

TRANSPORTATION IMPROVEMENT PROGRAM

Project Request Form: Travel Demand Management

All Project Request Forms must be accompanied by a copy of the official action recommending the projects. The action may be in the form of a resolution or letter that indicates a majority of the governing board approved the project request(s). Also, all forms must have attached ITD forms 2435 and 1150, as well as a project map. Please include any additional information on the project on separate pages.

GENERAL PROJECT INFORMATION

Requesting Agency:				
Project Name:				
Project Description:				
Project Termini:	Start:		Finish:	
Cost Estimate:	\$			
Source of Cost Estimate:				
Implementing Agency:	<input type="checkbox"/> ITD <input type="checkbox"/> City of _____ <input type="checkbox"/> _____ Highway District <input type="checkbox"/> Valley Regional Transit <input type="checkbox"/> County of _____			
Agency Project Priority	Priority _____ of _____ Project(s)			

GO / NO-GO Criteria

Does the project follow the COMPASS Complete Streets Policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is the project consistent with the long-range transportation plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project consistent with the Community Choices land use scenario? <ul style="list-style-type: none"> Project must either be inside the City Limits and/or Area of Impact or on a corridor that connects multiple cities or counties. Boundaries, as shown in the existing long-range transportation plan. 	<input type="checkbox"/> Yes, Completely Within Growth Area <input type="checkbox"/> Yes, Only Part Way In Growth Area <input type="checkbox"/> Yes, On Connecting Corridor Only <input type="checkbox"/> No
Has the sponsor committed available local match through a formal agency action, such as a Resolution?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the sponsor committed to paying ongoing operating/maintenance costs through a formal action, such as a resolution?	<input type="checkbox"/> Yes <input type="checkbox"/> No

FOR INTERNAL USE ONLY

Is the project located in an Economically Distressed Areas? <input type="checkbox"/> Yes <input type="checkbox"/> No Is the project already in the approved TIP? <input type="checkbox"/> Yes, Key # _____ <input type="checkbox"/> No

Please select the description below that best describes your project for each criterion. Select only one response per criterion.

Criterion	Assessment	
<p>System Continuity</p> <p>“Regional importance” is beneficial for 3 cities or 2 counties.</p> <p>“Local importance” benefits only the city or county where facility is located.</p>	Project will strongly enhance and support other travel- demand management programs which are already in place and which have regional importance.	<input type="checkbox"/>
	Project will moderately enhance and support other travel- demand management programs which are already in place and which have regional importance.	<input type="checkbox"/>
	Project will enhance and support other travel-demand management programs which are already in place and which are of local importance.	<input type="checkbox"/>
	Project will not enhance or support other travel-demand management programs currently in place.	<input type="checkbox"/>
<p>Congestion Mitigation / System Management</p> <p>VMT reduction on a daily basis</p>	Project will reduce traffic congestion by reducing vehicle trips or VMT by 100 or more vehicles or provide educational material expecting to reach 1,000 people or more.	<input type="checkbox"/>
	Project will reduce traffic congestion by reducing vehicle trips or VMT by 50-99 vehicles or provide educational material expecting to reach 500-999 people.	<input type="checkbox"/>
	Project will reduce vehicle trips per VMT by less than 50 vehicles or provide educational material expecting to reach 100-499 people.	<input type="checkbox"/>
	Project will not measurably improve traffic congestion or provide educational materials to a measurable number of people.	<input type="checkbox"/>
<p>Safety Enhancement</p>	Project will significantly improve safety for travelers in any mode.	<input type="checkbox"/>
	Project will moderately improve safety for travelers in any mode.	<input type="checkbox"/>
	Project will result in some improvement of safety for travelers in any mode.	<input type="checkbox"/>
	Project will result in no identifiable safety benefits.	<input type="checkbox"/>
<p>Timely Implementation</p> <p>A project schedule is required, including an operations plan if appropriate.</p>	Project could be implemented in five years and expects no political roadblocks exist from a preliminary view.	<input type="checkbox"/>
	Project could be implemented within five years and expects some political roadblocks exist from a preliminary view.	<input type="checkbox"/>
	Project could not be implemented within five years.	<input type="checkbox"/>
<p>Land Use</p> <p>“Growth areas’ as defined in <i>Communities in Motion</i>:</p>	Project is wholly within the “growth areas” in the Community Choices land use scenario; or it connects two or more “growth areas” in the Community Choices land use scenario, although it also traverses through “no growth” areas as well.	<input type="checkbox"/>
	At least 60% of the project is physically located within a “growth area” in the Community Choices land use scenario, but does not connect two or more “growth areas.”	<input type="checkbox"/>

Criterion	Assessment	
Community Choices	Project is outside the "growth area" in the Community Choices land use scenario.	<input type="checkbox"/>
* Bonus Points *		
Basic Requirement	In order to obtain bonus points, is there an executed Development or Partnership Agreement documenting details of additional funding and/or coordination efforts? (Please attach copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Funding Incentives	Project sponsor will provide additional monetary or in-kind support to the project equaling over 30% of the project total.	<input type="checkbox"/>
	Project sponsor will provide additional monetary or in-kind support to the project equaling 21%-30% of the project total.	<input type="checkbox"/>
	Project sponsor will provide additional monetary or in-kind support to the project equaling 11%-20% of the project total.	<input type="checkbox"/>
	Project sponsor will provide additional monetary or in-kind support to the project above the required local match up to 10% of the project total.	<input type="checkbox"/>
	Project sponsor will provide the required program match, typically 7.34%.	<input type="checkbox"/>
Coordinated Efforts	Project is coordinated with a separate funded project resulting in a cost savings or development efficiency. The coordinating benefits are classified as "major."	<input type="checkbox"/>
Major Classification = multi-modal project, adds capacity, or improves safety	Project is coordinated with a separate funded project resulting in a cost savings or development efficiency. The coordinating benefits are classified as "minor."	<input type="checkbox"/>
	This project is not coordinated with any other funded project.	<input type="checkbox"/>
Minor Classification = utility improvements, overlays		