

**BOARD OF DIRECTORS' MEETING
MARCH 21, 2011
MERIDIAN CITY HALL
33 EAST BROADWAY AVENUE
MERIDIAN, IDAHO**



****MINUTES****

ATTENDEES: Kathy Alder, Commissioner, Canyon County
Rebecca Arnold, Commissioner, Ada County Highway District
Lisa Bachman, Councilwoman, for Scott Dowdy, Mayor, City of Kuna
Dave Bieter, Mayor, City of Boise, **Immediate Past Chair**
Vern Bisterfeldt, Commissioner, Ada County
Dave Case, Commissioner, Ada County Highway District
Elaine Clegg, Councilwoman, City of Boise
Stephen Coe for Pete Wagner, Department of Environmental Quality
Tom Dale, Mayor, City of Nampa
Tammy de Weerd, Mayor, City of Meridian
Russell Duke, Central District Health, Ex officio
David Eberle, Councilman, City of Boise
John Evans, Mayor, City of Garden City
Kelli Fairless, Valley Regional Transit
David Ferdinand, Commissioner, Canyon County, **Chair**
Dave Jones, Idaho Transportation Department
Carol McKee, Commissioner, Ada County Highway District, **Chair Elect**
Bryce Millar, Commissioner, Nampa Highway District #1, **Vice Chair**
Garret Nancolas, Mayor, City of Caldwell,
Brent Orton, City of Caldwell
James Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Secretary/Treasurer**
Steven Rule, Commissioner, Canyon County
Jerome Scroggins, Commissioner, Canyon Highway District #4
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Martin Thorne, Councilman, City of Nampa
Vicki Thurber, Mayor, City of Middleton
Sharon Ullman, Commissioner, Ada County
Rick Yzaguirre, Commissioner, Ada County

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MEMBERS ABSENT: Chris Collins, Mayor, City of Notus
Jason Kreizenbeck, Governor's Office, Ex officio
Phil Kushlan, Capital City Development Corporation
James Maguire, Boise State University
Nathan Mitchell, Mayor, City of Star
Patrick Rice, Greater Boise Auditorium District, Ex officio
Craig Telford, Mayor, City of Parma

OTHERS: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Lethal Coe, Community Planning Association
Sally Goodell, Ada County Highway District
Keith Holmes, Community Planning Association
Liisa Itkonen, Community Planning Association
Kathleen Lacey, City of Boise
Amy Luft, Community Planning Association
Diane Kushlan, Urban Land Institute - Idaho
Don Matson, Community Planning Association
John McEvoy, Commissioner, Canyon Highway District #4
Carl Miller, Community Planning Association
Walt Satterfield, Community Planning Association
Nichoel Baird Spencer, City of Eagle
Gary Smith, Councilman, City of Star
Bob Taunton, Urban Land Institute - Idaho
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Ferdinand called the meeting to order at 1:30 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll stated that Larry Lipschultz, Meridian Development Corporation Board Chair, requested that Agenda Item V-A, Consider Amending Reservation Agreement between Meridian Development Corporation and COMPASS, be removed from the agenda based on the action taken at the Valley Regional Transit Board meeting last week.

Tom Dale moved and Rick Yzaguirre seconded approval of the amended Agenda. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll reminded the Board about the groundbreaking ceremony at 4:00 p.m. today for new COMPASS/VRT administration building.

Garret Nancolas stated he had attended a Leadership Training Institute seminar on the newly revised Robert's Rules of Order and will provide the information to the COMPASS Board at the April 2011 Board meeting.

Chair Ferdinand announced the Canyon County State of the County address on April 15, 2011, at 11:30 a.m. at the Northern Lights Cinema Grill in Nampa.

CONSENT AGENDA

- A. Approve February 28, 2011, Board Meeting Minutes
- B. Receive Approved January 18, 2011, Executive Committee Meeting Minutes
- C. Received Approved December 16, 2010, Finance Committee Meeting Minutes

Carol McKee moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed with David Eberle abstaining from voting on Items B and C as he was not on the COMPASS Board at those times.

SPECIAL ITEMS

A. Status Report – State and Federal Legislative Issues

Ken Burgess provided a status report on state and federal legislative issues.

ACTION ITEMS

A. Approve “Reality Check” Process for the *Communities in Motion 2040* Update

As requested by the Board at the February 28, 2011, COMPASS Board meeting, Bob Taunton, Chair of the Urban Land Institute – Idaho (ULI), presented further details on how ULI will engage the private sector, public agencies, community and environmental groups, and selected individuals in the Reality Check process for the *Communities in Motion 2040 Update*. Reality Check is a collaborative visioning process developed by the Urban Land Institute.

After discussion, **David Eberle moved and Sharon Ullman seconded to table this item until the May 2011 Board Retreat. Matt Stoll is to instruct staff and the consultant to prepare: a statement of problem; purpose of process; expected deliverables; a statement of work for the Board to react to; how this process fits into the overall COMPASS’ update of *Communities in Motion*; use technical terms not popular slang; discuss adequate facilities; and discuss, in terms of deliverables, how the outcome will be used by the various Board entities.**

Discussion:

Carol McKee stated Ada County Highway District’s concern about a delay in the timing and the impact it could have on federal dollars. Carol requested that staff provide the requested information to the Board at the April 2011 Board meeting not in May 2011.

Chair Ferdinand asked for any objections to adopting the amendment to the motion based on Carol McKee’s stated concerns. Hearing none, Chair Ferdinand so ordered. The motion will read:

“Table this item until the April 2011 Board meeting. Matt Stoll is to instruct staff and the consultant to prepare: a statement of problem; purpose of process; expected deliverables; a statement of work for the Board to react to; how this process fits into the overall COMPASS update of *Communities in Motion*; use technical terms not popular slang; discuss adequate facilities; and discuss, in terms of deliverables, how the outcome will be used by the various Board entities.”

Motion passed unanimously.

B. Approve Recommendation Regarding Project Management

Toni Tisdale stated that staff is seeking Board approval of language, recommended by the Regional Technical Advisory Committee, clarifying the Board's intentions regarding project oversight of federal aid projects.

Toni noted wording changes requested by ACHD in the memo under Highlights:

Under No. 1:

Change "project management" to "project oversight."

Change "STP-Urban" to "STP/TMA and Urban"

After discussion, **Tom Dale moved and Charlie Rountree seconded approval of the recommendation regarding project management as presented with changes in the language as noted by Toni Tisdale. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Receive 2010 Census Data

Carl Miller reviewed the 2010 Census population data, which is the basis for transportation planning, economic development, social and emergency services, municipal budgeting, land use planning, and many other purposes.

B. Receive 2011 Population Estimates

Carl Miller reviewed the 2011 population estimates that are based on 2010 Census data and 2010 building permits.

C. Review Findings and Recommendations of State Street Transit and Traffic Operational Plan

Don Matson provided an overview of findings and recommendations from the State Street Transit and Traffic Operational Plan, which will help shape priorities within the corridor, but does not imply a priority for State Street improvements against regional priorities or needs in other corridors.

ADJOURNMENT

Carol McKee moved and Vern Bisterfeldt seconded adjournment at 3:35 pm. Motion passed unanimously.

Dated this 18th day of April 2011.

Approved:

By: _____
David Ferdinand, Chair
Community Planning Association

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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