

**COMPASS EXECUTIVE COMMITTEE MEETING
NOVEMBER 14, 2017 - 1:30 P.M.
COMPASS, 2nd FLOOR LARGE CONFERENCE ROOM
700 NE 2nd STREET, SUITE 200
MERIDIAN, IDAHO**

**** AGENDA ****

I. CALL TO ORDER (1:30)

II. AGENDA ADDITIONS/CHANGES

III. OPEN DISCUSSION/ANNOUNCEMENTS

IV. CONSENT AGENDA

Page 3 *** A. Approve October 10, 2017, Executive Committee Meeting Minutes**

V. ACTION ITEMS

1:35 *** A. Establish December 18, 2017, COMPASS Board Annual Meeting**
Page 5 **Agenda**

Staff proposed agenda items for the annual meeting of the COMPASS Board scheduled December 18, 2017, are attached.

1:45 *** B. Recommend 2018 Federal Transportation Policy Positions for**
Page 13 **COMPASS Board Approval**

Matt Stoll will review 2018 federal transportation policy positions.

2:00 *** C. Recommend Position Statements for 2018 Idaho Legislative Session**
Page 15 **for COMPASS Board Approval**

Matt Stoll will review legislative position statements for the 2018 Idaho legislative session.

2:15 **D. Recommend Board Officer Slate for Annual Meeting**

Matt Stoll will review nominations for the COMPASS Secretary/Treasurer position. COMPASS staff will seek Executive Committee recommendation of Board officers' slate for presentation at the December 18, 2017, COMPASS Board of Directors annual meeting.

2:25 **E. Approve Board Member Travel**

Matt Stoll will present a travel request for COMPASS Board member to attend the National Association of Regional Councils' 2018 National Conference of Regions February 11-14, 2018, in Washington, D.C.

VI. INFORMATION/DISCUSSION ITEM

Page 16 *A. **Status Report – Regional Transportation Advisory Committee** (Memo Only)

VII. OTHER

VIII. ADJOURNMENT (2:30)

***Enclosures**

Agenda is subject to change.

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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**EXECUTIVE COMMITTEE MEETING
OCTOBER 10, 2017
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

Item IV-A

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**
Dave Case, Commissioner, Ada County, **Chair Elect**, via telephone
John Evans, Mayor, City of Garden City
Jay Gibbons, Commissioner, Canyon Highway District #4
Bob Henry, Mayor, City of Nampa, **Vice Chair**
Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree for Tammy de Weerd, Mayor, City of Meridian
Steve Rule, Commissioner, Canyon County, **Chair**

MEMBERS ABSENT: Elaine Clegg, Councilmember, City of Boise, **Secretary-Treasurer**
Stan Ridgeway, Mayor, City of Eagle

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Megan Larsen, Community Planning Association
Justin Lucas, Ada County Highway District
Matt Stoll, Executive Director, Community Planning Association

CALL TO ORDER:

Chair Steve Rule called the meeting to order at 1:30 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll reviewed a request from COMPASS member Corey Cook to present results of a Boise State Public Policy survey at the October 16, 2017, COMPASS Board meeting.

After discussion, **it was unanimously agreed to add the item to the October Board meeting agenda.**

Matt discussed an invitation for the COMPASS Board officers, Matt, and Ken Burgess to join District 3 Idaho Transportation Board members and legislators at a legislative outreach meeting on November 30, 2017.

CONSENT AGENDA

A. Approve September 12, 2017, Executive Committee Meeting Minutes

Nathan Leigh moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

A. Discuss and Provide Input on Priorities for 2018 Idaho Legislative Session

Ken Burgess reviewed five draft 2018 COMPASS State Legislative positions, which will be brought back to the Executive Committee at its November meeting for a recommendation for COMPASS Board approval at the December Board meeting.

After discussion, **it was unanimously agreed to go forward with the five draft position statements as presented with clarification on language as discussed.**

INFORMATION/DISCUSSION ITEM

A. Status Report - Regional Transportation Advisory Committee (memo only)

ADJOURNMENT

Chair Rule adjourned the meeting at 2:30 p.m.

Approved this 14th day of November 2017.

**By: _____
Steven Rule, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

Item	Title/Description	Mandatory	Additional Information	Agenda Type ¹	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Approve List of Records for Destruction	No	Megan Larsen will seek approval of the list of records to destruct per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
CURRENT AGENDA ITEMS									
9.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2017 COMPASS Leadership in Motion awards.	At luncheon; before meeting	20	Chair /Matt Stoll	December Luncheon	N/A	653
10.	Confirm Regional Transportation Advisory Committee Membership	Yes	COMPASS Bylaws require the Board confirm RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
11.	Confirm 2018 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer	Yes	COMPASS Bylaws require the Board confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	N/A
12.	Confirm 2018 Executive Committee Representatives for Cities under 25,000 in Population	Yes	COMPASS Bylaws require the Board confirm Executive Committee representatives for cities under 25,000 in population.	Action	10	Matt Stoll	December	N/A	N/A
13.	Confirm 2018 Executive Committee Representative from Highway Districts in Canyon County		COMPASS Bylaws require the Board confirm the Chair of one of the highway districts located in Canyon County as an Executive Committee representative.	Action	10	Matt Stoll	December	N/A	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
14.	Approve 2018 Federal Transportation Policy Positions	Yes	Ken Burgess will seek approval of federal transportation policy positions.	Action	15	Ken Burgess	December	N/A	N/A
15.	Approve 2018 Idaho Legislative Session Position Statements	Yes	Ken Burgess will seek approval of 2018 Idaho legislative session position statements.	Action	15	Ken Burgess	December	N/A	701
16.	Adopt Resolution Approving Revision 1 of the FY2018 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of Revision 1 of the FY2018 UPWP.	Action	15	Megan Larsen	December	N/A	601
17.	Adopt Resolution Amending the FY2018-2022 Regional Transportation Program	Yes	Toni Tisdale will seek adoption of amendments to the FY2018-2022 TIP to add a project for ACHD, remove a project for VRT, and increase a project for ITD.	Action	10	Toni Tisdale	December	November	685
18.	Approve Safety Targets	Yes	Carl Miller will seek approval of the FHWA safety targets.	Action	15	Carl Miller	December	November	661
19.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the Special November 16, 2017, and the regular November 30, 2017, Finance Committee meetings.	Information/ Discussion	5	Finance Committee Chair	December	N/A	N/A

UPCOMING AGENDA ITEMS

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
20.	Confirm Finance Committee Membership	Yes	Finance Committee Bylaws require the COMPASS Board confirm Finance Committee membership at the first meeting after the annual Board meeting.	Consent Agenda	N/A	N/A	February 2018	N/A	N/A
21.	Approve CIM 2040 2.0 short-term and long-term funded transportation projects	Yes	Liisa Itkonen will seek approval of CIM 2040 2.0 funded transportation projects.	Action	20	Liisa Itkonen	February	November	661
22.	Approve prioritization of CIM 2040 2.0 unfunded transportation projects	Yes	Liisa Itkonen will seek approval of prioritized CIM 2040 2.0 unfunded transportation projects.	Action	20	Liisa Itkonen	February	January	661
23.	Approve Extension of Delivery Deadlines	Yes	Toni Tisdale will seek approval to extend deadlines on local federal-aid projects, if needed.	Action	15	Toni Tisdale	February	January	685
24.	Review Status of Project Development Program and CIM Implementation Grant Projects	No	Kathy Parker will provide an overview of projects completed during the previous fiscal year.	Information/ Discussion	15	Kathy Parker	February	January	685
25.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the December 14, 2017, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	February	N/A	N/A
26.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the March 22, 2018, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	April	N/A	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
27.	Approve 2018 Resource Development Plan	Yes	Kathy Parker will seek approval of the 2018 Resource Development Plan.	Action	5	Kathy Parker	April	March	685
28.	Approve FY2019 General and Special Member Dues		Megan Larsen will seek approval of the FY2019 membership dues	Action	10	Megan Larsen	April	n/a	601
29.	Accept 2018 Population Estimates	Yes	Carl Miller will seek acceptance of the 2018 population estimates	Action	20	Carl Miller	April	March DAWG	620
30.	Approve 2019 CIM Implementation Grants	Yes	Kathy Parker will seek approval of the 2019 CIM Implementation Grants	Action	10	Kathy Parker	June	April	685
31.	Approve End-Of-Year and Redistribution Priorities	Yes	Toni Tisdale will seek approval of End-of-Year and redistribution priorities.	Action	15	Toni Tisdale	June	May	685
32.	Approve Updates to the Application Guide	No	Toni Tisdale and Kathy Parker will seek approval of updates to the Application Guide.	Action	15	Toni Tisdale Kathy Parker	June	May	685
33.	Accept Change in Motion scorecard	Yes	Carl Miller will seek acceptance of the Change in Motion scorecard.	Action	20	Carl Miller	June	May	661
34.	Approve CIM 2040 2.0 Performance Measures	Yes	Carl Miller will seek acceptance of the CIM 2040 2.0 performance measures.	Action	20	Carl Miller	June	May	661
35.	Review Draft FY2019-2023 TIP Project List	Yes	Toni Tisdale will provide details of the Draft FY2019-2023 TIP for review, prior to public comment.	Information/ Discussion	20	Toni Tisdale	June	May	685
36.	Review CIM 2040 2.0 draft plan	Yes	Liisa Itkonen will review draft CIM 2040 2.0 plan prior to public comment	Information/ Discussion	20	Liisa Itkonen	June	May	661

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37.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the May 17, 2018, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	June		
38.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the June 28, 2018, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	August		
39.	Approve updated <i>COMPASS Integrated Communication Plan/Public Involvement Plan</i>	Yes	Amy Luft will seek approval of the updated <i>COMPASS Integrated Communication Plan/Public Involvement Plan</i>	Action (Consent Agenda?)	10 or NA	Amy Luft	August	NA – PPW June	653
40.	Approve Pavement and Bridge Targets	Yes	Carl Miller will seek approval of MAP-21 Pavement and Bridge targets.	Action	15	Carl Miller	August	July	661
41.	Approve System Performance Targets	Yes	Carl Miller will seek approval of MAP-21 System Performance targets.	Action	15	Carl Miller	August	July	661
42.	Recommend Performance Measure Agreement for FHWA, ITD, and COMPASS	Yes	COMPASS staff will seek a recommendation of the agreement for defining responsibilities for performance measure reporting.	Action	20	Carl Miller	August	July	661
43.	Approve COMPASS Workgroup Charters	No	Megan Larsen will seek approval of the COMPASS Workgroup Charters for FY2019.	Action	5	Megan Larsen	August	N/A	820

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44.	Adopt Resolution Approving the FY2019 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of the FY2019 UPWP.	Action	15	Megan Larsen	August	N/A	601
45.	Adopt Resolution Approving the FY2019-2023 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration	Yes	Toni Tisdale will seek adoption of a resolution approving the FY2029-2023 TIP and associated air quality conformity demonstration, after review of public comments.	Action	20	Toni Tisdale	October	August	685
46.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the August 23, 2018, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	October		
47.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2018 COMPASS Leadership in Motion awards.	At luncheon; before meeting	20	Chair /Matt Stoll	December Luncheon	N/A	653
48.	Status Report – Finance Committee	No	The Finance Committee chair will provide a status report on the November 29 and December 13, 2018, Finance Committee meetings.	Information/ Discussion	5	Finance Committee Chair	December		
49.	Adopt <i>Communities in Motion 2040 2.0</i> Plan		Liisa Itkonen will seek adoption of CIM 2040 2.0 plan.	Action	15	Liisa Itkonen	December	October	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
50.	Adopt Resolution Approving Revision 1 of the FY2019 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of Revision 1 of the FY2019 UPWP.	Action	15	Megan Larsen	December	N/A	601

COMPASS 2018 Draft Federal Transportation Policy Positions

REAUTHORIZATION OF FAST ACT

Begin working TODAY on reauthorization

COMPASS appreciates Congress passed a longer-term (5-year) transportation authorization bill, but there is much work to do for the next authorization in FY2020. Policy makers and transportation entities cannot relax and wait to begin crafting reauthorization as expiration of FAST Act approaches. There are many challenging issues that will require thoughtful and difficult decisions. A solution to the Federal Highway Trust Fund insolvency must begin to be crafted and debated today, not tomorrow.

FEDERAL TRANSPORTATION FUNDING

Stabilization of Federal Highway Trust Fund

COMPASS supports a permanent, long-term solution to funding the Federal Highway Trust Fund and discourages temporary infusions of general fund dollars. The insolvency of the Federal Highway Trust Fund is the single largest impediment to addressing the nation's transportation infrastructure challenges. Continual short-term, unpredictable funding through the use of general fund dollars hampers state and local planning and construction of transportation projects.

Federal Fuel Tax

COMPASS supports an increase in the federal motor fuels tax and indexing the fuel tax rate to inflation. The federal motor fuels tax is the most logical and readily available "user-pay" solution to stabilizing the Federal Highway Trust Fund. The fuel tax has not been increased since 1993 and the political challenges associated with fuel tax increases have had a negative effect on the nation's transportation infrastructure investments. Indexing the fuel tax to the rate of inflation will mitigate many of the political challenges associated with funding the Federal Highway Trust Fund long-term.

Funding Diversification

COMPASS supports diversifying transportation user fee concepts to fund the Federal Highway Trust Fund. Improvements in fuel efficiency and development of alternative fuel vehicles have had a negative effect on the Federal Highway Trust Fund account. Continued reliance on outdated, traditional fuel excise tax approach to funding the Federal Highway Trust Fund is not practical. Additional user fee concepts are necessary to capture current trends in transportation and transportation infrastructure funding.

OTHER PROVISIONS

Expand Private Investment Incentives

COMPASS supports continued expansion of incentives for private investment in roadway, bridge, and alternative transportation infrastructure. Congress should continue its focus to encourage project financing, private investment, and Public-Private Partnerships as part of the surface transportation act.

Public Transportation Programs

COMPASS supports increases in federal funding for public transportation.

Congress should provide more robust growth in the federal public transportation program to help transit systems meet the mobility needs in their communities. Public transportation providers in both urban and rural areas of Idaho operate on very limited funding.

Non-Motorized Transportation

COMPASS supports continued federal support for non-motorized transportation based on local needs or desires. Encouragement to participate in, and incentives to provide, safe bicycle and pedestrian mobility options should remain a priority for Congress. Federally funded transportation projects should incorporate safe bicycle and pedestrian pathways.

2018 Draft COMPASS State Legislative Positions

1. Transportation Revenue

The COMPASS Board of Directors supports increasing and diversifying dedicated revenue for state and local transportation systems, including for transit and alternative transportation modes. Idaho's current transportation funding level remains inadequate to address the state's needs. While there have been recent funding enhancements by the legislature, state and local transportation entities still face critical funding shortfalls for maintenance and expansion projects. A functional transportation system is critical to accommodate the population growth and economic development of the Treasure Valley and the state of Idaho.

2. Local Option Sales Tax Authority

The COMPASS Board of Directors strongly supports local option sales tax authority legislation. Such a tool will provide local units of government the ability to request necessary supplemental infrastructure revenue for specific transportation projects, as approved by local voters, through a local sales tax. The Board supports the concept of allowing such funds to be used for roadway and/or transit projects. Local option sales tax can provide a tool for local units of government to address local transportation challenges.

3. Regional Public Transportation Authority Funding Alternatives

The COMPASS Board of Directors supports a property tax funding mechanism for Idaho's Regional Public Transportation Authorities (RPTA). The Idaho Legislature, in 1994, authorized the formation of RPTAs stating "the total mobility needs of commerce and people cannot be met solely with highway and road systems...." While a mechanism to create and govern RPTAs was authorized, a mechanism to provide a reliable source of funding remains absent. The COMPASS Board supports granting RPTAs statutory authority to levy a property tax, as approved by voters, to support their operations.

4. High Occupancy Vehicle lanes

The COMPASS Board of Directors supports statutory authority to allow utilization of High Occupancy Vehicle (HOV) lanes on state and local highways. Current statutory language restricts locations in which HOV lanes may be utilized.

5. Safe Routes to School

The COMPASS Board of Directors endorses state support for safe, community-oriented, non-motorized transportation. Safe community and neighborhood bicycle and pedestrian options and education programs such as Safe Routes to School should be a priority for the state.

EXECUTIVE COMMITTEE AGENDA ITEM VI-A

Date: November 14, 2017

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information Only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the **October 25, 2017**, meeting.

ACTION ITEM

Approve 2018 Meeting Dates

RTAC approved meeting dates for calendar year 2018.

INFORMATION ITEMS

Review Draft Online Format for *Communities in Motion 2040 2.0* (CIM 2040 2.0)

COMPASS staff reviewed the draft format of the CIM 2040 2.0 online document. As this beta version is developed further with more content, staff will share the web link with RTAC for review and feedback.

Review *Communities in Motion 2040 2.0* Draft Short-Term and Long-Term Funded Projects

COMPASS staff reviewed draft lists of short-term and long-term funded projects for CIM 2040 2.0. RTAC members will provide any final corrections to COMPASS by October 31, 2017. RTAC will be asked to recommend COMPASS Board of Directors approval of these lists at its November 2017 meeting.

Review *Communities in Motion 2040 2.0* Draft Unfunded Corridors and Projects

COMPASS staff reviewed an updated draft of unfunded needs for CIM 2040 2.0. RTAC will review updated information at its November 2017 meeting. COMPASS staff will then complete technical analyses and will provide an initial prioritization for RTAC, based on technical information. RTAC will prioritize unfunded needs at its January 2018 meeting.

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at (208)475-2241 or litkonen@compassidaho.org or Jeff Barnes, Assistant City Engineer, City of Nampa, at (208) 468-5521 or barnesj@cityofnampa.us