

**FINANCE COMMITTEE MEETING  
NOVEMBER 16, 2011  
COMPASS CONFERENCE ROOM  
MERIDIAN, IDAHO**



**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County  
Highway District, **Chair**  
Garret Nancolas, Mayor, City Caldwell  
Charlie Rountree, Councilman, City of Meridian  
Steve Rule, Commissioner, Canyon County, **Vice  
Chair**  
Vicki Thurber, Mayor, City of Middleton

**MEMBERS ABSENT:** Elaine Clegg, Councilwoman, City of Boise  
Rick Yzaguirre, Commissioner, Ada County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Keith Holmes, Community Planning Association  
Matt Stoll, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

**Chair Rebecca Arnold called the meeting to order at 12:20 pm.**

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Various announcements were made by staff and committee members.

**CONSENT AGENDA**

- A. Approve August 11, 2011, Finance Committee Meeting Minutes**
- B. Approve October 3, 2011, Finance Committee Special Meeting Minutes**

**Charlie Rountree moved and Garret Nancolas seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Approve Variance Report: October 1, 2010 to September 30, 2011**

Keith Holmes presented the October 1, 2010 to September 30, 2011 Variance Report.

After discussion, **Steve Rule moved and Charlie Rountree seconded approval of the October 1, 2010 to September 30, 2011 Variance Report as presented. Motion passed unanimously.**

### **B. Recommend Approval of Revision 2 of FY2012 Unified Planning Work Program**

Matt Stoll presented Revision 2 of the FY2012 Unified Planning Work Program.

After discussion, **Garret Nancolas moved and Steve Rule seconded to recommend Board approval of Revision 2 of the FY2012 Unified Planning Work Program as presented except for Item 8. Motion passed unanimously.**

After discussion, **Steve Rule moved and Vicki Thurber seconded to recommend the Board approve of \$32,200 being set aside for a one time, lump sum payment to employees based upon satisfactory performance at the discretion of management. Motion passed with one nay vote.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report – FY2012 General and Special Membership Dues Received To Date**

Jeanne Urlezaga reported that 1<sup>st</sup> quarter FY2012 General and Special membership dues have been received except for Nampa Highway District, City of Star and the Idaho Transportation Department, which are expected.

## **OTHER**

Matt Stoll provided an update on the COMPASS/VRT administration building construction schedule.

## **ADJOURNMENT**

**Charlie Rountree moved and Garret Nancolas seconded adjournment at 2:20 pm. Motion passed unanimously.**

**Dated this 15th day of December 2011.**

**Approved:**

**By: \_\_\_\_\_  
Rebecca Arnold, Chair**

**Attest:**

**By: \_\_\_\_\_  
Steve Rule, Vice Chair**