

**FINANCE COMMITTEE MEETING
AUGUST 8, 2013
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****



- ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**
John McEvoy, Commissioner, Canyon Highway District #4
Charlie Rountree, Councilman, City of Meridian
Steve Rule, Commissioner, Canyon County, **Vice Chair**, via telephone
Rick Yzaguirre, Commissioner, Ada County
- MEMBERS ABSENT:** Sara Baker, Commissioner, Ada County Highway District
Garret Nancolas, Mayor, City of Caldwell
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Matt Stoll, Community Planning Association
Josh Tyrell, Harris & Co., PLLC

CALL TO ORDER:

Chair Arnold called the meeting to order at 12:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve June 20, 2013, Finance Committee Meeting Minutes**

Charlie Rountree moved and Steve Rule seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

- A. Status Report – FY2013 General and Special Membership Dues Received To Date**

Keith Holmes provided a status report on General and Special membership dues received to date. City of Star and BSU dues are outstanding, but expected.

ACTION ITEMS

A. Approve FY2013 Audit Process

Josh Tyree, Harris & Co., PLLC, provided an overview of the FY2013 audit process. Field work will begin in November 2013 and is anticipated to take 3 days.

After discussion, **Steve Rule moved and Charlie Rountree seconded to approve the audit process as outlined by Josh Tyree and authorize the Chair to sign the letter of engagement. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2012-June 30, 2013

Keith Holmes presented the Variance Report for October 1, 2012 - June 30, 2013.

After discussion **Charlie Rountree moved and John McEvoy seconded approval of the Variance Report for October 1, 2012 – June 30, 2013, as presented. Motion passed unanimously.**

ADJOURNMENT

Chair Arnold adjourned the meeting at 12:20 pm.

Dated this 12th day of December 2013.

Approved:

**By: _____
Rebecca Arnold, Chair**

Attest:

**By: _____
Steve Rule, Vice Chair**