

FY2019-2023 TIP Development Calendar

Color Code

RTAC	COMPASS Board	ITD PD	Rural/LHTAC	VRT	ICC
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Deadline	Responsible	Task	Comment
June 2017	COMPASS Staff	Update COMPASS Application Guide	
July 26, 2017	RTAC	Recommend updated COMPASS application criteria	
August 21, 2017	COMPASS Board	Approve updated COMPASS application criteria	
End of August 2017	COMPASS Staff	Call for projects.	Via email, post on website.
End of August 2017	COMPASS Staff	Begin holding agency outreach meetings	
End of August 2017	COMPASS Staff	Remind member agencies that have not yet set up meetings.	Via telephone and/or emails.
End of August 2017	ITD Public Transportation Staff	Congressional transit applications open for 60 days for funding timeline of October 2018-September 2020	Via ITD Website
September 6, 2017	COMPASS Staff and Rural Agency Staff	Rural Prioritization Process Workgroup - 6 th Annual Rural Coordination meeting.	Meeting at 3:30 in Greenleaf City Hall.
Mid-September 2017	COMPASS Staff	Remind member agencies that have not yet set up meetings.	Via telephone and/or emails.
September 27, 2017	RTAC	Recommend Rural Priorities	As recommended by Rural Prioritization Workgroup
October or November 2017	VRT	Local transit applications.	Based on ValleyConnect update and VRT Board.
October 16, 2017	COMPASS Board	Approve Rural Project Priorities	As recommended by Rural Prioritization Workgroup and RTAC
November 17, 2017	LHRIP Applicants	Applications are due to LHTAC.	Estimated deadline. Actual deadline subject to change.
November 2017	ITD Public Transportation Staff	Review of transit applications	Via PTAC.
December 4, 2017	COMPASS Phase I Applicants	Phase I applications are due to COMPASS.	Via email. Must include time of email no later than mid-night on due date.
December 2017	ITD Staff	Solicitation of executive direction for the FY2021-2023 Update.	
December 2017/January 2018	ITD Public Transportation Staff	Public comment open for transit projects	60-day public comment period
January 9, 2018	STP-Urban, STP-Rural, and Bridge Applicants	Applications are due to LHTAC.	Estimated deadline. Actual deadline subject to change.
January 19, 2018	LHSIP Applicants	Applications are due to LHTAC.	Estimated deadline. Actual deadline subject to change.
January 22, 2018	COMPASS Phase II Applicants	Phase II applications are due to COMPASS.	Via email. Must include time of email no later than mid-night on due date.
February 14, 2018	RTAC (optional)	Workshop for detailed application information and discussion.	Review only
Mid-February 2018	ITD Staff	Publish Draft ITIP.	COMPASS staff reviews starting point of update.
February 2018	ITD Public Transportation Staff	Review and recommend funded FTA projects in statewide competition.	Via PTAC.

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Deadline	Responsible	Task	Comment
February 28, 2018	RTAC	Rank federal-aid projects and CIM Implementation Grants.	Action – ranking recommendations
March or April 2018	ITD Public Transportation Staff	Approval of statewide transit projects for funding.	Via IT Board.
March 14, 2018	RTAC (optional)	Workshop to review staff funding recommendations based on priorities.	Review only.
March 20, 2018	ITD District Staff ITD TP Staff COMPASS	Input new projects and changes into OTIS	Staff
March 27, 2018	COMPASS Staff	Notify ICC review meeting.	Notify at least 30 days in advance.
March 31, 2018	COMPASS Staff	Forward transit priorities to ITD.	
April 3, 2018	RTAC	Recommend approval of draft programs, based on priority recommendations from RTAC on FHWA applications and CIM.	Action.
April 10, 2018	COMPASS Staff	Complete and submit ITIP forms to ITD District Staff. Submit transit changes to ITD TP.	ITD forms 1150 and 2435 and a project map must be forwarded to ITD. (Requested extension)
Spring 2018	ITD Public Transportation Staff	Transit funding programmed with FTA.	
April 1, 2018	ITD D-3	Provide list of possible capital projects – new, advance, delay	
April 2018	ITD Headquarters Staff	Disseminate ITIP program.	COMPASS staff completes initial review of ITD’s data.
April 5, 2018	COMPASS Staff, ITD Staff	MPO and Statewide Balancing meetings.	Prepare final changes for TIP Update.
April 12, 2018	COMPASS Staff	Send ICC packet with draft project list.	Provide information for meeting at least 15 days in advance.
April 2018	COMPASS Staff	Check if changes to the programs affect Air Quality Conformity Demonstration process.	
April 27, 2018	ICC	Review draft list of projects.	
May 1, 2018	COMPASS Staff	Notify ICC final meeting	Notify at least 30 days in advance.
Early May 2018	ITD Headquarters Staff	Disseminate ITIP program for review.	COMPASS staff completes second review of ITD’s data.
Early May 2018	COMPASS Staff, Urban/TMA Balancing	Prioritize funding requests in Ada and Canyon Counties for End-of-Year program.	For FY2018-2022 TIP, via balancing committees.
May 17, 2018	COMPASS Staff	Send ICC packet with final project list.	Provide information for meeting at least 15 days in advance.
May 23, 2018	RTAC	Recommend priorities for End-of-Year program funding requests in Ada and Canyon Counties.	For FY2018-2022 TIP, via RTAC.
May 23, 2018	RTAC	Review Draft FY2019-2023 TIP project list.	For FY2019-2023 TIP, via RTAC
June 1, 2018	ICC	Approve final list of projects.	Request flexibility to amend list via email after ITD’s decision on

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Deadline	Responsible	Task	Comment
			strategic initiatives and early development projects.
June 12, 2018	COMPASS Staff	Prepare TIP project list and air quality technical information for release for public comment	
June 18, 2018	COMPASS Board	Approve priorities for End-of-Year program funding requests in Ada and Canyon Counties.	For FY2018-2022 TIP, via COMPASS Board.
June 18, 2018	COMPASS Board	Review Draft FY2019-2023 TIP prior to open public comment period.	For FY2019-2023 TIP, via COMPASS Board.
June 21-22, 2018	IT Board	IT Board approves Draft ITIP programs for release to public.	Critical date for selection of strategic initiatives and early development projects.
June 23, 2018	COMPASS Staff	Follow up with ICC regarding final recommendations for strategic initiatives and early development projects.	Start model runs for conformity.
July 1, 2018	Member Agency Staff (sponsors)	Begin FY2018 funding sweep (development).	All reviews must still occur, meaning documentation must be submitted no later than June 1, 2018 for development projects.
July 17 through August 15, 2018	COMPASS Staff and ITD Staff	Public comment period	Follow the TIP Public Involvement Plan.
August 1, 2018	Member Agency Staff (sponsors)	End FY2018 funding sweep (construction).	All reviews must still occur, meaning documentation must be submitted no later than July 1, 2018 for construction projects.
August 22, 2018	RTAC	Review public comments and recommend Draft FY2019-2023 TIP project list.	For FY2019-2023 TIP, via RTAC
September 20-21, 2018	IT Board	Approval of FY2019-2023 ITIP.	
October 1, 2018	ITD Public Transportation Staff	Transit agreements issued.	
October 15, 2018	COMPASS Board	Review public comments and approve final FY2018-2022 TIP documents.	For FY2019-2023 TIP, via COMPASS Board.
October 19, 2018	COMPASS Staff	Forward approved copies of FY2019-2023 TIP document and Air Quality Conformity Demonstration to ITD, FHWA, and FTA.	Via U.S. mail and email.
End of October 2018	COMPASS Staff and ITD Staff	Review for final changes through the "mirroring" process.	
End of October 2018	ITD Staff	Submit final approved ITIP to FHWA/FTA/EPA.	
End November 2018	FHWA/FTA/EPA	Final TIP/ITIP federal approval.	Feds have 30 days from receipt to approve.