



Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
Board of Directors Meeting
April 19, 2004
Canyon County Courthouse
Caldwell, Idaho**

*****MINUTES*****

ATTENDEES:

Matt Beebe, Commissioner, Canyon County
Keith Bird, Councilman, City of Meridian
Alan Brock, Commissioner, Golden Gate/Notus-Parma Highway
Districts
Elaine Clegg, Councilwoman, City of Boise
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Mark Dunham, Boise State University
Susan Eastlake, Commissioner, Ada County Highway District
Ted Ellis, Mayor, City of Garden City
Kelli Fairless, ValleyRide
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
John Franden, Commissioner, Ada County Highway District
Phil Kushlan, Capital City Development Corporation
Kate Kelly, Department of Environmental Quality, Ex-Officio
Kathleen Marie Lacey for David Bieter, Mayor, City of Boise
Jeff Lang, Councilman, City of Kuna
Ralph Little, Commissioner, Canyon Highway District #4
Pamela Lowe, Idaho Transportation Department
Frank McKeever, Mayor, City of Middleton
Nancy Merrill, Mayor, City of Eagle
Bryce Millar, Commissioner, Nampa Highway District #1
Nathan Mitchell, Mayor, City of Star
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Paul Raymond for Tom Dale, Mayor, City of Nampa,
Secretary/Treasurer
Patrick Rice, Greater Boise Auditorium District
Matt Stoll for Clair Bowman, Executive Director, Community
Planning Association, Ex-Officio
Martin Thorne, Councilman, City of Nampa
Fred Tilman, Commissioner, Ada County

Tom Turco for Kathy Holley, Central District Health, Ex-Officio
Dave Wynkoop, Commissioner, Ada County Highway District
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: A.J. Balukoff, Independent School District of Boise City
Todd Lakey, Commissioner, Canyon County
Gordon Law, City of Caldwell
Robert Vasquez, Commissioner, Canyon County
Mike Vuittonet, Joint School District #2

OTHERS: Beth Baird, City of Boise
James Grunke, Boise Metro Area Economic Development Council
Leonard Herr, Idaho Department of Environmental Quality
Katey Levihn, Ada County Highway District
Mike McGown, Idaho Department of Environmental Quality
Patricia Nilsson, Community Planning Association
Dean Obray, Mayor, City of Kuna
Jade Riley, City of Boise
Linda Ritter, Community Planning Association
Terri Schorzman, Community Planning Association
Cindy Thiel, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Debbie Winchar, Community Planning Association
Jay Witt, Community Planning Association

CALL TO ORDER

Chair-Elect Bob Flowers called the meeting to order at 1:36 p.m.

AGENDA ADDITIONS/CHANGES

Chair-Elect Flowers asked for any additions or changes to the agenda. Hearing none, Chair-Elect approved the agenda as submitted.

OPEN DISCUSSION/ANNOUNCEMENT

Matt Stoll announced that Wes Hancock retired and Alan Brock will now represent Golden Gate /Notus Parma Highway Districts. Matt also announced that Katie Wallace was hired as the Administrative Receptionist for COMPASS.

CONSENT AGENDA

- A. Approve March 15, 2004, COMPASS Board Meeting Minutes**
- B. Receive Approved February 25, 2004, Executive Committee Meeting Minutes**
- C. Receive Approved February 18, 2004, Finance Committee Meeting Minutes**

Dave Wynkoop moved and Martin Thorne seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Adopt Resolution 03-2004 Approving Revision 3 of the FY2004 Unified Planning Work Program and Budget

Matt Stoll reviewed the eight modifications in Revision 3 of the FY2004 Unified Planning Work Program and Budget. Matt stated the Finance Committee at its April 16, 2004, meeting recommended approval of Revision 3.

After discussion, **Garret Nancolas moved and Phil Kushlan seconded adopting Resolution 03-2004 approving Revision 3 of the FY2004 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

B. Adopt Membership Dues Structure for FY2005

Susan Eastlake stated the Finance Committee approved the membership dues structure at its April 16th meeting.

After discussion, **Susan Eastlake moved and Bob Flowers seconded to adopt the Membership Dues structure for FY2005 as presented. Motion passed unanimously.**

C. Adopt Change to Bylaws, Article VI, Section 2 and Section 3

Matt Stoll stated as required in the COMPASS Bylaws, notice of the intent to change Article VI, Section 2 and Section 3 was given in the March 15, 2004, COMPASS Board packet.

After discussion, **Dave Wynkoop moved and Nancy Merrill seconded approving changes to the COMPASS Bylaws, Article VI, Section 2 and Section 3 in accordance with the memorandum dated April 6, 2004, packet item IV-C. Motion passed unanimously.**

D. Approve Preliminary Project Lists for FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs

Patricia Nilsson reviewed the preliminary project lists for FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs. Patricia said the final list would be brought back to the Board in June.

Matt Stoll stated, for the record, in terms of the Board policy to use \$300,000 “off the top” of Surface Transportation Program – Urban funds, the intent COMPASS staff had in adding it in for 2009 was to serve as a place holder until reauthorization occurred and staff had an idea of whether the consolidated planning grant funds were going to be increased per the reauthorization process. Regardless of whether reauthorization does occur at some point, and the consolidated planning grant funds do increase, staff intends to come back and revisit the policy and ask for Board input and direction on how those funds should be expended, if they should stay as metropolitan planning activities or be reprogrammed for other purposes.

Susan Eastlake noted that staff needs to be consistent when referring to Surface Transportation Program – Urban funds and Surface Transportation Program – TMA funds. Matt replied that staff would be more consistent. He said what is being discussed is Surface Transportation Program – Urban funds. The issue is what geographic boundary they are being expended in. The TMA funds are designated Surface Transportation Program – Urban funds.

Chair Peavey-Derr asked for any objection to Garret Nancolas making a motion to approve the two lists with one motion with an Ada County member seconding the motion. Hearing no objection, Chair Peavey-Derr so ordered.

After further discussion, Garret Nancolas moved and Dave Wynkoop seconded to approve the preliminary project lists for FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs as presented. Motion passed unanimously.

Elaine Clegg requested that staff provide what the appropriation and obligation in each category is and provide a list of proposed projects in each category. Chair Peavey-Derr directed staff to work with Councilwoman Clegg to develop the format per her suggestion.

INFORMATION/DISCUSSION ITEMS

A. Review the Department of Environmental Quality's Recommended Air Quality Initiatives.

Kate Kelly presented the Department of Environmental Quality's recommended air quality initiatives. She stated the Summertime Air Pollution Response Plan is available on the Department of Environmental Quality's website.

B. Status Report – Finance Committee Update

Susan Eastlake stated the next task of the Finance Committee is to have the final version of the Bylaws to the Board for approval by July.

C. Review the Transportation Improvement Program Protocol and Procedures Manual

Patricia Nilsson stated the 40-page Transportation Improvement Program Protocol and Procedures manual will be posted on the COMPASS website and hard copies will be available upon request.

ADJOURNMENT

Bob Flowers moved and Tammy de Weerd seconded to adjourn the meeting at 3:10 p.m. Motion passed unanimously.

Dated this 17th day of May 2004.

APPROVED:

By: _____
Judy Peavey-Derr, Chair
Community Planning Association

ATTEST:

By: _____
Clair M. Bowman, Executive Director
Community Planning Association

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