



# Community Planning Association

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## of Southwest Idaho

### Regional Technical Advisory Committee September 29, 2004 Community Planning Association

#### \*\*\*Minutes\*\*\*

- ATTENDEES:**
- Mary Berent, City of Middleton, **Co-Vice Chair – Canyon**
  - Jim Buffington, Nampa Highway District #1
  - Stewart Constantine, Golden Gate Highway District #3
  - Melodie Halstead, City of Kuna
  - Alana Hansen, Idaho Transportation Department-Dist. 3 (for Sue Sullivan)
  - Brant Jewett, Canyon County
  - Don Kostelec, ACHD, **Co-Chair – Ada**
  - Paul Raymond, City of Nampa, **Co-Chair – Canyon**
  - Steve Siddoway, City of Meridian
  - Hal Simmons, City of Boise
  - Dennis Stegenga, City of Star
  - Sarah Stobaugh, Boise Independent School District
  - Michael D. Wilson, Ada County
- ABSENT:**
- John Anderson, Boise Air Terminal
  - Casey Bequeath, Canyon Highway District #4
  - Wendel Bigham, Meridian School District Transportation
  - Kevin Bittner, ValleyRide
  - Von Bowman, Notus-Parma Highway District #2
  - Dean Gunderson, Boise State University
  - Leonard Herr, Department of Environmental Quality
  - Kathleen Lacey, City of Boise
  - Gordon Law, City of Caldwell
  - Berrin Nejad, City of Garden City
  - Catherine Sanchez, ACHD Commuteride (*Ex Officio*)
  - Pam Sheldon, Capitol City Development Corporation
  - Nichoel Baird Spencer, City of Eagle, **Co-Vice Chair – Ada**
  - Bill Vaughan, City of Eagle

## **OTHERS**

**ATTENDING:** Bruce Eggleston, Boise City Planning  
Patricia Nilsson, COMPASS  
Carla Olson, Ada County  
Linda Ritter, COMPASS  
Christina Ryan, Holladay Engineering  
Toni Tisdale, COMPASS  
Charles Trainor, COMPASS  
Mike Wardle, SunCor  
Debbie Winchar, COMPASS

## **CALL TO ORDER**

Chair Paul Raymond called the meeting to order at 9:05 a.m.

Introductions were made of all attendees.

## **CONSENT AGENDA**

### **Approve August 25, 2004 Minutes**

**Don Kostelec moved and Dennis Stegenga seconded to approve the August 25, 2004 minutes as written. There being no further discussion, the motion was unanimously approved.**

## **ACTION ITEMS**

### **Endorse Mirroring of the FY 2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs with the Statewide Transportation Improvement Program**

After discussion, **Dennis Stegenga moved and Jim Buffington seconded to endorse the Mirroring of the FY 2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs with the Statewide Transportation Improvement Program. There being no further discussion, the motion was unanimously approved.**

### **Endorse Planned Community Review Policy**

Charles Trainor stated that endorsement of the Planned Community Review Policy was placed on the agenda as an action item however, the nature of this item has changed as the result of the COMPASS Board meeting held on September 27, 2004. Charles gave a brief background of the planned community development proposal submitted circa 1990. In 1997, Hidden Springs was the only planned community to undergo this process. We do not have a procedure or policy in place for evaluating this type of development proposal: who makes this approval, what type of information is needed? It is critical to have this information in place before issuing certification.

The discussion at the Board meeting recognized the need for this type of policy. The question was asked, what is the scope? This policy was not intended to replace Ada County's evaluation of a development. This policy was intended to address a very specific question. When talking about the growth that would result from the planned community development, would that expected impact be consistent with the regional transportation plan? After a lengthy discussion, the Board deferred this item for at least two months in order to get land use and transportation representatives to sit down and have a detailed discussion regarding this issue.

Charles explained he is not asking RTAC for the endorsement of this policy, but is seeking the establishment of a subcommittee of RTAC to discuss some of these issues and thereafter go back to the Board with an amended and improved version of this policy, which could be presented to them no earlier than November or possibly December. Jerry Armstrong of Ada County prepared a memorandum suggesting that the county ordinance itself be amended to require this kind of certification after the application has been received.

Carla Olson of Ada County Development Services, reviewed Ada County's current ordinance. The county proposes two amendments to the code: remove the pre-application requirement; and extend the time period for reviewing a planned community application *after* it has been submitted and deemed complete. It would also allow a longer review time for other regulatory agencies.

Charles emphasized that this policy does address, although not explicit, the affects on state highways. A question was raised regarding intersections. Charles explained that we are not doing a traffic impact analysis at this level, but only broad growth issues and arterial demands.

Paul Raymond commented that development must be discussed. Sewer could be a problematic issue in this effort. It can cause a strain on how the water system intergrades with the nearby cities as well as how the planning and zoning intergrades. These issues need to be dealt with. Unless done carefully, development should not take place. It may be more economically damaging then good. It is not as simple as whether or not it meets the regional traffic plan.

Hal Simmons commented that there may be a need for two separate analyses: one for COMPASS staff to proceed with their own analysis of the particular application at hand while the subcommittee forms to establish a policy that would apply uniformly to all future planned communities. Start an analysis of impacts now.

After further discussion, the following names were submitted for participation on the RTAC subcommittee:

Bruce Eggleston, City of Boise  
Carla Olson, Ada County  
Sarah Stobaugh, Boise School District  
Melodie Halstead, City of Kuna  
Don Kostolec, ACHD  
Steve Siddoway, City of Meridian  
Jim Buffington, Nampa Highway District

Charles Trainor stated he would like the subcommittee to address not only the issues of the broad policy, but also how to address the specific application at hand.

Don Kostelec requested that an information item be added to future RTAC packets, with either COMPASS working with Ada County, or Ada County itself, providing the latest status of their policy and the particular application at hand.

## INFORMATION ITEMS

### **Review Eligible Uses of Surface Transportation Program Funds**

Toni Tisdale stated that historically COMPASS members have asked how Surface Transportation Program funds can be used. COMPASS staff has provided specific U.S. code regarding eligible uses of the Surface Transportation Program as well as flexible funds in the Federal Transit Administration programs. This item will be presented to the COMPASS Board at their October meeting for informational purposes.

### **Review of Scenario Gaming for *Communities in Motion***

The schedule for the Scenario Workshops:

Workshop 1	Tuesday, November 16, 2004 9:00 am - noon Hispanic Cultural Center of Idaho
Workshop 2	Tuesday, November 16, 2004 6:00 – 9:00 pm Hampton Inn (at the Idaho Center)
Workshop 3	Wednesday, November 17, 2004 9:00 am - noon Best Western Vista Inn at the Airport, Conference Center 2660 Airport Way, Boise
Workshop 4	Wednesday, November 17, 2004 6:00 – 9:00 pm Best Western Airport Inn, Conference Center

Discussions have taken place with the consultants, Radcliffe Dacanay of Fregonese Calthrope Associates and Michael Lauer, chief consultant for the Ada Guide Plan process. Terri Schorzman met with them and reviewed their outline of the scenario gaming process. Charles Trainor gave a brief review of the process. RTAC members will be asked to be involved as participants in the workshops. Several RTAC members may also be asked to facilitate workshop sessions.

### **Discussion of Level of Involvement on *Communities in Motion***

Charles Trainor stated that a Plan Coordination Team (PCT) has been established to directly oversee *Communities in Motion* (CIM). Several of the participants are members of RTAC. How much information does RTAC want from the PCT? Do we set aside time at each RTAC meeting (20 to 30 minutes) dedicated to CIM and have either COMPASS staff or PCT representatives make presentations to RTAC on what they are hearing? Or, would RTAC prefer to be involved when decision points are being discussed? Everyone will have the opportunity to go to the COMPASS website to obtain pertinent information. As stakeholders RTAC members will be given periodic notification.

**It was the consensus of the Committee to set aside a dedicated time at each meeting to keep RTAC involved and informed on the key elements of CIM.**

Bruce Eggleston asked if there would be an opportunity to obtain non-published documentation? Charles replied that the consultants has an FTP site and information can be relayed periodically

to members of this Committee in order to go to that site and download technical documents that are not yet available for public release. Toni Tisdale commented that RTAC, via email, would be made aware of these documents. Charles stated once documents have cleared the point of being preliminary drafts, they will be posted to the CIM website.

#### **Discussion of Can-Ada Road**

Patricia Nilsson stated the Canyon County Highway District is hiring an engineer in mid-October. Thereafter, a meeting will be scheduled with the City of Nampa and the Nampa Highway District and, perhaps the City of Meridian and ACHD, to discuss a potential project in next year's Transportation Improvement Program. The Canyon Highway District has discussed building a five-lane section on Can-Ada Road. It is hoped to get all the jurisdictions involved in this process.

#### **OPEN DISCUSSION**

#### **Set Next Regular Meeting Date**

Thursday, October 27, 2004, 9:00 a.m., at COMPASS.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:30 a.m.

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