



*REGIONAL TECHNICAL ADVISORY COMMITTEE  
 NOVEMBER 15, 2006  
 COMMUNITY PLANNING ASSOCIATION*

**\*\*MINUTES\*\***

*ATTENDEES:* Mary Berent, City of Middleton, *Chair*  
 Jon Cecil, Capital City Development Corporation  
 Matt Ellsworth, City of Meridian, *Vice-Chair*  
 Karen Gallagher, City of Boise  
 Don Kostelec, Ada County Highway District  
 Jeffrey Maffuccio, Canyon County Development Services  
 Gian Paolo Mammone, City of Star  
 Larry Strough, Idaho Transportation Department-District 3 (*for Sue Sullivan*)  
 Christy Richardson, City of Garden City  
 Toni Tisdale, COMPASS (*Ex-Officio*)

*MEMBERS ABSENT:* Lisa Bachman, City of Kuna  
 Wendel Bigham, Joint School District #2  
 Kevin Bittner, Valley Regional Transit  
 Jim Buffington, Nampa Highway District #1  
 Mike DuBois, Department of Environmental Quality  
 Marje Ellmaker, Mayor, City of Notus  
 Michael Fuss, City of Nampa  
 Dean Gunderson, Ada County  
 Rob Howarth, Central District Health Department (*Ex-Officio*)  
 Shawn Martin, Ada County Highway District  
 Brent Orton, City of Caldwell  
 Whitney Rearick, Boise State University  
 Tim Richard, Canyon Highway District #4  
 Nichoel Baird Spencer, City of Eagle  
 Sarah Stobaugh, Boise Independent School District  
 Vacant, Public Participation Committee

*OTHERS PRESENT:* Coby Harrod, City of Meridian  
 Charles Trainor, COMPASS  
 Debbie Winchar, COMPASS

*CALL TO ORDER*

Chair Berent called the meeting to order at 9:10 a.m.

## *AGENDA ADDITIONS/CHANGES*

Toni Tisdale stated that Item V-A, Review Revision 1 of the FY 2007 Unified Planning Work Program and Budget will be tabled until the December meeting.

## *OPEN DISCUSSION/ANNOUNCEMENTS*

Introductions were made of all attendees.

Since a quorum was not present, the Chair moved to the Information Items.

## *Information/Discussion Items*

### *B. Review Project Prioritization Process*

Toni Tisdale presented the second draft of the Project Prioritization Process.

During discussion the following comments were presented:

- Roles and Responsibilities - page 3, 8th paragraph - more clarification is needed. How are we working things out with the State? There is no discussion of how the State coordinates/collaborates with COMPASS on moving projects in or out of the TIP.
- Table 3, page 10 – Growth Area – definition should be made that at least 60% of the project needs to be within growth area and that the growth area is actually defined per the *Communities in Motion* map within the area of impact areas.
- “Not in growth area” should be changed to a 0 rating instead of the 1 rating.
- Congestion Management System updated should be changed to a three-year evaluation process.
- Pedestrian/Bicycle Modes – separate bike paths and bike lanes.

Toni Tisdale stated she would meet with Karen Gallagher and Don Kostelec to address additional concerns and to clarify language.

*After confirmation that quorum would not be present, Chair Berent moved to Item IV-A.*

## *Action Item*

### *A. Recommend Approval of Amendments to the FY 2006-2010 and FY 2007-2011 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs*

Toni Tisdale presented the amendments to the FY 2006-2010 and FY 2007-2011 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs.

Toni Tisdale stated that even though quorum is not present, staff requests a recommendation for approval from the members in attendance.

*After discussion, Don Kostelec moved and Christy Richardson seconded to recommend approval of the Amendments to the FY 2006-2010 and FY 2007-2011 Northern Ada County and Nampa Urbanized Area*

*Transportation Improvement Programs. There being no further discussion, the motion passed unanimously by all members in attendance.*

#### *Information Items*

##### *C. Review Draft of the 2015 Federal Functional Classification Map*

Toni Tisdale presented the Draft FY 2015 Federal Functional Classification Map.

Toni Tisdale stated that staff will request a recommendation to approve the draft FY 2015 Federal Functional Classification Map at RTAC's December meeting. This item will be presented to the COMPASS Board in memorandum format. Staff will request approval from the COMPASS Board in January.

Don Kostelec suggested that when preparing the memorandum for the Board, after stating, "The Federal Functional Classification Map is required by the Federal Highway Administration and proves eligibility for federal funding. . ." to follow with the statement, "Streets classified as collectors and higher are eligible for federal funding."

##### *D. Update on Functional Classification/ Street Typologies Study*

Don Kostelec reported on the progress of the study.

Don Kostelec stated that a Transportation Land-Use Integration Project (TLIP) - Stakeholder Workshop will be held on December 7, 2006, 2 p.m., in the ACHD Auditorium.

##### *E. RTAC's Meeting Schedule*

Toni Tisdale requested a discussion to see if another meeting date and/or time would be more convenient for RTAC members.

*After discussion, the members present unanimously agreed to continue to schedule the RTAC meetings on the fourth Wednesday of every month, starting at 9:00 a.m., for the calendar year 2007.*

#### *Other*

Charles Trainor stated that at RTAC's October meeting, a discussion was held on how to build consistency regarding the coordinated impact traffic study process. Staff presented this item to the COMPASS Executive Committee and they agreed that this is a significant issue. Staff will facilitate a Workshop on Standards in Impact Studies at the COMPASS Board's December 18 meeting, which will be held at the Nampa Civic Center.

Don Kostelec expressed his appreciation to staff for the "thank you" celebration held for those who were involved in the *Communities in Motion* process.

Larry Strough stated that Sue Sullivan has accepted a new position in Project Management at the Idaho Transportation Department. Her position as Senior Planner has been advertised and Larry will attend the RTAC meetings until that position has been filled.

Next Meeting: Wednesday, December 13, 2006, 9:00 a.m., at COMPASS.

#### *Adjournment*

*There being no further discussion, the meeting adjourned at 10:25 a.m.*