

*REGIONAL TECHNICAL ADVISORY COMMITTEE
AUGUST 27, 2008
COMMUNITY PLANNING ASSOCIATION*

****MINUTES****

- ATTENDEES:*
- Mary Barker, Valley Regional Transit
 - Clair Bowman, City of Nampa
 - Sabrina Bowman, Ada County Highway District
 - LeAnn Carlsen, Joint School District #2
 - Jon Cecil, Capital City Development Corporation
 - Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)
 - Leonard Herr, Department of Environmental Quality (*for Brad Broker*)
 - Rob Howarth, Central District Health Department (*Ex-Officio*)
 - Wendy Howell, City of Middleton
 - Ryan McDaniel, City of Boise
 - Brent Orton, City of Caldwell
 - Tim Richard, Canyon Highway District #4, *Vice Chair*
 - Deanna Smith, Public Participation Committee
 - Nichoel Baird Spencer, City of Eagle
 - Jenah Thornborrow, City of Garden City
 - Toni Tisdale, COMPASS (*Ex-Officio*)
- MEMBERS ABSENT:*
- Phil Choate, Idaho Transportation Department-District 3
 - Matt Ellsworth, City of Meridian, *Chair*
 - Jared Everett, Boise State University
 - Jim Farrens, Ada County Development Services
 - Steve Hasson, City of Kuna
 - Anne Horn, Mayor, City of Notus
 - Sarah Stobaugh, Boise Independent School District
 - Mary Shaw Taylor, City of Star
 - Jarom Wagoner, Canyon County Development Services
 - Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:*
- Jorge Garcia, Department of Environmental Quality
 - Ryan Head, COMPASS
 - Liisa Itkonen, COMPASS
 - Eric Lindstrom, Kittelson & Associates
 - Don Matson, COMPASS
 - Carl Miller, COMPASS
 - Jim Pline, Pline Engineering, Inc.
 - Sai Kumar Sarepalli, Holladay Engineering Company
 - Charles Trainor, COMPASS
 - Debbie Winchar, COMPASS

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CALL TO ORDER

Vice Chair Richardson called the meeting to order at 9:06 a.m.

Introductions were made of all attendees.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Since a quorum was not present, Vice Chair Richard moved to Information Item, V-A, Update on Possible Ozone Non-Attainment.

INFORMATION/DISCUSSION ITEMS

A. Update on Possible Ozone Non-Attainment

Leonard Herr presented an update from the Department of Environmental Quality regarding ozone issues.

Quorum now present, Vice Chair Richard moved to the Consent Agenda.

CONSENT AGENDA

A. Approve the July 23, 2008 Meeting Minutes

Clair Bowman moved and Wendy Howell seconded to approve the July 23, 2008 minutes as written. There being no further discussion, the motion was unanimously approved.

ACTION ITEMS

A. Recommend Amendments to the FY2009-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Program (TIPs)

Toni Tisdale presented for recommendation, the Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area TIPs.

Ryan McDaniel moved and Nichoel Baird Spencer seconded to recommend the Amendments to the FY2009-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Program.

After further discussion, *the motion was unanimously approved.*

B. Recommend Transportation Impact Studies Recommended Practices

Charles Trainor presented for recommendation the draft Transportation Impact Studies Recommended Practices.

Stephen Freiburger commented that he had reservations regarding the draft document. Stephen stated that the document contains text describing what prompted the need for this document: "There were questions about the general quality of TISs and the qualifications of the preparers. A suggestion was made that a list of qualified professionals be maintained." Stephen felt that the comment regarding the concerns about qualifications of the preparers was overstated.

Stephen is convinced that there is a need for this document but feels that it was created because of the lack of coordination between agencies related to the TISs, when they receive them. The document states that several TISs were prepared by non-engineers. State Code states that these studies have to be prepared by professional engineers. Stephen stated it does not matter whether the engineer works for the agency or the developer. There is a code of ethics that must be followed. Stephen distributed, and reviewed, a handout entitled, "Pursuing Unethical Practice" by James Pline, President of Pline Engineering, Inc. (present at today's meeting). The document explains that it is the obligation of professional engineers to communicate their discovery of a discrepancy in a fellow professional's practice. Stephen believes that the agencies have not been willing to follow the appropriate procedures to pursue disciplinary action against engineers and non-engineers who have not been following Idaho code and/or producing "questionable" work product.

Stephen's reservations are:

- There should have been more emphasis on the prior lack of coordination efforts between agencies and how the proposed document addresses this issue.
- Page 7, Ownership of the TIS; it is implied that it should be done by the agencies. There needs to be more balance on the pros and cons of who owns the document and who contracts with the TIS preparer.
- Page 11 refers to the Idaho Society of Professional Engineer's Ethical Standards; it should refer to the State of Idaho Board of Professional Engineers and Professional Land Surveyors licensing requirements and code of professional ethics.

Charles Trainor stated that in the interest of moving forward, he would strike the language, "If the developer is the client, then is the TIS developed with the developer's best interest in mind?"

Ryan McDaniel gave an overview of the changes that were suggested by the workgroup.

Jim Pline commented that if there is a question on a TIS, having a professional engineer prepare the TIS protects the agency.

After discussion, *Clair Bowman moved and Nichoel Baird Spencer seconded to recommend the draft Transportation Impact Studies Recommended Practices to the COMPASS Board for adoption subject to five caveats:*

1. *That the reference on page 6 to the Idaho Society of Professional Engineers is changed to the State of Idaho Board of Professional Engineers and Professional Land Surveyors.*
2. *On page 7, the second sentence under Ownership/Client Responsibility be stricken.*
3. *On page 2, bullet 4, add a sentence noting that poor coordination can be improved by increased communication between agencies.*
4. *Empower staff to complete minor editing cleanups; as seen in the Executive Summary on page 2, Area of Influence, second bullet, which is text that is irrelevant in the Executive Summary.*
5. *That the COMPASS Board be requested to empower COMPASS staff to encourage agency adoption of relevant portions of the document and receive follow-up.*

After further discussion, *the motion was unanimously approved.*

INFORMATION/DISCUSSION ITEMS

B. Review the Annual Performance Monitoring Report

Carl Miller presented the draft *Communities in Motion* Performance Monitoring Report. Carl stated that the Incorporated City Limits were not updated in the report but that data was recently received. Staff will add the new City Limit boundaries to the report within the next few days. Carl requested that qualitative information regarding the City or County Summaries, still missing from the report, be forwarded to him by September 5, 2008. An action item requesting the Committee's recommendation to approve the report will be placed on RTAC's September agenda.

C. Discuss Construction and Studies Coordination

Toni Tisdale reviewed the table of Known Road Work or Closures which was presented to Connecting Idaho Partners. Toni stated that since the report was provided for review, many changes have been made such as additional projects for the City of Nampa due to the fact that it is updated almost daily. Toni requested that any additional information regarding projects with lane restrictions be forwarded to her.

Stephen Freiburger stated that the Nampa Highway District announces road closures in the Idaho Press-Tribune. Toni Tisdale requested that she be placed on the Nampa Highway District's email list for those announcements.

Vice Chair Richard commented that the transportation agencies, highway districts, and cities in Canyon County are working to develop a "Cars 511" website, which will be similar to the Idaho Transportation Department website. The Memorandum of Understanding was approved by the City of Nampa and Nampa Highway District (and a few other entities), with both the state and the contractor. The "Cars 511" website is anticipated to be in place in spring 2009.

OTHER

Toni Tisdale stated that Don Matson asked her to relay to the Committee that the Access Management Toolkit was approved by the COMPASS Board and has been posted to the COMPASS website.

A. Next Meeting: Wednesday, September 24, 2008, 9:00 a.m., at COMPASS.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 10:39 a.m.