



*REGIONAL TECHNICAL ADVISORY COMMITTEE
NOVEMBER 28, 2007
COMMUNITY PLANNING ASSOCIATION*

****MINUTES****

- ATTENDEES:*
- Mary Berent, City of Middleton, *Chair*
 - Wendell Bigham, Joint School District #2
 - Jon Cecil, Capital City Development Corporation
 - Chris Danley, Ada County Highway District (*for Don Kostelec*)
 - Matt Ellsworth, City of Meridian, *Vice Chair*
 - Michael Fuss, City of Nampa
 - Jorge Garcia, Department of Environmental Quality (Michael DuBois)
 - Dean Gunderson, Ada County Development Services
 - Steve Hasson, City of Kuna
 - Shawn Martin, Ada County Highway District
 - Gloria Parkvold, Valley Regional Transit (*for Kelli Fairless*)
 - Whitney Rearick, Boise State University
 - Tim Richard, Canyon Highway District #4
 - Sarah Stobaugh, Boise Independent School District
 - Jenah Thornborrow, City of Garden City
 - Toni Tisdale, COMPASS (*Ex-Officio*)
 - Jennifer Tomlinson, City of Boise (*for Karen Gallagher*)
 - Ted Vanegas, City of Eagle (*for Nichoel Baird Spencer*)
 - Jarom Wagoner, Canyon County Development Services
- MEMBERS ABSENT:*
- Jim Buffington, Nampa Highway District #1
 - Ester Ceja, Public Participation Committee
 - Phil Choate, Idaho Transportation Department-District 3
 - Anne Horn, Mayor, City of Notus
 - Rob Howarth, Central District Health Department (*Ex-Officio*)
 - Brent Orton, City of Caldwell
 - Mary Shaw Taylor, City of Star
 - Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:*
- Ross Dodge, COMPASS
 - Mike Edwards, Department of Environmental Quality
 - Keith Holmes, COMPASS
 - Andrew O'Connor, Ada County Highway District
 - Charles Trainor, COMPASS
 - Jeanne Jurlezaga, COMPASS
 - Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Berent called the meeting to order at 9:06 a.m.

AGENDA ADDITIONS/CHANGES

Since a quorum was not present, Chair Berent moved to the Information Item, V-B, Review Long-Range Transportation Plan Amendment Process.

INFORMATION/DISCUSSION ITEMS

B. Review Long-Range Transportation Plan Amendment Process

Charles Trainor presented the proposed long-range transportation plan amendment process.

Discussion:

- In the case of comprehensive plan changes, is it alright for cities to take the lead in the public involvement process versus COMPASS staff?

Charles responded: The cities can take a lead in staffing but the process would still have to be supervised by COMPASS staff and be subject to COMPASS' requirements.

Charles commented that the deadline for forwarding additional questions or comments to him is December 7, 2007.

Quorum now present, Chair Berent moved to Item I, Agenda Additions/Changes.

AGENDA ADDITIONS/CHANGES

Chair Berent stated that Item IV-B, Recommend Approval of RTAC Bylaws Changes would be tabled for the December meeting.

Chris Danley stated that because of a scheduling conflict, Craig Herndon would not be able to present Information Item V-A, Overview of ACHD's Park and Ride Strategies, and Andrew O'Connor would present this item in his place.

OPEN DISCUSSION/ANNOUNCEMENTS

Jon Cecil stated that he attended an Air Quality Summit, hosted by the Boise City Council. Around 150 area residents and elected officials were in attendance. Jon congratulated Mayor Bieter and the Boise City Council for taking the leadership on the issue of the Treasure Valley's air quality and urged all public agencies to help work towards supporting this effort. Jon also expressed his appreciation to Matt Stoll for his presentation.

Jon Cecil commented that with regard to downtown Boise's parking issues, Capital City Development Corporation in cooperation with Boise City is conducting a system-wide parking analysis, which will be produced within the next five months.

Toni Tisdale stated that Congestion Mitigation Air Quality (CMAQ) applications are due by December 5, 2007.

CONSENT AGENDA

- A. *Approve September 26, 2007 Minutes*
- B. *Approve October 24, 2007 Minutes*

Dean Gunderson moved and Jon Cecil seconded to approve the September 26, 2007 and October 24, 2007 meeting minutes as written. There being no further discussion, the motion was unanimously approved.

ACTION ITEMS

- A. *Request Volunteers for Scoring Subcommittee*

Toni Tisdale stated that between three and five volunteers are needed to assist COMPASS staff in ranking FY2009-2013 Transportation Improvement Programs' project applications submitted by member agencies for federal funding. A meeting will be scheduled for December 5, 2007 to score these project applications and February 7, 2008 to score enhancement applications. Toni stated that Karen Gallagher sent an email to her expressing her willingness to participate. If applying for a project, you will not be able to score your own project but may participate on the subcommittee.

Dean Gunderson and Jon Cecil volunteered to be on the scoring subcommittee.

- C. *Recommend Approval of One Regional Transportation Improvement Program*

Toni Tisdale presented COMPASS staff's recommendation to combine the two urbanized areas' programs into one Regional Transportation Improvement Program (TIP). Toni stated that at RTAC's October meeting, she was directed by RTAC members to obtain information from other metropolitan planning organizations. Toni stated that in most cases, even with multiple urbanized areas and MPOs, one TIP was used.

Discussion:

- Isn't funding separated by the two TIPs and therefore the one regional TIP would then have to have subcategories?

Toni replied: funding will still be separated by various funding sources.

After discussion, *Dean Gunderson moved and Jon Cecil seconded to recommend approval of one Regional Transportation Improvement Program. There being no further discussion, the motion was unanimously approved.*

- D. *Recommend Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs*

Toni Tisdale presented the proposed Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs (TIPs).

Toni stated that an issue has not been worked out: Northern Ada County, Key No. 11004, I-84, Garrity Interchange to Meridian Interchange Phase (10459); the Idaho Transportation Department (ITD) removed this project. ITD has added this project to a different project so it is not going away, but the funding is being moved. Toni commented that confirmation is needed on this issue.

Discussion:

- Because it impacts Meridian Interchange, confirmation from ITD is needed before recommending approval.

Toni suggested that this item be tabled until the end of the agenda so that she could obtain confirmation from ITD.

Chair Berent stated that continued discussion of this item will be moved to the end of the agenda.

E. Recommend Revision 1 of the FY2008 Unified Planning Work Program and Budget

Jeanne Urlezaga presented for recommendation to the COMPASS Board, Revision 1 of the FY2008 Unified Planning Work Program and Budget (UPWP).

After discussion, Jon Cecil moved and Dean Gunderson seconded to recommend approval of Revision 1 of the FY2008 Unified Planning Work Program and Budget. There being no further discussion, the motion was unanimously approved.

Jeanne stated that COMPASS is now in the process of starting the FY2009 UPWP. RTAC members are requested pick up a Request for Project/Project Support in the COMPASS UPWP, add projects to be considered or included in this process, and return it to COMPASS upon completion.

INFORMATION/DISCUSSION ITEMS

A. Overview of ACHD's Park and Ride Strategies

Andrew O'Connor provided an update on the status of park and ride services in the Treasure Valley. Andrew suggested that any questions or recommendations be forwarded to Craig Herndon, Traffic Engineer at Ada County Highway District.

After further discussion, Dean Gunderson made a general recommendation that issues regarding the design of park and ride lots be presented to the regional planning and operations committee for Valley Regional Transit.

C. Review Project Prioritization

Charles Trainor reviewed the general approach and issues involved in project prioritization.

Discussion:

- Emissions and vehicle miles traveled should be included under the Environmental criterion.
- Since decision makers will have the most input in the weighting of these particular items, it would probably be best to develop a much more detailed list and be less concerned about offering proposed weights for which criterion is more important and which is not. Environmental would be the most weighted because it deals with critical issues but congestion relief and safety are also important.
- It would make sense to add projects that cross boundaries, particularly more so in Canyon County where there are four highway districts in multiple cities.

Charles replied: This was done through *Communities in Motion*, not only through regionality in terms of its functional classification, but regionality in terms of its connection between jurisdictions. Regionality was also looked at with regard to the volume of jobs and population that would be served by corridor. Charles commented that he would check into how that would be measured.

Charles requested that specific comments and suggestions be forwarded to him by December 7, 2007.

D. Discuss Construction and Studies Coordination

Charles Trainor presented new information related to construction coordination, as well as the coordination of studies across the Treasure Valley.

*E. Discuss Status of **Communities in Motion (CIM)** Adoption*

Charles Trainor stated that COMPASS staff will prepare transmittal letters to the mayors and county commissioners and send copies to RTAC members, seeking at the earliest opportunity a request for adoption of CIM.

Chair Berent moved the discussion back to Action Item, IV-D, Recommend Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs

Toni Tisdale stated that she received confirmation from ITD that the funds and work were moved to Key No. 11005. Toni suggested adding language to Key No. 11005, "Reconstruction phase of the widening project on I-84 between Garrity Interchange and Meridian Interchange **including the ramps to Meridian Interchange.**"

Matt Ellsworth stated that with the addition of this language and written confirmation from ITD, he is in favor of moving ahead with a recommendation.

Matt Ellsworth commented that \$1.78 million is being removed from Key No. 11004, I-84, Garrity Interchange to Meridian Interchange Phase (10459). Is there information from ITD explaining this change? Toni stated that she would make a call to ITD after the meeting to receive confirmation. Matt replied that as long as that component of the project is not being removed, he is comfortable with moving forward.

After further discussion, Dean moved and Jenah Thornborrow seconded to accept the recommended Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs as modified by staff, which shows the shifting of funds from Key No. 11004 to Key No. 11005 of \$1.78 million. There being no further discussion, the motion was unanimously approved.

OTHER

A. Next Meeting: Wednesday, December 19, 2007, 9:00 a.m., at COMPASS.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 10:45 a.m.

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