

**FINANCE COMMITTEE MEETING
DECEMBER 12, 2013
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****



ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**
John McEvoy, Commissioner, Canyon Highway District #4
Charlie Rountree, Councilman, City of Meridian
Steve Rule, Commissioner, Canyon County, **Vice Chair**, via telephone
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District

MEMBERS ABSENT: Garret Nancolas, Mayor, City of Caldwell
Rick Yzaguirre, Commissioner, Ada County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Alaina Schrenk, Harris & Co., PLLC
Matt Stoll, Community Planning Association
Josh Tyree, Harris & Co., PLLC, via telephone

CALL TO ORDER:

Vice Chair Steve Rule called the meeting to order at 12:12 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve August 8, 2013, Finance Committee Meeting Minutes

Charlie Rountree moved and John McEvoy seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Status Report - FY2014 General and Special Membership Dues Received To Date

Megan Larsen provided a status report on FY2014 General and Special membership dues received to date.

ACTION ITEMS

A. Approve Draft 2013 Audit

Josh Tyree from Harris & Co., PLLC presented the 2013 audit report. Josh stated it was an unqualified audit report with no reportable conditions or material weaknesses identified. COMPASS qualifies as a low-risk auditee.

(Vice Chair Rule turned the meeting over to Chair Rebecca Arnold at 12:23 pm.)

After discussion, **John McEvoy moved and Charlie Rountree seconded approval of the 2013 audit report as presented. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2012 - September 30, 2013

Megan Larsen presented the October 1, 2012 - September 30, 2013 Variance Report.

After discussion, **Steve Rule moved and Charlie Rountree seconded approval of the October 1, 2012 - September 30, 2013 Variance Report as presented. Motion passed unanimously.**

C. Recommend COMPASS Board Approval of Revision 1 of the FY2014 Unified Planning Work Program

Megan Larsen presented Revision 1 of the FY2014 Unified Planning Work Program.

After discussion, **Steve Rule moved and John McEvoy seconded to recommend COMPASS Board approval of Revision 1 of the FY2014 Unified Planning Work Program as presented, with the caveat that the Board discuss options for use of approximately \$45,000 in STP-Urban funds. Motion passed unanimously.**

D. Establish 2014 Finance Committee Meeting Dates

Megan Larsen presented 2014 Finance Committee meeting dates.

After discussion, **Charlie Rountree moved and Steve Rule seconded to approve the 2014 Finance meeting dates as presented. Motion passed unanimously.**

ADJOURNMENT

Charlie Rountree moved and John McEvoy seconded adjournment at 12:47 pm. Motion passed unanimously.

Dated this 20th day of February 2014.

Approved:

**By: _____
Rebecca Arnold, Chair**

Attest:

**By: _____
Steve Rule, Vice Chair**