



**COMPASS**  
COMMUNITY PLANNING ASSOCIATION  
of Southwest Idaho

**FINANCE COMMITTEE MEETING  
AUGUST 11, 2011  
COMPASS CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County  
Highway District, **Chair**  
Elaine Clegg, Councilwoman, City of Boise  
Garret Nancolas, Mayor, City Caldwell  
Charlie Rountree, Councilman, City of Meridian  
Steve Rule, Commissioner, Canyon County, **Vice  
Chair**  
Vicki Thurber, Mayor, City of Middleton  
Rick Yzaguirre, Commissioner, Ada County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Keith Holmes, Community Planning Association  
Matt Stoll, Community Planning Association  
Jeanne Urlezaga, Community Planning Association  
George Wadsworth, Crandall, Swenson Gleason &  
Wadsworth

**CALL TO ORDER**

**Vice Chair Steve Rule called the meeting to order at 12:15 pm.**

Vice Chair Rule turned the meeting over to Chair Arnold at 12:17pm.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Committee members announced various upcoming activities in their communities.

**CONSENT AGENDA**

- A. Approve May 12, 2011, Finance Committee Meeting Minutes**
- B. Approve July 5, 2011, Special Finance Committee Meeting Minutes**

**Garret Nancolas moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **SPECIAL ITEM**

### **A. FY2011 Pre-Audit Discussion with George Wadsworth**

George Wadsworth presented a 2011 pre-audit engagement letter.

After discussion, **Rick Yzaguirre moved and Charlie Rountree seconded approval for Chair Arnold to sign the FY2011 pre audit engagement letter as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Approve Variance Report: October 1, 2010 - June 30, 2011**

Keith Holmes presented the Variance Report: October 1, 2010 – June 30, 2011. Keith noted that COMPASS will no longer be managing Program 610, SH44 Corridor Preservation Study and Program 611, US 20/26 Corridor Preservation Study, and will be transferring the remaining budget for direct dollars back to ITD.

Elaine Clegg requested that Matt Stoll draft a letter to ITD requesting confirmation that any funds remaining after the study is complete will be used for right-of-way funding for SH44 and US 20/26.

After discussion, **Charlie Rountree moved and Elaine Clegg seconded approval of the Variance Report: October 1, 2010 – June 30, 2011, as presented. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report – Administrative Building**

Jeanne Urlezaga provided an update on the status of the COMPASS/VRT Administrative Building.

### **B. Status Report – FY2011 General and Special Membership Dues**

Matt Stoll provided a status report on FY2011 General and Special Membership dues.

## **OTHER**

Steve Rule requested that Matt Stoll email him an overview of COMPASS' role in air quality issues.

**ADJOURNMENT**

**Elaine Clegg moved and Charlie Rountree seconded adjournment at 12:48 pm.  
Motion passed unanimously.**

**Dated this 16th day of November 2011.**

**Approved:**

**By:**

  
**Rebecca Arnold, Chair**

**Attest:**

**By:**

  
**Steve Rule, Vice Chair**

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