMPASS
 Keith Holmes, COMPASS
 Liisa Itkonen, COMPASS
 Don Matson, COMPASS
 Joe Rosenlund, J-U-B Engineering
 Marilyn Sampson, COMPASS
 John Stone, Trans Civil
 Charles Trainor, COMPASS

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CALL TO ORDER

Chair Ellsworth called the meeting to order at 9:11a.m.

AGENDA ADDITIONS/CHANGES

None.

Introductions were made of all attendees.

OPEN DISCUSSION/ANNOUNCEMENTS

Jon Cecil announced that there is a new Idaho chapter of the American Planning Association which replaced the former Idaho Planning Association. Jon is the representative for District 3 for the six-county region. The first meeting is on June 5, 2008 in CCDC's Conference Room (805 W. Idaho, Boise 4th floor) at 5:30 p.m.

CONSENT AGENDA

A. Approve April 23, 2008 Meeting Minutes

Tim Richard moved and Jon Cecil seconded to approve the April 23, 2008 minutes as written. There being no further discussion, the motion was unanimously approved.

ACTION ITEMS

A. Recommend Release of Draft FY2009-2013 Transportation Improvement Program (TIP) for Public Comment

Toni Tisdale reviewed the status of the draft TIP documents and explained the new COMPASS reporting forms.

After discussion, Ryan McDaniel moved and Sabrina Bowman seconded that the draft FY2009-2013 Transportation Improvement Program be released for public comment as written. There being no further discussion, the motion was unanimously approved.

B. Recommend Approval of an Amendment to the FY2008-20012 Nampa Urbanized Area Transportation Improvement Urban Program

Toni Tisdale reviewed the changes to the Nampa Urbanized Area Transportation Improvement Urban Program and asked for approval to take the amendment to the COMPASS Board.

Jon Cecil moved and Clair Bowman seconded to recommend approval of the Amendment to the FY2008-20012 Nampa Urbanized Area Transportation Improvement Urban Program. There being no further discussion, the motion was unanimously approved.

C. Recommend Preferred Site for a Downtown Boise Multimodal Center (MMC)

Charles Trainor reviewed the process for choosing a site for the Downtown Boise Multimodal Center. Charles requested a recommendation to the COMPASS Board for a letter of endorsement of Site H as the preferred site with the understanding that Site A remains an option should Site H become unavailable.

After discussion, Ryan McDaniel moved and Jon Cecil seconded to recommend, consistent with Boise City Council action, Site H as the preferred site for the Downtown Boise Multimodal Center.

After further discussion, the motion was unanimously approved.

INFORMATION/DISCUSSION ITEMS

A. Review Variance Report: October 1, 2007 to March 31, 2008

Keith Holmes introduced the Variance Report: October 1, 2007 to March 31, 2008 and stated that staff will provide the report on a quarterly basis.

After discussion, Chair Ellsworth requested that a quarter-by-quarter comparison spreadsheet be included in the next report in order to track the progress throughout the year.

B. Review Draft FY2009 Unified Planning Work Program and Budget (UPWP)

Jeanne Urlezaga presented the rough draft of the FY2009 Unified Planning Work Program and Budget, emphasizing that it is still in draft form. Jeanne reviewed the changes in revenue noting that the Corridor Studies (20/26 and 44) will be finished this year, each of which brought \$70,000 into the agency to cover staff expenses; and COMPASS is in the final year of phase-out of the STP-U funds, which brought \$60,000 into the agency, a total shortfall of \$200,000. Valley Regional Transit (VRT) informed COMPASS that FY2006 and FY2007 FTA 5316 and FTA 5317 funds totaling \$240,000 have become available, changing next year's focus. These new funds will be programmed under Program Number 671, Mobility Management Strategy.

Sabrina Bowman asked for a breakdown of the funds from FTA 5316 and FTA 5317 between agencies and how the match will be met.

Jeanne responded that there will be a Memorandum of Agreement with VRT, they will receive the funds, and COMPASS will be the sub-grantee. The local match is met using COMPASS' membership dues.

Toni Tisdale stated that the total amount that VRT was awarded was over \$1 million. COMPASS' portion of this study is \$240,000.

Jeanne commented that the report will be presented as draft to the COMPASS Board in July 2008 and will come back to RTAC after the workday allocation has been developed.

Sabrina stated that she would like more information regarding what is being split between COMPASS and VRT as well as the breakout between Ada County and Canyon County.

Jeanne responded that COMPASS no longer does the Ada/Canyon split, it is done by project. Toni stated that this is a very complex project. Between FTA 5316 and FTA 5317 there are large urban, small urban, and rural funds. Large urban is the Boise area, small urban are the smaller urbanized areas, and the rural area split between Ada and Canyon depending on population.

C. Discuss Changes to the Transportation Improvement Program Project Prioritization Process

Toni Tisdale discussed the Project Prioritization Process, the City of Boise's version of the project, and their suggestion that RTAC form a subcommittee to simplify the process.

After discussion, *Ryan McDaniel moved and Clair Bowman seconded that a subcommittee be formed to review the prioritization process in detail and that a full proposal be drafted for RTAC review. There being no further discussion, the motion was unanimously approved.*

The following members volunteered to sit on the subcommittee:

- Clair Bowman, City of Nampa
- Sabrina Bowman, Ada County Highway District
- Phil Choate, Idaho Transportation Department, District 3
- Matt Ellsworth, City of Meridian
- Ryan McDaniel, City of Boise

D. Update on the Online Transportation Improvement Program (TIP) Reporting Mechanism

Ryan Head provided an update on the TIP online database. Ryan said the process is not going as quickly as expected, however, multiple staff members are available to print FY2009-2013 TIP reports for member agencies. The database is currently in Access 2007, which is not compatible with Access 2003. Don Matson pointed out that there are patches available to provide compatibility to read from Access 2007. Ryan said the patch is not currently available for Access 2007, but he is researching alternatives.

E. Review Updated Land Use/Development Information for the High Volume Intersection Study (HVIS)

Don Matson reviewed additional information requested by the COMPASS Board regarding the HVIS; including information regarding land division, access management policy, and guidance for local land use agencies. A final document will be distributed after the June 2008 COMPASS Board meeting. Don requested that additional comments be forwarded to him by Friday, May 30, 2008.

STATUS REPORTS

Chair Ellsworth noted that the Status Reports for May and June will be available in the June RTAC meeting packet.

OTHER

A. Idaho Transportation Department Comment Period on Congestion Mitigation/Air Quality (CMAQ) and Enhancement Funds

Toni Tisdale stated that Sonna Lynn Fernandez suggested that comments regarding the CMAQ and Enhancement funds be sent to the Idaho Transportation Department's Board during the July 3, 2008 to August 4, 2008 comment period. Toni commented that it is important to note why these programs are important to the respective entities.

B. Next Meeting: Wednesday, June 25, 2008, 9:00 a.m., at COMPASS.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 10:05 a.m.