



REGIONAL TECHNICAL ADVISORY COMMITTEE
DECEMBER 19, 2007
COMMUNITY PLANNING ASSOCIATION

****MINUTES****

ATTENDEES:

Mary Berent, City of Middleton, *Chair*
 Jon Cecil, Capital City Development Corporation
 Phil Choate, Idaho Transportation Department-District 3
 Michael DuBois, Department of Environmental Quality
 Matt Ellsworth, City of Meridian, *Vice Chair*
 Dean Gunderson, Ada County Development Services
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Ryan McDaniel, City of Boise (*for Karen Gallagher*)
 Gloria Parkvold, Valley Regional Transit (*for Kelli Fairless*)
 Whitney Rearick, Boise State University
 Tim Richard, Canyon Highway District #4
 Toni Tisdale, COMPASS (*Ex-Officio*)
 Jarom Wagoner, Canyon County Development Services

MEMBERS ABSENT:

Wendell Bigham, Joint School District #2
 Jim Buffington, Nampa Highway District #1
 Michael Fuss, City of Nampa
 Steve Hasson, City of Kuna
 Anne Horn, Mayor, City of Notus
 Shawn Martin, Ada County Highway District
 Brent Orton, City of Caldwell
 Nichoel Baird Spencer, City of Eagle
 Sarah Stobaugh, Boise Independent School District
 Mary Shaw Taylor, City of Star
 Jenah Thornborrow, City of Garden City
 Vacant, Public Participation Committee
 Margie Watson, Mayor, City of Parma

OTHERS PRESENT:

Clair Bowman, City of Nampa
 Jorge Garcia, Department of Environmental Quality
 Don Matson, COMPASS
 Charles Trainor, COMPASS
 Debbie Winchar, COMPASS
 David Zaremba, Valley Regional Transit - RPOC

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CALL TO ORDER

Chair Berent called the meeting to order at 9:10 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Introductions were made of all attendees.

Charles Trainor introduced David Zaremba of Valley Regional Transit's Regional Planning and Operations Committee (RPOC). Charles stated that discussions have taken place regarding the potential merger of RPOC and RTAC. Dave Zaremba presented a brief background on RPOC. Charles suggested that further discussion of the potential merger of the two committees be added as a future RTAC agenda item.

Since quorum was not present, Chair Berent stated that discussion would begin with the Information Items.

INFORMATION/DISCUSSION ITEMS

A. Review Status of High Volume Intersection Study

Don Matson presented preliminary results of the High Volume Intersection Study. Don stated the study will take several weeks to complete and an in-depth presentation will be given to RTAC in February, 2008.

Chair Berent stated that quorum has not been established but because of the time constraints of the meeting, discussion of the Action Items will proceed without quorum.

CONSENT AGENDA

A. Approve November 28, 2007 Meeting Minutes

This item was tabled until the January 2008 meeting.

ACTION ITEMS

A. Recommend Approval of RTAC Bylaw Changes

This item was tabled until the January 2008 meeting.

B. Recommend Amendment Process for Long-Range Transportation Plans

Charles Trainor presented the proposed process for amending long-range transportation plans.

Discussion:

- Under 3d. Regionally significant projects – the seconded sentence is missing text.

Charles replied that the text will be amended.

Charles suggested that RTAC's recommendation of the amendment process be tabled until the January 2008 meeting and requested that additional comments be forwarded to him.

C. Recommend Approval of Amendments to the FY2008-2012 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs

Toni Tisdale stated that the COMPASS Board approved the new amendment policy on Monday, December 17, 2007; therefore, this item can change from an amendment to an administrative modification. Staff is currently waiting on an email vote from the Transportation Management Area (TMA) Balancing Committee. Once this vote is finalized, all actions will be forwarded to RTAC and the COMPASS Board through an administrative modification.

INFORMATION/DISCUSSION ITEMS

B. Review Priorities for FY2009-2013 Transportation Improvement Programs

Toni Tisdale presented the preliminary project list and rankings for the FY2009-2013 Transportation Improvement Programs. Toni stated that staff will request preliminary approval on the project priorities from RTAC in January 2008.

Quorum now present, Chair Berent moved the discussion back to the Consent Agenda.

Consent Agenda

A. Approve November 28, 2007 Meeting Minutes

Matt Ellsworth moved and Jon Cecil seconded to approve the November 28, 2007 meeting minutes as written. There being no further discussion, the motion was unanimously approved.

INFORMATION/DISCUSSION ITEMS

A. Recommend Approval of RTAC Bylaw Changes

Phil Choate moved and Whitney Rearick seconded to recommend approval of RTAC Bylaw changes. There being no further discussion, the motion was unanimously approved.

B. Recommend Amendment Process for Long-Range Transportation Plans

Phil Choate moved and Matt Ellsworth seconded to table a recommendation of the Amendment Process for Long-Range Transportation Plans until RTAC's January 2008 meeting.

Discussion.

Chair Berent called for a vote on the motion.

There being no further discussion on the motion, *the motion was unanimously approved.*

Discussion:

- A suggestion was made to receive feedback from the City of Eagle and the Ada County Highway District regarding the necessity of creating an ad hoc committee.

Charles replied that a notice will be sent to all jurisdictions asking for comments.

- A suggestion was made that staff send an email to all RTAC members directly after the meeting as a follow-up to this discussion and provide a deadline date for responses.

INFORMATION/DISCUSSION ITEMS

C. Discuss Traffic Impact Studies

Charles Trainor presented an approach to develop a "template" traffic impact study ordinance.

After discussion, an ad hoc working group was created to meet early-mid January 2008 to formulate an outline of a model ordinance, using as a starting point the Idaho Transportation Department's requirements for Transportation Impact Studies.

Volunteers:

Tim Richard, Canyon Highway District #4
Dean Gunderson, Ada County Development Services
Phil Choate, Idaho Transportation Department, District 3
Gloria Parkvold, Valley Regional Transit
Ryan McDaniel, City of Boise

Tim Richard suggested that Brent Orton with the City of Caldwell should also participate.

D. Review Revised Project Prioritization Process

Charles Trainor reviewed the project prioritization process for use in selecting corridors for the proposed local option sales tax initiative. This process will be refined and will be brought back to RTAC in February 2008 and to the COMPASS Board for review in March 2008.

E. Discuss Construction and Studies Coordination

Charles Trainor provided the latest information in coordination efforts for construction and studies.

Toni Tisdale stated that major updates are completed on COMPASS' Studies Coordination website twice a year.

OTHER

- A. Next Meeting: Wednesday, January 23, 2008, 9:00 a.m., at COMPASS.*

Charles Trainor stated that John Cunningham, COMPASS' Principal Planner, will be leaving COMPASS and moving back to California. John's last official day is Friday, December 21, 2007.

Charles announced that starting January 2008, Clair Bowman will represent the City of Nampa on RTAC. Clair's official title is Senior Transportation Planner.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 11:00 a.m.