



Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
Board of Directors Meeting
January 26, 2004
Les Bois Room, Boise City Hall
Boise, Idaho**

*****MINUTES*****

ATTENDEES:

David Bieter, Mayor, City of Boise
Keith Bird, Councilman, City of Meridian
Vernon Bisterfeldt, Councilman, City of Boise
Dave Bivens, Commissioner, Ada County Highway District
Clair Bowman, Executive Director, Community Planning Association, Ex-Officio
Elaine Clegg, Councilwoman, City of Boise
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Susan Eastlake, Commissioner, Ada County Highway District
Ted Ellis, Mayor, City of Garden City
Kelli Fairless, ValleyRide
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
Kate Kelly, Department of Environmental Quality, Ex-Officio
Phil Kushlan, Capital City Development Corporation
Todd Lakey, Commissioner, Canyon County
Jeff Lang, Councilman, City of Kuna
Gordon Law, City of Caldwell
Ralph Little, Commissioner, Canyon Highway District #4
Pamela Lowe, Idaho Transportation Department
Frank McKeever, Mayor, City of Middleton
Nancy Merrill, Mayor, City of Eagle
Bryce Millar, Commissioner, Nampa Highway District #1
Nathan Mitchell, Mayor, City of Star
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Patrick Rice, Greater Boise Auditorium District
Martin Thorne, Councilman, City of Nampa
Fred Tilman, Commissioner, Ada County
Tom Turco for Kathy Holley, Central District Health, Ex-Officio
Mike Vuittonet, Joint School District #2

Dave Wynkoop, Commissioner, Ada County Highway District
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT:

A. J. Balukoff, Independent School District of Boise City
Matt Beebe, Commissioner, Canyon County
Mark Dunham, Boise State University
Wes Hancock, Commissioner, Golden Gate/Notus-Parma Highway Districts
Robert Vasquez, Commissioner, Canyon County

OTHERS:

Beth Baird, City of Boise
Nancy Brecks, Community Planning Association
Ross Dodge, Community Planning Association
Karen Doherty, Doherty & Associates, Inc.
Mike Edwards, Department of Environmental Quality
James Grunke, Boise Metro Area Economic Development Council
Leonard Herr, Department of Environmental Quality
Tricia Keener-Blaha, Green House, Inc.
Ron Kerr, Idaho Transportation Department
Kathleen Marie Lacey, Boise City
Katey Levihn, Ada County Highway District
Ken McClure, Givens Pursley
Mike McGown, Department of Environmental Quality
Patricia Nilsson, Community Planning Association
Erv Olen, Parametrix
June Ramsdell, Department of Environmental Quality
Charles Rountree, Idaho Transportation Department
Terri Schorzman, Community Planning Association
Penelope Schwiebert, The Schwiebert Group
J. Schweitzer, Ada County Highway District
Hal Simmons, City of Boise
Matt Stoll, Community Planning Association
Dave Szplett, City of Kuna
Dennis Stegenga, Citizen
Cindy Thiel, Community Planning Association
Rob Tiedemann, Ecological Design, Inc.
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Bob Van Arnem, Citizen
Jay Witt, Committee Planning Association

CALL TO ORDER

Chair Garret Nancolas called the meeting to order at 1:35 p.m.

Garret welcomed new COMPASS Board members Councilwoman Elaine Clegg, Councilman Vern Bisterfeldt, Councilman Jeff Lang, Mayor Nathan Mitchell, Mayor David Bieter and Mark Dunham.

AGENDA ADDITIONS/CHANGES

Staff requested changing the order of Agenda Items D and F on the agenda.

Tom Dale moved and Todd Lakey seconded approval of the agenda with the change requested by staff. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENT

There was general discussion of the new procedure for distributing the COMPASS Board packet. Garret stated that staff would continue to evaluate the procedure.

CONSENT AGENDA

- A. Approve December 15, 2003, COMPASS Board Meeting Minutes**
- B. Approve December 15, 2003, Ada County Members Meeting Minutes**
- C. Receive Approved November 24, 2003, Executive Committee Meeting Minutes**
- D. Receive Approved November 7, 2003, Finance Committee Meeting Minutes**

Phil Kushlan moved and Tammy de Weerd seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

- A. Confirm advancement of Judy Peavey-Derr as Chair and Bob Flowers as Chair-Elect. Elect Vice-Chair from Ada County to Replace Bob Corrie and a Secretary-Treasurer from Canyon County**

Chair Garret Nancolas asked for confirmation of the advancement of Judy Peavey-Derr to Chair and Bob Flowers to Chair-Elect of the COMPASS Board.

Tom Dale moved and Todd Lakey seconded confirmation of the advancement of Judy Peavey-Derr to Chair and Bob Flowers to Chair-Elect of the COMPASS Board. Motion passed unanimously.

Chair Nancolas called for nominations for Vice-Chair.

Keith Bird nominated and Dave Wynkoop seconded Tammy de Weerd as Vice-Chair. Dave Bivens moved and Keith Bird seconded to close the nominations for Vice-Chair. Motion passed unanimously.

Chair Nancolas asked for any objections to Tammy de Weerd as Vice-Chair of COMPASS. Hearing no objection, the Chair so ordered.

Chair Nancolas called for nominations from Canyon County for Secretary-Treasurer.

Martin Throne nominated and Garret Nancolas seconded Tom Dale as Secretary-Treasurer. Bob Flowers moved and Tammy de Weerd seconded to close the nomination for Secretary-Treasurer. Motion passed unanimously.

Chair Nancolas asked for any objections to Tom Dale as Secretary/Treasurer of COMPASS. Hearing no objection, the Chair so ordered.

Garret Nancolas thanked the COMPASS Board for allowing him to chair the Board for the past year and passed the gavel to Chair Judy Peavey-Derr. Judy thanked Garret for his dedication to the COMPASS Board during his tenure as chair.

B. Adopt Proposed Change in Language to the Bylaws Article VI Section 2. Executive Committee, B. Membership

Clair Bowman stated Section 2.B.5 has an unanticipated result under the current situation where one of the qualifying mayors is also a Board officer, resulting in there being a total of three smaller cities mayors on the Executive Committee. The Executive Committee reviewed this section of the Bylaws and requested the Board consider a change in language to eliminate the unanticipated extra smaller city representative. Notice of the intent to consider this amendment was duly included in the December 15, 2003, Board packet. This action would add the following language: “provided, however, that the total number of mayors on the Executive Committee from this grouping of smaller cities shall not exceed two (2).”

Susan Eastlake asked if the intent was that there would be one smaller cities mayor from Ada and Canyon. Clair replied that was discussed, but it was concluded that would be up to the group of smaller cities mayors to determine.

Rick Yzaguirre requested the Executive Committee consider similar language to eliminate the potential of two members of a single county commission serving simultaneously on the Executive Committee as well.

Garret Nancolas moved and Tom Dale seconded adoption of the proposed change in language to the Bylaws Article VI Section 2. Executive Committee, B. Membership. Motion passed unanimously.

C. Confirm Executive Committee Representative for Cities under 25,000 in Population

Bob Flowers as a Board officer and a smaller city mayor will fill one of the positions on the Executive Committee, and Nancy Merrill was unanimously selected to serve as the second smaller city mayor on the Executive Committee.

Bob Flowers moved and Frank McKeever seconded nominating Nancy Merrill as the second smaller cities mayor on the COMPASS Executive Committee. Motion passed unanimously.

D. Support Submittal of Legislation to Establish a Voter-Approved Dedicated Funding Source for Public Transportation

Ken McClure reported that the Idaho Task Force on Public Transportation is working with the co-chairs of House and Senate Transportation Committees to draft legislation establishing a voter-approved dedicated funding source for public transportation. There will be a hearing on February 3rd of the Senate Transportation Committee followed by a joint hearing of the House and Senate Transportation Committee’s on February 12th. It is anticipated that the legislation will be introduced at or before February 12th.

Susan Eastlake asked if transit funding were sought through a local option tax, would it need to be passed in both Ada and Canyon Counties. Ken replied that in this case, yes. ValleyRide is regional and has exclusive authority to provide public transit services in Ada and Canyon Counties.

Elaine Clegg asked what could COMPASS Board members do to help the legislation along. Ken replied approve today's item and talk to legislators/voters about the need for public transportation funding. Kelli Fairless added it would be helpful if COMPASS members talked to their counterparts around the state as well.

Nancy Merrill moved and Todd Lakey seconded to support submittal of legislation to establish a voter-approved dedicated funding source for public transportation.

Discussion:

Fred Tillman stated that he could not support legislation that he has not seen.

Nancy Merrill amended her motion and Todd Lakey agreed to read, "after legislation has been drafted and read by the COMPASS Board."

Discussion:

Dave Wynkoop stated it is essential to get a funding source for transit, but it is also essential to not have competing battles for funding sources between transit and road construction entities.

Judy Peavey-Derr asked for the motion to be restated. Clair Bowman restated the motion on behalf of Nancy Merrill the maker of the motion. **Support the action of the Idaho Public Transportation Task Force in concept pending seeing actual language drafted for a bill. Motion passed with two nay votes.**

E. Confirm Non-Elected Board Members and Alternate Members

Clair Bowman stated that the Bylaws require the Board annually at the first meeting of the year confirm non-elected Board members and non-elected alternate Board members. Clair said Wes Hancock needed to be added to the list provided in the Board packet as a non-elected Board member.

Tom Dale confirmed Paul Raymond as the non-elected Board alternate for the city of Nampa. Tammy de Weerd requested to add Anna Powell as a non-elected Board alternate for the city of Meridian. Dave Bieter requested adding Kathleen Marie Lacey and Hal Simmons as non-elected Board alternates for the city of Boise. Kelli Fairless requested adding Randy Kyrias as the non-elected Board alternate for ValleyRide. Susan Eastlake requested adding J. Schweitzer and Katey Levihn as non-elected Board alternates for the Ada County Highway District. Todd Lakey requested adding Donna West as the non-elected Board alternate for Canyon County. Nancy Merrill requested adding Bill Vaughan as the non-elected Board alternate for Eagle.

Susan Eastlake moved and Dave Bivens seconded to confirm non-elected Board members and alternate members as amended. Motion passed unanimously.

F. Reconfirm Members of Standing Committees

Clair Bowman stated the Bylaws require the Board annually at the first meeting of the year reconfirm members of standing committees.

Elaine Clegg questioned membership on the Demographic Advisory Committee.

After further discussion, staff was directed to provide notification to Mayor's of the dates/times/location of standing committee meetings. **Chair Judy Peavey-Derr asked for any objections to deferring action on this item until the February 23, 2004, COMPASS Board meeting to allow time for staff to review membership lists for accuracy. Hearing no objection, Chair Peavey-Derr so ordered.**

G. Approve Next Steps Towards a Feasibility Study for a Treasure Valley Emissions Trading Program

Rob Sterling from Micron provided a proposal to establish an Emissions Trading Program for the Treasure Valley. Rob stated that Micron's direct interest in air quality issues is tied to the quality of life and Micron's ability to attract individuals to the area to work for Micron. In non-attainment areas the Federal government rules that emissions trading programs are mandatory. In a voluntary program, the key is to motive people to participate based on an economic self-interest. The question is do we want to wait for non-attainment or to move forward on a voluntary basis.

Rob said the group looking at this issue determined they did not have the necessary knowledge and experience to decide if an emissions trading program would work in the Treasure Valley. The recommendation from the group was to bring in national experts who have had experience with trading programs to help determine if the idea has merit or if other methods need to be implemented.

Matt Stoll stated at this time staff is requesting direction to flesh out a scope of work specific to a workshop to discuss the viability of an emission trading program in the Treasure Valley and to develop an economic analysis. Currently, it is estimated it would cost \$50,000 for the workshop and economic analysis. Boise State University and the Environmental Science and Public Policy Research Institute have offered \$15,000 towards the effort. Boise State has also offered meeting facilities. Matt said that partnerships would need to be developed with private industry, the congressional delegation and the Environmental Protection Agency to identify where the remaining \$35,000 will come from. Matt clarified that COMPASS is not being asked to contribute financially to this effort, other than staff time.

Kate Kelly stated that emissions trading programs have been used around the county in a number of non-attainment areas. The Department of Environmental Quality, in talking about trading programs in attainment areas, has been unable to come up with a way to implement a trading program at this time. Kate said that if an effort is made by COMPASS and Micron to come up with how emissions trading programs might be viable in the Valley, the Department of Environmental Quality could certainly reconsider its position.

Dave Wynkoop stated he felt this is a worthwhile effort but it is not something for COMPASS to be involved in, as its core mission is transportation planning.

Dave Bieter asked if Rob was aware of another area that has successfully implemented an emissions trading program that was not designated non-attainment. Rob replied he did not know

of an area that was not non-attainment for air quality that had implemented an emissions trading program. Dave said he agreed with moving forward before being forced to.

Garret Nancolas stated the questions he feels need to be answered are: what kind of bureaucracy is created to manage this? How much does it cost to determine how much is being saved? Who actually does the testing? What are the checks and balances? What is required per year to maintain the program? How have other areas implemented a program? He agreed there is a need to be proactive, but what is the cost and does it outweigh the benefits? How would point vs. non-point sources be monitored?

Kate Kelly stated the Department of Environmental Quality is available to discuss the different options that they have looked at as well as options that other communities have used to address these types of air quality issues.

Nancy Merrill moved and Tom Dale seconded to direct COMPASS staff to work with the Department of Environmental Quality and Rob Sterling and bring back the answers to the questions posed by the COMPASS Board, including cost of COMPASS staff time, at the March 15, 2004, COMPASS Board meeting. Motion passed unanimously.

H. Adopt Recommendation from the Board Officers Regarding Clair Bowman's Annual Review

Garret Nancolas moved and Fred Tillman seconded to adopt the recommendation of the COMPASS Board officers of a 1.5 percent salary increase for Clair Bowman retroactive to October 1, 2003, and to retain his services as Executive Director of COMPASS. Motion passed unanimously.

I. Adopt a Statement of Intent with Respect to a Joint COMPASS/Idaho Transportation Department Long Range Transportation Planning Process

Matt Stoll presented staff's recommendation that the COMPASS Board direct staff to work with the Idaho Transportation Department to integrate COMPASS' Regional Long Range Transportation Plan update process into a broader, five-to-seven-county picture of transportation needs for the middle of the 21st century. Matt stated the Idaho Transportation Department's proposal is to develop an oversight policy committee that would comprise elected officials, one from each county, an Idaho Transportation Department representative and a COMPASS representative. It is estimated that this effort will cost \$1 million in consulting services over a two-year timeframe. The Idaho Transportation Board has approved a contribution of \$500,000 for the counties outside of Ada and Canyon Counties. COMPASS will be asked to contribute \$500,000 for the Ada and Canyon component. COMPASS staff believes as much as \$300,000 already programmed in Task 661 in the FY2004 budget would be available to apply towards the larger plan. ValleyRide has committed \$200,000 towards the effort, specifically to assist in developing peak-hour and mode choice models. COMPASS staff is confident the remainder of the required funds could be programmed by COMPASS in FY2005. Matt stated that, if the Board approves integrating the attached proposal into the existing COMPASS regional long-range transportation plan, staff would bring back to the Finance Committee and the COMPASS Board a budget and work program revision as soon as possible.

Dave Bieter asked if Elmore County would be included. Matt replied that Elmore County and a portion of Washington County have been added to the group of counties.

Judy Peavey-Derr asked when the Idaho Transportation Department needs a response from COMPASS. Matt replied that they would like to know as soon as possible. From staff perspective, contracts have been put on hold for engineering and financial support based upon the Idaho Transportation Department proposal. COMPASS is behind in its planning process due to consideration of this proposal. To move forward in our efforts on the regional long-range transportation plan, we need to make a decision on the Idaho Transportation Department proposal.

Judy Peavey-Derr requested that Board members state their questions on this issue so that staff can come back to the Board with answers.

Tammy de Weerd asked for more detail regarding what the big picture is. Is it transportation corridors and how they contact into the Treasure Valley? What staff involvement will be? Will COMPASS staff, ValleyRide and the Idaho Department of Transportation staff all be participating? What COMPASS staff time will be needed over and above what has already been allocated, if any? What shortfall of funds there may be, and what are the ramifications?

Jeff Lang stated he would like to see what the impact to the smaller communities would be. How will they be able to get voters in those areas to follow along and participate?

Susan Eastlake stated her concern is how this will relate to the ability of the Ada County Highway District to continue to conduct business while the Long Range Transportation Plan is postponed. Susan agreed the Idaho Transportation Department's direction is the right one in the long term, but questioned stopping in the middle of a process that needs to be done and substituting another process. She suggested finishing the current process and then begin a new process.

Dave Wynkoop suggested that the Idaho Transportation Department is in a better position to implement this process than COMPASS. Dave said he believes COMPASS needs to do its core mission first and then expand after it has done the core mission well. Dave asked that staff research the Bylaws to clarify COMPASS' authority to expand beyond the two county area. He asked who will pay for overruns and with what funds. Dave said the Ada County Highway District's core concern is that Surface Transportation Program – Urban funds should be used for road construction not for planning. Dave asked if COMPASS goes outside of its core mission, what are the odds that there will be an increase in using road construction Surface Transportation Program – Urban funds instead for the core mission. Dave asked if there was a guarantee that the Feds will extend the deadline for the five-year Transportation Improvement Program and what are the consequences if that does not occur.

Gordon Law stated the Regional Technical Advisory Committee had two principal issues: When decision-making protocols are set up on the technical advisory level, how would all the other counties be incorporated into the decision making process? And, once something is arrived at the technical advisory committee level and reported to the COMPASS Board, is only the COMPASS Board going to vote or are all of other entities involved going to vote as well?

Elaine Clegg stated she would e-mail staff additional questions, but asked what happens if the Ada County update does not go forward, how will that affect other entities' progress? Elaine stated she would also like to discuss Commissioner Wynkoop's comments regarding Surface Transportation Program-Urban funds.

Phil Kushlan stated he questions the committee structure. How will the 10 people be selected?

Kelli Fairless stated she has the same concerns regarding the Transportation Improvement Program funding and how projects will be affected. What role will agencies play and will transit be represented?

Nancy Merrill stated she would like to know what projects would be put on hold and for how long and what studies will not be done. She would like to know if there is a real indication from the other counties that they want to participate and will they be paying dues to COMPASS to help cover the costs of the studies or is the Idaho Transportation Department going to provide all the funding.

Dave Bivens stated he would like to know if this would focus just on state roads. Will it involve local transportation jurisdictions?

Elaine Clegg moved and Garret Nancolas seconded to defer any action on this item until the next COMPASS Board meeting to allow time for COMPASS staff to research the answers to the questions posed by the COMPASS Board. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Present Geographic Information Systems Capabilities

Chair Judy Peavey-Derr asked for any objections to postponing this item until the February 23, 2004, Board meeting. Hearing none, Chair Peavey-Derr so ordered.

B. Status Report – Finance Committee Update

Susan Eastlake, Chair of the Finance Committee, reported that the committee had agreed on the elements of Phase II of the Internal Controls Engagement.

ADJOURNMENT

Bob Flowers moved and Dave Bivens seconded adjournment of the meeting at 4:10 p.m. Motion passed unanimously.

Dated this 23rd day of February 2004.

APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Clair M. Bowman, Executive Director
Community Planning Association**